Graduate Student Support Plan (GSSP)
Health Insurance Coverage (NCSU RA-TA) Queries

Query System: SIS Reporting
Query Name: GSSP_MTHLY_INSURANCE

What does this query retrieve?

For the selected term and coverage month, this query will return GSSP students that were/are continuing, being dropped, and added.

When can I run this query?

This query can be run by the 7th of each month. I typically process monthly GSSP health insurance eligibility by the 7th of each month to provide Student Blue (BCBSNC) a updated coverage list ahead of the monthly billing cycle end (15th of each month)/upcoming month billing cycle (16th of each month).

Please be advised that these lists may fluctuate from week to week at the beginning and end of each semester because of the high volume of appointment terminations and rehires. Please see the notes starred** below regarding how often these queries will update.

What should I enter for the prompts?

Before this query will return results, you will be prompted to enter certain criteria. Some are specified for you, but I've outlined the prompts that will vary below.

"Term of Coverage Month:" = enter the semester "term" that corresponds with the "coverage month" for which you are seeking GSSP health insurance coverage information. For example, if you are looking for information regarding coverage for May 2015, enter "2151" for this criterion. Also, please note that June and July coverage months are also considered within the spring coverage period. So, the "Term of Coverage Month" for June and July will also be the most recent spring term.

"Coverage Month:" = select the health insurance coverage month for which you are seeking information. For example, if you are looking for information regarding May 2015 coverage, select "May" from the drop down menu.

An example of the prompt criteria for May 2015 coverage is below:

What do the fields/columns indicate in the returned results?

Below are a list of the fields this query returns and what the less obvious ones indicate regarding the corresponding student.

Student ID
Name
Academic Program
Year
Coverage Mnth = coverage month you selected in prompted criteria.
Action =

*Blank* - students continuing on the GSSP health insurance (NCSU RA-TA) plan for the selected coverage month.

"Drop" - students dropping/terminating from coverage effective at the beginning of the selected coverage month (last day of coverage being the 15th of the month).

"Add" - students being added in the selected coverage month. Typically, students being added to the NCSU RA-TA plan will begin effective on 16th of the selected coverage month (example = adds for May 2015 would begin coverage 05/16/2015) unless the department has specifically requested an alternate coverage start date.

Drop Date = indicates the last day of coverage on the NCSU RA-TA plan for students flagged as drops/terminations. This date is usually the 15th day of the selected month.

Comment = indicates the reason the Graduate Support System flagged the student as a drop/termination for the selected coverage month.

What if a student does not appear in the query results?

If a graduate student in your program does not appear in the results for the selected coverage month, the student has no GSSP health insurance record for that selected coverage month. The student was either previously terminated or has not been added to coverage. In these circumstances, one could look up the individual student record in "Graduate Support" > "Insurance" tab ("view all") to see the month by month coverage breakdown for that individual student. If no monthly records exist in the students "Insurance" tab, the student probably was (1) never eligible for the NCSU RA-TA plan, (2) declined coverage under the NCSU RA-TA plan, or (3) belongs to a special "GSSP" group that automatically is declined for GSSP-related health insurance coverage (example: Fulbright Scholars, China Scholarship Council students).
** The results from this query will only update as often as I manually process GSSP health insurance eligibility. During peak times (beginning and end of each semester), I update GSSP health insurance eligibility on a weekly basis. During off-peak times (mid-semesters & summer), I update GSSP health insurance eligibility on a monthly basis.

*** This is a "Reporting" query -- meaning that it is not "real-time" and does not show current day changes. Query results are based on information from SIS databases established the previous day. Also, please take into consideration that I do not manually update the "Insurance" tab in Graduate Support every day, as indicated in the note above.

**** Please report problems regarding GSSP-related health insurance coverage to ncstategssp@ncsu.edu or me as soon as possible each month so that timely action can be taken. **Do not** instruct the student to contact the Graduate School directly. ****