

## **The Review Team: Membership and Roles**

1. *Membership:* The review team consists of three types of members. They are:

- External Reviewer: Selected from another university for expertise in the program comparable to the one being reviewed
- On-Campus Reviewer: Senior member of the Graduate Faculty at NC State in a college other than the one in which the program under review is administered
- Representative of the Graduate School

2. *Roles of Reviewers:*

### **External Reviewer(s)**

- Provides the perspective of a member of the discipline of the particular program under review familiar with academic, research, and administrative issues of the discipline.
- Contributes information to the committee, the deans of the college, and the deans of DASA and the Graduate School that may be used to compare strengths and weaknesses of the program under review (i.e., faculty, students, curricula, research, equipment, funding, etc.) to those of similar programs nationwide.
- Contributes to writing the first draft of the review report before departure and afterward to revise the draft to produce the final report.
- Provides information necessary for Graduate School to make flight reservations.

### **Internal Reviewer**

- Provides the perspective of senior faculty member familiar with the institution and the needs and expectations of graduate programs in order to complement the disciplinary expertise of external reviewer.
- Works with other committee members to draft and revise the written report and approves final version of report.
- Presents a summary of the findings and recommendations of the review committee at the post-review meeting.

### **Representative of the Graduate School**

- Provides the perspective of the Graduate School, its rules and regulations for graduate education at NC State, and is responsible for improving graduate programs at the university.
- Invites external reviewers and oversees the arrangements for their travel and reimbursement.
- Coordinates review with college and department that house the program under review.
- Works with other committee members to draft and revise the written report.