

SIS Training & Operations Manual

Graduate Faculty

NC State University: *Revised November 1, 2017*

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GRADUATE FACULTY

The Faculty Center

Overview The Faculty Center allows the user to access information on classes and advising in one location.

Objectives This guide provides simple instructions for managing class rosters, posting grades, and advising students.

Reminder Graduate Faculty members access SIS through MYPACK Portal using their Unity ID and password.

Navigation Student Information System Homepage > Student Records Tile > Faculty Center Folder

Tab Name Faculty Center

Displays current term's teaching schedule and allows drill down feature to get more information about specific class.

The screenshot shows the Faculty Center interface. At the top are three tabs: Faculty Center (selected), Advisor Center, and Class Search. Below the tabs, the text "Faculty Center" and "My Schedule" are visible. A yellow callout box points to the "Current term displays but can be changed" text. Below this, the text "2012 Fall Term" and "NC State University" are shown, with a "change term" button. A yellow callout box points to the "Different views are offered" text. Below this, the "Select display option:" section shows two radio buttons: "Show All Classes" (selected) and "Show Enrolled Classes Only". Below this is an "Icon Legend" section with four icons: Class Roster, Grade Roster, Progress Reporting, and Learning Management. The main section is titled "My Teaching Schedule > 2012 Fall Term > NC State University". It contains a table with the following columns: Class, Class Title, Enrolled, Days & Times, Room, and Class Dates. The table lists several classes, including FPS 830-001, FPS 876-001, FPS 885-001, FPS 893-002, FPS 895-002, FPS 899-008, TT 425-601, and TT 520-201. A yellow callout box points to the "Class" column header with the text "Click 'Class' to drill down for more information".

Class	Class Title	Enrolled	Days & Times	Room	Class Dates
FPS 830-001 (11472)	Independent Study (Lecture)	0	TBA	TBA	Aug 16, 2012- Nov 30, 2012
FPS 876-001 (5477)	Special Prj in FPS (Lecture)	0	TBA	TBA	Aug 16, 2012- Nov 30, 2012
FPS 885-001 (5478)	DR Supervisd Te (Lecture)	0	TBA	TBA	Aug 16, 2012- Nov 30, 2012
FPS 893-002 (5480)	DR Supervised Res (Lecture)	0	TBA	TBA	Aug 16, 2012- Nov 30, 2012
FPS 895-002 (5481)	DR Dissertat Res (Lecture)	0	TBA	TBA	Aug 16, 2012- Nov 30, 2012
FPS 899-008 (5482)	DR Dissertat Prep (Lecture)	0	TBA	TBA	Aug 16, 2012- Nov 30, 2012
TT 425-601 (8939)	Txr Yarn Prod Prop (Lecture)	1	TBA	TBA	Aug 16, 2012- Nov 30, 2012
TT 520-201 (8962)	Yarn Proc Dynamics (Laboratory)	0	Mo 2:55PM - 4:45PM	TBA	Aug 16, 2012- Nov 30, 2012

The Faculty Center provides one-click access to user's Learning Management System Providers.

Faculty Center

My Schedule

2012 Fall Term | NC State University [change term](#)

Select display option: ☒ Show All Classes ☐ Show Enrolled Classes Only

Icon Legend: Class Roster Grade Roster Progress Reporting Learning Management

Provides one-click access to user's Learning Management System Providers

My Teaching Schedule > 2012 Fall Term > NC State University

	Class	Class Title	Enrolled	Days & Times	Room	Class Dates
	ACC 200-001 (1002)	Managerial Acct (Lecture)	231	TuTh 8:30AM - 9:45AM	04210 Nelson Hall	Aug 16, 2012- Nov 30, 2012
	ACC 200-003H (10888)	Managerial Acct (Lecture)	26	MoWe 3:00PM - 4:15PM	03210 Nelson Hall	Aug 16, 2012- Nov 30, 2012
	ACC 530-001 (14968)	Adv Income Tax (Lecture)	29	MoWe 1:30PM - 2:45PM	01140 Nelson Hall	Aug 16, 2012- Nov 30, 2012
	ACC 530-002 (14969)	Adv Income Tax (Lecture)	30	MoWe 3:00PM - 4:15PM	01140 Nelson Hall	Aug 16, 2012- Nov 30, 2012
	ACC 530-003 (14970)	Adv Income Tax (Lecture)	30	MoWe 4:30PM - 5:45PM	01140 Nelson Hall	Aug 16, 2012- Nov 30, 2012
	MBA 610-001 (10991)	ST-Bus Admin (Lecture)	14	TBA	TBA	Aug 16, 2012- Nov 30, 2012

Tab Name Advisor Center

Allows faculty member to access list of advisees and various student details. *Advisees include students on whose graduate advisory committee you hold membership.* Allows release of registration advising holds (replaces PIN).

Faculty Center **Advisor Center** **Class Search**

[my advisees](#) [student center](#) [general info](#) [dashboard](#) [academics](#)

My Advisees

Select display option: ☒ Link to Photos ☐ Include photos in list

	Notify	Photo	Name	ID	View Student Details
1	<input type="checkbox"/>				View Student Details
2	<input type="checkbox"/>				View Student Details
3	<input type="checkbox"/>				View Student Details

[notify selected advisees](#) [notify all advisees](#)

[release holds](#) [view plan status](#) [detailed advisee list](#)

Tab Name Class Search

Allows user to search for classes or browse the catalog. The current term defaults in the search field but can be changed. Results vary depending on search criteria.

Faculty Center Advisor Center **Class Search**

search for classes browse course catalog

Search for Classes

Enter Search Criteria

Institution: NC State University

Term: 2012 Fall Term

Select at least 2 search criteria. Click Search to view your search results.

Class Search Criteria

Course Subject: AA - Advanced Analytics

Course Number: is exactly

Course Career: Graduate

☒ Show Open Classes Only

☐ Show ONLY Classes that fit in my schedule

Use Additional Search Criteria to narrow your search results.

[▶ Additional Search Criteria](#) Closing does NOT clear search.

CLEAR CRITERIA **SEARCH**

Graduate Advisory Committee Members

Processing an Invitation for Committee Membership

Objectives

Graduate students may create their own Plans of Work and advisory committees in SIS by accessing Academic Records in Student Self Service. When students submit their plans for approval, committee members are sent automatic notification via email. A link within the email will take the user directly to the student's Plan of Work/Committee Record; login to SIS will be prompted and required. You can also access graduate advisory membership invitations directly from your Worklist Tile to accept/decline an invitation from the student or to accept the invitation and approve the plan of work.

Reminder You may accept the invitation to serve without approving the plan of work, however, you will receive a new Worklist Tile item to request that you approve the plan of work. Please note that the plan of work will never reach the DGP Worklist Tile until you have both accepted membership AND approved the plan of work first.

Navigation Student Information System Homepage > Worklist Tile

Page Name Worklist

Step 1 All items pending in the user's list are displayed when the Worklist Tile is opened. Requests can be filtered using the "Worklist Filters" to simplify searches. The Worklist Tile indicates who the item is from and what type of work it is.

Worklist for [Redacted]

Detail View Work List Filters:

From	Date From	Work Item	Worked By Activity		
[Redacted]	04/25/2012	Committee Member Acceptance	Committee Acceptance	Committee Member Acceptance	Mark Worked Reassign
[Redacted]	09/10/2012	Member GPoW Approval	Plan of Work Approval	Member GPoW Approval	Mark Worked Reassign
[Redacted]	09/10/2012	GSR Request	GSR Request	GSR Request	Mark Worked Reassign

Click "link" to access record

Click the link displaying the Student ID number and Name to access a specific work item.

Step 2 The student's Plan of Work/Advisory Committee Record will open on the Committee Tab.

Plan of Work **Committee** PoW Comments Patent Agreement

Student Id [Redacted]
 Program TE Textile Engineering
 Plan 18TEMS Textile Engineering MS
 Co-Major Program
 Minor Plan Materials Sci & Engineering-GM
 Co-Minor Plan

Option B

How To Video
 Responding to committee invite

Type	Outside Rep	Member Name	Program Represented	Grad Faculty Status	Accept	Approve GPoW	GSR Indicator
1 Member		Jon Rust	Textile Engineering	Full	<input type="checkbox"/>	<input type="checkbox"/>	
2 Minor		Charles Balk	Material Science & Engineering	Full	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
3 Chair		William Oxenham	Textile Engineering	Full	<input type="checkbox"/>	<input type="checkbox"/>	

Accept Membership and Approve GPoW
 Accept Membership Only (Approve GPoW Later)
 Decline Membership (No GPoW Action)

Click appropriate button to accept or decline without also approving PoW

Current status of committee membership

Membership can be accepted or declined on this tab. If the user wishes to both accept membership and approve the Plan of Work, click *Accept Membership and Approve GPoW*. Note: If you will decline membership, please first put a comment in the comments section. Declining membership sets the plan of work status to "denied", and the plan of work is removed from all Worklist Tiles.

NOTE: Help link available "Responding to committee invite"

Reviewing Patent Agreements

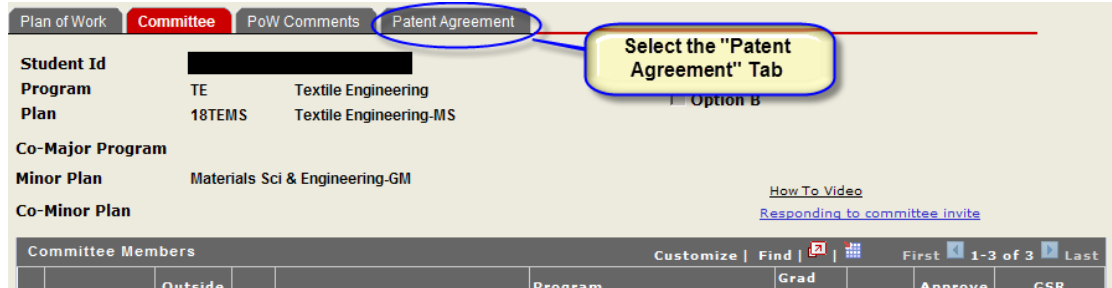
Reminder

When accessed through your Worklist Tile, the default tab is the advisory committee. You may click on the Patent Agreement tab at the top.

Tab Name

Patent Agreement

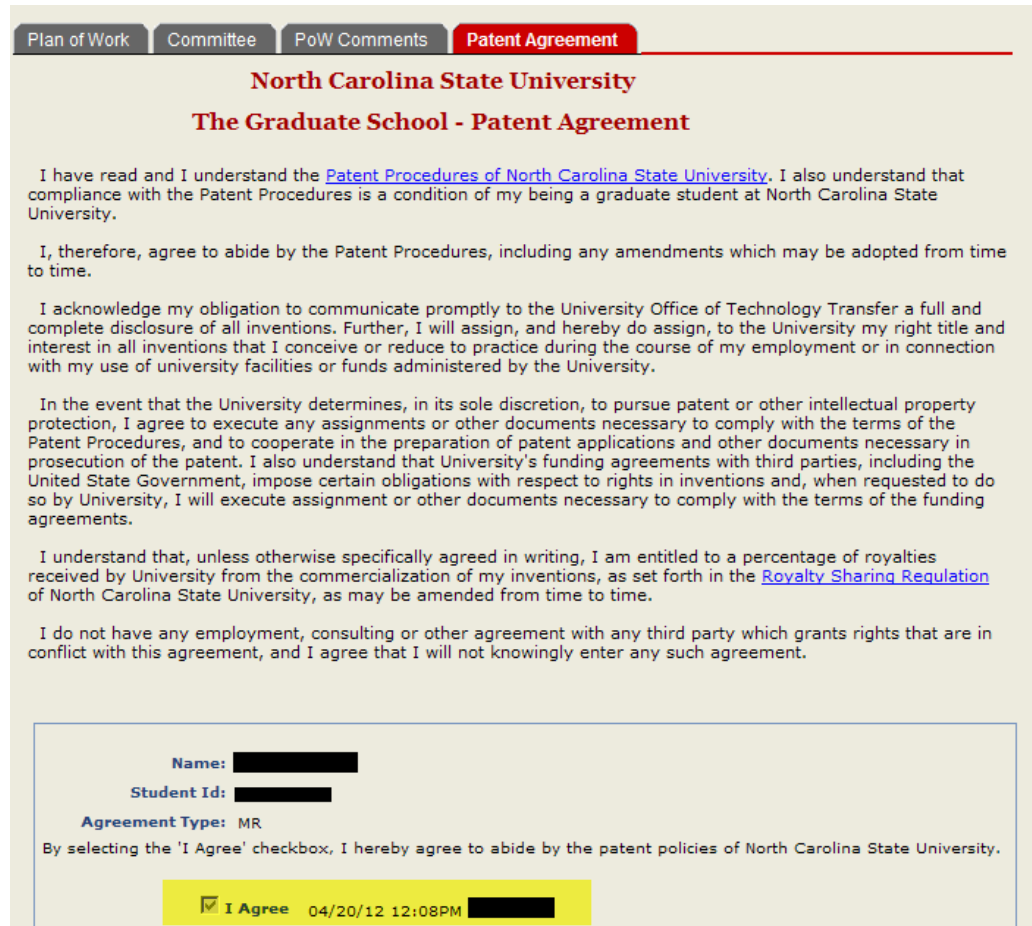
Step 1



The screenshot shows the SIS interface with the 'Patent Agreement' tab selected. A callout box points to the tab with the text 'Select the "Patent Agreement" Tab'. The interface displays student information: Student Id (redacted), Program (TE - Textile Engineering), Plan (18TEMS - Textile Engineering-MS), Co-Major Program, Minor Plan (Materials Sci & Engineering-GM), and Co-Minor Plan. There are links for 'How To Video' and 'Responding to committee invite'. At the bottom, there is a table for 'Committee Members' with columns for 'Outside', 'Program', 'Grad', 'Approve', and 'GSR'.

On the Patent Agreement Tab, you will see if the student has “submitted” either the electronic Patent Agreement or submitted the paper patent agreement. If a paper form was submitted, it will be stated on the agreement line along with the date and time of acceptance.

Step 2



The screenshot shows the 'North Carolina State University The Graduate School - Patent Agreement' form. It contains several paragraphs of text regarding the student's understanding of the Patent Procedures and their agreement to abide by them. The form includes fields for 'Name' and 'Student Id' (both redacted), and a section for 'Agreement Type' with the value 'MR'. At the bottom, there is a checkbox labeled 'I Agree' which is checked, followed by the date and time '04/20/12 12:08PM' and a redacted signature.

Reviewing Graduate Plans of Work

Reminder When accessed through your Worklist Tile, the default tab is the advisory committee. You may click on the Plan of Work tab at the top.

Tab Name Plan of Work

Step 1 Review the planned course work. By default, courses are ordered by type and term. You may reorder them to suit your needs by clicking on any column heading.

This page also displays the date by which the degree must be completed and total units on the plan.

The screenshot shows the 'Plan of Work' tab selected. At the top, there are tabs for 'Plan of Work', 'Committee', 'PoW Comments', and 'Patent Agreement'. Below these, student information is displayed: Student Id (redacted), Program (TE - Textile Engineering), Plan (18TEMS - Textile Engineering-MS), Status (Pending), and Date First Submitted (04/20/2012). To the right, degree completion details are shown: 'Complete degree before Fall '17', 'Total Units Planned' (30.00), and 'Plan of Work GPA' (2.889). A link 'Responding to committee invite' is also present. A yellow callout box with the text 'Reorder by clicking any column heading' points to the column headers of the 'Requirements' table. Below the table, a message states: 'The plan of work and advisory committee have been submitted. They are awaiting Committee Member Acceptance in the approval process.' The 'Requirements' table has columns: Type, Requirement/Course Description, Class, Units, Term, Enrolled, and Grade. The table lists several requirements, including Major and Minor courses, with their respective descriptions, class numbers, units, terms, and enrollment status.

Type	Requirement/Course Description	Class	Units	Term	Enrolled	Grade
Major	Textile Composites	TE 565	3.0	Fall '11	B+	
Major	SP Stud TX Engr Sc	TC 589	3.0	Fall '11	B	
Major	SP Stud TX Engr Sc	TE 589	3.0	Spring '12		
Major	Mec Phe Pro Fi Mat	TMS 761	3.0	Spring '12		
Major	Nonwovens Bonding	TT 506	3.0	Fall '12	Fall '12	
Major	MR Thesis Research	TT 695	6.0	Fall '12	Fall '12	
Minor	Mod Concept Mat Sc	MAT 500	3.0	Fall '11	C+	
Minor	Polym Tech & Eng	MSE 555	3.0	Spring '12		
Minor	Ceramic Processing	MSE 545	3.0	Fall '12	Fall '12	

Course Type may include Co-Major, Co-Minor, Major, Minor and Other.

The Requirement/Course Description column provides information about requested course transfer credit or lump sum credit from a previous graduate degree, at NC State or external schools. It will also list the course title, as it is listed on the schedule

The Class comes from the course catalog or the student's transcript. In the case of requested course transfer credit or lump sum credit from a previous graduate degree, at NC State or external schools, the subject will display TR and the catalog will display 999.

Units come from the course catalog, the student transcript or are entered when the plan of work includes variable credit courses from the catalog, requested course transfer credit or lump sum credit from a previous graduate degree, at NC State or external schools.

Term is entered when the plan of work is created in the case of prospective courses chosen from the catalog.

Enrolled represents the term of enrollment.

Grade is pulled from the student transcript when the specified course is actually graded.

Accepting/ Declining GSR Request

The Graduate School Rep (GSR) could already be serving on the committee in another role or they could be on the committee as only the GSR.

Navigation Student Information System Homepage > Worklist Tile

Step 1 Go to Worklist Tile.

Step 2 Click on student's Unity ID # and name.

Worklist for [Redacted]

[Detail View](#) Work List Filters: [Dropdown] [Feed]

From	Date From	Work Item	Worked By Activity	Priority	Link		
[Redacted]	04/25/2012	Committee Member Acceptance	Committee Acceptance	[Dropdown]	[Redacted]	Mark Worked	Reassign
[Redacted]	09/10/2012	Member GPoW Approval	Plan of Work Approval	[Dropdown]	[Redacted]	Mark Worked	Reassign
Joel Robert Osgood	09/10/2012	GSR Request	GSR Request	[Dropdown]	[Redacted]	Mark Worked	Reassign

Step 3 Click on accept/decline button.

Plan of Work Committee

Student Id [Redacted]

Program PSY Psychology

Plan 16PSYMS Psychology-MS

Click either the "Accept GSR"

Request

You have been asked to serve as the Graduate School Representative (GSR) on this student's committee. As the GSR, your role on the committee would be to protect the interests of the student, the advisory committee, and the Graduate School. You would be an "unbiased person" to whom the Dean may turn for judgment and counsel.

Please accept or decline the request by clicking the corresponding button below.

Accept GSR Decline GSR

*Graduate
Plan of* Members with Dual Roles

Work
(GPoW)
Dual Roles

If a committee member has 2 roles on the GPoW (ex: minor rep and co-chair) they only have to approve the GPoW/ETD once and the 2nd role will auto-populate.

Committee Members						Customize	Find	First 1-5 of 5 Last		
Type	Outside Rep		Member Name	Program Represented	Grad Faculty Status	Accept	Approve GPoW	Approve ETD		
1 Co-Chair	<input type="checkbox"/>		Kevin Brady	Ed Research & Policy Analysis	Full	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2 Member	<input type="checkbox"/>		Louis Hunt	Ed Research & Policy Analysis	Associate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
3 Member	<input type="checkbox"/>		Robert Serow	Ed Research & Policy Analysis	Full	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
4 Minor	<input type="checkbox"/>		Shevaun Neupert	Psychology	Full	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
5 Co-Chair	<input type="checkbox"/>		Shevaun Neupert	Psychology	Full	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

GPOW/
Committee
Comments

Comments may be added by students, committee members, Graduate Services Coordinators, Directors of Graduate Programs and Graduate Records Officers.

Plan of Work
Committee
PoW Comments
Patent Agreement

Student Id

Comments
2
Find
First 1-3 of 3 Last

Date 09/14/2012 Type Department

William Oxenham
Mathematic modeling in epidemiology. 30 hours from Virginia Tech Master Degree in Math.
3

Date 09/14/2012 Type Department

William Oxenham
I am the committee chair. I accepted membership and approved the plan directly through my wishlist.

Date 09/14/2012 Type Department

William Oxenham
DGP and Graduate Service Coordinator may enter as many comments as they wish.

1
Add a Comment

4
Save

Step 1

Click **Add a Comment** to insert new comment field. Comments are displayed in the order created.

Step 2

Each comment indicates the name of the user who created it, the comment type and the date it was created. Students can add comments when they create their plan or work or afterward

Step 3

Enter text. Comments entered by non-student users can be hidden from the student

The screenshot shows the 'PoW Comments' tab selected. The 'Student Id' field is redacted. The 'Comments' section displays a table with the following data:

Date	Type	Department	Hide from Student
09/27/2012			<input type="checkbox"/>

Below the table, there is a large text input area, followed by 'Add a Comment' and 'Save' buttons. A red arrow points to the 'Hide from Student' checkbox.

Step 4

Click **Save**

*Approving
Graduate
Plans of
Work*

Committee Tab

Click **Accept Membership and Approve GPoW**

Once all committee members have accepted membership and approved the Plan of Work, the record will move via workflow to the Worklist Tile of the appropriate Director of Graduate Program for the student's major academic plan. The Plan of Work does not route to the Worklist Tile of co-major directors of graduate programs.

Graduate Student Support Plan (GSSP) Data

Objective

These pages provide the GSSP data for a specific student.

Navigation

Student Information Systems > Records and Enrollment > Custom Records and Enrollment > Graduate Support

Tab Name

Eligibility – Departments can see all the GSSP data regarding registration and appointment information.

Relate

Eligibility Funding Tuition Insurance

Previous Related Master's

Yes: ☒
Overridden?: ☐

GSSP Admit Term

GSSP Admit Term 2171 2017 Spring Term
Overridden?: ☐

Residency

2171 OUT

Groups

Program Stack Information

Career	Car #	Admit Term	Program	Plan	Status	Curr Load	Curr Units	Term
Graduate	0 2171	EE	Electrical Engineering	14EEPHD	Electrical Engineering-PhD	Active	No Units	2181

GSSP Eligibility

Eligibility Override Details Department Approval Details PDF

Term	Class	Progress Units	Academic Load	Census Units	Census Academic Load	Insurance	In-State	TR	BAS	Do Not Prorate
2178	Fall '17	DR	10.00	Full-Time	10.00	Full-Time	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2171	Spring '17	DR	9.00	Full-Time	9.00	Full-Time	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Assistantship Data

Rcd#	Effective Date	Seq#	Action	Action Date	Appointment End Dt	Dept	Payroll Status	Empl Class	Job Code	Annual Rate	
0	08/16/2017	1	REH	07/31/2017	12/31/2017	140888	Materials Sci Engr-Grads&Temps	Active	GRD	A148	20000.000

View All Assistantship Data

Assistantship Distribution Data

Rcd#	Effective Date	Action Date	Seq#	Department	Project/Grant	Distrb %
0	08/16/2017	07/31/2017	0	140888	Materials Sci Engr-Grads&Temps	556680
0	08/16/2017	06/20/2017	0	140488	Electri & Comp Engr Grad & Temp	558718

View All Assistantship Distribution Data

Fellowship Data

#	Effective Date	Status	Project/Grant	Amount	Start Date	End Date	Comment

View All Fellowship Data

Save Return to Search Notify

Add Update/Display Include History Correct History

Eligibility | Funding | Tuition | Insurance

Tab Name

Funding – Departments can see the students funding for a specific semester. Click view all to see all semesters.

Eligibility **Funding** Tuition Insurance

Funding Details Find | View All First 1 of 1 Last

Term 2178 2017 Fall Term
 Effective Date 08/16/2017
 Sequence 0
 Status Active

Category Details

Grad Health Insurance
 Category Eligible: ☒ Funding Declined ☐

*Account Code		% Distribution	Source Type		
556680	Interfacial Induced Properties	100.000	College	+	-

In-State Tuition
 Category Eligible: ☒ Funding Declined ☐

*Account Code		% Distribution	Source Type		
556680	Interfacial Induced Properties	100.000	College	+	-

Tuition Remission
 Category Eligible: ☒ Funding Declined ☐
 Match Declined: ☐

*Account Code		% Distribution	Source Type		
249490	Fall/Spring Tuit Remission	75.000	Split	+	-
556680	Interfacial Induced Properties	25.000	Split	+	-

Save Return to Search Notify Add Update/Display Include History Correct History

Eligibility | Funding | Tuition | Insurance

Tab Name

TPC (third party contract) – Departments can see when the students tuition (in-state and tuition remission) is submitted to the cashier's office as well as when the journal was processed. Click view all for all semesters.

Eligibility Funding **Tuition** Insurance

Contract Details Find | View All First 1 of 4 Last

*Term 2178
 *Contract Number 2178.200224870.1.1.1 - Tuition Remission - Manual Override
 Sequence Number 0
 Tuition Amount 7737.50 Contract Stop Date
 Posting Status Posted 10/04/2017

Last Updated: NCSR2533 08/09/17 9:24:16AM

Dist Type	Transaction Number	*Journal Status	Project/Grant	Account	Amount	Reference Code	Loaded to History	Date Posted		
O	127	Journal Completed	249490	40123	5803.130	2178 TR Abdelhamid	Y	10/04/2017	+	-
O	127	Journal Completed	556680	56575	1934.370	2178 TR MATCH Abdelhamid	Y	10/04/2017	+	-

Save Return to Search Notify Add Update/Display Include History Correct History

Eligibility | Funding | Tuition | Insurance

Tab Name

Insurance – Departments can see when the students insurance is paid, the amount paid and the project it was paid from. Insurance is paid monthly. Click view all for all the months.

Eligibility | Funding | Tuition | **Insurance**

Insurance Details Find | View All First 1 of 10 Last

*Term 2178 Payment Month October *Coverage Month October *Year 2017 Type Amount 179.210

Insurance Drop Date Insurance Drop Reason

*Project ID	Transaction Number	Source Type	Reference Code	Amount	Loaded to History	Journal Date
1 556680	129	College	2178 GSHI 10	179.210	Y	10/05/2017

Save Return to Search Notify Add Update/Display Include History Correct History

Eligibility | Funding | Tuition | Insurance

Graduate Student Support Plan (GSSP) Service Indicators

Objective

This page provides the service indicator data for a specific student. Departments can add DNC (do not cancel) service indicators by semester for GSSP students. This indicator informs the cashier's office that a specific student will be sponsored by the GSSP.

Navigation

Student Information System > Campus Community > Service Indicators > Person > Manage Service Indicators

Step 1

Select the "Add Service Indicator".

Manage Service Indicators



Display

1Effect AllInstitution NC State University

Refresh



Add Service Indicator

Service Indicator Summary									
Personalize Find View All									
First 1-5 of 5 Last									
Code	Code Description	Reason Description	Institution	Start Term		End Term	End Term Description	Start Date	End Date
DNC	Do Not Cancel Enrollment	Admin GSSP Indicator	NCSU1	2178	Fall '17				
DNC	Do Not Cancel Enrollment	Sponsored for fees	NCSU1	2171	Spring '17			01/18/2017	
DNC	Do Not Cancel Enrollment	Admin GSSP Indicator	NCSU1	2171	Spring '17			01/18/2017	
DNC	Do Not Cancel Enrollment	Admin GSSP Indicator	NCSU1	2171	Spring '17	2178	Fall '17	12/02/2016	12/31/2017
DNC	Do Not Cancel Enrollment	International - First term	NCSU1	2171	Spring '17	2171	Spring '17	11/04/2016	



Add Service Indicator

Return to Search

Notify

Step 2

Fill in Service Indicator Code with DNC. The Service Indicator Reason Code should be GSSP. Departments can fill in any of the other information they feel is necessary. Click apply.

Add Service Indicator

*Institution NC State University

*Service Indicator Code

*Service Ind Reason Code

Description

Effect

Effective Period

Start Term End Term
 Start Date End Date

Assignment Details

*Department
 Reference
 Amount Currency

Contact Information

Contact ID Contact Person
 Placed Person ID Placed By

Comments

2000 characters remaining

Services Impacted

No Impacts are associated with the selected Service Indicator Code.

Service Indicator Date Time 10/10/2017 1:46:24PM
 User ID ALWHITE7 Erwin, Annie White

Graduate Student Support Plan (GSSP) Health Insurance Eligibility

Objective This page provides Graduate Tuition Support & Health Insurance Eligibility by program (returns currently eligible students only).

Navigation Student Information Systems > Records and Enrollment > Custom Records and Enrollment > Graduate Support – By Department

Step 1 Enter academic program then click search.

Graduate Support

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

▼ Search Criteria

ID	begins with ▼	
Academic Institution	begins with ▼	NCSU1
Academic Career	begins with ▼	GRAD
Academic Program	begins with ▼	
Unity ID	begins with ▼	
National ID	begins with ▼	
Last Name	begins with ▼	
First Name	begins with ▼	

☐ Case Sensitive

Search

Clear

Basic Search



Save Search Criteria

Graduate Student Support Plan (GSSP) View Bill

Objective This page allows departments to view a students bill.

Navigation Student Information Systems > Student Financials > View Customer Accounts

Step 1 Enter student ID number then click search.

Customer Accounts

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

▼ Search Criteria

Business Unit

ID

National ID

Unity ID

Last Name

First Name

☐ Case Sensitive

Search

Clear

Basic Search

Save Search Criteria

Step 2

Click View All. You can see a list of all of the student's charges and what they have or have not paid by term.

Click Account Details. Provides more details about the specific term.

Customer Accounts

Business Unit: NCSU1

ID:

Academic Information



Total: -131.00

Anticipated Aid: 0.00

							Find	View All	First	1-2 of 2	Last
Account Type	Account Number	Pay Plan	Antc Aid	Balance	Open Date	Status					
STUDENT	STUDENT001- 2017 Fall Term	0.00	0.00	-131.00 USD	07/01/2017	Active	Account Details				
STUDENT	STUDENT001- 2017 Spring Term	0.00	0.00	0.00	11/02/2016	Active	Account Details				

Go to [Detail Transactions](#) [Item Summary](#) [Items by Term](#) [Items by Date](#) [Due Charges](#) [Payment Plans](#) [No Tuition Cohort](#)

Return to Search

Notify

Step 3

Click Item Details. Provides more details about the specific charge.

Account Details

ID [REDACTED]		Business Unit NCSU1					
Account Number STUDENT001 Fall '17		Account Balance -131.00					
Debits 14,000.80		Credits -14,131.80		Applied 14,000.80		Unapplied -131.00	
Details		Find View All First 1-3 of 10 Last					
Item	Term	Class	Taxes	Amount Incl Tax	Balance	Installment ID	Last Activity Date
Advance Enrollment Deposit-Gra	Spring '17			-131.00	-131.00	07/01/2017	Item Details
Mandatory Health Insurance	Fall '17			0.00	0.00	08/09/2017	Item Details
Sponsor Transfer	Fall '17			-7,737.50	0.00	08/09/2017	Item Details

Return

[Return](#)

Payment Line Details

ID		Business Unit	NCSU1				
Item Number	000000000000023	Sponsor Transfer	Payment ID	7			
Item Amount	-7,737.50	Applied Amount	-7,737.50	Balance	0.00		
Reference Number		Item Type	600000000000				
Account Split for Payment				Find View All	First 1 of 1 Last		
Account Number	Account Term	Item Term	Item Amount				
STUDENT001	2017 Fall Term	2017 Fall Term	-7,737.50				
Details				Find View All	First 1 of 1 Last		
Line Num	Posted	Effective	Billed	Due	GL Posted	Reference Number	Amount
1	08/09/2017	08/09/2017	09/07/2017	09/27/2017	08/09/2017 9:00:53PM		-7,737.50
Charges this Payment paid							
Details				Find View All	First 1 of 1 Last		
Item Type	Account Number	Item Term	Date	Amount			
Graduate Out-of-State Tuition	STUDENT001 Fall '17	2017 Fall Term	08/09/2017	7,737.50			

[Return](#)

Approving Theses / Dissertations

Objectives

The Electronic Thesis Dissertation (ETD) approval process focuses on the certification of the scientific and editorial content. An unconditional pass of the final oral exam is required to begin workflow for committee approval.

Reminder

You may provide early approval of the ETD when signing the final exam report.

Navigation

Student Information System Homepage > Worklist Tile > Worklist

Page Name

Worklist Tile

Step 1

All items pending in the user's list are displayed when the Worklist Tile is opened.

Worklist for [REDACTED]

[Detail View](#) Work List Filters: [REDACTED] Feed

From	Date From	Work Item	Worked By Activity	Priority	Link
[REDACTED]	09/27/2012	ETD Approval	ETD Approval	[REDACTED]	[REDACTED]

Click link to display

Mark Worked Reassign

Click the link displaying the Student ID number and Name to access a specific work item.

ETD Approval Prior to Graduate School Formatting Approval

Step 1

The student's Plan of Work/Advisory Committee Record will open on the Committee Tab.

Plan of Work **Committee** PoW Comments ETD Comments

Student Id [REDACTED]

Program MEA Marine, Earth & Atmos Sciences ☐ Option B

Plan 17MEAPHD Marine, Earth, & Atmos Sci-PHD

Co-Major Program Marine, Earth & Atmos Sciences

Minor Plan [How To Video](#)

Co-Minor Plan

Type	Outside Rep	Member Name	Program Represented	Grad Faculty Status	Accept	Approve GPoW	Approve ETD	GSR Indicator
1 Chair	<input type="checkbox"/>	Nicholas Meskhidze	Marine, Earth & Atmos Sciences	Full	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2 Member	<input type="checkbox"/>	Markus Petters	Marine, Earth & Atmos Sciences	Full	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3 Member	<input type="checkbox"/>	Christopher Osburn	Marine, Earth & Atmos Sciences	Full	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4 Member	<input type="checkbox"/>	Ann Marie Carlton	Marine, Earth & Atmos Sciences	Associate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5 GSR	<input checked="" type="checkbox"/>	Gary Roberson	Biological & Agri Engineering	Associate	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Accepted

Approve ETD Review ETD Later

At this point, you have two options, either approve the ETD as you last saw it, or choose to review it later after it is approved by the Graduate School for format. Click the appropriate button and a check will appear in the "Approve ETD" column.

ETD Approval After Graduate School Formatting Approval

Step 1

The student's Plan of Work/Advisory Committee Record will open on the Committee Tab.

At this point, you must either approve the ETD or deny the ETD. There is a link available to view the ETD, if desired. Click the appropriate button and a check will appear in the “Approve ETD” or “Deny ETD” column.

Note: If you deny the ETD, all committee members who previously approved will be required to re-approve the new ETD once the student uploads it.

Reminder Queries for Graduate Faculty Status

List of Queries Navigation

Student Information Systems > Reporting Tools > Query Tools > Query Viewer

See detailed instructions for running queries in Appendix, “Instructions for Running a Query”

List of Queries

SIS_GRADUATE_FAC_BY_PLAN

List of active members of the Graduate Faculty by user selected plan. (Typically best used for minor-type plans).

SIS_GRADUATE_FAC_BY_PROGRAM

List of active members of the Graduate Faculty by user selected program.

SIS_GRADUATE_FAC_BY_PLAN

List of active members of the Graduate Faculty by user selected plan. (Typically best used for minor-type plans).

SIS_GRADUATE_FAC_PGMS_BY_ID

List of programs in which a faculty member has Graduate Faculty Status.

SIS_GRADUATE_FAC_BY_PROGRAM

List of active members of the Graduate Faculty by user selected program.

SIS_GRADUATE_FACULTY_LIST

List of all active members of the Graduate Faculty.

SIS_GRADUATE_FAC_PGMS_BY_ID

List of programs in which a faculty member has Graduate Faculty Status.

SIS_GRADUATE_FACULTY_LIST

List of all active members of the Graduate Faculty.

Appendix

Advisory Committee Member Types











Overview Each member is assigned a Type

Type	Notes
Chair	Committee's must have at least one Chair type member
Co- Chair	Multiple Co-Chairs member types may be included on an advisory committee
Consultant	
External	A faculty member from another university (who is not an Inter-institutional Graduate Faculty member) or a professional from industry or government with credentials comparable to those required for membership on the graduate faculty
GSR	Graduate School Representative
InterInst	Inter-institutional
Member	
Minor	Minor representative Instructor Advisor Records are not checked against the student minor on the committee.

Checklists

Graduate Career Student Checklists and Related Items						
Chklst Item Code	Short Description	Checklist Item Description	Doctoral Checklist	Masters Checklist	Masters Mixed Opt B Checklist	Masters Opt B Checklist
GCOMM	Committee	Graduate Advisory Committee	x	x	x	
GDRCKM	DRchkMicro	DR Check/Money Order Microfilm	x			
GDRDAF	DRdisserAF	DR Dissertation Agreement Form	x			
GDRDPO	DRdisserPO	DR Dissertation Publishing Opt	x			
GDRGAL	DRgrattLtr	DR Graduation Attendance Ltr	x			
GDRFIN	DRReqSchF	DR Request to Sched Final Oral	x			
GDRSED	DRsurveyED	DR Survey of Earned Doctorate	x			
GMPERO	MRreqPermS	MR Request to Sched Final Oral		x	x	
GOPTBC	ReqOptBChk	Request for Option B Checkout			x	x
GPATEN	PatentAgre	Patent Agreement	x	x	x	x
GPOW	PlanofWork	Graduate Plan of Work	x	x	x	x
GPRERP	RptDRPrel	Report on DR Prelim Exam	x			
GPRES	ReqDRPre	Request to Schedule DR Prelim	x			
GRESR	ResCreditR	Residence Credit Requirement	x			
GRPFIN	RptFinExam	Report on Final Oral Exam	x	x	x	
GSREP	GradSchRep	Graduate School Representative	x			
GTMLMT	TimeLimitR	Time Limit Requirement Met	x	x	x	x
GTRANS	Transcript	Graduate Transcript	x	x	x	x

Expanded Graduate Career Terminology

-  Academic Career
-  Academic Group
-  Academic Organization
-  Academic Plan
-  Academic Program - An academic program is the program to which a student applies and is admitted and from which the student graduates. At the undergraduate level and academic program is a college. At the graduate career level, there are distinct academic programs for every area of study, such as mathematics and a biomedical engineering.
-  Academic Structure
-  Campus Community - The single system of record for all person data (students, faculty, staff, alumni, external organizations). Data is shared across systems (Student Admin/HR).
-  Graduate Student Checklist - A checklist is a collection of administrative items assigned to each student based on their academic plan. These checklists are assigned when students matriculate into an academic program and plan in the graduate career.
-  Matriculation – a program action indicating that a person has completed all necessary steps to become an active student in an academic program.
-  Milestone - Milestones are non-course related but vital academic requirements a student must complete toward degree progress to graduate.

Graduate Plan of Work and Advisory Committee Workflow

Graduate Advisory Committee Invitation

Subject: Graduate Plan of Work - Action Required for Test Student (555555555).

Body:

“You have been asked to serve on this student's Graduate Advisory Committee and approve their Plan of Work.

You may access your Worklist Tile by logging into the MyPack Portal and following the navigation: Main Menu > Student Information Systems > Faculty Services > Worklist Tile

Or you may use this link:

https://portal.acs.ncsu.edu/psp/EPPRD/EMPLOYEE/PHC890PRD/W/WORKLIST_TILE?ICAction=ICViewWorklist Tile&Menu=Worklist Tile&Market=GBL&PanelGroupName=WORKLIST_TILE&FolderPath=PORTAL_ROOT_OBJECT.NC000127.NC000295.NC_SIS_WORKLIST_TILE&IsFolder=false&IgnoreParamTemp=FolderPath%2cIsFolder

For further information, refer to the SIS Faculty Training Manual:

<http://www.ncsu.edu/grad/faculty-and-staff/docs/GRAD-FACULTY-SIS-training-manual.pdf>

Thank you.”

Graduate Student Plan of Work – Work Flow Status

Workflow Status	
Status	Description
0	Awaiting work
1	Work in progress. Worklist Tile owner has accessed the work item but work is not complete.
2	Work item complete. Action taken.
3	Removed from Worklist Tile

Graduate Student Record Program Actions and Action Reasons

PROGRAM ACTIONS & ACTION REASONS - Graduate School Student Records						
Prog Actn	Program Action Descr	Action Rsn	Descr	Short Desc	Career Action Type	Legacy Action Log Code
Active Student Program Plan Records Actions						
ACTV	Activate	GADI	Intl Advanced Degree Mr to Dr	IntAdvDegr	Add	ADI
ACTV	Activate	GADV	US Advanced Degree Mr to Dr	USAdvDegr	Add	ADV
ACTV	Activate	GCMJ	Grad Co-Major	GrCoMaj	Add	CMJ
ACTV	Activate	GMOR	Grad Master On Route	GrMsonRte	Add	
ACTV	Activate	GMRD	Graduate 2nd Masters Degree US	Gr2MrDegUS	Add	MRD
ACTV	Activate	GMRI	Graduate 2nd Masters Deg Intl	G2MrDegINT	Add	MRI
ACTV	Activate	GDUD	Grad Dual Degree	GrDuDeg	Add	N/A
ACTV	Activate	GCRT	Graduate Certificate	GradCertif	Add	N/A
DISC	Discontinuation	GTER	Grad - Non-Comply Cont Reg	GrContReg	Update	TER
DISM	Dismissal	GPTW	Grad - Termination of Program	GrTermPrg	Update	PTW
LEAV	Leave of Absence	GLOA	Graduate Leave of Absence	GrLofA	Update	LOA
MATR	Matriculation	GRIN	Graduate Reinstatement	GrReinst	Update	RIN
DISC	Discontinuation	GCDD	Grad Curr/Degree Change - US	GrCuDeUS	Update	CDD
ACTV	Activate	GCDD	Grad Curr/Degree Change - US	GrCuDeUS	Add	CDD
DISC	Discontinuation	GCDI	Grad Curr/Degree Change - Intl	GrCuDeIntl	Update	CDI
ACTV	Activate	GCDI	Grad Curr/Degree Change - Intl	GrCuDeIntl	Add	CDI
PLNC	Plan Change	GMIN	Grad Declare Minor	GrDecMinor	Update	
PLNC	Plan Change	GDRM	Grad Drop Minor	GraDroMin	Update	
DISC	Discontinuation	GLAT	Graduate Lateral Transfer	GrLatTrf	Update	LAT
ACTV	Activate	GLAT	Graduate Lateral Transfer	GrLatTrf	Add	LAT
DISC	Discontinuation	GTRF	Graduate Transfer	GradTrf	Update	TRF
ACTV	Activate	GTRF	Graduate Transfer	GradTrf	Add	TRF
RADM	Readmit	GRTO	Grad Retro Leave of Absence	GRetLveofA	Update	LOA
RLOA	Return from Leave of Absense	GRLA	Graduate Return from Leave	GrRetLOA	Update	LOA
WADM	Administrative Withdrawal	GPTO	Grad - Terminate w/o Prejudice	GrTerwoPre	Update	PTO
Admitted & Matriculated Student Program Plan Records Actions						
DATA	Data Change	ADET	Adm - Earlier Term	AEarlyTerm	Update	
DATA	Data Change	GCTF	Adm - Conditional To Full	AdStChCoFu	Update	
DATA	Data Change	GFTC	Adm - Full to Conditional	AdStChFuCo	Update	
DEFR	Defer Enrollment	GDFR	Grad - Defer to Future Term	GDefFutTer	Update	
DISC	Discontinuation	AWNE	Adm - Will Not Enter	ANotEnter	Update	
DISC	Discontinuation	ADEN	Adm - Subsequent Denial	AdSubDeny	Update	
MATR	Matriculation	AAFT	Admission after Will Not Enter	ADafterWNE	Update	
PLNC	Plan Change	AMJC	Adm - Change Major	ACHgMajor	Update	
PRGC	Program Change	AMJC	Adm - Change Major	ACHgMajor	Update	

How to Use the SIS EXCEL Download Feature

How to use the SIS Excel Download Feature:

1. Within the MyPack portal, you will see the following icon (highlighted in screenshot below)...



2. When you click on this icon you will have the choice to download your results to an MS Excel format. You should get a pop-up box that prompts you to either Open or Save the file.
3. If you do not get the pop-up box, please follow the steps outlined on the following Graduate School FAQ webpage...

http://ncstategraduateschool.custhelp.com/cgi-bin/ncstategraduateschool.cfg/php/enduser/std_adp.php?p_faqid=1719

4. The instructions within the link above cover multiple browsers. If you are still having problems, please contact Darren White (darren_white@ncsu.edu).

Milestones

Milestone	Formal Description
CANDIDACY	Doctoral Admission to Candidacy
DR PREORAL	Doctoral Preliminary Comprehensive Examination
MR FINORAL	Masters Final Comprehensive Examination
DR FINORAL	Doctoral Final Comprehensive Examination
MROPBREQ	Masters Option B Requirements
MRTHESES	Masters Thesis
DRDISSERTA	Doctoral Dissertation

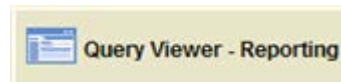
Reporting - Queries

INSTRUCTIONS FOR RUNNING A QUERY

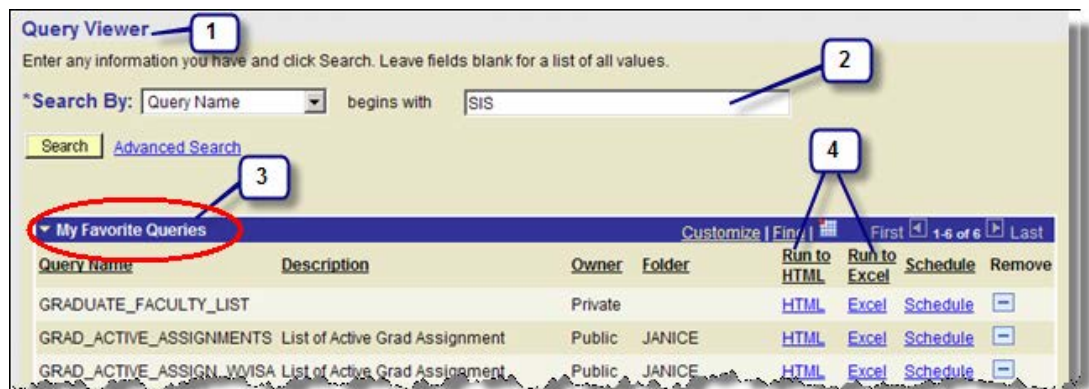
Reminder Queries are run against the Reporting database which contains data from the previous day's work. This means that **results are as of the close of business on the previous day**, as opposed to current.

Terminology See <http://www.fis.ncsu.edu/sis/training/SISTerm.pdf> for a complete SIS glossary

Navigation Main Menu > Student Information Systems > Monitoring Tools & Reports > Query Viewer – Reporting



Page Steps Query Viewer



1. Query environment
2. You can search for queries by entering all or part of the query's name.
3. Any queries that have been designated as "Favorites" will display when Query Viewer is opened.
4. Queries can be run to HTML or Excel

Step 1 Entering a string of letters will return a list of all queries that begin with those letters. If you know the name of the query, enter it exactly to return that specific query.

Enter the name of the query in the search box. The field is NOT case sensitive.

Click

Step 2

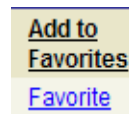
A list will generate based on the info entered in the search field. Entry of the exact name will return one query.

Query				Customize Find View All				First	1-2 of 2	Last
Query Name	Description	Owner	Folder	Run to HTML	Run to Excel	Schedule	Add to Favorites			
SIS_GRAD_POW_WORKLIST_STAT	POW Worklist: User ID prompt	Public		HTML	Excel	Schedule	Favorite			

Click to add to favorites

Choose either HTML or Excel for results format

When the query is run, the user has the option of downloading the results into an HTML report or an EXCEL spreadsheet.



Clicking on the “Favorite” link will add query to your list of favorite queries.

HTML

If you choose “Run to HTML”, a new window will open displaying the results

Download results in: [Excel Spreadsheet](#) [CSV Text File](#) (6 kb)

[View All](#) First 1-19 of 19 Last

	Work Item	Student Name	Student EMPLID	Originator ID	Priority	Date/Time of Last Update	status
1	DGP Approval	Rogers, William Lee	000209465	RPPLATIN		02/09/2009 8:39:15PM	pending
2	DGP Approval	Fannin, Amanda Marie	000800989	RPPLATIN		02/09/2009 7:15:06PM	pending
3	DGP Approval	Hamilton, Brandon Thomas	000198280	RPPLATIN		02/09/2009 8:13:09PM	pending
4	DGP Approval	Hardy, Ashley Elizabeth	000211305	RPPLATIN		02/09/2009 8:17:08PM	pending
5	DGP Approval	Degregorio, Andrew Dean	000720180	RPPLATIN		02/10/2009 11:56:49AM	open
6	DGP Approval	Hoch, Lindsey Jayne	000918253	RPPLATIN		02/09/2009 8:24:30PM	pending
7	DGP Approval	Hunt, Graham Kevin	000210504	RPPLATIN		02/09/2009 8:28:24PM	pending
8	DGP Approval	Richard, Donna Renee	000114517	RPPLATIN		02/09/2009 8:36:39PM	pending

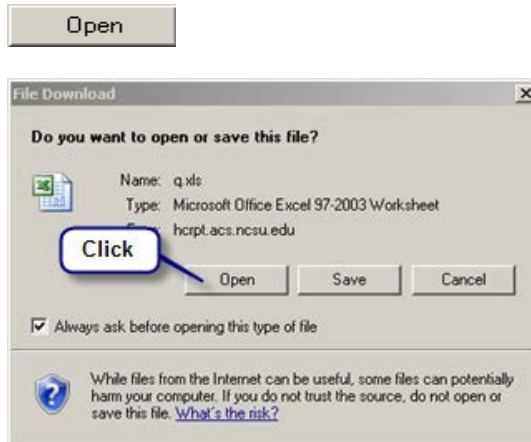
Results are view only

1. HTML results can be downloaded into EXCEL or Text file
2. Click [View All](#) to see all results. If “View All” is grayed out, all results are displayed.
3. The report displays the first 100 rows of information. You can click the arrow keys to move around in the document.

NOTE: HTML file can not be saved unless downloaded into EXCEL or Text file.

EXCEL

If you choose “Run to EXCEL”, a new window will open displaying the results. Depending on how your computer is set up, you may get a message asking if you want to open or save the file. Choose

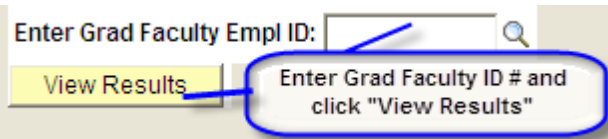
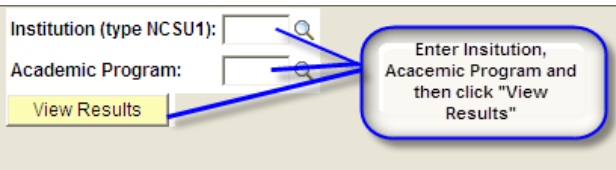
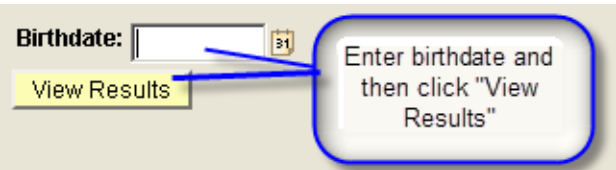
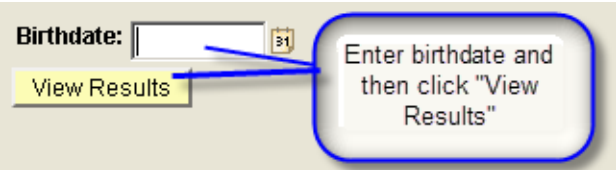


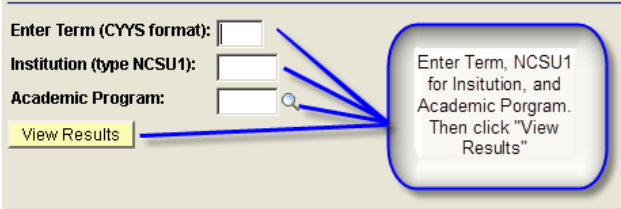
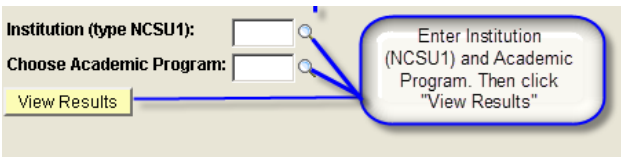
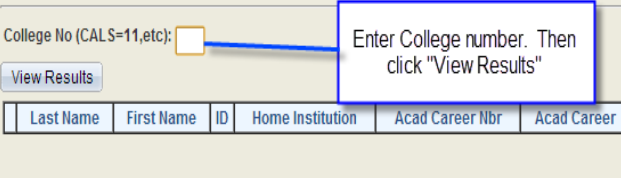

Results are displayed in an EXCEL spreadsheet and can be filtered, sorted, etc. The total number of records returned displays in the first row.

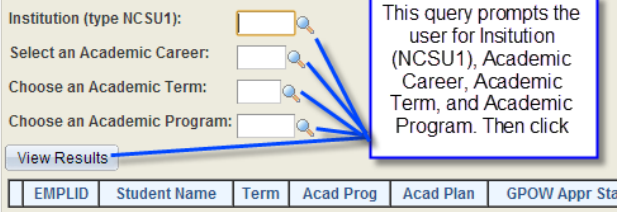
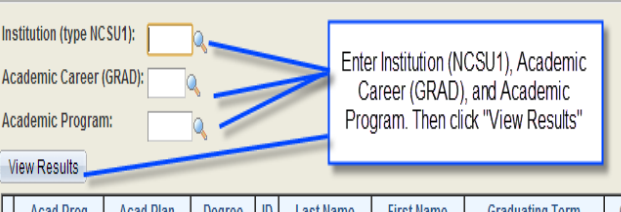
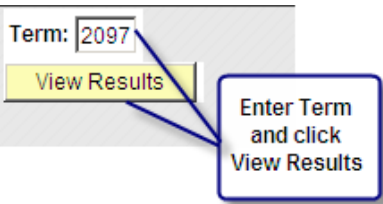
NOTE: File can be saved when in EXCEL format.

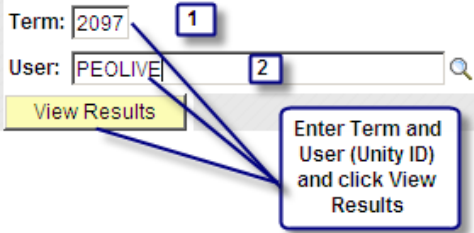
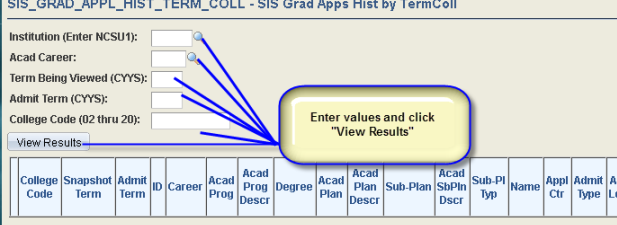
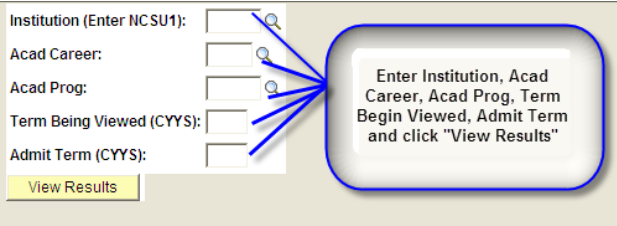
LIST OF QUERIES

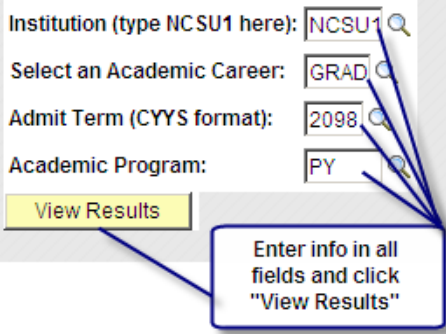
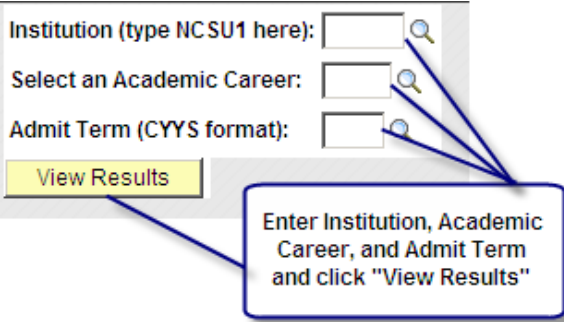
Query Name and Brief Description of Results	Notes	Who Has Access to Query?
DGP_GSC_SECURITY_ALL_NOTALL_PG Query Description: View a list of all users having the DGP or Grad Secretary security roles with an "ALL" row AND with explicit program rows in the program security table.	There is not a prompt for this query.	Graduate School

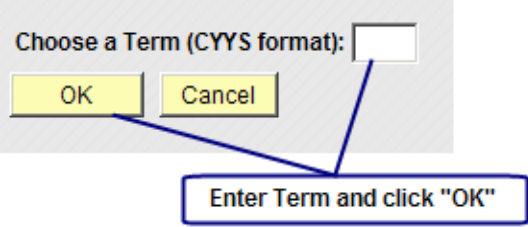
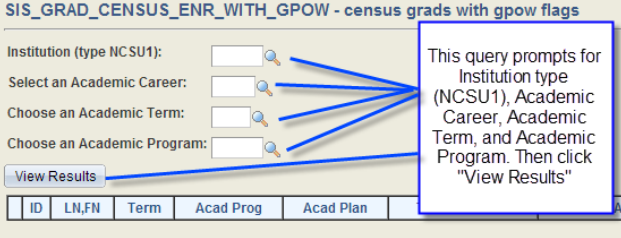
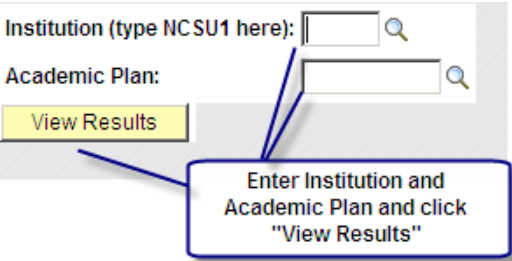
<p>GRAD_ARCHIVE_COMM_SVC_BY_ID</p> <p>Query Description: This query allows personnel, upon input of a graduate faculty ID, to obtain a list of all graduate committee on which a faculty member has served. Some data goes back as far as December 2001.</p>	<p>This query will “prompt” you for Grad Faculty Employ ID.</p> 	<p>Department</p> <p>Graduate School</p>
<p>GRAD_ARCHIVE_COMM_SVC_BY_PGM</p> <p>Query Description: GARS committee service records from archive tables (pre-SIS) by user-selected academic program. (Grad date will be blank for people who changed legacy curriculum code after census date.) Some data goes back as far as December 2001.</p>	<p>This query will “prompt” you for Institution (NCSU1) and Academic Program.</p> 	<p>Department</p> <p>Graduate School</p>
<p>GRAD_TST_SCORE_SUPN_BDAY_GRE</p> <p>Query Description: This query is used to search by date of birth to find unmatched GRE scores</p>	<p>This query will “prompt” you for the student’s birthdate.</p> 	<p>Department</p> <p>Graduate School</p>
<p>GRAD_TST_SCORE_SUPN_BDAY_TOEFL</p> <p>Query Description: This query is used to search by date of birth to find unmatched TOEFL scores</p>	<p>This query will “prompt” you for the student’s birthdate.</p> 	<p>Department</p> <p>Graduate School</p>
<p>GSSP_DEPT_APPRV_BY_PROG_TERM</p> <p>Query Description: Returns all information from first tab on Graduate Tuition Support screen by user selected term and academic program (for students who are active in that program)</p>	<p>This query will “prompt” you for the Term, Institution (NCSU1) and Academic Program.</p>	<p>Department</p> <p>Graduate School</p>

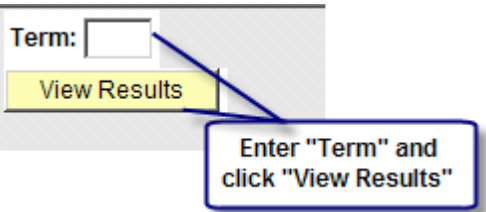
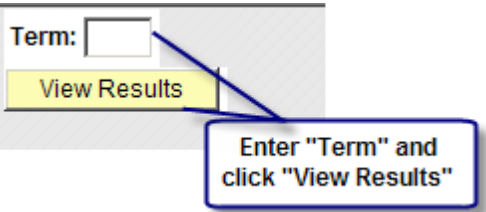
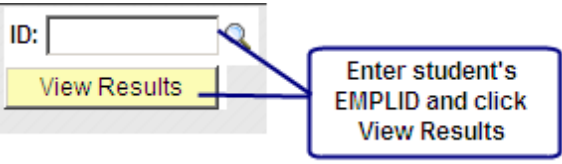
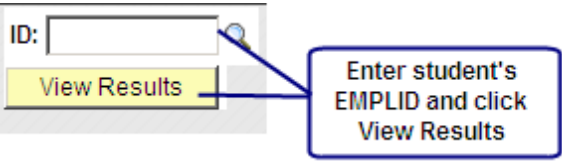
where the departmental approval flag has been checked.								
SIS_ALL_GRAD_DEGREES_BY_PROG Query Description: Returns list of approved grads with graduate degrees conferred in graduate majors for all terms after summer 1995 (both Legacy and SIS in one query) by user-selected academic program.	<p>This query prompts the user for Institution (NCSU1) and Academic Program.</p> 	Department Graduate School						
SIS_GRAD_3_PLUS_X Query Description: This query returns active 3+X students and provides their home institution, current program and plan and term first enrolled.	<p>There is not a prompt for this query.</p>	Department Graduate School						
SIS_GRAD_3_PLUS_X_BY_COLL Query Description: This query returns active 3+X students by college and provides their home institution, current program and plan and term first enrolled.	<p>SIS_GRAD_3_PLUS_X_BY_COLL - Active stdnts in st group ZJU</p>  <table><thead><tr><th>Last Name</th><th>First Name</th><th>ID</th><th>Home Institution</th><th>Acad Career Nbr</th><th>Acad Career</th></tr></thead></table>	Last Name	First Name	ID	Home Institution	Acad Career Nbr	Acad Career	Department Graduate School
Last Name	First Name	ID	Home Institution	Acad Career Nbr	Acad Career			
SIS_GRAD_ACAD_STAND Query Description: For one student, shows all of the student's academic standing actions along with the student's current academic standing status.	<p>This query prompts the user for the student's EMPLID. The magnifying glass can be used to search if the value is not known.</p> 	Graduate School						

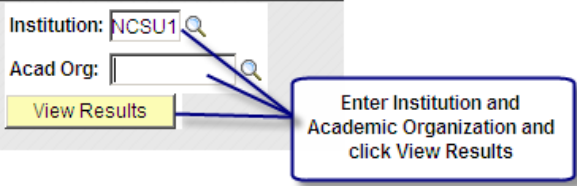
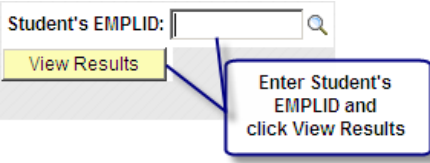
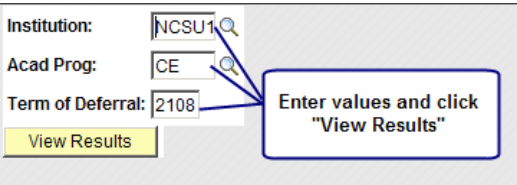
<p>SIS_GRAD_ADVISOR_WITH_GPOW</p> <p>Query Description: For a user-selected current or future term & academic program, it returns a list of grads enrolled in that program, showing the overall status of their GPoW (approved, denied, etc.), along with the term first enrolled in the grad career. It also shows the name & ID of each student's advisor & includes a flag that shows if the chair, vice-chair, or co-chair has approved the GPoW.</p>	<p>SIS_GRAD_ADVISOR_WITH_GPOW - grads w/advisor & gpow status</p>  <p>EMPLID Student Name Term Acad Prog Acad Plan GPoW Appr Sta</p>	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_A2G_BELOW_B</p> <p>Query Description: Returns a list of all grads from a user-selected program whose graduation checkout status = "applied to graduate" having any graduate classes with a grade lower than a B- (excludes AU, S, and TR).</p>	<p>SIS_GRAD_A2G_BELOW_B - Applied to Graduate below B</p>  <p>Acad Prog Acad Plan Degree ID Last Name First Name Graduating Term C</p>	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_ALPHALIST_ALL_LIAISON</p> <p>Query Description: View a list of all graduate students who have an application status of Applied, Approved, College Cleared, College Hold, or Dept. Review Complete on the Graduation Approval List for a prompted term. The status of each student's milestones and checklists is displayed.</p> <p>NOTE: This query is run in Query Viewer – Production or Query Manager – Production</p>	<p>This query will “prompt” you for a Term.</p>  <p>Term is always represented by a four-digit number in the CYYS format. Example: 2097 is Summer Session II 2009. “2” represents the century, “09” represents the year, and “7” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p>	<p>Graduate School</p>
<p>SIS_GRAD_ALPHALIST_ONE_LIAISON</p> <p>Query Description: View a list of all graduate students who have an application status of Applied, Approved, College Cleared, College Hold, or Dept. Review Complete on the Graduation Approval List for a prompted</p>	<p>This query will “prompt” you for a Term and a User (Unity ID).</p>	<p>Graduate School</p>

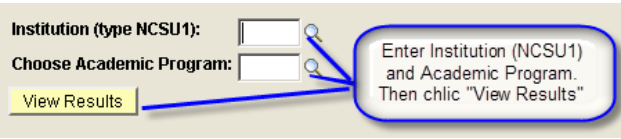
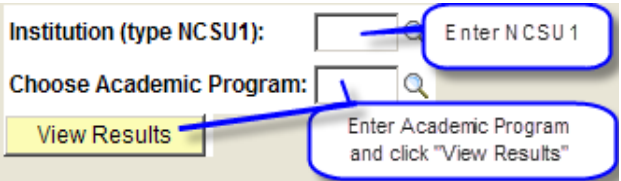
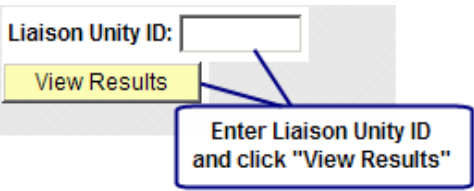
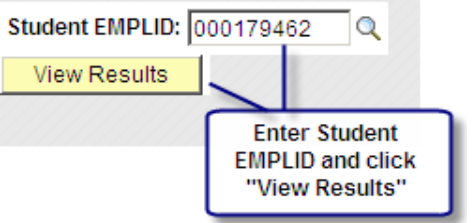
<p>term. The status of each student's milestones and checklists is displayed. Only the students for a prompted liaison are shown.</p> <p>NOTE: This query is run in Query Viewer – Production or Query Manager - Production</p>	 <ol style="list-style-type: none"> 1. Term must be current, will not work for past terms. 2. User is the Unity ID and must be entered in ALL CAPS. The magnifying glass can be used to search if the value is not known. 	
<p>SIS_GRAD_APPL_HIST_TERM_COLL</p> <p>Query Description: A list of applicants for a user-selected career, historical admit term, historical snapshot term, and two-digit academic college code, along with GRE scores and gender/ethnic data. Select terms back to fall 2009.</p>		<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_APPL_HIST_TERM_PGM</p> <p>Query Description: A list of applicants for a user-selected career, historical admit term, historical snapshot term, and academic program, along with GRE scores and gender/ethnic data. Select terms back to fall 2009.</p>	<p>Prompt for past admit term</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_APPL_WITH_GRE_SCORES</p> <p>Query Description: A list of applicants for a user selected career, current or future term, and program along with their most recent GRE scores (all components with percentiles included).</p>	<p>This query will “prompt” you for the Institution (NCSU1), an Academic Career, Admit Term, and Academic Program. The magnifying glass can be used to search if the value is not known.</p>	<p>Department</p>

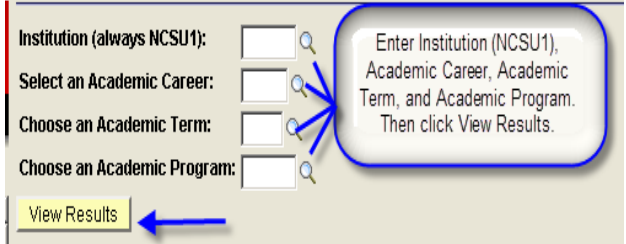
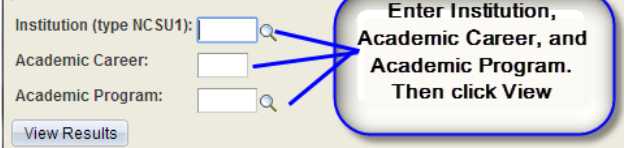
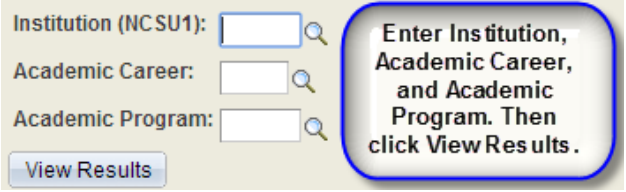
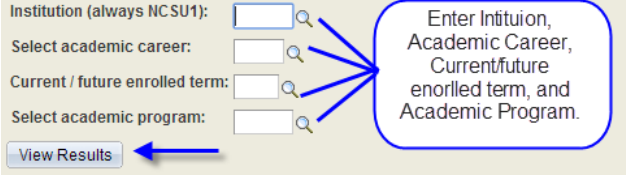
	 <p>Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the year, and “8” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p>	
<p>SIS_GRAD_APPL_WITH_SCHOOLS</p> <p>Query Description: Current or future applications from admissions denorm table joined with education denorm to pick up self-reported education history information for each applicant's most recent undergrad and grad institution</p>	<p>This query will “prompt” you for Institution (NCSU1), Academic Career (GRAD), and Admit Term.</p> <p>Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the year, and “8” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_CENSUS_ENROLLMENT</p> <p>Query Description: List of students registered as of census date in a user selected term.</p>	<p>This query will prompt you for an academic term. Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the year, and “8” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p>	<p>Department</p> <p>Graduate School</p>

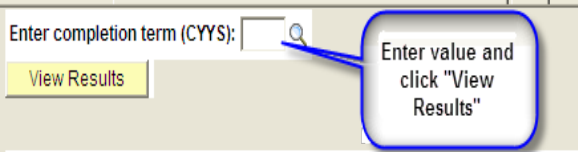
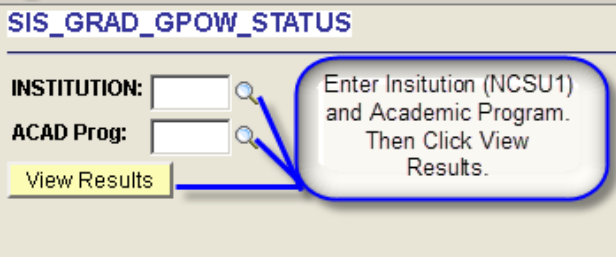
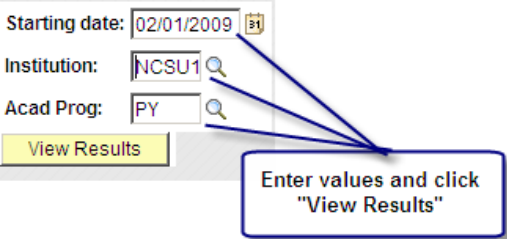
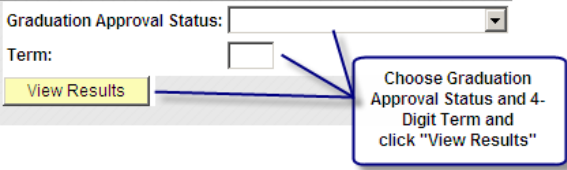
		
<p>SIS_GRAD_CENSUS_ENR_WITH_GPOW</p> <p>Query Description: For a user-selected career, previous term, and academic program, it returns a list of grads enrolled as of census in that term and program, showing the overall status of their GPoW (approved, denied, etc.) and status date, along with the term first enrolled in the grad career. It also includes a flag that shows if the chair, vice-chair, or co-chair has approved the GPoW.</p>	<p>SIS_GRAD_CENSUS_ENR_WITH_GPOW - census grads with gpow flags</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_CERTIF_MINOR_PLANS</p> <p>Query Description: List of all graduate students enrolled in current or future terms that are also enrolled in a minor or certificate in a user-selected academic plan.</p>	<p>This query will “prompt” you for Institution (NCSU1) and Academic Plan. This will narrow your results to only that one plan. The magnifying glass can be used to search if the value is not known.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_CHKLST_CMPLT_NOGC</p> <p>Query Description: List of students who have completed all of their checklist items but who are not on the Graduation Approval List.</p>	<p>There is not a prompt for this query.</p>	<p>Graduate School</p>
<p>SIS_GRAD_CHKLST_WRONG_MR_DRC</p> <p>Query Description: View a list of students on the graduation list who have a doctoral plan but a Masters</p>	<p>This query will “prompt” you for a Term.</p> <p>Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the</p>	<p>Graduate School</p>

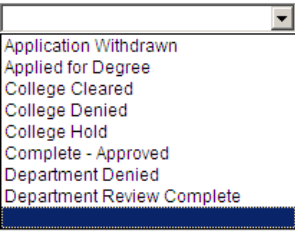
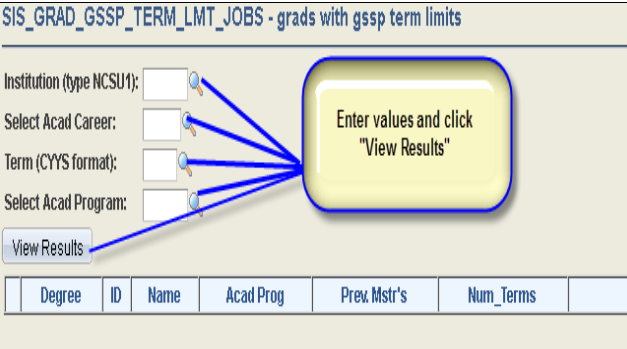
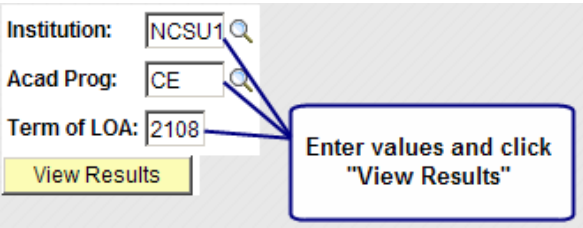
<p>checklist and who have an application status of Approved, College Cleared, College Hold or Dept. Review Complete for a prompted term.</p> <p>NOTE: This query is run in Query Viewer – Production or Query Manager - Production</p>	<p>year, and “8” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p> 	
<p>SIS_GRAD_CHKLIST_WRONG_DR_DRC</p> <p>Query Description: View a list of students on the graduation list who have a masters plan but a doctoral checklist and who have an application status of Approved, College Cleared, College Hold or Dept. Review Complete for a prompted term.</p> <p>NOTE: This query is run in Query Viewer – Production or Query Manager - Production</p>	<p>This query will “prompt” you for a Term.</p> <p>Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the year, and “8” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p> 	Graduate School
<p>SIS_GRAD_CMT_HISTORY</p> <p>Query Description: View a list of all members of a grad student's GPOW committee, including members who are no longer on the committee.</p>	<p>This query prompts the user for the student’s EMPLID.</p> 	Graduate School
<p>SIS_GRAD_COMPLETED_THESIS</p> <p>Query Description: A complete record including thesis title is returned if the student has a completed thesis. No values are returned if the student does not have a completed thesis.</p>	<p>This query prompts the user for the student’s EMPLID.</p> 	Department Graduate School
<p>SIS_GRAD_COND_ADM_CHECK</p> <p>Query Description:</p>	<p>This query prompts the user for Institution (NCSU1) and Academic Organization. The magnifying glass can be used to search if the value is not known.</p>	Department

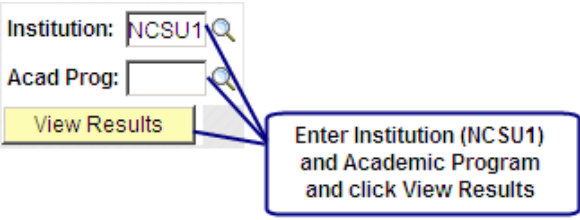
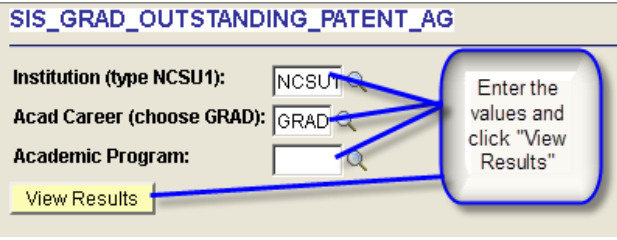
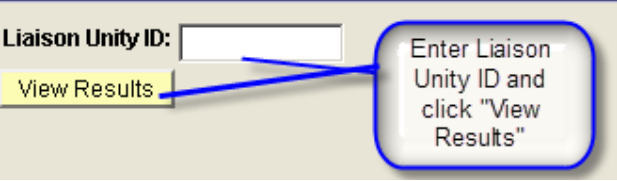
Students in an academic organization who are currently enrolled but were provisional admissions.		Graduate School
SIS_GRAD_COND_PASS_4_MO Query Description: A list of students for whom a conditional pass was entered (DR PREORAL, MR FINORAL or DR FINORAL) and the date of the exam is older than four months.	There is not a prompt for this query.	Graduate School
SIS_GRAD_COND_PASS_6_MO Query Description: A list of all students who have a 6 month or older conditional pass for their MR final oral or DR preoral or final oral.	There is not a prompt for this query.	Graduate School
SIS_GRAD_DE_FOR_STDNT Query Description: View all courses in which a student has been enrolled. Distance education courses are identified.	This query prompts the user for a student's EMPLID; the magnifying glass can be used to search if the ID is not known. 	Department Graduate School
SIS_GRAD_DEFR Query Description: View a list of students whose term of admission was deferred and the term deferred to.	This query prompts the user for the Institution (NCSU1), an Academic Program, and an Academic Term. The magnifying glass can be used to search if the value is not known.  Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. "2" represents the century, "09" represents the	Department Graduate School

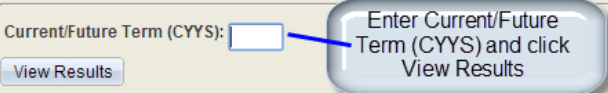
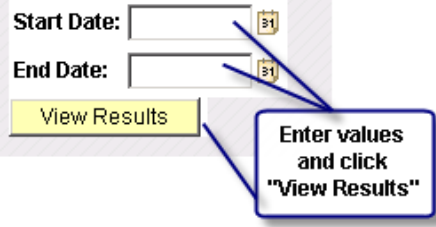
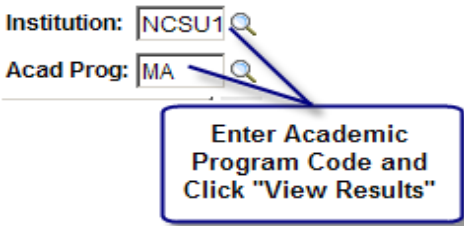
	year, and “8” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.	
SIS_GRAD_DEGREES_BY_PROG Query Description: Returns list of approved grads with graduate degrees conferred in graduate majors for all terms after fall 2008 by user-selected academic program.	This query prompts the user for Institution (NCSU1) and Academic Program. 	Department Graduate School
SIS_GRAD_DEGREES_WITH_CHAIR Query Description: Query is based on a user-selected graduate program and will return approved graduate students for whom degrees were conferred. Also included is the name/ID of their chair, co-chair, or vice-chair (per GPoW screen).	This query prompts the user for Institution (NCSU1) and Academic Program. 	Department Graduate School
SIS_GRAD_DGP_GRDSEC_BY_LIAISON Query Description: View a list of Directors of Graduate Programs and their administrative assistants by program and by user-selected Graduate School liaison.	This query prompts the user for a Graduate School Liaison's Unity ID. 	Graduate School
SIS_GRAD_DR_RESID Query Description: Query allows the user to determine, for a doctoral student, at what term in the GPOW the student has met the requirements for residence credit.	This query will “prompt” you for a Student EMPLID. The magnifying glass can be used to search if the value is not known. 	Graduate School
SIS_GRAD_ENROLLED_FULBRIGHT Query Description:	This query will “prompt” for Academic Career, Academic Term and Academic Program.	Department

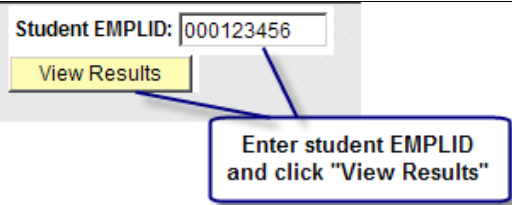
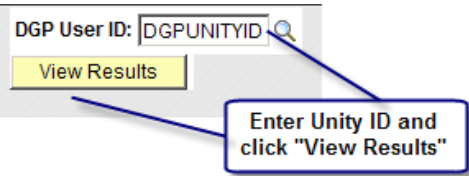
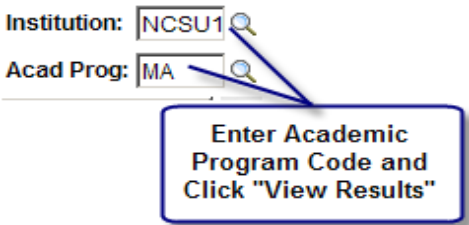
<p>Returns a list of Fulbright students for a user-selected career, current or future term, and academic program.</p> <p>NOTE: Fulbright grads are identified by the criterion STDNT_GROUP = FULB in STDNT_GRP_HIST (the Student Groups History table)</p>	<p>SIS_GRAD_ENROLLED_FULBRIGHT - Fulbright Grad Students</p> 	<p>Graduate School</p>
<p>SIS_GRAD_ENR_MLSTN_ACAD_LOAD</p> <p>Query Description: Returns list of masters students enrolled in the current or future term for a user selected academic program with flags for option B milestone, thesis milestone, approved GPoW, minimum GPoW hour requirement, enrollment hours, and if they have received the insurance benefit from the GSSP</p>	<p>SIS_GRAD_ENR_MLSTN_ACAD_LOAD - current masters with flags</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_EXAM_RPTS_PROG_STATUS</p> <p>Query Description: Returns list of students having a master exam milestone, a doctoral prelim exam milestone, or a doctoral final exam milestone (with milestone status and date attempted) for a user-selected academic program. Results also show the most recent acad program status (active, completed, LOA, etc).</p>	<p>SIS_GRAD_EXAM_RPTS_PROG_STATUS</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_EXAM_STATUS_LIST</p> <p>Query Description: This query returns a list of active students with doctoral prelim, doctoral final, or masters final exam milestones; shows bio/demo type data plus complete status (i.e., conditional pass, unconditional pass, fail, blank, etc.) for a user-selected academic program and user-selected current or future term.</p>	<p>SIS_GRAD_EXAM_STATUS_LIST - exam milestones w/compl status</p> 	<p>Department</p> <p>Graduate School</p>

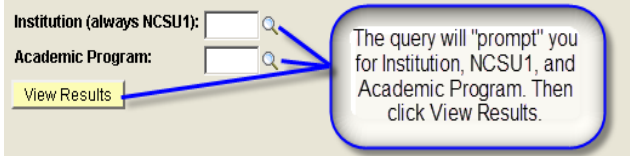
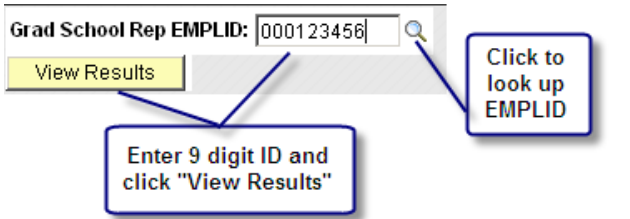
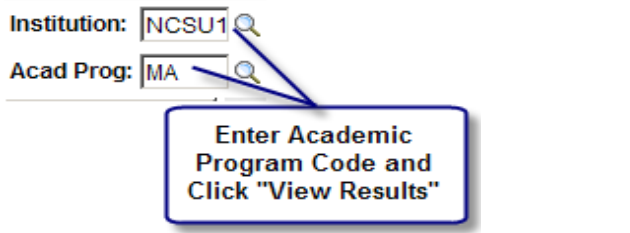
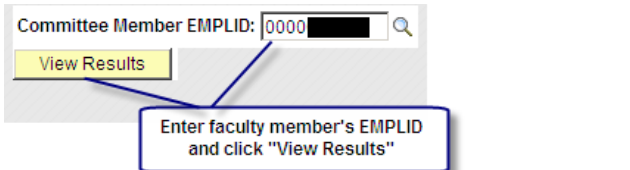
<p>SIS_GRAD_GCERT_COMPLETED</p> <p>Query Description: Returns people who completed graduate certificate (GCERT academic program) for a user-selected completion term. Shows emplid, name, and academic plan</p>	<p>Search criteria are by academic program and academic plan and term.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_GPOW_STATUS</p> <p>Query Description: Returns a list of all students in a user selected academic program, and their graduate plan of work status.</p>	<p>This query will “prompt” you for Institution and Academic Program.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_GPW_GS_APRVL_PUB</p> <p>Query Description: View a list of all students in a program whose graduate POW has been either approved or denied by the Graduate School (uses a prompted starting date for search).</p>	<p>This query will “prompt” you for a Starting Date, the Institution (NCSU1), and the Academic Program. The magnifying glass can be used to search if the value is not known.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_GRADUATION_APRVL</p> <p>Query Description: View a list of students on the Graduation approval list for a prompted term and graduation approval status.</p>	<p>This query will prompt you for a Graduation Approval Status which can be chosen from the drop down menu, and a 4-Digit term.</p>  <p>Graduation Approval Status:</p>	<p>Department</p> <p>Graduate School</p>

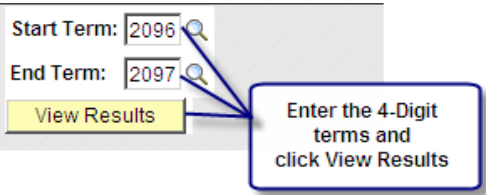
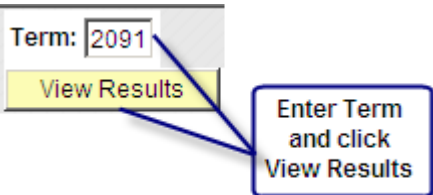
	 <p>Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the year, and “8” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p>	
<p>SIS_GRAD_GSSP_TERM_LMT_JOBS</p> <p>Query Description: Returns a list of grads enrolled in user-selected acad prog and term. Shows student id, name, prog, degree, prev master's flag, # of terms enrolled, whether or not student is within allowed # of GSSP terms (Within) or beyond (Beyond), and a flag to show if the person has either an active primary fellowship or an active assistantship with an annual rate of at least \$8000.</p>	<p>SIS_GRAD_GSSP_TERM_LMT_JOBS - grads with gssp term limits</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_LEAV</p> <p>Query Description: Provides the name, emplID, and return term for students on Leave of Absence</p>	<p>This query will “prompt” you for the Institution (NCSU1), the Academic Program, and a Term. The magnifying glass can be used to search if the value is not known.</p>  <p>Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the year, and “8” represents the term: 1 for Spring, 6</p>	<p>Department</p> <p>Graduate School</p>

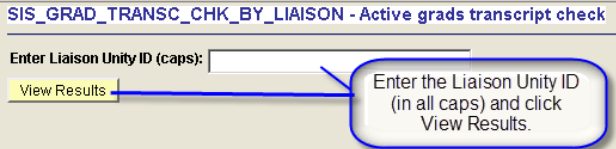

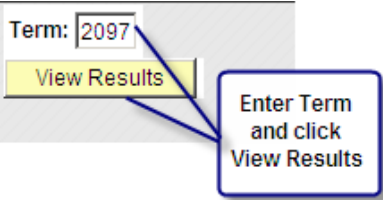
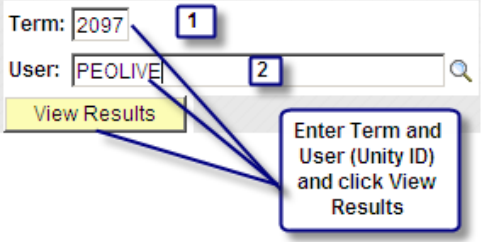
	for First Summer Session, 7 for Second Summer Session and 8 for Fall.	
SIS_GRAD_LOA Query Description: View a list of students currently on leave of absence for the user identified program.	This query will “prompt” you for the Institution (NCSU1), and the Academic Program. The magnifying glass can be used to search if the value is not known. 	Graduate School
SIS_GRAD_MLSTN_CMPLT_NOGC Query Description: List of students who have completed all of their milestones but who are not on the Graduation Approval List.	There is not a prompt for this query.	Department Graduate School
SIS_GRAD_OUTSTANDING_PATENT_AG Query Description: Outstanding patent agreement (checklist item "GPATEN" not received, completed, or waived) for registered grads in current or future term by user-selected academic program.	This query prompts the user for Institution (NCSU1), Acad Career (GRAD), and Academic Program. 	Department Graduate School
SIS_GRAD_OUTSTAND_POW_PAT_AGR Query Description: Outstanding gPOW or patent agreement (checklist items "GPATEN" or "GPOW" not received, completed, or waived) for registered grads in current or future term by user-selected Graduate School Liaison Unity ID.	This query prompts the user for a Graduate School Liaison’s Unity ID. 	Graduate School

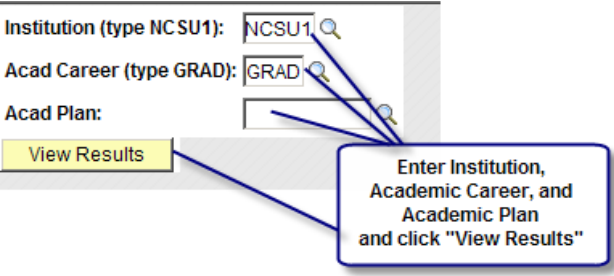
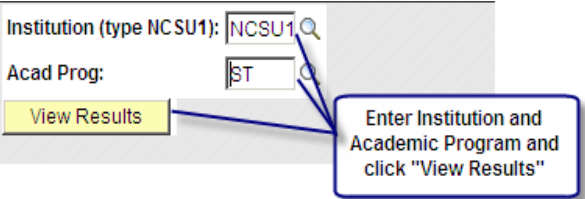
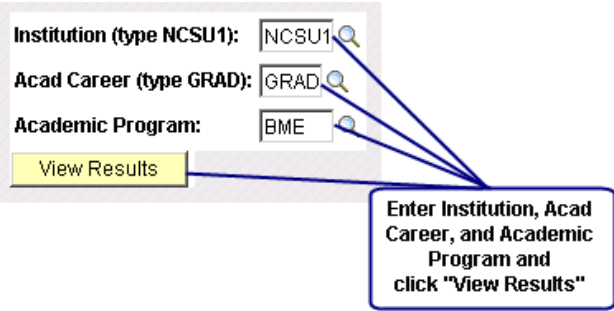
<p>SIS_GRAD_OVER_ENROLLED</p> <p>Query Description: Returns a list of degree-seeking grads (masters & doctorate; non-GCERT) for a user-selected current or future term who are taking more hours than the minimum required hours for completion of their program. Results also show a 'Y' for any student who received GSSP insurance in the same term selected.</p>	<p>SIS_GRAD_OVER_ENROLLED - MR DR enrolled > min required</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_PGM_PLAN_CHANGE</p> <p>Query Description: List of students who have any instances of a Program Change or Plan Change program action between beginning and end dates which are input by the query user.</p>	<p>This query will prompt you for a start date and an end date.</p> 	<p>Graduate School</p>
<p>SIS_GRAD_POW_ACAD_PROG</p> <p>Query Description: List of all graduate Plans of Work with a status of open or pending for all students in that academic program.</p>	<p>This query will “prompt” you for the Institution (NCSU1) and Academic Program code. This will narrow your results to only that one Program. The magnifying glass can be used to search if the value is not known.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_POW_WORKFLOW_HISTORY</p> <p>Query Description: View a complete Plan of Work workflow history for a student.</p>	<p>This query will “prompt” you for a student EMPLID. This will narrow your results to only that one student.</p>	<p>Department</p> <p>Graduate School</p>

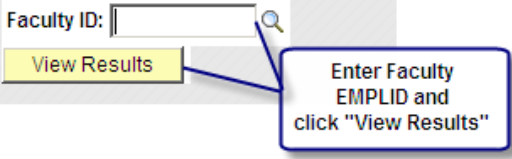
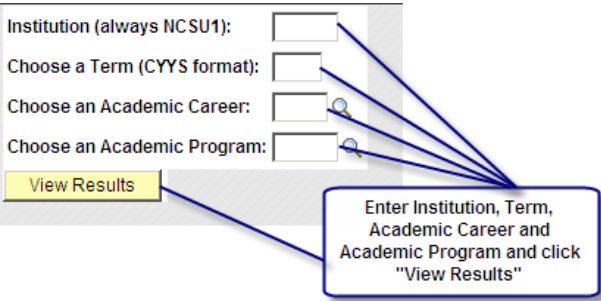
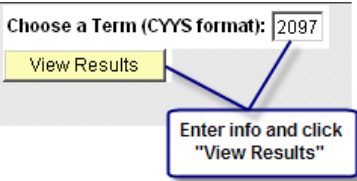
		
SIS_GRAD_POW_WORKLIST_TILE_STAT Query Description: List of all pending or open items on a DGP's Worklist Tile.	This query will "prompt" you for a DGP user ID. This will narrow your results to only that one DGP. The magnifying glass can be used to search if the value is not known. 	Department Graduate School
SIS_GRAD_PRELIM_SCHED Query Description: List of students who have not been scheduled for a doctoral prelim six or more years after the beginning of the term of the first class in their graduate POW.	This query runs when you click HTML or EXCEL and has no prompts.	Graduate School
SIS_GRAD_PRELIM_SCHED_BY_PROG Query Description: List of students who have not been scheduled for a doctoral prelim six or more years after the beginning of the term of the first class in their graduate POW in a specific academic program.	This query will "prompt" you for the Institution (NCSU1) and Academic Program code. This will narrow your results to only that one Program. The magnifying glass can be used to search if the value is not known. 	Graduate School
SIS_GRAD_PROVISIONAL_ADMITS Query Description: Provides a list of all grad students for a user-selected academic program who are currently on conditional (a.k.a. provisional)	The query will "prompt" you for Institution, NCSU1, and Academic Program.	Department Graduate School

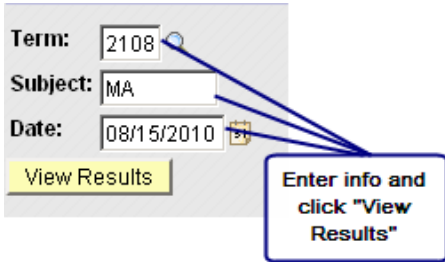
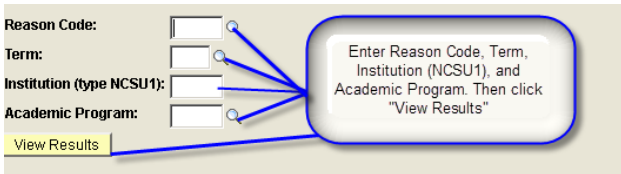
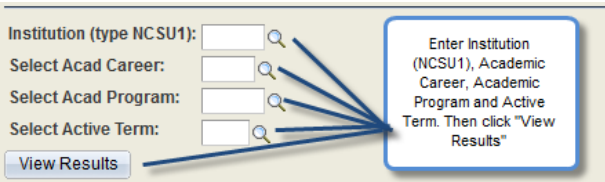
<p>admission and are eligible to enroll in the current term. Includes registration status, cumulative hours passed, and cumulative GPA as of the current term.</p>	<p>SIS_GRAD_PROVISIONAL_ADMITS - grads on cond adm per pgmstack</p> 	
<p>SIS_GRAD_REP</p> <p>Query Description: List of committees on which a Graduate Representative has served and the attempted dates for the preliminary oral and final oral exams.</p>	<p>This query will “prompt” you for an EMPLID of the Graduate School Representative. The magnifying glass can be used to search if the value is not known.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_STATUS</p> <p>Query Description: List of all current graduate students who are active in the user-selected academic program and their Plan of Work status.</p>	<p>This query will “prompt” you for the Institution (NCSU1) and Academic Program code. This will narrow your results to only that one Program. The magnifying glass can be used to search if the value is not known.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_STU_CMTEE_PUB</p> <p>Query Description: View a list for a prompted emplid for a GPOW committee member, of all students on which they serve as a member of their GPOW committee. Displays the student’s name, EMPLID, acad prog, acad plan, faculty role on committee, whether they have accepted membership on the committee, and if they approved the GPOW for the student. The last two columns (Degree Status and Degr Status</p>	<p>This query will “prompt” you for a faculty member’s EMPLID. This will narrow your results to only that one person. The magnifying glass can be used to search if the value is not known.</p> 	<p>Department</p> <p>Graduate School</p>

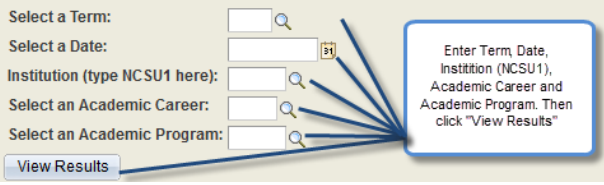

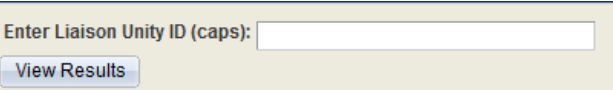
<p>Dt) are populated if the person was awarded a degree in the same academic plan.</p>		
<p>SIS_GRAD_TERMINATED</p> <p>Query Description: View a list of graduate students who have been terminated from their program from start to end prompted terms.</p>	<p>This query allows the user to search a date range. Prompts are for Start Term and End Term. The magnifying glass can be used to search if the value is not known.</p>  <p>Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the year, and “8” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p>	<p>Graduate School</p>
<p>SIS_GRAD_THESIS_IN_REVIEW_PUB</p> <p>Query Description: View a list of all masters and doctoral students who appear on the graduation approval list for a prompted term, have an application status of College Cleared, College Hold, Complete – Accepted or Departmental Review Complete, and who have submitted a thesis or dissertation that is still in “Review” status.</p> <p>NOTE: This query is run in Query Viewer – Reporting, Query Manager – Reporting, Query Viewer –Production or Query Manager – Production</p>	<p>This query will “prompt” you for a “Term” value. This will narrow your results to only that one term.</p>  <p>NOTE: Term is always represented by a four-digit number. Example: 2091 is Spring 2009. “2” represents the century, “09” represents the year, and “1” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p>	<p>Department</p> <p>Graduate School</p>

<p>SIS_GRAD_TRANSC_CHK_BY_LIAISON</p> <p>Query Description: The query returns a list of missing transcripts for active grads who have been here for more than two terms by user-selected Graduate School Liaison Unity ID.</p>	<p>The query will “prompt” you for Liaison “Unity ID”.</p> 	<p>Graduate School</p>
<p>SIS_GRAD_TRANSC_CHK_NEW_BY_LIA</p> <p>Query Description: The query returns a list of missing transcripts for NEW active grads (per admit term on the program stack) by user-selected Graduate School Liaison Unity ID.</p>	<p>The query will “prompt” you for Liaison “Unity ID”.</p> 	<p>Graduate School</p>
<p>SIS_GRAD_WATCHLIST_ALL_LIAISON</p> <p>Query Description: View a list of all grad students who have missing or incomplete milestones or checklists and who have an application status of Applied, Approved, College Cleared, College Hold, or Dept. Review Complete on the Graduation Approval List for a prompted term. The status of each student’s milestones and checklists is displayed.</p> <p>NOTE: This query is run in Query Viewer – Production or Query Manager – Production</p>	<p>This query will “prompt” you for a Term.</p>  <p>Term is always represented by a four-digit number in the CYYS format. Example: 2097 is Summer Session II 2009. “2” represents the century, “09” represents the year, and “7” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p>	<p>Graduate School</p>
<p>SIS_GRAD_WATCHLIST_ONE_LIAISON</p> <p>Query Description: View a list of all grad students who have missing or incomplete milestones or checklists for a prompted liaison who have an application status of Applied, Approved, College Cleared, College Hold, or Dept. Review Complete on the Graduation Approval List for a prompted term. The status of each student’s milestones and checklists is displayed. Only the students for a prompted liaison are shown.</p>	<p>This query will “prompt” you for a Term and a User (Unity ID).</p>  <p>1. Term must be current, will not work for past terms.</p>	<p>Graduate School</p>

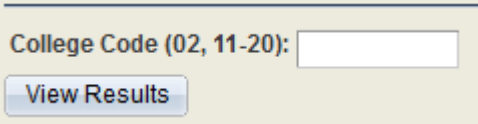
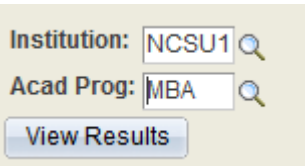
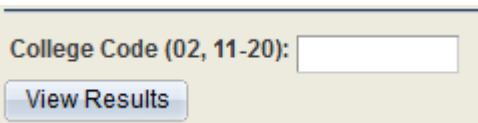
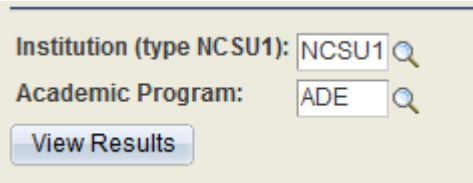
<p>NOTE: This query is run in Query Viewer – Production or Query Manager – Production</p>	<p>2. User is the Unity ID and must be entered in ALL CAPS</p>	
<p>SIS_GRADUATE_FAC_BY_PLAN</p> <p>Query Description: View a list of active members of the Graduate Faculty by user selected plan. (Typically best used for minor-type plans).</p>	<p>This query prompts the user for the Institution (NCSU1), the Academic Career (GRAD), and an Academic Plan. The magnifying glass can be used to search if the value is not known.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRADUATE_FAC_BY_PROGRAM</p> <p>Query Description: List of active members of the Graduate Faculty by user selected program.</p>	<p>This query prompts the user for the Institution (NCSU1) and the Academic Program. The magnifying glass can be used to search if the value is not known.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRADUATE_FAC_CMTEE_ROLES</p> <p>Query Description: Displays all committee memberships for graduate faculty in a prompted program.</p>	<p>This query prompts the user for the Institution (NCSU1), the Academic Program (GRAD), and the Academic Program. The magnifying glass can be used to search if the value is not known.</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRADUATE_FAC_PGMS_BY_ID</p> <p>Query Description:</p>	<p>This query prompts the user for a faculty member's EMPLID. The magnifying glass can be used to search if the value is not known.</p>	<p>Department</p>

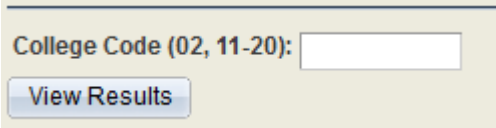
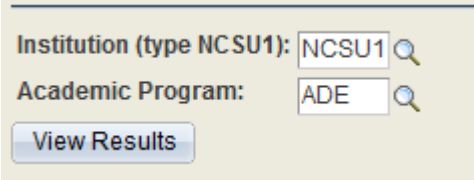
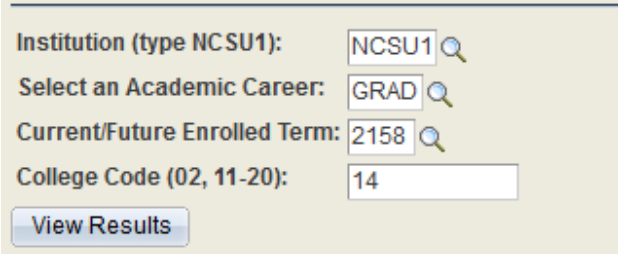
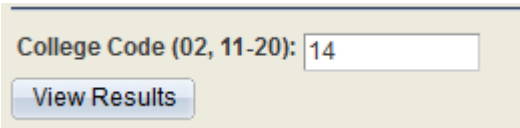
View a list of programs assigned to a member of the Graduate Faculty by user selected employee ID.		Graduate School
SIS_GRADUATE_FACULTY_LIST Query Description: List of all active members of the Graduate Faculty.	This query runs when you click HTML or EXCEL and has no prompts.	Department Graduate School
SIS_NC_SUPEREXT_BY_TERM_CAR_PG Query Description: A list of students for a user-selected current or future term, career, and academic program.	<p>This query will “prompt” you for the Institution (NCSU1), Term, Academic Career (GRAD), and an Academic Program.</p>  <p>Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the year, and “8” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p>	Department Graduate School
SIS_NC_SUPEREXT_GRADS Query Description: List of students active in a current or future term.	<p>This query will “prompt” you for a term to be entered in CYYS format. This will narrow your results to only that one term.</p>  <p>Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the year, and “8” represents the term: 1 for Spring, 6</p>	Department Graduate School

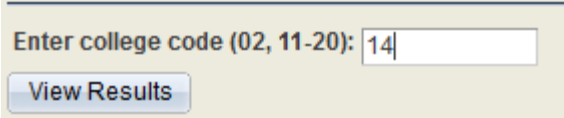
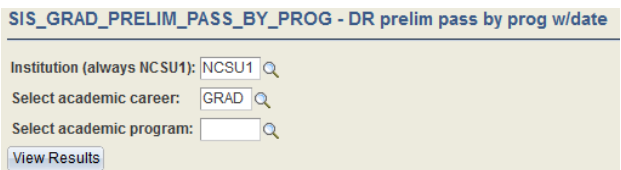
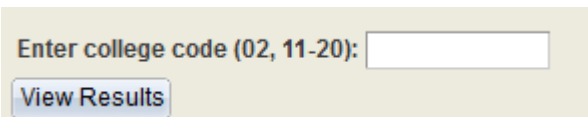
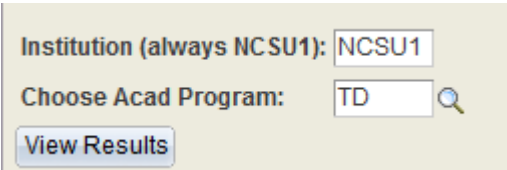
	for First Summer Session, 7 for Second Summer Session and 8 for Fall.	
SR_STUDENT_DROPS_AFTER_DATE_X Query Description: All students who dropped a course after a specific date.	This query will “prompt” you for a term, subject and date. The term will be entered in CYYS format. This will narrow your results to only that one term.  Term is always represented by a four-digit number in the CYYS format. Example: 2098 is Fall 2009. “2” represents the century, “09” represents the year, and “8” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.	
UCO_SERVICE_IND_REASN_TERM_PGM Query Description: Returns a list of students having a user-selected Service Indicator reason code for a user-selected academic term and academic program.	This query will prompt the user for Reason Code, Term, Institution (NCSU1), and Academic Program. 	Department Graduate School
SIS_GRAD_ALL_SVC_IND_TERM_PROG Query Description: Returns a list of students and their service indicator data (all service indicators) for a user-selected academic career, academic program, and active service indicator term. Shows academic program status.	This query will prompt the user for Institution, Academic Career, Academic Program and Active Term. 	Department Graduate School
SIS_GRAD_DROPS_AFTER_DATE_GSSP Query Description: This query returns a list of graduate students, by user selected term and academic program, who dropped a course after a user-selected date (one row per	This query will prompt the user for Term, Date, Institution, Academic Career and Academic Program.	Department Graduate School

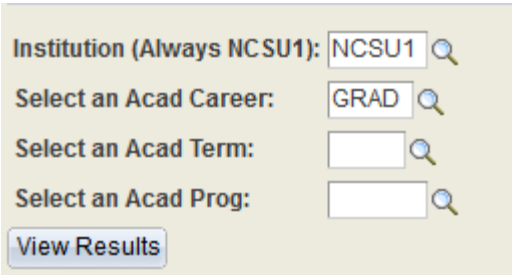
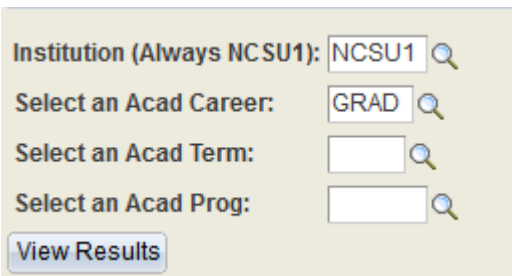
<p>person, per course dropped). It also shows the academic load and indicates those who received GSSP tuition and/or insurance benefits in the same term. The results from this query can be used to monitor students that drop out of GSSP eligibility because they have dropped or changed a course to audit after census (or a user selected date) causing them to drop below the full-time requirement.</p>		
<p>SIS_GRAD_COMP_REV_THES DISSERT</p> <p>Query Description: Returns list of grads with thesis or dissertation milestone (and milestone level of acceptance, review, or committee approval) for user-selected graduation term. Shows graduation checkout status.</p>	<p>This query will prompt the user for the Term (CYYS Format).</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_PROVISI_ADMITS_BY_LIA</p> <p>Query Description: Provides a list of all grad students for a user-selected Graduate School Liaison who are currently on conditional (a.k.a. provisional) admission and are eligible to enroll in the current term. Includes registration status, cumulative hours passed, and cumulative GPA as of the current term.</p>	<p>This query will prompt user for the Liaison Unity ID (all caps)</p> 	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_PROG_STATUS</p> <p>Query Description: Returns an alphabetic list of students for a</p>	<p>This query will prompt user for Institution (NCSU1), academic career, academic program, and academic program status:</p>	<p>Department</p>

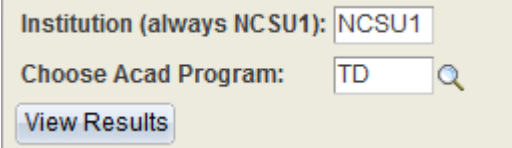
user-selected academic program and academic program status.	<p>Institution (type NCSU1): <input type="text"/> </p> <p>Academic Career: <input type="text"/> </p> <p>Academic Program: <input type="text"/> </p> <p>Acad Program Status: <input type="text"/></p> <p>View Results</p>	Graduate School
<p>SIS_GRAD_MR_EN_ROUTE_BY_PROG</p> <p>Query Description: Returns a list of students in a user-selected academic program with GMOR (Grad Master On Route) program reason.</p>	<p>This query will prompt user for Institution (NCSU1), Academic Career, and Academic Program:</p> <p>Institution (type NCSU1): <input type="text"/> </p> <p>Academic Career: <input type="text"/></p> <p>Academic Program: <input type="text"/> </p> <p>View Results</p>	Department Graduate School
<p>GSSP_MTHLY_INSURANCE</p> <p>Query Description: Returns a list of students in a selected term and month that were/are continuing, being dropped and added</p>	<p>This query will prompt user for Institution (NCSU1), Academic Career, Term of Coverage Month, Academic Program, and Coverage Month:</p> <p>Institution (type NCSU1): <input type="text" value="NCSU1"/> </p> <p>Academic Career (type GRAD): <input type="text" value="GRAD"/> </p> <p>Term of Coverage Month: <input type="text" value="2151"/> </p> <p>Academic Program: <input type="text"/> </p> <p>Coverge Month: <input type="text" value="May"/></p> <p>View Results</p>	Department Graduate School
<p>GSSP_INS_SUMMERPREPAYS</p> <p>Query Description: Returns a list of GSSP students flagged for summer health insurance coverage prepayment</p>	<p>This query will prompt user for Institution (NCSU1), Academic Career, Current Spring Term, Academic Program:</p> <p>Institution (type NCSU1): <input type="text" value="NCSU1"/> </p> <p>Academic Career (type GRAD): <input type="text" value="GRAD"/> </p> <p>Current Spring Term: <input type="text"/> </p> <p>Academic Program: <input type="text"/> </p> <p>View Results</p>	Department Graduate School
<p>SIS_GRAD_GPOW_NOT_APPRVD</p> <p>Query Description: List of all current active master's or doctoral students having more than 17 cumulative hours and Graduate Plan of Work not approved.</p>	This query has no user prompts.	Department Graduate School

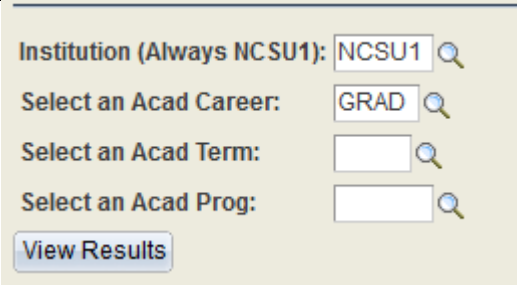
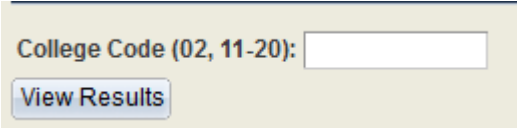
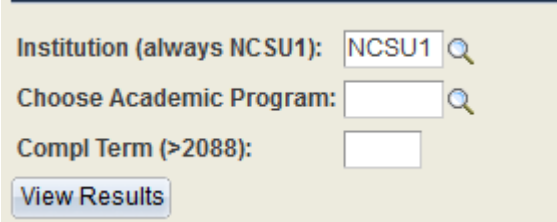
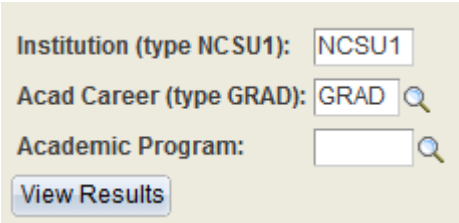
SIS_GRAD_GPOW_NOT_APPRVD_COLL Query Description: List of all current master's or doctoral students active in the user-selected academic college code having more than 17 cumulative hours and Graduate Plan of Work not approved.	This query will prompt user for the college code: 	Department Graduate School
SIS_GRAD_GPOW_NOT_APPRVD_PROG Query Description: List of all current master's or doctoral students active in the user-selected academic program having more than 17 cumulative hours and Graduate Plan of Work not approved.	This query will prompt user for Institution (NCSU1) and Academic Program: 	Department Graduate School
SIS_GRAD_DR_AT_9PLUS_YRS Query Description: List of all current doctoral students in the user-selected academic college who have been in the program 9 or more years.	This query has no user prompts.	Department Graduate School
SIS_GRAD_DR_AT_9PLUS_YRS_COLL Query Description: List of all current doctoral students in the user-selected academic college who have been in the program 9 or more years.	This query will prompt user for the college code: 	Department Graduate School
SIS_GRAD_DR_AT_9PLUS_YRS_PROG Query Description: List of all current doctoral students in the user-selected academic program who have been in the program 9 or more years.	This query will prompt user for Institution (NCSU1) and Academic Program: 	Department Graduate School
SIS_GRAD_NO_PRELIM_6YRS Query Description: List of all current doctoral students who have not scheduled their prelim 6 or more years after they started.	This query has no user prompts.	Department Graduate School

<p>SIS_GRAD_NO_PRELIM_6YRS_COLL</p> <p>Query Description: List of all current doctoral students in the user-selected academic college code who have not scheduled their prelim 6 or more years after they started.</p>	<p>This query will prompt user for the college code:</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_NO_PRELIM_6YRS_PROG</p> <p>Query Description: List of all current doctoral students in the user-selected academic program who have not scheduled their prelim 6 or more years after they started.</p>	<p>This query will prompt user for Institution (NCSU1) and Academic Program:</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_ACTIVE_BY_COLLEGE</p> <p>Query Description: Active students (enrolled or eligible to be enrolled) with demographic information for a user-selected academic career, current or future enrolled term, and college code.</p>	<p>This query will prompt user for Institution (NCSU1), Academic Career, Current/Future Enrolled Term, and College Code (02, 11-20):</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_ACTIVE_MULTIPLE_GPOW</p> <p>Query Description: Returns an alphabetized list of active grad students having more than one Graduate Plan of Work (GPoW) in the active program for a user-selected college code. Shows emplid, name, acad prog, acad plan, GPoW status, and GPoW status date.</p>	<p>This query will prompt user for the College Code (02, 11-20):</p> 	<p>Department Graduate School</p>

<p>SIS_GRAD_ACTIVE_WITH_PREV_BACH</p> <p>Query Description: Returns graduate students active in the current term and displays the school name where the student reported receiving their bachelor's degree. The user enters their college code (11-20) to get the list by college.</p>	<p>This query will prompt user for the College Code (02, 11-20):</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_PRELIM_PASS_BY_PROG</p> <p>Query Description: This query returns a list of doctoral students by user-selected academic program who passed their doctoral prelim exam (doctoral prelim milestone with either conditional pass or unconditional pass status) showing the latest "attempted date" from milestone attempt table.</p>	<p>This query will prompt user for the Institution (always NCSU1), Academic Career, (always GRAD) and Academic program:</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_ACAD_STRUC_BY_PROGRAM</p> <p>Query Description: Active graduate academic plans, programs, and subplans with descriptions and subplan type by user-selected graduate program.</p>	<p>This query has no user prompts.</p>	<p>Department Graduate School</p>
<p>SIS_GRAD_ACAD_STRUC_BY_COLLEGE</p> <p>Query Description: Active graduate academic plans, programs, and subplans with descriptions and subplan type by user-selected two-digit college code (02, then 11-20)</p>	<p>This query will prompt user for the College Code (02, 11-20):</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_DISCONTINUED_BY_PROG</p> <p>Query Description: This query returns a list of grads with a "discontinued" program action by user-selected academic program.</p>	<p>This query will prompt user for Institution (Always NCSU1) and Academic Program:</p> 	<p>Department Graduate School</p>

<p>SIS_GRAD_GPA_DROP_PROG</p> <p>Query Description: Returns active graduate students for a prompted academic term and academic program whose current GPA is >0.75 lower than their cumulative GPA.</p>	<p>This query will “prompt” you for an “academic term” value and “academic program” value. This will narrow your results to only that one term in that one program.</p>  <p>NOTE: Term is always represented by a four-digit number. Example: 2091 is Spring 2009. “2” represents the century, “09” represents the year, and “1” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p>	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_U_GRADES_PROG</p> <p>Query Description: Returns active graduate students for a prompted academic term and academic program having a "U" grade in any course. Shows active program and course information.</p>	<p>This query will “prompt” you for an “academic term” value and “academic program” value. This will narrow your results to only that one term in that one program.</p>  <p>NOTE: Term is always represented by a four-digit number. Example: 2091 is Spring 2009. “2” represents the century, “09” represents the year, and “1” represents the term: 1 for Spring, 6 for First Summer Session, 7 for Second Summer Session and 8 for Fall.</p>	<p>Department</p> <p>Graduate School</p>
<p>SIS_GRAD_DEGR_BY_PROG_W_TITLES</p> <p>Query Description: Graduation Checkout View (NC_GCO_VW) joined with ACAD_DEGR (Student Degree Table) for graduate majors, all terms after</p>	<p>This query will prompt user for Institution (Always NCSU1) and Academic Program:</p>	<p>Department</p> <p>Graduate School</p>

<p>fall 2008, by user-selected academic program, to get approved grads for whom degrees were actually conferred. Includes an Option B, gender, ethnicity, and thesis/dissertation titles for masters & doctoral students who have one.)</p>		
<p>SIS_ALL_GRD_DEG_BY_PGM_W_TITLE</p> <p>Query Description: Union query returns all graduate students with a graduate degree conferred (both legacy and SIS) by user-selected program code. Includes an Option B, gender, ethnicity, and thesis/dissertation titles for masters & doctoral students who have one.)</p>	<p>This query will prompt user for Institution (Always NCSU1) and Academic Program:</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_APPL_HST_TERM_PGM_SCH</p> <p>Query Description: This query returns a list of historical applications (by user-selected Career, snapshot term, Admit Term, and academic program) from the historical admissions denorm table. Columns include GRE scores and most recent undergrad & grad self-reported previous institutions.</p>	<p>This query will prompt user for Institution (Always NCSU1), Academic Career (Always GRAD), Academic Program, Term Being Viewed, and Admit term:</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_INSTR_ADV_CRS_BY_PRF</p> <p>Query Description: This query returns a list of people from the instructor advisor table along with the courses they have been authorized to teach by user-selected course prefix. The list is filtered to exclude graduate faculty.</p>	<p>This query will prompt user for Institution (Always NCSU1) and Course Prefix:</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_LOW_GRADES_PROG</p> <p>Query Description:</p>	<p>This query will prompt user for Institution (Always NCSU1), Academic Career (always GRAD), Academic Term and Academic Program:</p>	<p>Department Graduate School</p>

<p>Returns active graduate students for a prompted academic term and academic program having a C- or lower grade in any course. Shows active program and course information.</p> <p>NOTE: This query is run in Query Viewer – Production, Query Manager – Production</p>		
<p>SIS_ALL_GRAD_DEGREES_BY_COLL</p> <p>Query Description: Returns a list of all graduate students with a graduate degree conferred (both legacy and SIS academic terms) by user-selected college code (02, 11-20). Includes an Option B flag for those with completed Option B milestone on their record. Some records date back to the late 1990's.</p>	<p>This query will prompt user for College Code (02, 11-20):</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_DEGR_PROG_GPOW_TRM</p> <p>Query Description: Returns a list of all graduate students with a graduate degree conferred (both legacy and SIS academic terms) by user-selected college code (02, 11-20). Includes an Option B flag for those with completed Option B milestone on their record. Some records date back to the late 1990's.</p>	<p>This query will prompt user for Institution (always NCSU1), Academic Program, and Completion term (after Fall 2008)</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_NEW_ADMIT_TERM_BY_PGM</p> <p>Query Description: New graduate students (per admit term from program stack) for the current term by user-selected program.</p>	<p>This query will prompt user for Institution (always NCSU1), Academic Career (always GRAD), and Academic Program</p> 	<p>Department Graduate School</p>
<p>SIS_GRAD_A2G_ETD_CHECKLISTS</p> <p>Query Description:</p>	<p>This query will prompt user for the term, CYY format (2171 for Spring 2017, 2178 for Fall 2017)</p>	<p>Graduate School</p>

<p>All applied to graduate (all stats except Dept Denied, College Denied, and app Withdrawn) for prompted term, showing status of their Graduate ETD checklist items (GDRCKM, GDRDAF, GDRGAL, GDRSED, GDRDPO).</p> <p>NOTE: This query is run in Query Viewer – Production, Query Manager – Production</p>	<div data-bbox="695 184 1081 275"> <p>Enter Term (CYYS format): <input type="text"/></p> <p>View Results</p> </div>	
<p>SIS_GRAD_CENSUS_ENR_MINOR</p> <p>Query Description: Returns a list of students enrolled as of census in a user-selected minor plan (shows student emplid, name, minor plan, major program, and latest term enrolled).</p>	<p>This query will prompt users for the Minor Academic Plan:</p> <hr/> <div data-bbox="695 724 1252 869"> <p>Institution (always NCSU1) <input type="text" value="NCSU1"/> </p> <p>Plan Type (MIN) <input type="text" value="Minor"/> </p> <p>Minor Acad Plan <input type="text"/> </p> <p>View Results</p> </div>	<p>Department Graduate School</p>

Recent Changes to SIS Manual

3/17/2010	Addition of Doctoral Graduation Attendance Notification Page to Student and Graduate School Sections														
3/17/2010	Revision of Graduate Certificates in DGP and Graduate School Sections														
3/17/2010	<p>Addition of queries</p> <p>SIS_GRAD_CENSUS_ENROLLMENT</p> <p>SIS_GRAD_DGP_GRDSEC_BY_LIAISON</p>														
3/17/2010	<p>Addition of Oracle Database Reporting Tables and Views</p> <table border="1" data-bbox="341 1583 993 1913"> <thead> <tr> <th>OBJECT NAME</th><th>DESCRIPTION</th></tr> </thead> <tbody> <tr> <td>ACAD_PROG</td><td>Student Academic Program Table</td></tr> <tr> <td>NC_AUD_GPW_CL</td><td>Audit SR PoW Template Derived</td></tr> <tr> <td>NC_AUD_GPW_CMNT</td><td>Audit Graduate Academic Comments</td></tr> <tr> <td>NC_AUD_GPW_CTED</td><td>Audit Committee Detail</td></tr> <tr> <td>NC_AUD_GPW_CTEH</td><td>Audit Grad Comm Header</td></tr> <tr> <td>NC_RES_CODE_TBL</td><td>Legacy Residency Codes</td></tr> </tbody> </table>	OBJECT NAME	DESCRIPTION	ACAD_PROG	Student Academic Program Table	NC_AUD_GPW_CL	Audit SR PoW Template Derived	NC_AUD_GPW_CMNT	Audit Graduate Academic Comments	NC_AUD_GPW_CTED	Audit Committee Detail	NC_AUD_GPW_CTEH	Audit Grad Comm Header	NC_RES_CODE_TBL	Legacy Residency Codes
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NC_RES_CODE_TBL	Legacy Residency Codes														

	NC_SIS_RLUSR_VW	Security Role View
5/1/2010	Addition of queries	
	SIS_GRAD_CMT_HISTORY	
	SIS_GRAD_LOA	
7/1/2010	Addition of queries	
	SIS_GRAD_COMPLETED_THESIS	
	SIS_GRAD_DEFR	
	SIS_GRAD_LEAVE	
	SIS_GRAD_STATUS	
	SIS_GRAD_COND_PASS_6_MO	
	Add Student Comments section to Graduate Administrator & Graduate School sections	
	Add Inquiry on Student Grade Changes to Graduate Administrator & Graduate School sections	
	Addition of NC_ARC_ to Oracle Tables	
	Addition – Using Enterprise Business Intelligence Reports	
11/1/2010	Addition of queries	
	SIS_GRAD_PRELIM_SCHED	
	SIS_GRAD_PRELIM_SCHED_BY_PROG	
	SR_STUDENT_DROPS_AFTER_DATE_X	
02/1/2011	Change “Graduate Secretary” to “Graduate Services Coordinator”	
05/10/2011	Addition of ETD routing approval sections to Graduate Student, Graduate Faculty, and The Graduate School Sections	
06/01/2011	Addition of queries:	
	SIS_GRAD_ENROLLED_FULBRIGHT	
	SIS_GRAD_GPOW_STATUS	
	SIS_GRADUATE_PROVISIONAL_ADMITS	
06/01/2011	Updated Application to Graduate Screen shots to show the “Degree Requirements Check” box	
	Inserted the Vice-Chair listing in the Advisory Committee Member Types table	

- 09/01/2011 Addition of queries:**
- SIS_GRAD_APPL_HIST_TERM_PGM**
- SIS_GRAD_GCERT_COMPLETED**
- GRAD_ARCHIVE_COMM_SVC_BY_ID**
- GRAD_ARCHIVE_COMM_SVC_BY_PGM**
- 09/01/2011 Added New Graduate School Representative (GSR) Process for Doctoral Students**
- 09/01/2011 Updated GPoW Sections with:**
- **Date 1st Submitted**
 - **Members with Dual Roles**
- 09/01/2011 Addition of Comments Sections:**
- Graduate Administrators - Viewing Comments
 - Graduate School - Adding and Viewing Comments
- 09/16/2011 Addition of queries:**
- SIS_GRAD_DEGREES_WITH_CHAIR**
- 09/16/2011 Updated Move or Delete Plan of Work section**
- 10/25/2011 Addition of 18 Oracle Database Reporting Tables and Views**

OBJECT NAME	DESCRIPTION
ACAD_DEGR	Student Degree Table
ACAD_DEGR_PLAN	Student Degree Plan Table
CRSE_OFFER	Course Catalog Offerings
EXT_DEGREE	External Degrees
NC_AUD_GPW	Audit SR PoW Template Derived
NC_COMMENT_VW	Person Comment View (subset view)
NC_AUD_GRD_SPPT	Graduate Student Support Screen Audit Table

NC_CURR_TERM_VW	The Current Term
NC_GRAD_FACU_VW	Graduate Faculty View
NC_HIST_EDUC	External Education Denorm (Historical)
NC_HIST_GRE	Test Scores Denorm: GRE (Historical)
NC_HIST_TOEFL	Test Scores Denorm: TOEFL (Historical)
NC_L_SDF_09PLUS	Official Census Enrollment (SDFX summer 09 forward)
NC_L_SDF_99_09	Official Census Enrollment (SDFX thru spring 09)
OPR_GRP_3C_TBL	Operator 3C Groups
SESSION_TBL	Session Definition Table
SRVC_IND_DATA	Service Indicator Table
STDNT_GRP_S_HIST	Student Groups History Table

Edited 2 Oracle Reporting Database Tables and Views descriptions

1. SCRTY_TBL_PROG" should be "OprID Access to Acad Programs" (not "Plans")
2. "STDNT_CAR_MLSTN" should be "Student Career Milestone" (add the word "Career")

Re-added queries:

SIS_GRAD_ENROLLED_FULBRIGHT

SIS_GRAD_GPOW_STATUS

SIS_GRAD_PROVISIONAL_ADMITS

02/10/2012 Addition of queries:

SIS_GRAD_TRANSC_CHK_NEW_BY_LIA

SIS_GRAD_TRANSC_CHK_BY_LIAISON

02/15/2012 Addition of queries:

GRAD_TST_SCORE_SUPN_BDAY_GRE

GRAD_TST_SCORE_SUPN_BDAY_TOEFL

03/01/2012 Addition of queries:

	SIS_GRAD_OUTSTANDING_PATENT_AG
	SIS_GRAD_OUTSTAND_POW_PAT_AGR
02/15/2012	<p>Added the text “Query Description:” to each description that was missing it.</p> <p>Corrected query text size for consistency.</p> <p>Corrected any “query prompt” text to be above the picture for consistency.</p>
03/08/2012	<p>Addition of Patent Agreement Sections to all four SIS Manual sections.</p> <ol style="list-style-type: none"> 1. Graduate Student 2. Graduate Faculty 3. Graduate Administrators 4. Graduate School
08/21/2012	<p>Addition of queries:</p> <p>DGP_GSC_SECURITY_ALL_NOTALL_PG</p> <p>GSSP_DEPT_APPRV_BY_PROG_TERM</p> <p>SIS_GRAD_DEGREES_BY_PROG</p> <p>UCO_SERVICE_IND_REASN_TERM_PGM</p> <p>SIS_ALL_GRAD_DEGREES_BY_PROG</p> <p>Addition of Oracle Reporting Database Tables and Views descriptions</p>

ACAD_DEGR_SPLN	Student Degree Sub-Plan Table
CRSE_CATALOG	Course Catalog Data
JOBCODE_TBL	Job Code Table
NC_ACAD_PRG_STG	Legacy student academic program records

01/16/2013	<p>Addition of queries:</p> <p>SIS_GRAD_GSSP_TERM_LMT_JOBS</p> <p>SIS_GRAD_APPL_HIST_TERM_COLL</p>
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Addition of Oracle Reporting Database Tables and Views descriptions:

NC_LAB_DST_VIEW	PS_Labor SQRs Load Tbl
STDNT_CAR_TERM	Student Career Term Table

Edits to:

SIS_GRAD_APPL_HIST_TERM_PGM
ACAD DEGR
NC_ARC_COMMITTEE
NC_OPRDERN_VW
NC_ASSGN_EMP_VW
NC_SALRY_DISTR
EG_TENURE_DATA

09/11/2013**Addition of queries:**

SIS_GRAD_A2G_BELOW_B

SIS_GRAD_3_PLUS_X

SIS_GRAD_3_PLUS_X_BY_COLL

SIS_GRAD_ADVISOR_WITH_GPOW

SIS_GRAD_CENSUS_ENR_WITH_GPOW

Updated Terminate Without Prejudice section**Updated SIS_GRAD_STUD_CMTEE_PUB query text. Added the last sentence in 2 sections****Added Mass Assign Advisor section****Added Adding Good Faith (Positive Service Indicator) for Residency Purposes section****Added Student Curriculum Change section****Added this list of tables in the “Reporting Oracle Reporting Database tables and views” alphabetically.**

Table / View Name	Description
ACCOMP_TBL	Accomplishment Table (Degrees/Degree types) Note: Accessible only from the HR database.
ACCOMPLISHMENTS	Person Accomplishments Note: Accessible only from the HR database.
NC_ACAD_PLAN_GA	Graduation Plan Table
NC_CNSS_TUITION	Tuition Denorm
NC_DNRM_TUITION	Tuition Denorm (Census)
NC_EOT_TUITION	Tuition Denorm (End-of-Term)
NC_GPW_TMPLT	Plan of Work Template
NC_LAB_DST_VIEW	PS_Labor SQRs Load Table Note: Accessible only from the HR database.
STDNT_CAR_TERM	Student Career Term Table

02/21/2014

Addition of queries:

SIS_GRAD_EXAM_STATUS_LIST

Added this list of tables in the “Reporting Oracle Reporting Database tables and views” alphabetically.

Table / View Name	Description
ACAD_ORG_HR_OWN	Acad Org HR Owner Crosswalk Table
CLASS_INSTR	Course / Class Instructor Table

Added Previous Master Flag section in Grad School section.

3/13/2014

Added this table in the “Reporting Oracle Reporting Database tables and views” alphabetically.

Table / View Name	Description
ACAD_CALTRM_TBL	Academic Calendar Term Table

Added 4 new sections:

Graduate Student Support Plan (GSSP) Data

Graduate Student Support Plan (GSSP) Service Indicators

Graduate Student Support Plan (GSSP) Health Insurance Eligibility

Graduate Student Support Plan (GSSP) Data View Bill

08/15/2014 Added this list of tables in the “Reporting Oracle Reporting Database tables and views” alphabetically.

Table / View Name	Description
ACAD_CALTRM_TBL	Academic Calendar Term Table
NC_ACTV_RATAFEL	Active RA/TA/Fellowships
NC_ENR_MLSTN_LD	Current Term Masters with Milestones
NC_LOAD_EXC_TBL	Grad Load Waiver

Changed text in “Query Description” for each of the following queries. Changed text “term” to “current or future term”:

SIS_NC_SUPEREXT_GRADS
SIS_NC_SUPEREXT_BY_TERM_CAR_PG
SIS_GRAD_TERM_LMT_JOBS
SIS_GRAD_APPL_WITH_GRE_SCORES

Addition of queries:

SIS_GRAD_ENR_MLSTN_ACAD_LOAD

SIS_GRAD_EXAM_RPTS_PROG_STATUS

10/21/14 Added Curriculum Change by Department section.

12/01/2014 Addition of queries:

SIS_GRAD_ALL_SVC_IND_TERM_PROG

SIS_GRAD_DROPS_AFTER_DATE_GSSP

SIS_GRAD_COMP_REV_THES DISSERT

06/30/2015 Addition of queries:

SIS_GRAD_PROVISI_ADMITS_BY_LIA

SIS_GRAD_PROG_STATUS

SIS_GRAD_MR_EN_ROUTE_BY_PROG

GSSP_MTHLY_INSURANCE

GSSP_INS_SUMMERPREPAYS

08/31/2015 Addition of queries:

	SIS_GRAD_GPOW_NOT_APPRVD
	SIS_GRAD_GPOW_NOT_APPRVD_COLL
	SIS_GRAD_GPOW_NOT_APPRVD_PROG
	SIS_GRAD_DR_AT_9PLUS_YRS
	SIS_GRAD_DR_AT_9PLUS_YRS_COLL
	SIS_GRAD_DR_AT_9PLUS_YRS_PROG
	SIS_GRAD_NO_PRELIM_6YRS
	SIS_GRAD_NO_PRELIM_6YRS_COLL
	SIS_GRAD_NO_PRELIM_6YRS_PROG
	SIS_GRAD_ACTIVE_BY_COLLEGE
	SIS_GRAD_ACTIVE_MULTIPLE_GPOW
10/07/2015	Query Description Clarification:
	SIS_GRAD_PROVISIONAL_ADMITS
	SIS_GRAD_PROVISI_ADMITS_BY_LIA
1/30/2016	Addition of Query:
	SIS_GRAD_ACTIVE_WITH_PREV_BACH
2/05/2016	Update Query Name:
	SIS_GRAD_ADVISER_WITH_GPOW to SIS_GRAD_ADVISOR_WITH_GPOW
07/14/2016	Addition of Query:
	SIS_GRAD_PRELIM_PASS_BY_PROG

08/05/2016	Addition of Queries: SIS_GRAD_ACAD_STRUC_BY_PROGRAM SIS_GRAD_ACAD_STRUC_BY_COLLEGE SIS_GRAD_DISCONTINUED_BY_PROG
08/30/2016	Addition of Queries: SIS_GRAD_GPA_DROP_PROG SIS_GRAD_U_GRADES_PROG SIS_GRAD_DEGR_BY_PROG_W_TITLES
02/15/2017	Addition of Queries: SIS_ALL_GRD_DEG_BY_PGM_W_TITLE SIS_GRAD_APPL_HST_TERM_PGM_SCH SIS_GRAD_INSTR_ADV_CRS_BY_PRF SIS_GRAD_LOW_GRADES_PROG SIS_ALL_GRAD_DEGREES_BY_COLL
04/15/2017	Addition of Queries: SIS_GRAD_DEGR_PROG_GPOW_TRM SIS_GRAD_NEW_ADMIT_TERM_BY_PGM SIS_GRAD_A2G_ETD_CHECKLISTS Removal of Enterprise Business Intelligence Reports Section
10/11/2017	Addition of Queries: SIS_GRAD_CENSUS_ENR_MINOR Refresh navigation using homepages and tiles
11/01/2017	Adjustment of POW navigation to the Student Records tile