

Table of Contents

LESSON 1: OVERVIEW	2
DISCUSSION	2
LESSON 2: COPY AN EXISTING QUERY	3
DISCUSSION	3
LESSON 3: JOINING RECORDS.....	7
DISCUSSION	7
STEPS 1 AND 2: SELECT RECORDS AND FIELDS	9
STEP 3: EDIT FIELD PROPERTIES	13
STEP 4: ADD FIELD CRITERIA	16
<i>Review Criteria on the Criteria Page</i>	<i>16</i>
<i>Modify an Existing Criterion: Creating a Prompt</i>	<i>17</i>
<i>Setting Constant Criteria from the Criteria Page</i>	<i>21</i>
SET THE DISTINCT QUERY PROPERTY.....	23
STEP 5: ADD EXPRESSIONS	24
STEPS 6 AND 7: SAVE AND RUN THE QUERY	24
LESSON 4: MORE ON JOINING RECORDS	26
DISCUSSION	26
STEPS	27
STEPS 1 AND 2: SELECTING RECORDS AND FIELDS	27
STEP 3: EDIT FIELD PROPERTIES	33
STEP 4: ADD FIELD CRITERIA	36
<i>Add the Criteria for a Constant Value with the Equal to Operator</i>	<i>36</i>
<i>Add the Criteria for a Constant Value with the List Operator</i>	<i>39</i>
<i>Save the Query</i>	<i>41</i>
<i>Create Effective Date Prompts to Use with Criteria</i>	<i>42</i>
SET THE DISTINCT PROPERTY.....	47
STEP 5: ADD EXPRESSIONS	47
STEPS 6 AND 7: SAVE AND RUN THE QUERY	48
LESSON 5: USE THE AGGREGATE FUNCTION OF COUNT	49
LESSON 6: USING THE ACTIONS LIST	55
DISCUSSION	55
EXERCISE: COPY A QUERY TO ANOTHER USER	56
APPENDIX: FREQUENTLY-USED STUDENT ADMINISTRATION/ HUMAN RESOURCE RECORDS WITH FIELD LISTS ..	58

Lesson 1: Overview

Discussion

This is the second of two courses in the use of the Query Manager tool in PeopleSoft Student Administration version 9. It is intended for UA employees, who need an advanced understanding of the query-writing process and the interpretation of the query results.

This course reviews the skills needed to write and modify queries. If you decide not to write queries of your own, these skills will allow you to review the design of a query to determine if its results are the data that you require.

At the end of this course, you will be able to:

- Copy an existing query
- Modify an existing query
- Delete an existing query
- Join records (tables)
- Create and use prompts
- Set the query property of Distinct
- Use the Actions list

Lesson 2: Copy an Existing Query

Discussion

There may be occasions when you want to modify a public query for your own use or you want to modify one of your own private queries, but do not want the original query to be damaged accidentally. In these circumstances, you should copy the original query.

Please let courtesy rule. Be cautious when using the work of others. **Do no damage.**

Steps

1. Enter the **path** to the Query Manager:
Reporting tools > Query > Query Manager

The Query Manager basic search page is displayed.

Query Manager

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Query](#) | [Create New Query](#)

* **Search By:** begins with
 [Advanced Search](#)

[Find an Existing Query](#) | [Create New Query](#)

2. Select the criteria to locate the query you need. (See Lesson 2 of the Query Introduction manual for detailed instructions.)

In class, search for all the queries with a **Name that begins with UPKR.**

Steps

3. Click [Search](#) .

The queries that match your criteria are displayed in the Search Results at the bottom of the page.

Query Manager

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Query](#) | [Create New Query](#)

*Search By: begins with
 [Advanced Search](#)

Search Results

*Folder View:

*Action:

Query	Customize	Find	View All	First	1-3 of 3	Last		
Select	Query Name	Descr	Owner	Folder	Edit	Run to HTML	Run to Excel	Schedule
<input type="checkbox"/>	UPKR_COPY2_QRY	Example Query for class	Public	CLASS QUERY	Edit	HTML	Excel	Schedule
<input type="checkbox"/>	UPKR_COPY_QRY	Query for class	Public	CLASS QUERY	Edit	HTML	Excel	Schedule
<input type="checkbox"/>	UPKR_QUERY_ADV_COPY	Query class 2	Public	CLASS QUERY	Edit	HTML	Excel	Schedule

[Find an Existing Query](#) | [Create New Query](#)

4. From the search results you received, click on the [Edit](#) link of the query that you want to copy.

In class, select the [Edit](#) link of `UPKR_QUERY_ADV_COPY` .

The query is opened and the [Fields](#) page is displayed.

[Records](#) [Query](#) [Expressions](#) [Prompts](#) [Fields](#) [Criteria](#) [Having](#) [View SQL](#) [Run](#)

Query Name: UPKR_QUERY_ADV_COPY Description: Query class 2

View field properties, or use field as criteria in query statement.

Col	Record	Fieldname	Format	Ord	XLAT	Agg	Heading Text	Add Criteria	Edit	Delete
1	A	EMPLID - EmplID	Char11	2			ID		<input type="button" value="Edit"/>	<input type="button" value="[-]"/>
2	A	STRM - Term	Char4				Term		<input type="button" value="Edit"/>	<input type="button" value="[-]"/>
3	A	ACAD_CAREER - Academic Career	Char4				Career		<input type="button" value="Edit"/>	<input type="button" value="[-]"/>
4	A	ACAD_PROG_PRIMARY - Primary Academic Program	Char5	1			Primary Academic Program		<input type="button" value="Edit"/>	<input type="button" value="[-]"/>
5	A	ELIG_TO_ENROLL - Eligible to Enroll	Char1				Elig Enrl		<input type="button" value="Edit"/>	<input type="button" value="[-]"/>

[Save As](#) [New Query](#) [Preferences](#) [Properties](#) [New Union](#)

Steps

5. Review the available buttons and links at the bottom of the page.



6. Click on the [Save As](#) link.
The following page is displayed.

Enter a name to save this query as:

7. At *Query Name, enter a name for the copied query.

In class, name the query:

UXXX_QUERY_ADV

(where XXX are your initials).

Follow naming conventions, so that the query is easy to identify. See Appendix C in the Query Introduction manual for information on naming queries.

8. Modify the Description as needed.

In class, do not modify the description.

9. Delete the words Class Query from the Folder edit box.

Folder:

Folders are reviewed in Lesson 6.

10. Leave *Query Type at the default of **User**.

The Query Type of User is the only type supported currently.

11. Click on the down arrow for *Owner to select either Public or Private.

In class, select **Private**.

Steps

12. Enter a Query Definition for this query.

In class, delete the definition and enter “Sample query to copy.”

The page appears similar to what is shown here.

Enter a name to save this query as:

*Query:	<input type="text" value="UPFR_QUERY_ADV"/>
Description:	<input type="text" value="Query class 2"/>
Folder:	<input type="text"/>
*Query Type:	<input type="text" value="User"/>
*Owner:	<input type="text" value="Private"/>
Query Definition:	<input type="text" value="Sample query to copy."/>
<input type="button" value="OK"/> <input type="button" value="Cancel"/>	

13. Click .

Lesson 3: Joining Records

Discussion

To use more than one record (table), the records must be related to one another by a field that they have in common. Frequently, this relationship has been established (predefined) in the system. When the relationship is predefined, you see it in the Query Manager component. Links for a Hierarchy Join or a Related Record join are displayed with the record or field name.

Use of this relationship between two records is called a **join**. A join enables you to retrieve data from two or more records. There are four available types of joins: record hierarchy, related record, any join and outer join. The record hierarchy, related record and any joins are equivalent joins. This means that only those rows with a match in the related field appear in the query results.

Using Query Manager, you can create a join between two records, called an **any join**, by selecting your first record, defining its output fields and associated criteria, then returning to the Record page and selecting the second record. You will create this type of join in this lesson.

In this lesson, you will create two additional types of joins, a record hierarchy join and a related record join.

In a **record hierarchy join**, a row or rows of data in one record may be related to a row or rows of data in a second record. This relationship is described as a parent-child relationship. A row in the parent record must exist before the related row in the child record can exist. On the Query page, there will be a [Hierarchy Join](#) link in the row of a record, if there is a predefined record hierarchy involving that record. Click on the link to see the record hierarchy and select a record, if necessary.

In a **related record join**, a field in one record is related to a row or rows in another record. This type of join is used frequently to obtain descriptive data about valid values. For example, a row in one record may indicate that the field value for DeptID is 000850. In a second record (DEPT_TBL), an entire row defines the ID of 000850 as:

Descr	DeptID	Eff Date
Art	000850	07/14/2002

The DeptID **field** in the first record **is related to an entire row** in the second record. A [Join PERSONAL_DATA - EE](#) link, such as [Personal Data](#), will appear to the right of a field name on the Query page, if there is a predefined relationship of a field in one record to a row in another record.

There is another type of join called an **outer join** in which a row from one of the tables appears in the query result even if no matching row exists in the other table. Outer joins will not be reviewed in this manual.

NOTE: When you search for a record on the Records page, the search results will consist of records (tables) and views. Views differ technically from records. Views are created, usually from multiple records, by database technical staff to make it easier to access data.

Steps 1 and 2: Select Records and Fields

In this lesson, you will modify the query by adding a second record. The second record will be added from the Records page, creating an **any join**.

Steps

1. Click on the **Records** folder tab to select another record. The Records page is displayed.



2. Search for the next record (table) that you need by entering criteria in the Search by row.

In class, click on the [Advanced Search](#) link. Enter criteria to locate the records with **Record name contains NAME**.



3. Click **Search**. The records that meet the criteria are displayed in the Search Results area.

Search Results

Record	Join Record	Show Fields
BUSPROCNAME_VW - Approval Business Process View	Join Record	Show Fields
DEP_BEN_NAME - EE Dependents/Beneficiaries	Join Record	Show Fields
ECNAMES - EC TP Names Staging Area	Join Record	Show Fields
GPCH_AL_RENAMES - Object Renames	Join Record	Show Fields
GPDE_AL_RENAMES - Renames	Join Record	Show Fields
HCR_PER_NAME_J - Interface VW for NAMES	Join Record	Show Fields
HRS_APP_NAME_J - Search Vw-Applicant/EE	Join Record	Show Fields
HRS_JO_NAME_HST - Job Opening Candidate Names	Join Record	Show Fields
HRS_JO_NAME_I - Candidate Name Requests Intfc	Join Record	Show Fields

Steps

4. In the Search Results, locate the record that you need.

If necessary, use the scroll bar to view the results on a page. Use the view tools to move to additional pages of search results.

In class, use the view tools to locate the record (actually, a view):
SCC_NAMES_QVW .

5. Click on the [Join Record](#) link for the record to select it.
 The Join Type page is displayed.

Select join type and then record to join with SCC_NAMES_QVW - Person Names Query View.

6. Review the instructions on the Join Type page. Then, make your selections.

Select **Join to filter and get additional fields (Standard Join)**.

Click on **A=STDNT_CAR_TERM – Student Career Term Table** to complete the join.

The Auto Join Criteria page displays.

Auto Join Criteria

Query has detected the join conditions shown below.
 Use the checkboxes to unselect the criteria that you do not want to add to the query and click add criteria when done. The criteria added can always be modified later using the criteria tab.

If you do not see the Auto Join Criteria page, click on the [Preferences](#) link which appears at the bottom of most of the Query pages. On the Query Preferences page, click to place a checkmark in the

Enable Auto Join checkbox.

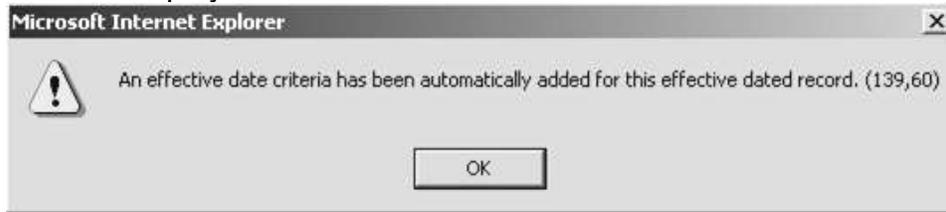
NOTE: If you do not want to use this record and therefore do not want to join the two records, click [Cancel](#) . You will be returned to the Query page. The last record that you selected will NOT be included in the query.

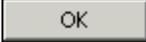
Steps

7. Click  .

The join you specified on the Auto Join Criteria page is added to the Criteria page of the query.

If the new record has effective dated records, the effective dated message seen below is displayed.



8. If the effective date message is displayed, click  to accept it.

The Query page is displayed with the new record (view) open and the fields listed as shown below.

An effective date criterion is added to the Criteria page. When you are ready to review the criteria for the query, you may revise the criterion, if necessary.

NOTE: The joining of the STDNT_CAR_TERM record and the SCC_NAMES_QVW view has created two new criteria. The first is for the join of EmplID to EmplID. The second is for the effective date.

When you select each of the two records on the Records page, the type of join is called an **any join**. A row in one record is related to a row or rows in the second record by a key field that the records have in common.



The second record is assigned the alias of B.

Steps

9. Select the fields that you want for your query by clicking on the checkbox in front of the field's name.

In class, select the **NAME** field.

The NAME field displays the full name in the PeopleSoft format of
LASTNAME,FIRSTNAME MIDDLEINITIAL

If you wanted to see the name as FIRSTNAME in one column and LASTNAME in another column of the query results, you would select the LAST_NAME and FIRST_NAME fields.

10. Scroll to the bottom of the page and click on  .
The changes to the query are saved.

Step 3: Edit Field Properties

To edit the field properties in the Query Manager in version 9:

- Click on **Edit** for the particular Field on the Fields page to edit the Heading or Aggregate properties.
- Click on **Reorder / Sort** on the Fields page to edit the column order and sort order.

Steps

1. Verify that you have the Fields that you need.

In class, click on the **Fields** tab. The Fields page should look like the screenshot shown below.

To select additional fields from the records already included in the query, click on the **Query** folder tab.

To include additional records in the query from which to select fields, click on the **Records** folder tab.

Col	Record	Fieldname	Format	Ord	XLAT	Agg	Heading Text	Add Criteria	Edit	Delete
1	A	EMPLID - EmpID	Char11	2			ID	?	Edit	-
2	A	STRM - Term	Char4				Term	?	Edit	-
3	A	ACAD_CAREER - Academic Career	Char4				Career	?	Edit	-
4	A	ACAD_PROG_PRIMARY - Primary Academic Program	Char5	1			Primary Academic Program	?	Edit	-
5	A	ELIG_TO_ENROLL - Eligible to Enroll	Char1				Elig Enrl	?	Edit	-
6	B	NAME - Name	Char50				Name	?	Edit	-

Query Name: UPKR_QUERY_ADV Description: query class 2

View field properties, or use field as criteria in query statement

Buttons: Save, Save As, Run, New Query, Preferences, Properties, New Union, Return to Search

Use the Reorder/Sort button to change the column order and sort order.

Use the Edit button for a field to change its properties.

Note that the field names include the alias for the record from which they originate. The fieldnames use the format **Alias.Fieldname**.
 Example: B.NAME is the NAME field in the second record (view), SCC_NAMES_QVW.

Steps

2. Change the **column number** of field number 6, B.NAME .

- a. Click **Reorder / Sort** .
- b. On the Edit Field Ordering page, enter the column number **2** in the edit box for B.NAME.

Edit Field Ordering

Reorder columns by entering column numbers on the left. Columns left blank or assigned a 0 will be automatically assigned a number. Change the order by number by entering numbers on the right. To remove an order by number, leave the field blank or enter a 0.

New Column	Column	Record.FieldName	Order By	Descending	New Order By
	1	A.EMPLID - EmplID	2	<input type="checkbox"/>	2
	2	A.STRM - Term		<input type="checkbox"/>	
	3	A.ACAD_CAREER - Academic Career		<input type="checkbox"/>	
	4	A.ACAD_PROG_PRIMARY - Primary Academic Program	1	<input type="checkbox"/>	1
	5	A.ELIG_TO_ENROLL - Eligible to Enroll		<input type="checkbox"/>	
	2	6 B.NAME - Name		<input type="checkbox"/>	

OK

Cancel

If you do not want to make any changes, click on the Cancel button.

3. At this time, the query is sorted by A.ACAD_PROG_PRIMARY and then by A.EMPLID. You know this by looking at the New Order By column.

Steps

4. Change the **sort order** of the query, so that it sorts first by A.ACAD_PROG_PRIMARY and then by B.NAME .

- Enter the number **1** in the New Order By box for B.NAME.
- Enter the number **2** in the New Order By box for A.ACAD_PROG_PRIMARY.
- Delete the number 2 in the New Order By box for A.EMPLID.

Edit Field Ordering

Reorder columns by entering column numbers on the left. Columns left blank or assigned a 0 will be automatically assigned a number. Change the order by number by entering numbers on the right. To remove an order by number, leave the field blank or enter a 0.

New Column	Column	Record.Fieldname	Order By	Descending	New Order By
	1	A.EMPLID - EmplID	2	<input type="checkbox"/>	
	2	A.ASTRM - Term		<input type="checkbox"/>	
	3	A.ACAD_CAREER - Academic Career		<input type="checkbox"/>	
	4	A.ACAD_PROG_PRIMARY - Primary Academic Program	1	<input type="checkbox"/>	2
	5	A.ELIG_TO_ENROLL - Eligible to Enroll		<input type="checkbox"/>	
2	6	B.NAME - Name		<input type="checkbox"/>	1

OK Cancel

By default, the sort will be Ascending. Click to mark the **Descending** checkbox, if necessary.

5. Click **OK**.

6. Review the column and sort order, as shown.

- The primary sort is on B.NAME and the secondary sort is on A.ACAD_PROG_PRIMARY.
- B.NAME is in column 2.
- If any changes need to be made, click **Reorder / Sort**.

Records Query Expressions Prompts **Fields** Criteria Having View SQL Run

Query Name: UPKR_QUERY_ADV Description: Query class 2

View field properties, or use field as criteria in query statement. Reorder / Sort

Col	Record.Fieldname	Format	Out	ALAT	Ans	Heading Text	Add Criteria	Edit	Delete
1	A.EMPLID - EmplID	Char11				ID	<input type="checkbox"/>	Edit	<input type="checkbox"/>
2	B.NAME - Name	Char50	1			Name	<input type="checkbox"/>	Edit	<input type="checkbox"/>
3	A.ASTRM - Term	Char4				Term	<input type="checkbox"/>	Edit	<input type="checkbox"/>
4	A.ACAD_CAREER - Academic Career	Char4				Career	<input type="checkbox"/>	Edit	<input type="checkbox"/>
5	A.ACAD_PROG_PRIMARY - Primary Academic Program	Char5	2			Primary Academic Program	<input type="checkbox"/>	Edit	<input type="checkbox"/>
6	A.ELIG_TO_ENROLL - Eligible to Enroll	Char1				Elig Entit	<input type="checkbox"/>	Edit	<input type="checkbox"/>

Save Save As New Query Preferences Properties New Union Return to Search

Step 4: Add Field Criteria

You set several criteria, on the Fields page, for this query in the Query Introduction class. On the Criteria page, you can review the criteria that you have set, modify the existing criteria and set new criteria. Usually, you will set criteria on the Fields page and then review and edit the criteria on the Criteria page.

In this lesson, you will display the Criteria page to review the criteria that you set and modify the criterion for Term to include a prompt. Also, on the Criteria page, you will add a new constant criterion for a field that is not listed on the Fields page.

Review Criteria on the Criteria Page

Steps

1. Click on the Criteria folder tab.
The Criteria page is displayed.

In the Query Introduction class, you set the first four criteria.

When you joined the STDNT_CAR_TERM record to the SCC_NAMES_VW view, you set this criterion.

When you selected the SCC_NAMES_VW view, you set this criterion.

2. Review the criteria that currently are set.
Use the Edit button for a criterion that requires correction. Use the Delete - button for a criterion that you need to remove.

Modify an Existing Criterion: Creating a Prompt

A prompt allows you to select/change the expression 2 value whenever you run the query. You will modify the criterion for the A.STRM field to prompt for the Term code, whenever the query is run.

In addition to the instructions here, please refer to Lesson 4 for instructions to “Create Effective Date Prompts to Use with Criteria.”

Steps

1. Modify the criterion for the A.STRM field.
 - a. Click on the **Edit** button for that field.
 - b. Leave the default Expression 1 Type of **Field**.
 - c. The Expression 1 will default to the selected field's name.
 - d. Leave the default Condition Type of **equal to**
 - e. Select an Expression 2 Type of **Prompt**.

Edit Criteria Properties

- f. In the Expression 2 – Define Prompt box, click on the [New Prompt](#) link. The Edit Prompt Properties page displays.
- g. On the Edit Prompt Properties page, if a record is associated with this field, the record name will appear under Prompt Table. You may accept that table or select another table.

If no record is associated with this field or you need to select a record, click on the Lookup tool and search for the record as you would on the Records page.

In class, click , search by “Name begins with **Term_val.**” Locate and select **TERM_VAL_TBL_VW**.

Edit Prompt Properties

When selecting a record (rather than a view) for the Lookup, change the Edit Type from Prompt Table to **No Table Edit**.

Steps

- Click . The Edit Criteria page displays.



Note the Expression 2.

The :1 indicates that this is the first prompt.

- Click again. The Criteria page is displayed.

- Click to save the changes to the query definition.



In the Expression 2 column, a colon followed by a number indicates a prompt.

- Click on the **Prompts** folder tab.
The criterion created for the A.STRM field includes a Prompt.
All Prompts are listed on this page.

Steps

The screenshot displays the 'Prompts' tab in the PeopleSoft Query Advanced interface. At the top, there are navigation tabs: Records, Query, Expressions, Prompts, Fields, Criteria, Having, View SQL, and Run. Below these, the 'Query Name' is 'UPKR_QUERY_ADV' and the 'Description' is 'Query class 2'. An 'Add Prompt' button is visible. A table titled 'Prompts List' contains one entry: '1 = STRM - Term'. The 'Edit' button for this entry is circled in red. A callout box with an arrow points to this button, containing the text: 'To change the prompt, click on the Edit button for that prompt.' Below the table are buttons for 'Save', 'Save As', 'New Query', 'Preferences', 'Properties', and 'New Union'. A 'Return to Search' button is also present.

Edit Prompt Properties

Field: Q STRM	Heading Type: RFT Short
Type: Character	Heading Text: Term
Format: Number Only	Unique Prompt Name: BIND1
Length: 4	Prompt Table: Q TERM_VAL_TBL_VW
Decimals: <input type="checkbox"/>	
Tab Type: Prompt Table	
<input type="button" value="OK"/>	<input type="button" value="Cancel"/>

Setting Constant Criteria from the Criteria Page

You have reviewed setting criteria on the Fields page, based on the fields selected for the query results.

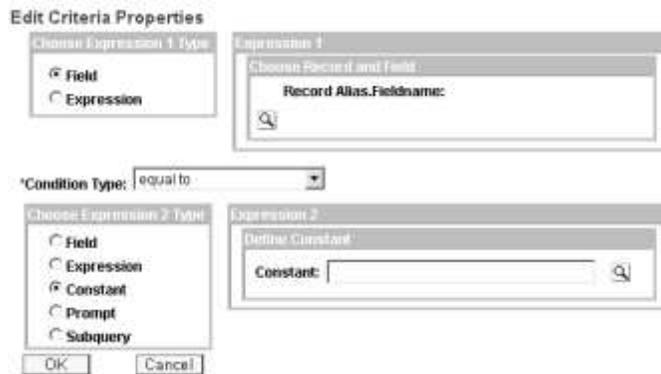
If you need to set a criterion on a Field that is in one of the selected records, but you do not want the field displayed in the query results, use the instructions shown here.

Steps

1. Click on the **Criteria** folder tab.
The Criteria page displays.



2. Click **Add Criteria**.
The Edit Criteria Properties page displays.

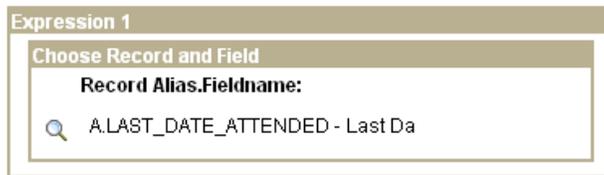


Steps

3. Create a criterion for a field.
 - a. Leave the default Expression 1 Type of **Field**.
 - b. Click on the Lookup Tool  for **Expression 1** to select the field.
 - c. Locate the field by clicking on Show Fields for a particular record.



Click on the link for the field you want.
 In class, select the field **A.LAST_DATE_ATTENDED**.
 Its name will populate the Expression 1 box.



- d. In the Condition Type, make a selection at the down arrow.
 In class, select **greater than**.
- e. Leave the Expression 2 Type of **Constant**.
- f. In the Expression 2 box, type the field value.

In class, type **01/31/2008**.



4. Click  .
 The Criteria page is displayed with the new criterion.



Steps

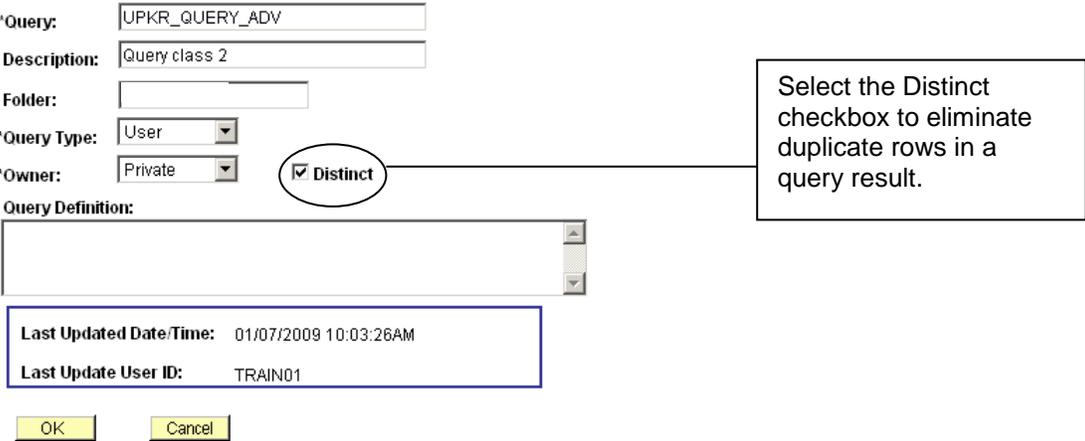
- Click  to save the changes to the query definition.
- To delete a criterion, click on its .

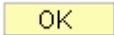
In class, click on  for the criterion you just created.
The criterion is deleted. There is no warning message.

Set the Distinct Query Property

Steps

- Click on the [Properties](#) link at the bottom of the page.
The Query Properties page displays.
- Click to mark the Distinct checkbox.



3. Click 

Step 5: Add Expressions

There are no expressions to add to this query.

Steps 6 and 7: Save and Run the Query

Steps																							
1.	<p>Click on  Save to save the changes to the query definition.</p> <p>The changes to the query are saved.</p>																						
2.	<p>Click on the  Run folder tab.</p> <p>A second window opens in the Internet Explorer to display the query results. Since this query has a prompt for the Term code, the prompt is displayed.</p> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Term: <input type="text"/> </p> <p><input type="button" value="OK"/> <input type="button" value="Cancel"/></p> </div>																						
3.	<p>Click on the Lookup  tool and then  Look Up to test and be sure that the prompt table that you selected is working.</p> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> <p>Look Up Term</p> <p>Search by: <input type="text" value="Term"/> begins with <input type="text"/></p> <p><input type="button" value="Look Up"/> <input type="button" value="Cancel"/> Advanced Lookup</p> <p>Search Results</p> <p>Only the first 300 results can be displayed. Enter more information above and search again to reduce the number of search results.</p> <p>View All First  1-100 of 300  Last</p> <table border="1"> <thead> <tr> <th>Term Description</th> <th>Short Description</th> </tr> </thead> <tbody> <tr><td>9999 End Term - Svc Indicator Use End Term</td><td></td></tr> <tr><td>4177 2017 Fall</td><td>2017 Fall</td></tr> <tr><td>4173 2017 Summer</td><td>2017 Summe</td></tr> <tr><td>4171 2017 Spring</td><td>2017 Sprin</td></tr> <tr><td>4167 2016 Fall</td><td>2016 Fall</td></tr> <tr><td>4163 2016 Summer</td><td>2016 Summe</td></tr> <tr><td>4161 2016 Spring</td><td>2016 Sprin</td></tr> <tr><td>4157 2015 Fall</td><td>2015 Fall</td></tr> <tr><td>4153 2015 Summer</td><td>2015 Summe</td></tr> <tr><td>4151 2015 Spring</td><td>2015 Sprin</td></tr> </tbody> </table> </div> <div style="border: 1px solid black; padding: 5px; margin: 10px 0; width: fit-content;"> <p>The first 300 Term codes display.</p> </div>	Term Description	Short Description	9999 End Term - Svc Indicator Use End Term		4177 2017 Fall	2017 Fall	4173 2017 Summer	2017 Summe	4171 2017 Spring	2017 Sprin	4167 2016 Fall	2016 Fall	4163 2016 Summer	2016 Summe	4161 2016 Spring	2016 Sprin	4157 2015 Fall	2015 Fall	4153 2015 Summer	2015 Summe	4151 2015 Spring	2015 Sprin
Term Description	Short Description																						
9999 End Term - Svc Indicator Use End Term																							
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4171 2017 Spring	2017 Sprin																						
4167 2016 Fall	2016 Fall																						
4163 2016 Summer	2016 Summe																						
4161 2016 Spring	2016 Sprin																						
4157 2015 Fall	2015 Fall																						
4153 2015 Summer	2015 Summe																						
4151 2015 Spring	2015 Sprin																						

Steps

- Select the appropriate Term code by clicking on its link.

In class, scroll down and select **4087** for 2008 Fall.
The selected Term code populates the Term field.

Term: 

- Click .

The query is run for the criteria that are set and the query results are displayed.

Records Query Expressions Prompts Fields Criteria Having View SQL Run

Term = 4087

[View All](#) | [Rerun Query](#) | [Download to Excel](#) First Last

	ID	Name	Term	Career	Primary Academic Program	Elig Enrl
1	10364		4087	UGRD	FAAU	Y
2	10364		4087	UGRD	FAAU	Y
3	10364		4087	UGRD	FAAU	Y
4	1133225		4087	UGRD	FAAU	Y
5	1133225		4087	UGRD	FAAU	Y
6	1133225		4087	UGRD	FAAU	Y
7	1133226		4087	UGRD	FAAU	Y
8	1133230		4087	UGRD	FAAU	Y
9	1133589		4087	UGRD	FAAU	Y
10	1133589		4087	UGRD	FAAU	Y

NOTE: Whenever you click on the folder tab, the previous query results are erased and the query is rerun. If you prefer to have the previous query results display on the Run page until you click on the **Rerun Query** link, click on the [Preferences](#) link. This link is on all the pages in the Query Manager, except the Run page. Unmark the Enable Auto Preview checkbox.

Query Preferences

Name Style: 

Enable Auto Join
(Query will automatically determine the join conditions for you when a new record component is added)

Enable Auto Preview

When you select an option in Query Preferences, it is for all of your use of the Query Manager, not just the current query.

Lesson 4: More on Joining Records

Discussion

As reviewed in Lesson 3, to use more than one record (table), the records must be related to one another by a field that they have in common. Use of this relationship between two records is called a **join**. A join enables you to retrieve data from two or more records.

There are three types of equivalent joins: record hierarchy, related record and any join. This means that only those rows with a match in the related field appear in the query results. In Lesson 3, you created an **any join**. In this lesson, you will create a record hierarchy join and a related record join.

Frequently, the relationship between two records has been established (predefined) in the system. When the relationship is predefined, you see it in the Query Manager component. Links for a Hierarchy Join or a Related Record join are displayed with the record or field name.

In a **record hierarchy join**, a row or rows of data in one record may be related to a row or rows of data in a second record. On the Query page, there will be a [Hierarchy Join](#) link in the row of a record, if there is a predefined record hierarchy involving that record. Click on the link to see the record hierarchy and select a record, if necessary.

In a **related record join**, a field in one record is related to a row or rows in another record. This type of join is used frequently to obtain descriptive data about valid values.

A link, such as [Join PERSONAL_DATA - EE](#)
[Personal Data](#), will appear to the right of a field name on the Query page, if there is a predefined relationship of a field in one record to a row in another record.

Steps

In this lesson, you will create a query that requires:

- a record hierarchy join
- a related record join
- the between operator
- the list operator
- the use of prompts for a beginning and ending effective date

The query will generate a list of students who are advised by committee with advising records effective dated for a period of time that you choose.

When creating a query, follow the basic steps outlined in the Query Introduction manual and in Lesson 3 of this manual:

1. Select the records.
2. Select the fields.
3. Edit field properties.
4. Add field criteria.
5. Add expressions (if applicable).
6. Save the query.
7. Run the query.

Steps 1 and 2: Selecting Records and Fields

Steps

1. Enter the path for Query Manager:
Reporting Tools > Query > Query Manager

Click on the [Create New Query](#) link.

-OR-

If you are working in Query Manager already, click on [New Query](#) at the bottom of any page other than the Run page.

Steps

2. The Records page is displayed.



3. Enter criteria to search for the records that you need.

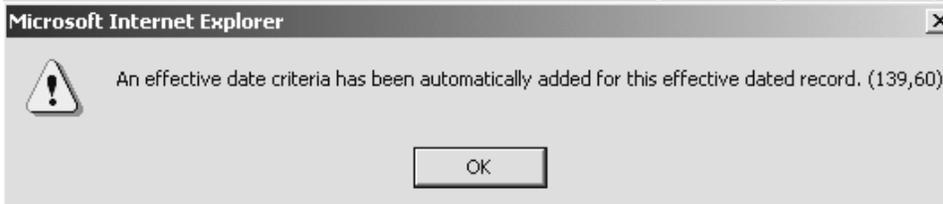
In class, enter the criteria
Record Name begins with stdnt .

4. Click .

The records that match your criteria are displayed in the Search Results at the bottom of the page.



5. Click on the [Add Record](#) link for the STDNT_ADVR_HIST record to select it. The records are effective dated so the following message is displayed.

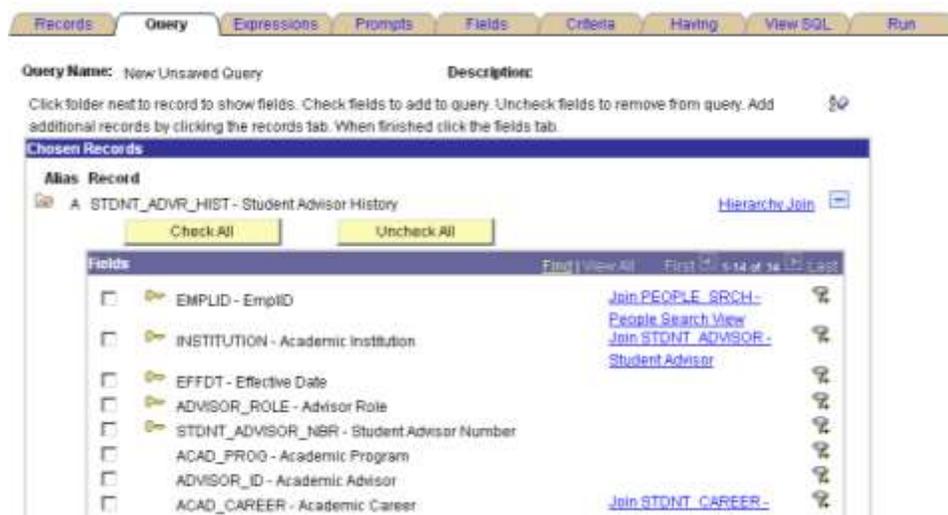


Steps

6. Click OK.

The default criterion for effective dating is added to the Criteria page. You may review the criterion on that page and edit it, as necessary.

The Query page is displayed with the `STDNT_ADVR_HIST` record expanded. The field list is available.



7. Click to mark the checkboxes for the following four (4) fields:

EmplID
 EffDt
 Advisor_Role
 Committee_ID

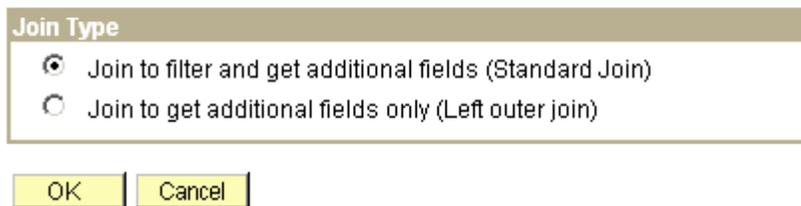
Steps

8. For the COMMITTEE_ID field, click on the [Join COMMITTEE - Committee Table](#) link to join this field to the Committee record.

The COMMITTEE_ID field contains a code for the Committee. The COMMITTEE Table (record) defines the code with a full name. You want to use the full name of the Committee in the query, since that is more meaningful than the code.

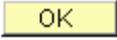
The Select join type page displays.

Select join type



9. Leave the default of Standard Join.

- Join to filter and get additional fields (Standard Join)

10. Click .

The COMMITTEE_ID field is joined to the Committee record.

The rows in the Committee record are effective dated so the following message is displayed.



NOTE: This is a **related record join**. You are joining a field in one record to a row or rows in another record. This type of join is used often to obtain descriptions for field values that are codes.

Steps

11. Click OK.

The default criterion for effective dating is added to the Criteria page. You may review the criterion on that page and edit it, as necessary.

The Committee record is added to the Query page.



12. Click to mark the checkbox for the **DESCR** field.

13. On the Query page, click on the [Hierarchy Join](#) for the A STDNT_ADVR_HIST record, as circled in the screenshot in step 13.

The Select record for hierarchy join page is displayed.

Select record for hierarchy join

Left | Right

- [PERSON - PERSON record](#)
 - [ACAD_PROG - Student Academic Program](#)
 - [STDNT_ADVISOR - Student Advisor](#)
 - [STDNT_ADVR_HIST - Student Advisor History](#)

You only will see the records to which you have security access.

This page shows the records that have a pre-defined relationship with the records in the A STDNT_ADVR_HIST record. Note that there are three records that must have key data in place before a row can be created in the STNDNT_ADVR_HIST record.

NOTE: Looking at the record hierarchy can help you to find fields of data that you need.

Steps

14. Click to select [ACAD_PROG - Student Academic Program](#).

The C ACAD_PROG is joined to the A STDNT_ADVR_HIST record.

The Query page is displayed with the ACAD_PROG record expanded. Its field list is displayed.



This is a **record hierarchy join** as described in step 11.

15. Click to checkmark the PROG_STATUS field.

This field allows you to select students (rows) with an active academic program.

The records and fields needed for the query are selected.

Step 3: Edit Field Properties

The list will be easier to read and to reference if the advising committee description is in column 1 and the records are sorted in ascending order by the description and then by the emplid.

Steps

- Click on the **Fields** folder tab.
The Fields page is displayed. This page allows you to edit field properties or to add criteria for the fields.



- Click **Reorder / Sort**.
The Edit Field Ordering page displays.

Edit Field Ordering

Reorder columns by entering column numbers on the left. Columns left blank or assigned a 0 will be automatically assigned a number. Change the order by number by entering numbers on the right. To remove an order by number, leave the field blank or enter a 0.

New Column	Column	Record.Fieldname	Order By	Descending	New Order By
		1 A.EMPLID - EmplID		<input type="checkbox"/>	
		2 A.EFFDT - Effective Date		<input type="checkbox"/>	
		3 A.ADVISOR_ROLE - Advisor Role		<input type="checkbox"/>	
		4 A.COMMITTEE_ID - Committee		<input type="checkbox"/>	
		5 B.DESCR - Description		<input type="checkbox"/>	
		6 C.PROG_STATUS - Academic Program Status		<input type="checkbox"/>	

OK Cancel

- In the New Column field for B.DESCR, enter a **1** (one).
This will move the DESCR field to the first column of the report.
- In the New Column field for A.COMMITTEE_ID, enter a **2** .
This will move the COMMITTEE_ID field to the second column of the report.
- In the New Order By field for B.DESCR, enter a **1** (one).
This will sort the rows in ascending order by DESCR.

Steps

6. In the New Order By field for A.EMPLID, enter a **2**.
This will sort by the Emplid the rows with the same DESCR value.

7. Review the page.

Edit Field Ordering

Reorder columns by entering column numbers on the left. Columns left blank or assigned a 0 will be automatically assigned a number. Change the order by number by entering numbers on the right. To remove an order by number, leave the field blank or enter a 0.

Edit Field Ordering				Customize Find View All	First	1-6 of 6	Last
New Column	Column	Record.FieldName	Order By	Descending	New Order By		
		1 A.EMPLID - EmplID		<input type="checkbox"/>			2
		2 A.EFFDT - Effective Date		<input type="checkbox"/>			
		3 A.ADVISOR_ROLE - Advisor Role		<input type="checkbox"/>			
	2	4 A.COMMITTEE_ID - Committee		<input type="checkbox"/>			
	1	5 B.DESCR - Description		<input type="checkbox"/>			1
		6 C.PROG_STATUS - Academic Program Status		<input type="checkbox"/>			

OK Cancel

8. Click **OK**.
The Fields page is displayed.

Records Query Expressions Prorpts Fields Criteria Having View SQL Run									
Query Name: UPRR_JOIN_QUERY		Description: Query adv query 2							
View field properties, or use field as criteria in query statement. Reorder / Sort									
Col	Record.FieldName	Format	Ord	XLAI	App	Heading Text	Add Criteria	Edit	Delete
1	B.DESCR - Description	Char30	1			Descr		Edit	
2	A.COMMITTEE_ID - Committee	Char6				Committee		Edit	
3	A.EMPLID - EmplID	Char11	2			ID		Edit	
4	A.EFFDT - Effective Date	Date				Eff Date		Edit	
5	A.ADVISOR_ROLE - Advisor Role	Char4		N		Adv. Role		Edit	
6	C.PROG_STATUS - Academic Program Status	Char4		N		Status		Edit	

Save Save As New Query Preferences Properties New Union Return to Search

9. Click on **Edit** for **A.ADVISOR_ROLE**.
The Edit Field Properties page is displayed.

Steps

10. In the Translate Value box, click on the option button for **Long**.
 The Edit Field Properties page is revised as shown in the screenshot below.

Edit Field Properties

Field Name: A.ADVISOR_ROLE - Advisor Role

Heading <input type="radio"/> No Heading <input checked="" type="radio"/> RFT Short <input type="radio"/> Text <input type="radio"/> RFT Long Heading Text: <input type="text" value="Advr. Role"/> 'Unique Field Name: <input type="text" value="A.ADVISOR_ROLE"/>	Aggregate <input checked="" type="radio"/> None <input type="radio"/> Sum <input type="radio"/> Count <input type="radio"/> Min <input type="radio"/> Max <input type="radio"/> Average	Translate Value <input type="radio"/> None <input type="radio"/> Short <input checked="" type="radio"/> Long Effective Date for Short/Long <input checked="" type="radio"/> Current Date <input type="radio"/> Field <input type="text" value=""/> <input type="radio"/> Expression <input type="text" value=""/> <p style="text-align: right;"> Add Prompt Add Field </p>
--	--	---

NOTE: A field may contain a short code of some kind for which the Translate table provides a set of values. In query results, you may want to display the translated value in a table rather than the code (for example, **Active** instead of **A**).

11. Click .

The Fields page is displayed.

Note that the A.ADVISOR_ROLE field has an **L** in the XLAT column to indicate that the long translate value will be used from the Translate table for this field.

Col	Record	Fieldname	Format	Ord	XLAT	App	Heading Text	Add Criteria	Edit	Delete
1	B	DESCR - Description	Char30	1			Descr		<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
2	A	COMMITTEE_ID - Committee	Char6				Committee		<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
3	A	EMPLID - EmplID	Char11	2			ID		<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
4	A	EFFDT - Effective Date	Date				Eff Date		<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
5	A	ADVISOR_ROLE - Advisor Role	Char4		L		Advr. Role		<input type="button" value="Edit"/>	<input type="button" value="Delete"/>
6	C	PROG_STATUS - Academic Program Status	Char4		N		Status		<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

Step 4: Add Field Criteria

In this query, the results are to show students whose records include:

- an Advisor Role of ADVR
- an effective date for a period of time that you choose
- an active Academic Program

You will do the following:

- Add the criterion for the ADVISOR_ROLE field.
- Add the criterion for the Academic Program.
- Create two prompts for the EffDt criterion. The first prompt will be for the beginning date for the time period and the second prompt will be for the ending date for the time period.
- Add the EffDt criterion, using the prompts that you created and the between operator.

Add the Criteria for a Constant Value with the Equal to Operator

Steps

1. On the Fields page, click on  for the field to which you want to add criteria.

In class, click on  for the ADVISOR_ROLE field.
The Edit Criteria Properties page is displayed.

Steps

2. Make the selections to define your criterion.
 - a. In class, the only change to make is to select a Constant value for the Expression 2 edit box.

Click on the Lookup tool  .
[Select A Constant](#)

Field Value	Translate Long Name	Translate Short Name	Select Constant
ADVR	Advisor	Advisor	Select Constant
QEC	Qualifying Exam Committee	Qualifying	Select Constant
THES	Thesis Committee	Thesis Com	Select Constant

- b. On the Select a Constant page, click on the **Select Constant** link for the **ADVR** value, which is in the first row.

After selecting a value, the Edit Criteria Properties page is displayed with your changes.

Field A.ADVISOR_ROLE equal to Constant ADVR

Edit Criteria Properties

Choose Expression 1 Type

Field

Expression

Expression 1

Choose Record and Field

Record Alias.Fieldname:

*Condition Type:

Choose Expression 2 Type

Field

Expression

Constant

Prompt

Subquery

Expression 2

Define Constant

Constant:

3. Click .
 The Fields page is displayed.

4. Click on the Add Criteria tool  for C.PROG_STATUS.
 The Edit Criteria Properties page displays.

Steps

5. Make the selections to define your criterion.
 - a. In class, the only change to make is to select a Constant value for the Expression 2 edit box.

Click on the Lookup tool  .

[Select A Constant](#)

Field Value	Translate Long Name	Translate Short Name	Select Constant
WT	Waitlisted	Waitlisted	Select Constant
AC	Active in Program	Active	Select Constant
AD	Admitted	Admitted	Select Constant
AP	Applicant	Applicant	Select Constant
CM	Completed Program	Completed	Select Constant
CN	Cancelled	Cancelled	Select Constant
DC	Discontinued	Discontin	Select Constant
DE	Deceased	Deceased	Select Constant
DM	Dismissed	Dismissed	Select Constant
LA	Leave of Absence	LOA	Select Constant
PM	Prematriculant	Prematric	Select Constant
SP	Suspended	Suspended	Select Constant

- b. On the Select a Constant page, click on the **Select Constant** link for the **AC** (Active in Program) value, which is in the second row.

After selecting a value, the Edit Criteria Properties page is displayed with your changes.

[Edit Criteria Properties](#)

Choose Expression 1 Type

Field

Expression

Expression 1

Choose Record and Field

Record Alias.Fieldname:

*Condition Type:

Choose Expression 2 Type

Field

Expression

Constant

Prompt

Subquery

Expression 2

Define Constant

Constant:

6. Click .
The Fields page is displayed.

Add the Criteria for a Constant Value with the List Operator

You want the query results restricted to those students with the BUSADV and CTADVI Committees as advising committees. When you set a criterion which includes a list of multiple values, use the LIST operator.

Steps

1. On the Fields page, click on  for the field to which you want to add criteria.

In class, click on  for the COMMITTEE_ID field. The Edit Criteria Properties page is displayed.

Edit Criteria Properties

2. Click on the down arrow for Condition Type to select **in list** as the operator.

Edit Criteria Properties

Steps

3. To select the list of values for the criterion, click on the Lookup tool  for Expression 2.
The Edit List page is displayed.

Edit List

No values have been added yet.

Value:

[Add Prompt](#)

4. Follow these steps to select values on the Edit List page:

- a. Click on .
- b. At Academic Institution, enter AKRON or select it at .

Academic Institution: 

Committee: 

- c. Click on the Lookup tool  for Committee.

Look Up Committee

Search by: begins with

[Advanced Lookup](#)

- d. Click .

Look Up Committee

Search by: begins with

[Advanced Lookup](#)

Search Results

View All First 1-11 of 11 Last

Committee Description	Committee Type
ASADV Arts and Scienc: Call 972-7890	ASADVISIN
BUSADV Business: Call 972-7042	BUSADVISIN
CTADM Summit College: Call 972-7220	C&TADVISIN
DARS DARS User Group	DARSUSERS
EDUADV Education: Call 972-7660	EDUADVISIN
ENGADV Engineering: Call 972-7617	ENGADVISIN
FAADV Fine and Appl: Call 972-7564	FAADVISIN
NRSADV Nursing: Call 972-5103	NRSADVISIN
POLADV Polymer: Call 972-7542	POLADVISIN
PSADV Post Sec: Call 972-7917	PSEOP VISR
UPBADV Univ Coll PB: Call 972-7430	UPBADVISIN

- e. Select BUSADV.

- f. Click .

Edit List

List Members

Value:

[Add Prompt](#)

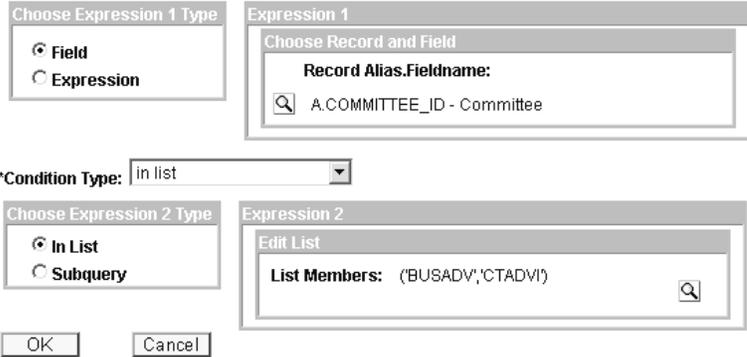
Steps

5. When the value is known, you can enter it on the Edit List page.
 a. In the Value box, enter **CTADVI**.
 b. Click **Add Value**.



6. Click on **OK**.
 The Edit Criteria Properties page is displayed with the changes.

Edit Criteria Properties



7. Click on **OK**.
 The Fields page is displayed.

Save the Query

Although the design of the query is not complete, it is a good idea to save the changes periodically.

Steps

1. Click **Save**.
 The “Enter a name to save this query” page is displayed.

2. Save the query as a private query with the name **UXXX_join_query**, where XXX are your initials.

Use the Description **Joining - adv query**.
 The query definition is saved and the query name appears at the top of the page.

3. Click **OK**.

Create Effective Date Prompts to Use with Criteria

In the Query Introduction class, you created a prompt on the Fields page for the Term field. The prompt was created by clicking on the Add Criteria tool  and selecting **prompt** as the Expression 2 Type.

Prompts also may be created on the Prompts page, as you will do in this part of the lesson. You will use prompts that are available in the system for beginning and ending effective dates. When you use these prompts with the logical operator **between**, you can create a query that always will prompt you for your time period.

The following instructions will work with effective dated records. Remember that not all records use effective dates. On the Query page, expand the record to check its field list for the EFFDT field.

In addition to these instructions, see Lesson 3 for further instructions on creating prompts.

Steps

1. Click on the Prompts folder tab.
The Prompts page is displayed.


2. Click Add Prompt .
The Edit Prompt Properties page is displayed.

Edit Prompt Properties

<p>Field Name: <input type="text" value=""/></p> <p>Type: <input type="text" value="Character"/></p> <p>Format: <input type="text" value="Upper"/></p> <p>Length: <input type="text" value="11"/></p> <p>Decimals: <input type="text" value=""/></p> <p>Edit Type: <input type="text" value="No Table Edit"/></p>	<p>Heading Type: <input type="text" value="Text"/></p> <p>Heading Text: <input type="text" value=""/></p> <p>Unique Prompt Name: <input type="text" value="BIND1"/></p> <p>Prompt Table: <input type="text" value=""/></p>
---	--

Steps

- Click on the Lookup Tool  for **Field Name**.
The Select a Prompt Field page is displayed.

Select a Prompt Field

Search by: Fieldname

- Enter the criteria for your search.

In class, search for
Fieldname begins with EFFDT .

- Click .
The fields that meet your criteria are displayed in the Search Results area.

Select a Prompt Field

Search by: Fieldname

Search Results

Select a Prompt Field	Customize Find
EFFDT	
EFFDT2_JPN	
EFFDTOPERATOR_FLG	
EFFDTUPDATECHECK	
EFFDTUPDATERESET	
EFFDT_1900	
EFFDT_1900_LBL	
EFFDT_ADDR	
EFFDT_AF	
EFFDT_AMCAS	
EFFDT_COMPARE_OPTN	
EFFDT_COND_OPR	
EFFDT_CRITERIA_LBL	
EFFDT_DAY	
EFFDT_DEPT	
EFFDT_FRM_TBL	
EFFDT_FRM_TBL_LBL	
EFFDT_FROM	

Steps

6. Click on [EFFDT FROM](#).

The Edit Prompt Properties box is displayed with your selection.

Edit Prompt Properties

Field Name:

Heading Type:

Type:

Heading Text:

Format:

Unique Prompt Name:

Length:

Decimals:

Edit Type:

Prompt Table:

7. Click .

The Prompts page is displayed with the new prompt listed.

Query Name: UPFR_JOIN_QUERY Description: Joining - adv query

Prompts List		Customize	Find	First	1 of 1	Last
Prompt	Edit	Delete				
:1 = EFFDT_FROM - From Date	<input type="button" value="Edit"/>	<input type="button" value="[-]"/>				

[Save As](#) [New Query](#) [Preferences](#) [Properties](#) [New Union](#)

8. Repeat steps 2 through 7 to add the [EFFDT TO](#) field as a prompt.
The Prompts page will look similar to this.

Query Name: UPFR_JOIN_QUERY Description: Joining - adv query

Prompts List		Customize	Find	First	1-2 of 2	Last
Prompt	Edit	Delete				
:1 = EFFDT_FROM - From Date	<input type="button" value="Edit"/>	<input type="button" value="[-]"/>				
:2 = EFFDT_TO - To Date	<input type="button" value="Edit"/>	<input type="button" value="[-]"/>				

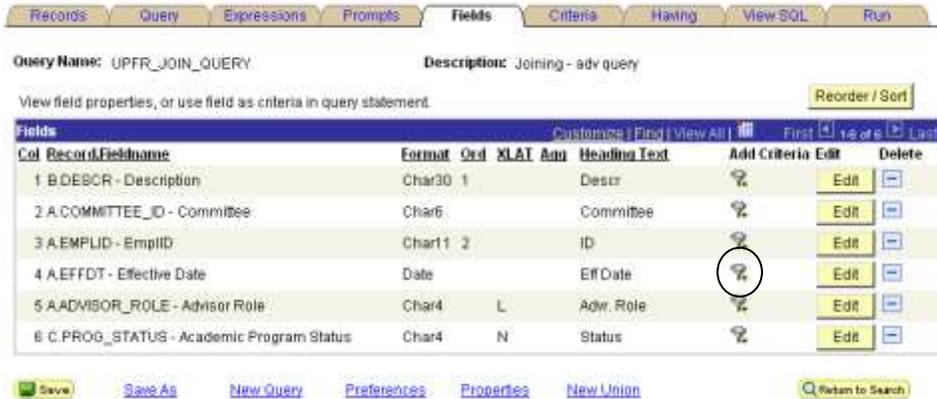
[Save As](#) [New Query](#) [Preferences](#) [Properties](#) [New Union](#)

Steps

9. Now you need to use the prompts in the criteria for the A.EFFDT field.

Click on the **Fields** folder tab.

The Fields page is displayed. You can edit field properties or add criteria from this page.



10. Click on the **Add Criteria tool** for the A.EFFDT field.

The Edit Criteria Properties page is displayed.

Steps

11. Make selections to create the criteria.

In class

- a. Expression 1 Type: Field
- b. Expression 1: A.EFFDT
- c. Condition Type: Between
- d. Expression 2 Type: Exp-Exp
- e. Expression 2 (upper box):
Click [Add Prompt](#)
and select `:1 = EFFDT FROM - Effective Date` .
- f. Expression 2 (lower box):
Click [Add Prompt](#)
and select `:2 = EFFDT TO - To Date` .

The Edit Criteria Properties page should look similar to this.

Field A.EFFDT between Exp-Exp

Edit Criteria Properties

The screenshot shows the 'Edit Criteria Properties' dialog box. It is divided into several sections:

- Choose Expression 1 Type:** Radio buttons for 'Field' (selected) and 'Expression'.
- Expression 1:** A search box labeled 'Choose Record and Field' with 'Record Alias.Fieldname:' and a search result 'A.EFFDT - Effective Date'.
- Condition Type:** A dropdown menu set to 'between'.
- Choose Expression 2 Type:** Radio buttons for various combinations: 'Const - Const', 'Const - Field', 'Const - Expr', 'Field - Const', 'Field - Field', 'Field - Expr', 'Expr - Const', 'Expr - Field', and 'Expr - Expr' (selected).
- Expression 2:** Two sub-sections:
 - Define Expression:** 'Expression: :1' with 'Add Prompt' and 'Add Field' buttons.
 - Define Expression 2:** 'Expression 2: :2' with 'Add Prompt' and 'Add Field' buttons.
- Buttons:** 'OK' and 'Cancel' buttons at the bottom.

12. Click .

The Fields page is displayed.

Set the Distinct Property

Steps
1. Click on the Properties link.
2. Click to checkmark the Distinct property. <input checked="" type="checkbox"/> Distinct
3. Click <input type="button" value="OK"/> .

Step 5: Add Expressions

There are no expressions to add in this query.

Steps 6 and 7: Save and Run the Query

Steps

1. Click on  Save .
The changes to the query definition are saved

2. Run the query.
The prompts for a date range are displayed at the top of the window.

From Date: 

To Date: 

Enter a date or use the **Choose a date tool** to select a date.

3. Enter a beginning date and an ending date.

In class, use the dates 05/01/2008 and 05/08/2008.

NOTE: enter the dates in this format: mm/dd/yyyy.
Example: 05/01/2008

4. Click on .
The query is run and the query results are displayed.



	Descr	Committee	ID	Eff Date	Adv. Role	Status
1	Business: Call 972-7042	BUSADV	1379971	05/08/2008	Advisor	AC
2	Business: Call 972-7042	BUSADV	1525104	05/05/2008	Advisor	AC
3	Summit College: Call 972-7220	CTADVI	1137122	05/01/2008	Advisor	AC
4	Summit College: Call 972-7220	CTADVI	1236240	05/08/2008	Advisor	AC
5	Summit College: Call 972-7220	CTADVI	1237860	05/08/2008	Advisor	AC
6	Summit College: Call 972-7220	CTADVI	1297294	05/01/2008	Advisor	AC
7	Summit College: Call 972-7220	CTADVI	1299462	05/06/2008	Advisor	AC
8	Summit College: Call 972-7220	CTADVI	1314195	05/07/2008	Advisor	AC
8	Summit College: Call 972-7220	CTADVI	1327606	05/01/2008	Advisor	AC

5. Leave the query open for the next lesson.

Lesson 5: Use the Aggregate Function of Count

When creating a query, you only may need to count the number of rows that match your criteria or you may need to sum or average the values stored in a particular field. Functions, such as **Count**, **Sum**, **Avg**, **Min** and **Max**, are available in Query Manager. These listed functions are predefined calculations in the Query Manager. They allow summary information to be obtained in the query results.

When an aggregate function is selected, a single value is returned based on the rows of data that meet the criteria. For example, the number of students can be counted by Advisor. The query results would return one row for each Advisor with a count of all the students advised by that Advisor.

In this lesson, you will copy the query created in the previous lesson and use the copy to create a query that counts the number of students in each Committee.

Steps

1. Click on the [Save As](#) link at the bottom of the page.
The Enter a name to save this query as: page is displayed.

Enter a name to save this query as:

*Query:	<input type="text" value="UPKR_JOIN_QUERY"/>
Description:	<input type="text" value="JOINING - ADV QUERY"/>
Folder:	<input type="text"/>
*Query Type:	<input type="text" value="User"/>
*Owner:	<input type="text" value="Private"/>
Query Definition:	<input type="text"/>
<input type="button" value="OK"/> <input type="button" value="Cancel"/>	

Steps

2. Name this query **UXXX_AGG_QUERY**, where XXX are your initials.

Enter the Description of **aggregate query**.
Leave the Owner as **Private**.

Enter a name to save this query as:

*Query:

Description:

Folder:

*Query Type:

*Owner:

Query Definition:

3. Click .

The Fields page is displayed.

4. Click on the Delete Field button for the A.EMPLID field.

The Field is deleted from the Query's design. There is no message to confirm the delete.

5. Click on the Delete Field button for the A.EFFDT field.

The Field is deleted from the Query's design. There is no message to confirm the delete.

6. Click on the Delete Field button for the A.ADVISOR_ROLE field.

The Field is deleted from the Query's design. There is no message to confirm the delete.

7. Click on the Delete Field button for the C.PROG_STATUS field.

The Field is deleted from the Query's design. There is no message to confirm the delete.

Steps

- Review the Fields page to be certain that the fields listed are only those needed to summarize the data. The field A.EMPLID will be used on the Expressions page.

Fields	
Col	Record.Fieldname
1	B.DESCR - Description
2	A.COMMITTEE_ID - Committee

In this example, you will COUNT the number of students (EMPLIDs) for each Advising Committee. You expect results as shown below in the first screenshot.

If you include additional fields in the results, such as the A.EFFDT field, the count will be by those fields for each Advising Committee, and the results will be as shown below in the second screenshot.

Query results for the aggregate function when the A.EFFDT field is removed from the Fields page (total rows = 2)

	Descr	Committee	COUNT(DISTINCT A.EMPLID)
1	Business: Call 972-7042	BUSADV	2
2	Summit College: Call 972-7220	CTADVI	60

Query results for the aggregate function when the A.EFFDT field is NOT removed from the Fields page (total rows = 7)

	Descr	Committee	Eff Date	COUNT(DISTINCT A.EMPLID)
1	Business: Call 972-7042	BUSADV	05/05/2008	1
2	Business: Call 972-7042	BUSADV	05/08/2008	1
3	Summit College: Call 972-7220	CTADVI	05/01/2008	13
4	Summit College: Call 972-7220	CTADVI	05/02/2008	6
5	Summit College: Call 972-7220	CTADVI	05/06/2008	19
6	Summit College: Call 972-7220	CTADVI	05/07/2008	1
7	Summit College: Call 972-7220	CTADVI	05/08/2008	21

NOTE: When a field is removed from the Fields page, the field values for that field do not appear in the query results. However, that same field may be used on the Criteria and Expression pages to limit the rows of data returned.

Steps

9. Add an Expression to use the aggregate function of Count.
In class, use the **A.EMPLID** field to **count** students.

- a. Click on the **Expressions** folder tab.
- b. Click on the **Add Expression** button.
The Edit Expression Properties page displays.
- c. Make the selections as shown here:

Edit Expression Properties

'Expression Type: Length:

Aggregate Function Decimals:

Expression Text:

[Add Prompt](#) [Add Field](#)

There is only one space in the Expression Text. The space is after the word **Distinct**.

NOTES: To count a distinct set of rows, use an expression with this syntax: COUNT(DISTINCT XXX), where XXX is the fieldname that indicates the set of values to count. Be sure to include the alias in the fieldname, i.e. A.EMPLID, not EMPLID.

Since you are using the Distinct option in the Expression, it is not necessary to select the Distinct property on the Query Properties page.

10. Click .

The Expressions page is displayed with the changes.

Query Name: UPKR_AGG_QUERY Description: Aggregate query

Expression Text	Use as Field	Add Criteria	Edit	Delete
COUNT(DISTINCT A.EMPLID)	Use as Field		<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

[Save As](#) [New Query](#) [Preferences](#) [Properties](#) [New Union](#)

Steps

11. Click [Use as Field](#) .

The Fields page displays. The Count of EmplIDs is added to the **Fields** page.

Query Name: UPKR_AGG_QUERY **Description:** Aggregate query

View field properties, or use field as criteria in query statement. Reorder / Sort

Col	Record	Fieldname	Format	Ord	XLAT	Agg	Heading Text	Add Criteria	Edit	Delete
1	B.DESCR -	Description	Char30	1			Descr		<input type="button" value="Edit"/>	<input type="button" value="-"/>
2	A.COMMITTEE_ID -	Committee	Char6				Committee		<input type="button" value="Edit"/>	<input type="button" value="-"/>
3	COUNT(DISTINCT A.EMPLID)		Num10.0				COUNT(DISTINCT A.EMPLID)		<input type="button" value="Edit"/>	<input type="button" value="-"/>

 [Save As](#) [New Query](#) [Preferences](#) [Properties](#) [New Union](#)

You may want to use to change the Heading Text.

12. Click .

The changes to the query definition are saved

13. Run the query for the period of 05/01/2008 through 05/08/2008.

From Date = 2008-05-01, To Date=2008-05-08

[View All](#) | [Rerun Query](#) | [Download to Excel](#)

First Last

	Descr	Committee	COUNT(DISTINCT A.EMPLID)
1	Business: Call 972-7042	BUSADV	2
2	Summit College: Call 972-7220	CTADVI	60

NOTE: When a saved query is run in the future, use the **HTML** or **Excel** link on the Query Manager or Query Viewer search page. **These links are the preferred methods for running a query**, rather than the Run folder tab.

Query Manager

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Query](#) | [Create New Query](#)

*Search By: begins with
 [Advanced Search](#)

Search Results

*Folder View:

*Action:

Query							
Select	Query Name	Descr	Owner	Folder	Edit	Run to HTML	Run to Excel
<input type="checkbox"/>	UPFR_AGG_QUERY	aggregate query	Private		Edit	HTML	Excel
<input type="checkbox"/>	UPFR_JOIN_QUERY	Joining - adv query	Private		Edit	HTML	Excel
<input type="checkbox"/>	UPFR_QUERY_ADV	Query class 2	Private		Edit	HTML	Excel

[Find an Existing Query](#) | [Create New Query](#)

Lesson 6: Using the Actions List

Discussion

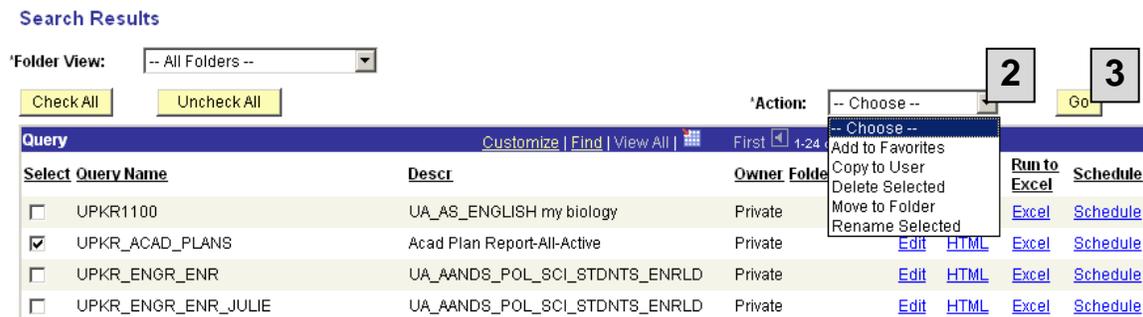
When the Search Results display on the Query Manager basic or advanced search page, the Action list box displays, as well. To use the Action list box:

1. Click to mark the Select box for one or more queries.
2. Select an action from the list. The available actions are:
 - Add to Favorites – As reviewed in the Query Introduction manual, the query favorites appear on the Search Results page. No search is required.



- Copy to User – A query can be copied to another user, if that user’s PeopleSoft ID is known.
- Delete Selected – You are prompted to confirm the permanent deletion. Then, the query is erased.
- Move to Folder - Folders can help to group and to organize queries. The Folder’s name is a property of a query. **Keep in mind that the folder that is created resides on the server NOT on your local drive.**
- Rename Selected – The query is given a new name.

3. Click Go.
4. Respond to any prompts.



Exercise: Copy a Query to Another User

In order to copy a query to another user, that user’s PeopleSoft ID must be known.

Steps

1. Enter the path to the Query Manager:

Reporting Tools > Query > Query Manager

The Query Manager basic search page is displayed.

Query Manager

Enter any information you have and click Search. Leave fields blank for a list of all values.

[Find an Existing Query](#) | [Create New Query](#)

*Search By: begins with

[Advanced Search](#)

[Find an Existing Query](#) | [Create New Query](#)

2. Select the criteria to locate the query you need. (See Lesson 2 of the Query Introduction manual for detailed instructions on using the Basic Search or the Advanced Search page.)

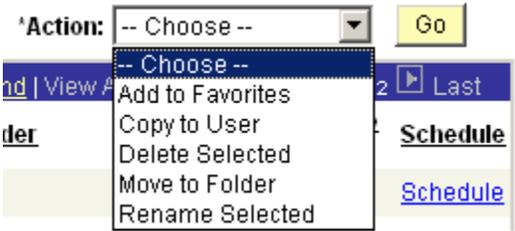
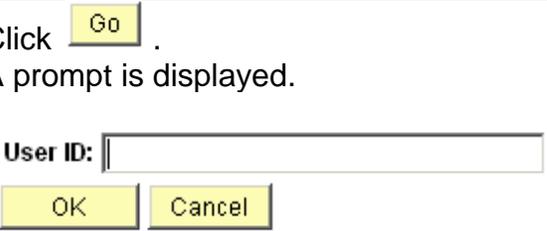
In class, search for a Query Name that begins with UXXX, where XXX are your initials.

3. Click .

The queries that match your criteria are displayed in the Search Results at the bottom of the page.

4. In the Search Results, click to mark the Select checkbox of the query to copy to another user.



Steps	
<p>5. Click on the down arrow at Actions. A list of options is displayed.</p>	
<p>6. Select Copy to User. The list is collapsed and the selected Action is displayed.</p>	
<p>7. Click Go. A prompt is displayed.</p>	
<p>8. Enter the PeopleSoft ID of the person to receive the copy of the query. In class, enter the PeopleSoft training ID of your instructor.</p>	
<p>9. Click OK. A message is displayed.</p>	
<p>10. Click OK. The Search Results page is displayed.</p>	

Appendix: Frequently-Used Student Administration/ Human Resource Records with Field Lists

There are hundreds of records in the Student Administration/Human Resource database. This can make it difficult to find the fields of data that you need for your report. Here is a list of the most frequently-used Student Administration/Human Resource records (and views). In most circumstances, the record you need will be from this list.

The field list for the majority of these records is included in this appendix.

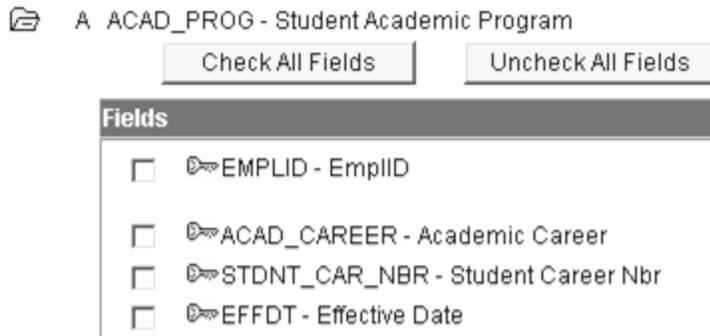
Your security restricts your access to the PeopleSoft SA/HR records, so you may not have access to all of the tables in this list.

	RECORD
1	ACAD_PROG
2	ACAD_CALSES_TBL
3	ACAD_CALTRM_TBL
4	ACAD_CAR_TBL
5	ACAD_DEGR
6	ACAD_LEVEL_TBL
7	ACAD_PLAN
8	ACAD_PLAN_TBL
9	ACAD_PROG_TBL
10	ADDR_FERPA_VW
11	ADDRESSES
12	ADM_APPL_DATA
13	ADM_APPL_PROG
14	ATHL_PART_SPORT
15	ATHL_PART_STAT
16	CITIZENSH_SA_VW (Use SCC_CITIZEN_QVW.)
17	CLASS_INSTR_VW
18	CLASS_ROSTER_VW
19	CLASS_TBL
20	COMMUNICATION
21	COUNTRY_TBL
22	DEGREE_TBL
23	EMAIL_ADDRESSES (Use SCC_EMAIL_QVW.)
24	EXT_ORG_TBL
25	GRADE_ROSTER
26	GRADE_RSTR_TYPE
27	HONOR_AWARD_CS

	RECORD
28	HONOR_AWARD_TBL
29	INSTITUTION_TBL
30	INSTR_CLASS_VW
31	LOCATION_TBL
32	MAJOR_TBL
33	NAMES_SA_VW (Use SCC_NAMES_QVW.)
34	PERS_DATA_SA_VW (Use SCC_PERDATA_QVW.)
35	PERS_PHON_SA_VW (Use SCC_PERS_PH_QVW.)
36	PERSONAL_DATA
37	PERSONAL_VW (Not available.)
38	STDNT_CAR_TERM
39	STDNT_ENRL
40	STDNT_GRPS
41	TERM_TBL
42	UA_ADDR_MAIL_VW
43	UA_EMPLOYEES

In this Appendix, the Field list appears like this, for a Record that has maintained the same fields in the conversion from PeopleSoft version 8 to version 9.

Alias Record



The Field list appears like this, for a Record that has new fields or any field change.

Fieldname	Description
Y	INSTITUTION - Academic Institution
Y	ACAD_CAREER - Academic Career
Y	EFFDT - Effective Date
	EFF_STATUS - Status as of Effective Date
	DESCR - Description
	DESCRSHORT - Short Description
	GRADING_SCHEME - Grading Scheme
	GRADING_BASIS - Grading Basis
	GRADE_TRANSFER - Default Grade- Transfer Credit

1 ACAD_PROG

Alias Record

 A ACAD_PROG - Student Academic Program

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	 EMPLID - EmplID
<input type="checkbox"/>	 ACAD_CAREER - Academic Career
<input type="checkbox"/>	 STDNT_CAR_NBR - Student Career Nbr
<input type="checkbox"/>	 EFFDT - Effective Date
<input type="checkbox"/>	 EFFSEQ - Effective Sequence
<input type="checkbox"/>	INSTITUTION - Academic Institution
<input type="checkbox"/>	ACAD_PROG - Academic Program
<input type="checkbox"/>	PROG_STATUS - Academic Program Status
<input type="checkbox"/>	PROG_ACTION - Program Action
<input type="checkbox"/>	ACTION_DT - Action Date
<input type="checkbox"/>	PROG_REASON - Action Reason
<input type="checkbox"/>	ADMIT_TERM - Admit Term
<input type="checkbox"/>	EXP_GRAD_TERM - Expected Graduation Term
<input type="checkbox"/>	REQ_TERM - Requirement Term
<input type="checkbox"/>	ACAD_LOAD_APPR - Approved Academic Load
<input type="checkbox"/>	CAMPUS - Campus
<input type="checkbox"/>	DEGR_CHKOUT_STAT - Degree Checkout Status
<input type="checkbox"/>	COMPLETION_TERM - Completion Term
<input type="checkbox"/>	ACAD_PROG_DUAL - Dual Academic Program
<input type="checkbox"/>	JOINT_PROG_APPR - Joint Program Approved
<input type="checkbox"/>	ADM_APPL_NBR - Application Nbr
<input type="checkbox"/>	APPL_PROG_NBR - Application Program Nbr
<input type="checkbox"/>	DATA_FROM_ADM_APPL - Data from Admissions Appl

2 ACAD_CALSES_TBL

Alias Record

A ACAD_CALSES_TBL - Academic Calendar Session Tbl

Check All Fields

Uncheck All Fields

Fields

- INSTITUTION - Academic Institution
- ACAD_CAREER - Academic Career
- ACAD_CALENDAR_ID - Academic Calendar
- STRM - Term
- SESSION_CODE - Session

- LST_DROP_DT_DEL - Drop Deadline (Delete Record)
- LST_DROP_DT_RET - Drop Deadline (Retain Record)
- DROP_RET_RSN - Drop Reasn for Retained Record

- LST_DROP_DT_PEN - Drop Deadline with Penalty
- DROP_PEN_GRD_BAS - Drop with Penalty Grade Basis
- DROP_PEN_GRADE - Drop with Penalty Grade
- LST_DROP_DT_PEN_2 - Drop Deadline with Penalty 2
- DROP_PEN_GRD_BAS_2 - Drop with Penalty Grade Basis2
- DROP_PEN_GRADE_2 - Drop with Penalty Grade
- LST_CANCEL_DT - Cancel Deadline
- CANCEL_REASON - Cancel Drop Reason

- LST_WD_WO_PEN_DT - Withdraw Deadline No Penalty
- WD_WO_PEN_REASON - Withdraw Drop Rsn No Penalty

- LST_WD_W_PEN_DT - Withdraw Deadline w/ Penalty
- WD_W_PEN_GRD_BAS - Withdraw w/ Pen Grading Basis
- WD_W_PEN_GRADE - Withdraw with Penalty Grade
- FULLY_ENRL_DT - Fully Enrolled Date
- LST_WD_W_PEN2_DT - Withdraw with Penalty 2
- WD_W_PEN2_GRADE - Withdraw with Penalty 2 Grade
- WD_W_PEN2_GRD_BAS - Withdraw w/ Pen2 Grading Basis

3 ACAD_CALTRM_TBL

Alias Record

A ACAD_CALTRM_TBL - Academic Calendar Term Table

Check All Fields

Uncheck All Fields

Fields

- INSTITUTION - Academic Institution
- ACAD_CAREER - Academic Career
- ACAD_CALENDAR_ID - Academic Calendar
- STRM - Term
- DEGR_CONFER_DT - Confer Date
- CENSUS_DT - Census Date
- LST_CANCEL_DT - Cancel Deadline
- CANCEL_REASON - Cancel Drop Reason
- LST_WD_WO_PEN_DT - Withdraw Deadline No Penalty
- WD_WO_PEN_REASON - Withdraw Drop Rsn No Penalty
- LST_WD_W_PEN_DT - Withdraw Deadline w/ Penalty
- WD_W_PEN_GRD_BAS - Withdraw w/ Pen Grading Basis
- WD_W_PEN_GRADE - Withdraw with Penalty Grade
- FULLY_ENRL_DT - Fully Enrolled Date
- ENRL_ON_TRANS_DT - Show Enrollment on Transcript
- STATS_ON_TRANS_DT - Show Statistics on Transcript
- FULLY_GRADED_DT - Fully Graded Date
- STDNT_ATTR_VALUE - Student Attribute Value
- GRAD_APPLY_ST_DT - Apply For Graduation Start Dt
- GRAD_APPLY_END_DT - Apply for Graduation End Dt
- GRAD_INSTRUCTIONS - Graduation Instructions

4 ACAD_CAR_TBL

ACAD_CAR_TBL - Academic Career Table:

Fieldname	Customize Find 	First 	1-34 of 34 	Last
Key	Description			
Y	INSTITUTION - Academic Institution			
Y	ACAD_CAREER - Academic Career			
Y	EFFDT - Effective Date			
	EFF_STATUS - Status as of Effective Date			
	DESCR - Description			
	DESCRSHORT - Short Description			
	GRADING_SCHEME - Grading Scheme			
	GRADING_BASIS - Grading Basis			
	GRADE_TRANSFER - Default Grade- Transfer Credit			
	REPEAT_SCHEME - Repeat Scheme			
	TERM_TYPE - Term Unit Type			
	HOLIDAY_SCHEDULE - Holiday Schedule			
	FA_PRIMACY_NBR - Primacy Nbr			
	ACAD_PLAN_TYPE - Academic Plan Type			
	ADVISOR_EDIT - Advisor Edit			
	LST_TRM_HIST_ENRL - Last Term for Hist Enrl Data			
	DYN_CLASS_DATA - Dynamic Class Data Rule			
	OEE_DYN_DATE_RULE - OEE Dynamic Date Rule			
	USE_DYN_CLASS_DATE - Use Dynamic Class Dates			
	SF_GRAD_DESIGNATIO - Grad Designation			
	FA_CAR_TYPE - Financial Aid Career Type			
	GRADUATE_LVL_IND - Graduate Level			
	OEE_IND - Allow OEE Enrollment			
	REPEAT_RULE - Repeat Rule			
	REPEAT_ENRL_CTL - Process on Enrollment			
	REPEAT_ENRL_SUSP - Temp Susp Rpt Ck on Enrl			
	REPEAT_GRD_CHK - Repeat Grade Check			
	REPEAT_GRD_SUSP - Temp Susp Rpt Ck on Grading			
	REPEAT_CRSE_ERROR - Course Catalog Repeat Message			
	SS_ENRL_APPT_CHKPT - Self Service Enrl Appt Edit			
	SSR_ALLOW_PROG_IN - Allow Student to Select			
	SSR_DFLT_TRMAC_LST - Default for Term Activation			
	SAA_DISPLAY_OPTION - AA Oprid Display Option			
	TRANSCRIPT_LEVEL - Transcript Level			

 A ACAD_CAR_TBL - Academic Career Table

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	 INSTITUTION - Academic Institution
<input type="checkbox"/>	 ACAD_CAREER - Academic Career
<input type="checkbox"/>	 EFFDT - Effective Date
<input type="checkbox"/>	EFF_STATUS - Status as of Effective Date
<input type="checkbox"/>	DESCR - Description
<input type="checkbox"/>	DESCRSHORT - Short Description
<input type="checkbox"/>	GRADING_SCHEME - Grading Scheme
<input type="checkbox"/>	GRADING_BASIS - Grading Basis
<input type="checkbox"/>	GRADE_TRANSFER - Default Grade- Transfer Credit
<input type="checkbox"/>	REPEAT_SCHEME - Repeat Scheme
<input type="checkbox"/>	TERM_TYPE - Term Unit Type
<input type="checkbox"/>	HOLIDAY_SCHEDULE - Holiday Schedule
<input type="checkbox"/>	FA_PRIMACY_NBR - Primacy Nbr
<input type="checkbox"/>	ACAD_PLAN_TYPE - Academic Plan Type
<input type="checkbox"/>	ADVISOR_EDIT - Advisor Edit
<input type="checkbox"/>	LST_TRM_HIST_ENRL - Last Term for Hist Enrl Data
<input type="checkbox"/>	DYN_CLASS_DATA - Dynamic Class Data Rule
<input type="checkbox"/>	OEE_DYN_DATE_RULE - OEE Dynamic Date Rule
<input type="checkbox"/>	USE_DYN_CLASS_DATE - Use Dynamic Class Dates
<input type="checkbox"/>	SF_GRAD_DESIGNATIO - Grad Designation
<input type="checkbox"/>	FA_CAR_TYPE - Financial Aid Career Type
<input type="checkbox"/>	GRADUATE_LVL_IND - Graduate Level
<input type="checkbox"/>	OEE_IND - Allow OEE Enrollment
<input type="checkbox"/>	REPEAT_RULE - Repeat Rule
<input type="checkbox"/>	REPEAT_ENRL_CTL - Process on Enrollment
<input type="checkbox"/>	REPEAT_ENRL_SUSP - Temp Susp Rpt Ck on Enrl
<input type="checkbox"/>	REPEAT_GRD_CHK - Repeat Grade Check
<input type="checkbox"/>	REPEAT_GRD_SUSP - Temp Susp Rpt Ck on Grading
<input type="checkbox"/>	REPEAT_CRSE_ERROR - Course Catalog Repeat Message
<input type="checkbox"/>	SS_ENRL_APPT_CHKPT - Self Service Enrl Appt Edit

5 ACAD_DEGR

Alias Record

 A ACAD_DEGR - Student Degree Table

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	EMPLID - EmplID
<input type="checkbox"/>	STDNT_DEGR - Student Degree Nbr
<input type="checkbox"/>	DEGREE - Degree
<input type="checkbox"/>	INSTITUTION - Academic Institution
<input type="checkbox"/>	ACAD_CAREER - Academic Career
<input type="checkbox"/>	COMPLETION_TERM - Completion Term
<input type="checkbox"/>	DEGR_CONFER_DT - Confer Date
<input type="checkbox"/>	HONORS_PREFIX - Honors Prefix
<input type="checkbox"/>	HONORS_SUFFIX - Honors Suffix
<input type="checkbox"/>	GPA_DEGREE - Degree GPA
<input type="checkbox"/>	CLASS_RANK_NBR - Class Rank Nbr
<input type="checkbox"/>	CLASS_RANK_TOT - Class Rank Total
<input type="checkbox"/>	ACAD_DEGR_STATUS - Academic Degree Status
<input type="checkbox"/>	DEGR_STATUS_DATE - Degree Status Date
<input type="checkbox"/>	OPRID - User ID

6 ACAD_LEVEL_TBL

Alias Record

A ACAD_LEVEL_TBL - Academic Level Table

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	SETID - SetID
<input type="checkbox"/>	LEVEL_LOAD_RULE - Academic Level Rule
<input type="checkbox"/>	EFFDT - Effective Date
<input type="checkbox"/>	UNT_CUM_TOTAL - Cum Units/Terms
<input type="checkbox"/>	ACADEMIC_LEVEL - Academic Level
<input type="checkbox"/>	NSLDS_LOAN_YEAR - NSLDS Loan Year
<input type="checkbox"/>	DIR_LND_YR - Direct Lending Year

7 ACAD_PLAN

Alias Record

 A ACAD_PLAN - Student Academic Plan Table

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	 EMPLID - EmplID
<input type="checkbox"/>	 ACAD_CAREER - Academic Career
<input type="checkbox"/>	 STDNT_CAR_NBR - Student Career Nbr
<input type="checkbox"/>	 EFFDT - Effective Date
<input type="checkbox"/>	 EFFSEQ - Effective Sequence
<input type="checkbox"/>	 ACAD_PLAN - Academic Plan
<input type="checkbox"/>	DECLARE_DT - Declare Date
<input type="checkbox"/>	PLAN_SEQUENCE - Plan Sequence
<input type="checkbox"/>	REQ_TERM - Requirement Term
<input type="checkbox"/>	COMPLETION_TERM - Completion Term
<input type="checkbox"/>	STDNT_DEGR - Student Degree Nbr
<input type="checkbox"/>	DEGR_CHKOUT_STAT - Degree Checkout Status
<input type="checkbox"/>	ADVIS_STATUS - Advisement Status

8 ACAD_PLAN_TBL

ACAD_PLAN_TBL - Academic Plan Table:

Fieldname	Customize	Find	First	1-26 of 26	Last
Key		Description			
Y		INSTITUTION - Academic Institution			
Y		ACAD_PLAN - Academic Plan			
Y		EFFDT - Effective Date			
		EFF_STATUS - Status as of Effective Date			
		DESCR - Description			
		DESCRSHORT - Short Description			
		ACAD_PLAN_TYPE - Academic Plan Type			
		ACAD_PROG - Academic Program			
		PLN_REQTRM_DFLT - Requirement Term Default			
		DEGREE - Degree			
		DIPLOMA_DESCR - Diploma Description			
		DIPLOMA_PRINT_FL - Print on Diploma			
		DIPLOMA_INDENT - Number of Characters to Indent			
		TRNSCR_DESCR - Transcript Description			
		TRNSCR_PRINT_FL - Print on Transcript			
		TRNSCR_INDENT - Nbr of Chars Indnt on Transcr			
		FIRST_TERM_VALID - First Term Valid			
		CIP_CODE - CIP Code			
		HEGIS_CODE - HEGIS Code			
		ACAD_CAREER - Academic Career			
		TRANSCRIPT_LEVEL - Transcript Level			
		STUDY_FIELD - Field of Study			
		EVALUATE_PLAN - Evaluate Plan Before Program?			
		SSR_LAST_PRS_DT - Last Prospect Date			
		SSR_LAST_ADM_TERM - Last Admit Term			
		DESCRLONG - Description			

9 ACAD PROG TBL

ACAD_PROG_TBL - Academic Program Table:

Fieldname [Customize](#) | [Find](#) |  First  1-74 of 74  Last

<u>Key</u>	<u>Description</u>
Y	INSTITUTION - Academic Institution
Y	ACAD_PROG - Academic Program
Y	EFFDT - Effective Date
	EFF_STATUS - Status as of Effective Date
	DESCR - Description
	DESCRSHORT - Short Description
	ACAD_CAREER - Academic Career
	ACAD_CALENDAR_ID - Academic Calendar
	ADVISOR_EDIT - Advisor Edit
	LEVEL_LOAD_RULE - Academic Level Rule
	ACAD_GROUP - Academic Group
	ACAD_PLAN - Academic Plan
	CAMPUS - Campus
	FIRST_TERM_VALID - First Term Valid
	CAR_PTR_EXC_RULE - Career Pointer Exception Rule
	CAR_PTR_EXC_FG - Only if Outside Career
	FA_PRIMACY_NBR - Primacy Nbr
	FA_ELIGIBILITY - Program Eligibility Flag
	PROG_NORM_COMPLTN - IPEDS Normal Completion (yrs)
	RESIDENCY_REQ - Requires Residency Coding
	CIP_CODE - CIP Code
	HEGIS_CODE - HEGIS Code
	CRSE_COUNT_ENRL - Course Count Enrollment
	CRSE_COUNT_MIN - Min Course Count to Count
	ACAD_ORG - Academic Organization
	SPLIT_OWNER - Split Ownership
	ACAD_PROG_DUAL - Dual Academic Program
	GRADING_SCHEME - Grading Scheme
	GRADING_BASIS - Grading Basis
	GRADE_TRANSFER - Default Grade- Transfer Credit
	TRANSCRIPT_LEVEL - Transcript Level
	ACAD_STDNG_RULE - Academic Standing Rule
	ASSOC_PROG_AS - Associate with Academic Prog
	CALC_AS_BATCH_ONLY - Calculate in Batch Only
	OBEY_FULLY_GRD_AS - Obey Fully Graded Date
	EXCL_TRM_CAT_AS_1 - Exclude Term Category 1
	EXCL_TRM_CAT_AS_2 - Exclude Term Category 2
	EXCL_TRM_CAT_AS_3 - Exclude Term Category 3
	HONOR_AWARD_RULE - Honor Award Rule
	ASSOC_PROG_HA - Associate with Academic Prog
	CALC_HA_BATCH_ONLY - Calculate in Batch Only
	OBEY_FULLY_GRD_HA - Obey Fully Graded Date

Fieldname	Customize Find 	First  1-74 of 74  Last
Key	Description	
EXCL_TRM_CAT_HA_1	- Exclude Term Category 1	
EXCL_TRM_CAT_HA_2	- Exclude Term Category 2	
EXCL_TRM_CAT_HA_3	- Exclude Term Category 3	
HONOR_DT_FG	- Honor and Award Date Flag	
INCOMPLETE_GRADE	- Incomplete Grade	
LAPSE_GRADE	- Lapse Grade	
LAPSE_TO_GRADE	- Lapse To Grade	
LAPSE_DAYS	- Lapse Days	
LAPSE_NOTE_ID	- Lapse Transcript Note ID	
PRINT_LAPSE_DATE	- Print Lapse Date	
CMPLTD_NOTE_ID	- Completed Transcript Note ID	
PRINT_CMPLTD_DATE	- Print Completed Date	
REPEAT_RULE	- Repeat Rule	
REPEAT_GRD_CK	- Repeat Grade Check	
CANCEL_REASON	- Cancel Drop Reason	
WD_WO_PEN_REASON	- Withdraw Drop Rsn No Penalty	
WD_W_PEN_GRD_BAS	- Withdraw w/ Pen Grading Basis	
WD_W_PEN_GRADE	- Withdraw with Penalty Grade	
WD_W_PEN2_GRADE	- Withdraw with Penalty 2 Grade	
WD_W_PEN2_GRD_BAS	- Withdraw w/ Pen2 Grading Basis	
DROP_RET_RSN	- Drop Reasn for Retained Record	
DROP_PEN_GRADE	- Drop with Penalty Grade	
DROP_PEN_GRADE_2	- Drop with Penalty Grade	
DROP_PEN_GRD_BAS	- Drop with Penalty Grade Basis	
DROP_PEN_GRD_BAS_2	- Drop with Penalty Grade Basis2	
OEE_IND	- Allow OEE Enrollment	
REPEAT_ENRL_CTL	- Process on Enrollment	
REPEAT_ENRL_SUSP	- Temp Susp Rpt Ck on Enrl	
REPEAT_GRD_SUSP	- Temp Susp Rpt Ck on Grading	
REPEAT_CRSE_ERROR	- Course Catalog Repeat Message	
SSR_LAST_PRS_DT	- Last Prospect Date	
SSR_LAST_ADM_TERM	- Last Admit Term	

10 ADDR_FERPA_VW

Alias Record

 A ADDR_FERPA_VW - FERPA Address View

Fields	
<input type="checkbox"/>	 EMPLID - EmplID
<input type="checkbox"/>	 ADDRESS_TYPE - Address Type
<input type="checkbox"/>	COUNTRY - Country
<input type="checkbox"/>	ADDRESS1 - Address Line 1
<input type="checkbox"/>	ADDRESS2 - Address Line 2
<input type="checkbox"/>	ADDRESS3 - Address Line 3
<input type="checkbox"/>	ADDRESS4 - Address Line 4
<input type="checkbox"/>	CITY - City
<input type="checkbox"/>	NUM1 - Number 1
<input type="checkbox"/>	NUM2 - Number 2
<input type="checkbox"/>	HOUSE_TYPE - House Type
<input type="checkbox"/>	ADDR_FIELD1 - Address Field 1
<input type="checkbox"/>	ADDR_FIELD2 - Address Field 2
<input type="checkbox"/>	ADDR_FIELD3 - Address Field 3
<input type="checkbox"/>	COUNTY - County
<input type="checkbox"/>	STATE - State
<input type="checkbox"/>	POSTAL - Postal Code
<input type="checkbox"/>	GEO_CODE - Tax Vendor Geographical Code
<input type="checkbox"/>	IN_CITY_LIMIT - In City Limit

11 ADDRESSES

ADDRESSES - Address Type:

Fieldname	Customize	Find	First	1-28 of 28	Last
Key	Description				
Y	EMPLID - EmplID				
Y	ADDRESS_TYPE - Address Type				
Y	EFFDT - Effective Date				
	EFF_STATUS - Status as of Effective Date				
	COUNTRY - Country				
	ADDRESS1 - Address Line 1				
	ADDRESS2 - Address Line 2				
	ADDRESS3 - Address Line 3				
	ADDRESS4 - Address Line 4				
	CITY - City				
	NUM1 - Number 1				
	NUM2 - Number 2				
	HOUSE_TYPE - House Type				
	ADDR_FIELD1 - Address Field 1				
	ADDR_FIELD2 - Address Field 2				
	ADDR_FIELD3 - Address Field 3				
	COUNTY - County				
	STATE - State				
	POSTAL - Postal Code				
	GEO_CODE - Tax Vendor Geographical Code				
	IN_CITY_LIMIT - In City Limit				
	ADDRESS1_AC - Alternate Character Address				
	ADDRESS2_AC - Alternate Character Address 2				
	ADDRESS3_AC - Alternate Character Address 3				
	CITY_AC - Alternate Character City				
	REG_REGION - Regulatory Region				
	LASTUPDDTTM - Last Update Date/Time				
	LASTUPDOPRID - by				

12 ADM_APPL_DATA

ADM_APPL_DATA - Admission Application Data:

Fieldname	Customize Find 	First 	1-53 of 53	 Last
<u>Key</u>	<u>Description</u>			
Y	EMPLID - EmplID			
Y	ACAD_CAREER - Academic Career			
Y	STDNT_CAR_NBR - Student Career Nbr			
Y	ADM_APPL_NBR - Application Nbr			
	INSTITUTION - Academic Institution			
	ADM_APPL_CTR - Application Center			
	ADMIT_TYPE - Admit Type			
	FIN_AID_INTEREST - Financial Aid Interest			
	HOUSING_INTEREST - Housing Interest			
	APPL_FEE_STATUS - Application Fee Status			
	APPL_FEE_DT - Application Fee Date			
	NOTIFICATION_PLAN - Notification Plan			
	REGION - Region			
	REGION_FROM - Region from			
	RECRUITER_ID - Recruiter ID			
	LAST_SCH_ATTEND - Last School Attended			
	ADM_CREATION_DT - Admission Data Creation Date			
	ADM_CREATION_BY - Admission Data Created By			
	ADM_UPDATED_DT - Last Updated On			
	ADM_UPDATED_BY - Last Updated By			
	ADM_APPL_COMPLETE - Application Complete			
	ADM_APPL_DT - Application Date			
	ADM_APPL_CMPLT_DT - Completed Date			
	GRADUATION_DT - Graduation Date			
	PRIOR_APPL - Prior Application			
	APPL_FEE_TYPE - Application Fee Type			
	ADM_APPL_METHOD - Application Method			
	APPL_FEE_AMT - Application Fee Amount			
	APPL_FEE_PAID - Application Fee Paid			
	CURRENCY_CD - Currency Code			
	TENDER_CATEGORY - Tender Category			
	ACADEMIC_LEVEL - Academic Level			
	OVERRIDE_DEPOSIT - Override Deposit			
	EXT_ADM_APPL_NBR - External Application Nbr			

Fieldname	Customize Find 	First  1-53 of 53  Last
Key	Description	
CREDIT_CARD_NBR	- Card Number	
CREDIT_CARD_TYPE	- Credit Card Type	
CREDIT_CARD_HOLDER	- Credit Card Holder	
CREDIT_CARD_ISSUER	- Credit Card Issuer	
CREDIT_CARD_EXP_DT	- Expiration Date	
CREDIT_CARD_STATUS	- Credit Card Processing Status	
CREDIT_CARD_AUTHCD	- Credit Card Authorization Code	
CREDIT_CARD_DECLND	- Credit Card Declined	
CREDIT_CARD_ERRMSG	- Credit Card Error Message	
CREDIT_CARD_VDAUTH	- Credit Card Void Auth Code	
APP_FEE_STATUS	- Application Fee Status	
APP_FEE_CALC_DTTM	- Application Fee Calc DateTime	
CUR_RT_TYPE	- Exchange Rate Type	
RATE_MULT	- Rate Multiplier	
RATE_DIV	- Rate Divisor	
ORIGNL_APPL_FEE_PD	- Application Fee Paid	
ORIGNL_CURRENCY_CD	- Currency Code	
WAIVE_AMT	- Waive Amount	
SSF_IHC_PB	- Intl Student Health Coverage	

13 ADM_APPL_PROG

Alias Record

A ADM_APPL_PROG - Admission Applicant Program

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	EMPLID - EmplID
<input type="checkbox"/>	ACAD_CAREER - Academic Career
<input type="checkbox"/>	STDNT_CAR_NBR - Student Career Nbr
<input type="checkbox"/>	ADM_APPL_NBR - Application Nbr
<input type="checkbox"/>	APPL_PROG_NBR - Application Program Nbr
<input type="checkbox"/>	EFFDT - Effective Date
<input type="checkbox"/>	EFFSEQ - Effective Sequence
<input type="checkbox"/>	INSTITUTION - Academic Institution
<input type="checkbox"/>	ACAD_PROG - Academic Program
<input type="checkbox"/>	PROG_STATUS - Academic Program Status
<input type="checkbox"/>	PROG_ACTION - Program Action
<input type="checkbox"/>	ACTION_DT - Action Date
<input type="checkbox"/>	PROG_REASON - Action Reason
<input type="checkbox"/>	ADMIT_TERM - Admit Term
<input type="checkbox"/>	EXP_GRAD_TERM - Expected Graduation Term
<input type="checkbox"/>	REQ_TERM - Requirement Term
<input type="checkbox"/>	ACAD_LOAD_APPR - Approved Academic Load
<input type="checkbox"/>	CAMPUS - Campus
<input type="checkbox"/>	ACAD_PROG_DUAL - Dual Academic Program
<input type="checkbox"/>	JOINT_PROG_APPR - Joint Program Approved

14 ATHL_PART_SPORT

Alias Record

 A ATHL_PART_SPORT - Athletic Participation Sport

Fields	
<input type="checkbox"/>	 EMPLID - EmplID
<input type="checkbox"/>	 SPORT - Sport

15 ATH_PART_STAT

Alias Record

 A ATHL_PART_STAT - Athletic Participation Status

Fields	
<input type="checkbox"/>	 EMPLID - EmplID
<input type="checkbox"/>	 SPORT - Sport
<input type="checkbox"/>	 EFFDT - Effective Date
<input type="checkbox"/>	ATHL_PARTIC_CD - Athletic Participation Code
<input type="checkbox"/>	NCAA_ELIGIBLE - NCAA Eligible
<input type="checkbox"/>	CUR_PARTICIPANT - Current Participant
<input type="checkbox"/>	DESCRLONG - Description

16 CITIZENSH_SA_VW (Use SCC_CITIZEN_QVW.)

Alias Record

A CITIZENSH_SA_VW - EE/DependentCitizenship SAview

Check All Fields

Uncheck All Fields

Fields

- EMPLID - EmplID
- DEPENDENT_ID - Dependent ID
- COUNTRY - Country
- CITIZENSHIP_STATUS - Citizenship Status

Fields for record SCC_CITIZEN_QVW - Citizenship Query View:

Fieldname		Customize Find	First	1-6 of 6	Last
Key	Description				
Y	EMPLID - EmplID				
Y	DEPENDENT_ID - Dependent ID				
Y	COUNTRY - Country				
	CITIZENSHIP_STATUS - Citizenship Status				
	WORKER_TYPE_SGP - Worker Type				
	PERM_STATUS_DT_SGP - Permanent Status Date				

Return

17 CLASS_INSTR_VW

Alias Record

 A CLASS_INSTR_VW - Class Instructor Table View

Fields	
<input type="checkbox"/>	 CRSE_ID - Course ID
<input type="checkbox"/>	 CRSE_OFFER_NBR - Course Offering Nbr
<input type="checkbox"/>	 STRM - Term
<input type="checkbox"/>	 SESSION_CODE - Session
<input type="checkbox"/>	 CLASS_SECTION - Class Section
<input type="checkbox"/>	 CLASS_MTG_NBR - Class Meeting Pattern Nbr
<input type="checkbox"/>	 INSTR_ASSIGN_SEQ - Class/Instructor Assign Seq #
<input type="checkbox"/>	EMPLID - EmplID
<input type="checkbox"/>	INSTR_ROLE - Instructor Role
<input type="checkbox"/>	CONTACT_MINUTES - Contact Minutes
<input type="checkbox"/>	SCHED_PRINT_INSTR - Print Instructor in Schedule
<input type="checkbox"/>	GRADE_RSTR_ACCESS - Grade Roster Access
<input type="checkbox"/>	INSTR_LOAD_FACTOR - Instructor Load Factor
<input type="checkbox"/>	EMPL_RCD - Empl Rcd Nbr
<input type="checkbox"/>	ASSIGN_TYPE - Assignment Type
<input type="checkbox"/>	WEEK_WORKLOAD_HRS - Workload Hours
<input type="checkbox"/>	ASSIGNMENT_PCT - Assignment FTE %
<input type="checkbox"/>	AUTO_CALC_WRKLD - Auto Calc

18 CLASS_ROSTER_VW

CLASS_ROSTER_VW - Class Roster On-Line View:

Fieldname	Customize Find 	First 	1-65 of 65 	Last
Key	Description			
Y	INSTITUTION - Academic Institution			
Y	STRM - Term			
Y	CLASS_NBR - Class Nbr			
Y	EMPLID - EmplID			
	SUBJECT - Subject Area			
	CATALOG_NBR - Catalog Nbr			
	CAMPUS - Campus			
	SESSION_CODE - Session			
	CLASS_SECTION - Class Section			
	LAST_NAME_SRCH - Last Name			
	FIRST_NAME_SRCH - First Name			
	NAME - Name			
	CRSE_ID - Course ID			
	CRSE_OFFER_NBR - Course Offering Nbr			
	ACAD_CAREER - Academic Career			
	ACAD_GROUP - Academic Group			
	CRSE_CAREER - Course Career			
	SSR_COMPONENT - Course Component			
	ENRL_CAP - Enrollment Capacity			
	ENRL_TOT - Enrollment Total			
	DESCR - Description			
	GRADING_BASIS_ENRL - Grading Basis			
	MANDATORY_GRD_BAS - Mandatory Grading Basis			
	UNT_TAKEN - Units Taken			
	UNT_BILLING - Billing Units			
	UNT_PRGRSS - Units Taken-Academic Progress			
	STDNT_ENRL_STATUS - Student Enrollment Status			
	SSR_ENRL_STATUS_WK - Student Enrollment Status			
	SSR_ENRL_STATS_WK2 - Student Enrollment Status			
	ASSOCIATED_CLASS - Associated Class			
	ENRL_STATUS_REASON - Enrollment Status Reason			
	RSRV_CAP_NBR - Reserve Capacity Sequence			
	SESSN_ENRL_CNTL - Enrollment Control Session			
	CRSE_GRADE_INPUT - Grade Input			
	CRSE_GRADE_OFF - Official Grade			
	GRD_PTS_PER_UNIT - Grade Points Per Unit			
	AUDIT_GRADE_BASIS - Audit Grading Basis			
	EARN_CREDIT - Earn Credit			
	INCLUDE_IN_GPA - Include in GPA			
	UNITS_ATTEMPTED - Units Attempted			
	GRADE_POINTS - Grade Points			

Fieldname	Customize Find 	First  1-65 of 65  Last
ENRL_ADD_DT - Enrollment Add Date		
CRS_TOPIC_ID - Course Topic ID		
EQUIV_CRSE_ID - Equivalent Course Group		
OVRD_CRSE_EQUIV_ID - Override Equivalent Course		
START_DT - Start Date		
END_DT - End Date		
CLASS_TYPE - Class Type		
RQMNT_DESIGNTN - Requirement Designation		
RQMNT_DESIGNTN_OPT - Requirement Designation Option		
RQMNT_DESIGNTN_GRD - Requirement Designation Grade		
INSTRUCTOR_ID - Instructor ID		
CRSE_COUNT - Course Count		
TSCRPT_NOTE_ID - Transcript Note ID		
TSCRPT_NOTE_EXISTS - Transcript Note Exists Flag		
CLASS_PRMSN_NBR - Class Permission Nbr		
REPEAT_CODE - Repeat Code		
ENRL_ACTN_RSN_LAST - Last Enrl Action Reason		
UNT_PRGRSS_FA - Units Taken-Fin Aid Progress		
CLASS_STAT - Class Status		
STDNT_POSITIN - Student Position		
ENRL_DROP_DT - Enrollment Drop Date		
ACAD_PROG_PRIMARY - Primary Academic Program		
ACADEMIC_LEVEL - Academic Level		
DESCR1 - Descr		

19 CLASS_TBL

CLASS_TBL - Class Table:

Fieldname	Customize Find 	First 	1-101 of 101	 Last
Key	Description			
Y	CRSE_ID - Course ID			
Y	CRSE_OFFER_NBR - Course Offering Nbr			
Y	STRM - Term			
Y	SESSION_CODE - Session			
Y	CLASS_SECTION - Class Section			
	INSTITUTION - Academic Institution			
	ACAD_GROUP - Academic Group			
	SUBJECT - Subject Area			
	CATALOG_NBR - Catalog Nbr			
	ACAD_CAREER - Academic Career			
	DESCR - Description			
	CLASS_NBR - Class Nbr			
	SSR_COMPONENT - Course Component			
	ENRL_STAT - Enrollment Status			
	CLASS_STAT - Class Status			
	CLASS_TYPE - Class Type			
	ASSOCIATED_CLASS - Associated Class			
	WAITLIST_DAEMON - WAITLIST DAEMON SWITCH			
	AUTO_ENRL_WAITLIST - Auto Enroll from Wait List			
	STDNT_SPEC_PERM - Student Specific Permissions			
	AUTO_ENROLL_SECT_1 - 1st Auto Enroll Section			
	AUTO_ENROLL_SECT_2 - 2nd Auto Enroll Section			
	RESECTION - Resection to Section			
	SCHEDULE_PRINT - Schedule Print			
	CONSENT - Type of Consent Required			
	ENRL_CAP - Enrollment Capacity			
	WAIT_CAP - Wait List Capacity			
	MIN_ENRL - Minimum Enrollment Number			
	ENRL_TOT - Enrollment Total			
	WAIT_TOT - Wait List Total			

Fieldname	Customize Find  First  1-101 of 101  Last
CRS_TOPIC_ID - Course Topic ID	
PRINT_TOPIC - Print Topic in Schedule	
ACAD_ORG - Academic Organization	
NEXT_STDNT_POSITIN - Next Student Position	
EMPLID - EmplID	
CAMPUS - Campus	
LOCATION - Location Code	
CAMPUS_EVENT_NBR - Event ID	
INSTRUCTION_MODE - Instruction Mode	
EQUIV_CRSE_ID - Equivalent Course Group	
OVRD_CRSE_EQUIV_ID - Override Equivalent Course	
ROOM_CAP_REQUEST - Requested Room Capacity	
START_DT - Start Date	
END_DT - End Date	
CANCEL_DT - Cancel Date	
PRIM_INSTR_SECT - Primary Instructional Section	
COMBINED_SECTION - Combined Section	
HOLIDAY_SCHEDULE - Holiday Schedule	
EXAM_SEAT_SPACING - Exam Seat Spacing	
DYN_DT_INCLUDE - Include in Dynamic Date Calc	
DYN_DT_CALC_REQ - Dynamic Date Calc Required	
ATTEND_GENERATE - Generate Class Mtg Attendance	
ATTEND_SYNC_REQD - Sync Attendance with Class Mtg	
FEES_EXIST - Fees Exist Flag	
CNCL_IF_STUD_ENRLD - Cancel if Student Enrolled	
RCV_FROM_ITEM_TYPE - Receivables From Item Type	

Fieldname	Customize Find 	First  1-101 of 101  Last
AP_BUS_UNIT - Business Unit		
AP_LEDGER - Ledger		
AP_ACCOUNT - Account		
AP_DEPTID - Department		
AP_PROJ_ID - Project ID		
AP_PRODUCT - Product		
AP_FUND_CODE - Fund		
AP_PROG_CODE - Program		
AP_CLASS_FLD - Class		
AP_AFFILIATE - Affiliate		
AP_OP_UNIT - Operating Unit		
AP_ALTACCT - Alternate Account		
AP_BUD_REF - Budget Reference		
AP_CF1 - Chartfield 1		
AP_CF2 - Chartfield 2		
AP_CF3 - Chartfield 3		
AP_AFF_INT1 - Fund Affiliate		
AP_AFF_INT2 - Operating Unit Affiliate		
WRITEOFF_BUS_UNIT - Business Unit		
WRITEOFF_LEDGER - Ledger		
WRITEOFF_ACCOUNT - Account		
WRITEOFF_DEPTID - Department		
WRITEOFF_PROJ_ID - Project ID		
WRITEOFF_PRODUCT - Product		
WRITEOFF_FUND_CODE - Fund Code		
WRITEOFF_PROG_CODE - Program Code		
WRITEOFF_CLASS_FLD - Class Field		
WRITEOFF_AFFILIATE - Affiliate		
WRITEOFF_OP_UNIT - Operating Unit		
WRITEOFF_ALTACCT - Alternate Account		
WRITEOFF_BUD_REF - Budget Reference		
WRITEOFF_CF1 - Chartfield 1		
WRITEOFF_CF2 - Chartfield 2		
WRITEOFF_CF3 - Chartfield 3		
WRITEOFF_AFF_INT1 - Fund Affiliate		
WRITEOFF_AFF_INT2 - Operating Unit Affiliate		
EXT_WRITEOFF - External Writeoff		
GL_INTERFACE_REQ - GL Interface Required		
LMS_FILE_TYPE - LMS Extract File Type		
LMS_GROUP_ID - LMS Extract Group ID		
LMS_URL - LMS URL		
LMS_CLASS_EXT_DTTM - Last LMS Class Extract Datetm		
LMS_ENRL_EXT_DTTM - Last LMS Enroll Extract Datetm		
LMS_PROVIDER - Provider for Authentication		
SSR_DROP_CONSENT - Type of Consent Required		

20 COMMUNICATION

COMMUNICATION - Communication Data:

Fieldname	Customize Find 	First 	1-39 of 39 	Last
Key	Description			
Y	COMMON_ID - ID			
Y	SEQ_3C - Sequence Number			
	SA_ID_TYPE - ID Type			
	COMM_DTTM - Communication DateTime			
	INSTITUTION - Academic Institution			
	ADMIN_FUNCTION - Administrative Function			
	COMM_CATEGORY - Communication Category			
	COMM_CONTEXT - Communication Context			
	COMM_METHOD - Communication Method			
	INCLUDE_ENCL - Include Enclosures			
	DEPTID - Department			
	COMM_ID - Communication ID			
	COMM_DT - Communication Date			
	COMM_BEGIN_TM - Communication Begin Time			
	COMM_END_TM - Communication End Time			
	COMPLETED_COMM - Communication Completed			
	COMPLETED_ID - Completed ID			
	COMPLETED_DT - Date Activity Completed			
	COMM_DIRECTION - Communication Direction			
	UNSUCCESSFUL - Unsuccessful Outcome			
	OUTCOME_REASON - Outcome Reason			
	SCC_LETTER_CD - Letter Code			
	LETTER_PRINTED_DT - Date Letter Printed			
	LETTER_PRINTED_TM - Time Letter Printed			
	CHECKLIST_SEQ_3C - Checklist Seq Number			
	CHECKLIST_SEQ - Checklist Sequence			
	COMMENT_PRINT_FLAG - Print Comment			
	ORG_CONTACT - Contact Nbr			
	ORG_DEPARTMENT - Department Nbr			
	ORG_LOCATION - Location Nbr			
	PROCESS_INSTANCE - Process Instance			
	EXT_ORG_ID - External Org ID			
	VAR_DATA_SEQ - Variable Data Sequence Number			
	COMM_COMMENTS - Comments			
	EMPLID_RELATED - Related People ID			
	JOINT_COMM - Create Joint Communications			
	SCC_COMM_LANG - Language Used			
	SCC_COMM_MTHD - Method Used			
	SCC_COMM_PROC - Process Used			

21 COUNTRY_TBL

COUNTRY_TBL - Countries:

Fieldname		Customize	Find	First	1-8 of 8	Last
Key	Description					
Y	COUNTRY - Country					
	DESCR - Description					
	DESCRSHORT - Short Description					
	COUNTRY_2CHAR - 2-Char Country Code					
	EU_MEMBER_STATE - EU Member State					
	POST_SRCH_AVAIL - Post Search Available					
	ADDR_VALIDAT - Enable Address Validation					
	EO_SEC_PAGE_NAME - Address Edit Page					

22 DEGREE_TBL

Alias Record

 A DEGREE_TBL - Education Degree Table

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	 DEGREE - Degree
<input type="checkbox"/>	 EFFDT - Effective Date
<input type="checkbox"/>	EFF_STATUS - Status as of Effective Date
<input type="checkbox"/>	DESCR - Description
<input type="checkbox"/>	DESCRSHORT - Short Description
<input type="checkbox"/>	YEARS_OF_EDUCATN - Years Of Education
<input type="checkbox"/>	EDUCATION_LVL - Education Level
<input type="checkbox"/>	DESCRFORMAL - Formal Description
<input type="checkbox"/>	INTERNAL_DEGREE - Internal Degree

23 EMAIL_ADDRESSES (Use SCC_EMAIL_QVW.)

Alias Record

A EMAIL_ADDRESSES - Email Addresses

Check All Fields Uncheck All Fields

Fields	
<input type="checkbox"/>	EMPLID - EmplID
<input type="checkbox"/>	E_ADDR_TYPE - Email Type
<input type="checkbox"/>	EMAIL_ADDR - Email Address
<input type="checkbox"/>	PREF_EMAIL_FLAG - Preferred

SCC_EMAIL_QVW has the same fields.

24 EXT_ORG_TBL

EXT_ORG_TBL - External Organization Table:

Fieldname	Customize Find 	First 	1-17 of 17 	Last
Key	Description			
Y	EXT_ORG_ID - External Org ID			
Y	EFFDT - Effective Date			
	EFF_STATUS - Status as of Effective Date			
	OTH_NAME_SORT_SRCH - Search Name			
	EXT_ORG_TYPE - Organization Type			
	DESCR - Description			
	DESCR50 - Description			
	DESCRSHORT - Short Description			
	ORG_CONTACT - Contact Nbr			
	ORG_LOCATION - Location Nbr			
	ORG_DEPARTMENT - Department Nbr			
	PROPRIETORSHIP - Proprietorship			
	SETID - SetID			
	VENDOR_ID - Vendor ID			
	TAXPAYER_ID_NO - Taxpayer ID Number			
	LASTUPDDTTM - Last Update Date/Time			
	LASTUPDOPRID - by			

25 GRADE_ROSTER

GRADE_ROSTER - Class Grade Roster:

Fieldname	Customize Find 	First 	1-21 of 21 	Last
Key	Description			
Y	STRM - Term			
Y	CLASS_NBR - Class Nbr			
Y	GRD_RSTR_TYPE_SEQ - Grade Roster Type Sequence Nbr			
Y	EMPLID - EmplID			
Y	ACAD_CAREER - Academic Career			
	BLIND_GRADING_ID - Blind Grading ID			
	LAST_NAME_SRCH - Last Name			
	FIRST_NAME_SRCH - First Name			
	INSTITUTION - Academic Institution			
	CRSE_GRADE_INPUT - Grade Input			
	RQMNT_DESIGNTN_GRD - Requirement Designation Grade			
	TSCRPT_NOTE_ID - Transcript Note ID			
	TSCRPT_NOTE_EXISTS - Transcript Note Exists Flag			
	GRADE_ROSTER_STAT - Grade Roster Status			
	INSTRUCTOR_ID - Instructor ID			
	GRADING_SCHEME - Grading Scheme			
	GRADING_BASIS_ENRL - Grading Basis			
	DYN_CLASS_NBR - Dynamic Class Nbr			
	UA_EARNED_F_GRADE - Earned Failing Grade			
	UA_NEVER_ATTENDED - Never Attended			
	LAST_DATE_ATTENDED - Last Date of Attendance			

26 GRADE_RSTR_TYPE

Alias Record

A GRADE_RSTR_TYPE - Grade Roster Type

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	STRM - Term
<input type="checkbox"/>	CLASS_NBR - Class Nbr
<input type="checkbox"/>	GRD_RSTR_TYPE_SEQ - Grade Roster Type Sequence Nbr
<input type="checkbox"/>	GRADE_ROSTER_TYPE - Grade Roster Type
<input type="checkbox"/>	GRADING_STATUS - Grading Status
<input type="checkbox"/>	GR_APPROVAL_STATUS - Approval Status
<input type="checkbox"/>	APPROVAL_DATE - Approval Date
<input type="checkbox"/>	POSTING_DATE - Posting Date
<input type="checkbox"/>	PARTIAL_POST - Partial Post
<input type="checkbox"/>	OVRD_GRADE_ROSTER - Override Grade Roster
<input type="checkbox"/>	PROCESS_INSTANCE - Process Instance
<input type="checkbox"/>	DESCR - Description

27 HONOR_AWARD_CS

Alias Record

 A HONOR_AWARD_CS - CS Honors/Awards

Fields	
<input type="checkbox"/>	 EMPLID - EmplID
<input type="checkbox"/>	DT_RECVD - Date Received
<input type="checkbox"/>	INTERNAL_EXTERNAL - Internal/External
<input type="checkbox"/>	INSTITUTION - Academic Institution
<input type="checkbox"/>	ACAD_CAREER - Academic Career
<input type="checkbox"/>	STRM - Term
<input type="checkbox"/>	AWARD_CODE - Honor/Award
<input type="checkbox"/>	DESCRFORMAL - Formal Description
<input type="checkbox"/>	GRANTOR - Grantor
<input type="checkbox"/>	ACAD_PROG - Academic Program
<input type="checkbox"/>	ACAD_PLAN - Academic Plan
<input type="checkbox"/>	TRANSCRIPT_LEVEL - Transcript Level
<input type="checkbox"/>	AWRD_SYS_GENERATED - AWARD SYSTEM GENERATED
<input type="checkbox"/>	COMMENTS - Comment

28 HONOR_AWARD_TBL

Alias Record

A HONOR_AWARD_TBL - Honors/Awards Table

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	INSTITUTION - Academic Institution
<input type="checkbox"/>	AWARD_CODE - Honor/Award
<input type="checkbox"/>	EFFDT - Effective Date
<input type="checkbox"/>	EFF_STATUS - Status as of Effective Date
<input type="checkbox"/>	DESCR - Description
<input type="checkbox"/>	DESCRSHORT - Short Description
<input type="checkbox"/>	INTERNAL_EXTERNAL - Internal/External
<input type="checkbox"/>	GRANTOR - Grantor
<input type="checkbox"/>	TRANSCRIPT_LEVEL - Transcript Level
<input type="checkbox"/>	DESCRFORMAL - Formal Description

29 INSTITUTION_TBL

Alias Record

 A INSTITUTION_TBL - Institution Table

Check All Fields

Uncheck All Fields

- | Fields | |
|--------------------------|--|
| <input type="checkbox"/> |  INSTITUTION - Academic Institution |
| <input type="checkbox"/> |  EFFDT - Effective Date |
| <input type="checkbox"/> | EFF_STATUS - Status as of Effective Date |
| <input type="checkbox"/> | DESCR - Description |
| <input type="checkbox"/> | DESCRSHORT - Short Description |
| <input type="checkbox"/> | DESCRFORMAL - Formal Description |
| <input type="checkbox"/> | COUNTRY - Country |
| <input type="checkbox"/> | ADDRESS1 - Address Line 1 |
| <input type="checkbox"/> | ADDRESS2 - Address Line 2 |
| <input type="checkbox"/> | ADDRESS3 - Address Line 3 |
| <input type="checkbox"/> | ADDRESS4 - Address Line 4 |
| <input type="checkbox"/> | CITY - City |
| <input type="checkbox"/> | NUM1 - Number 1 |
| <input type="checkbox"/> | NUM2 - Number 2 |
| <input type="checkbox"/> | HOUSE_TYPE - House Type |
| <input type="checkbox"/> | ADDR_FIELD1 - Address Field 1 |
| <input type="checkbox"/> | ADDR_FIELD2 - Address Field 2 |
| <input type="checkbox"/> | ADDR_FIELD3 - Address Field 3 |
| <input type="checkbox"/> | COUNTY - County |
| <input type="checkbox"/> | STATE - State |
| <input type="checkbox"/> | POSTAL - Postal Code |
| <input type="checkbox"/> | GEO_CODE - Tax Vendor Geographical Code |
| <input type="checkbox"/> | IN_CITY_LIMIT - In City Limit |
| <input type="checkbox"/> | GRADING_SCHEME - Grading Scheme |
| <input type="checkbox"/> | GRADING_BASIS - Grading Basis |
| <input type="checkbox"/> | GRADING_BASIS_SCH - School Grading Basis |
| <input type="checkbox"/> | CAMPUS - Campus |

- STDNT_SPEC_PERM - Student Specific Permissions
- AUTO_ENRL_WAITLIST - Auto Enroll from Wait List
- RESIDENCY_REQ - Requires Residency Coding
- FA_WDCAN_RSN - FA Withdraw Cancel Reason
- ENRL_ACTION_REASON - Enrollment Action Reason
- FACILITY_CONFLICT - Check for Facility Conflict
- NSLC_AGD_RULE - AGD Rule
- NSLC_MONTH_FACTOR - NSLC Month Factor
- STDNT_ATTR_COHORT - Student Attribute for Cohort
- CLASS_MTG_ATND_TYP - Class Meeting Attendance Type
- FICE_CD - FICE Code
- LOAD_CALC_APPLY - Calculate Workload
- FULLTIME_LIMIT_PCT - Full-Time Assigned FTE %
- FULLTIM_LIMIT_WARN - Full-Time Warning Limit %
- PARTTIME_LIMIT_PCT - Part-Time Assigned FTE %
- PARTTIM_LIMIT_WARN - Part-Time Warning Limit %
- ASSIGN_TYPE - Assignment Type
- INSTRUCTOR_CLASS - Instructor Assignment Class
- CRSE_CNTCT_HRS_PCT - Course Component Workload Hrs%
- UNITS_ACAD_PRG_PCT - Academic Progress Units %
- LMS_FILE_TYPE - LMS Extract File Type
- PHONE_TYPE - Phone Type
- ADDR_USAGE - Address Usage

30 INSTR_CLASS_VW

INSTITUTION_TBL - Institution Table:

Fieldname	Customize Find 	First 	1-77 of 77 	Last
<u>Key</u>	<u>Description</u>			
Y	INSTITUTION - Academic Institution			
Y	EFFDT - Effective Date			
	EFF_STATUS - Status as of Effective Date			
	DESCR - Description			
	DESCRSHORT - Short Description			
	DESCRFORMAL - Formal Description			
	COUNTRY - Country			
	ADDRESS1 - Address Line 1			
	ADDRESS2 - Address Line 2			
	ADDRESS3 - Address Line 3			
	ADDRESS4 - Address Line 4			
	CITY - City			
	NUM1 - Number 1			
	NUM2 - Number 2			
	HOUSE_TYPE - House Type			
	ADDR_FIELD1 - Address Field 1			
	ADDR_FIELD2 - Address Field 2			
	ADDR_FIELD3 - Address Field 3			
	COUNTY - County			
	STATE - State			
	POSTAL - Postal Code			
	GEO_CODE - Tax Vendor Geographical Code			
	IN_CITY_LIMIT - In City Limit			
	GRADING_SCHEME - Grading Scheme			
	GRADING_BASIS - Grading Basis			
	GRADING_BASIS_SCH - School Grading Basis			
	CAMPUS - Campus			
	STDNT_SPEC_PERM - Student Specific Permissions			
	AUTO_ENRL_WAITLIST - Auto Enroll from Wait List			
	RESIDENCY_REQ - Requires Residency Coding			
	FA_WDCAN_RSN - FA Withdraw Cancel Reason			
	ENRL_ACTION_REASON - Enrollment Action Reason			
	FACILITY_CONFLICT - Check for Facility Conflict			
	NSLC_AGD_RULE - AGD Rule			
	NSLC_MONTH_FACTOR - NSC Month Factor			
	STDNT_ATTR_COHORT - Student Attribute for Cohort			
	CLASS_MTG_ATND_TYP - Class Meeting Attendance Type			
	FICE_CD - FICE Code			
	LOAD_CALC_APPLY - Calculate Workload			
	FULLTIME_LIMIT_PCT - Full-Time Assigned FTE %			
	FULLTIM_LIMIT_WARN - Full-Time Warning Limit %			
	PARTTIME_LIMIT_PCT - Part-Time Assigned FTE %			

PARTTIM_LIMIT_WARN - Part-Time Warning Limit %
ASSIGN_TYPE - Assignment Type
INSTRUCTOR_CLASS - Instructor Assignment Class
CRSE_CNTCT_HRS_PCT - Course Component Workload Hrs%
UNITS_ACAD_PRG_PCT - Academic Progress Units %
LMS_FILE_TYPE - LMS Extract File Type
PHONE_TYPE - Phone Type
ADDR_USAGE - Address Usage
REPEAT_ENRL_CTL - Process on Enrollment
REPEAT_ENRL_SUSP - Temp Susp Rpt Ck on Enrl
REPEAT_GRD_CK - Repeat Grade Check
REPEAT_GRD_SUSP - Temp Susp Rpt Ck on Grading
GRAD_NAME_CHG - Allow Graduation Name Change
PRINT_NID - Print National ID on Enrl. Ver
REPEAT_CHK_TOPIC - Repeat Check at Topic Level
SCC_AUS_DEST - DEST, HECS, Centrelink, TAC
SCC_CAN_GOV_RPT - Canada
SCC_NZL_ENR - New Zealand
SCC_NZL_NZQA - NZQA
SSR_USE_WEEKS - Use Term/Session Weeks in Calc
SSR_ENBL_ACAD_PROG - Select Acad Prog During Enroll
SSR_CLASS_CANC_ENR - Drop Related Components
SSR_CLASS_CANC_NON - Drop Related Components
EXT_USERID_OPT - UserID Extract Option
LMS_PROVIDER - Provider for Authentication
E_ADDR_TYPE - Email Type
SCC_HE_USED_NLD - Higher Education
SSR_RPT_MATCH_OPT - Grade Match Option
SSR_RPT_TRF_OPT - Process on Transfer Credit
SAD_SL_PARTICIPANT - Studielink Participant
SAA_AARPT_TYPE - Academic Requirement Report
SAA_PLNRRPT_TYPE - Planner Report
SAA_WHIFRPT_TYPE - Student What-If Report
SSR_RPT_DATE_ENRL - On Enrollment Process
SSR_RPT_DATE_PROC - On Repeat Process

31 LOCATION_TBL

LOCATION_TBL - Company Site Locations:

Fieldname	Customize Find 	First 	1-63 of 63	Last 
<u>Key</u>	<u>Description</u>			
Y	SETID - SetID			
Y	LOCATION - Location Code			
Y	EFFDT - Effective Date			
	EFF_STATUS - Status as of Effective Date			
	DESCR - Description			
	DESCR_AC - Alternate Char Description			
	DESCRSHORT - Short Description			
	BUILDING - Building #			
	FLOOR - Floor #			
	SECTOR - Sector			
	JURISDICTION - Jurisdiction			
	ATTN_TO - Attention			
	COUNTRY - Country			
	ADDRESS1 - Address Line 1			
	ADDRESS2 - Address Line 2			
	ADDRESS3 - Address Line 3			
	ADDRESS4 - Address Line 4			
	CITY - City			
	NUM1 - Number 1			
	NUM2 - Number 2			
	HOUSE_TYPE - House Type			
	ADDR_FIELD1 - Address Field 1			
	ADDR_FIELD2 - Address Field 2			
	ADDR_FIELD3 - Address Field 3			
	COUNTY - County			
	STATE - State			
	POSTAL - Postal Code			
	GEO_CODE - Tax Vendor Geographical Code			
	IN_CITY_LIMIT - In City Limit			
	COUNTRY_CODE - Country Code			
	PHONE - Telephone			
	EXTENSION - Phone Extension			
	FAX - Fax Number			
	SETID_SALARY - Salary SetID			
	SAL_ADMIN_PLAN - Salary Administration Plan			
	LANG_CD - Language Code			
	REG_REGION - Regulatory Region			
	HOLIDAY_SCHEDULE - Holiday Schedule			
	LOCALITY - Locality			
	CAN_CMA - Canadian Census Metropol Area			
	CAN_OEE_AREACD - CEC Management Area			
	GEOLOC_CODE - Geographical Location Code			

OFFICE_TYPE - Office Type
NCR_SW_CAN - National Capital Region
TBS_OFFICE_CD_CAN - Treassury Board Office Code
SPK_COMM_ID_GER - Spokesmen Committee ID
TARIFF_AREA_GER - Tariff Area
TARIFF_GER - Tariff
INDUST_INSP_ID_GER - Industrial Inspection ID
NI_REPORT_SW_UK - Northern Ireland report Locati
GVT_GEOLOC_CD - Geog Location Code
GVT_DESIG_AGENT - Designated Agent Code
MATRICULA_NBR - Matricula Number
LABEL_FORMAT_ID2 - Carton Label Format ID
LABEL_FORMAT_ID3 - Ship Container Label Format ID
USG_LBL_FORMAT_ID - Item Usage Label Format
FON_ER_ID_MEX - Fonacot ID Number
FON_OFFICE_MEX - FONACOT Office
LOC_TAX_MEX - Local Tax
LOC_TAX_SPCL_MEX - Special Local Tax
ESTABID - Establishment ID
MESSAGE_TEXT2 - Check Cashing Location
COMMENTS_2000 - Comments Text

32 MAJOR_TBL

Alias Record

 B MAJOR_TBL - College Major Subject Codes

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	 MAJOR_CODE - Major Code
<input type="checkbox"/>	GVT_DESCR70 - Description
<input type="checkbox"/>	DESCR - Description
<input type="checkbox"/>	DESCRSHORT - Short Description

33 NAMES_SA_VW (Use SCC_NAMES_QVW.)

NAMES_SA_VW - Various Employee Names Vw:

Fieldname	Customize	Find	First	1-25 of 25	Last
Key	Description				
Y	EMPLID - EmplID				
Y	NAME_TYPE - Type of Name				
Y	EFFDT - Effective Date				
	COUNTRY_NM_FORMAT - Format Using				
	NAME - Name				
	NAME_INITIALS - Name Initials				
	NAME_PREFIX - Name Prefix				
	NAME_SUFFIX - Name Suffix				
	NAME_ROYAL_PREFIX - Name Royal Prefix				
	NAME_ROYAL_SUFFIX - Name Royal Suffix				
	NAME_TITLE - Title				
	LAST_NAME_SRCH - Last Name				
	FIRST_NAME_SRCH - First Name				
	LAST_NAME - Last Name				
	FIRST_NAME - First Name				
	MIDDLE_NAME - Middle Name				
	SECOND_LAST_NAME - Second Last Name				
	SECOND_LAST_SRCH - Second Name				
	NAME_AC - Alternate Character Name				
	PREF_FIRST_NAME - Preferred First Name				
	PARTNER_LAST_NAME - Last Name Partner				
	PARTNER_ROY_PREFIX - Prefix Partner				
	LAST_NAME_PREF_NLD - Last Name Preference				
	NAME_DISPLAY - Display Name				
	NAME_FORMAL - Formal Name				

34 PERS_DATA_SA_VW (Use SCC_PERDATA_QVW.)

PERS_DATA_SA_VW - Common Person Information:

Fieldname	Customize Find 	First  1-35 of 35  Last
Key	Description	
Y	EMPLID - EmplID	
	COUNTRY_NM_FORMAT - Format Using	
	NAME - Name	
	NAME_INITIALS - Name Initials	
	NAME_PREFIX - Name Prefix	
	NAME_SUFFIX - Name Suffix	
	NAME_ROYAL_PREFIX - Name Royal Prefix	
	NAME_ROYAL_SUFFIX - Name Royal Suffix	
	NAME_TITLE - Title	
	LAST_NAME_SRCH - Last Name	
	FIRST_NAME_SRCH - First Name	
	LAST_NAME - Last Name	
	FIRST_NAME - First Name	
	MIDDLE_NAME - Middle Name	
	SECOND_LAST_NAME - Second Last Name	
	SECOND_LAST_SRCH - Second Name	
	NAME_AC - Alternate Character Name	
	PREF_FIRST_NAME - Preferred First Name	
	PARTNER_LAST_NAME - Last Name Partner	
	PARTNER_ROY_PREFIX - Prefix Partner	
	LAST_NAME_PREF_NLD - Last Name Preference	
	NAME_DISPLAY - Display Name	
	NAME_FORMAL - Formal Name	
	SEX - Gender	
	MAR_STATUS - Marital Status	
	MAR_STATUS_DT - Marital Status Date	
	BIRTHDATE - Date of Birth	
	BIRTHPLACE - Birth Location	
	BIRTHCOUNTRY - Birth Country	
	BIRTHSTATE - Birth State	
	DT_OF_DEATH - Date of Death	
	HIGHEST_EDUC_LVL - Highest Education Level	
	FT_STUDENT - Full-Time Student	
	LANG_CD - Language Code	
	ALTER_EMPLID - Alternate Employee ID	

Fields for record SCC_PERDATA_QVW - PERSONAL_DATA Query View:

Fieldname	
	Customize Find  First  1-136 of 136  Last
Key	Description
Y	EMPLID - EmplID
	COUNTRY_NM_FORMAT - Format Using
	NAME - Name
	NAME_INITIALS - Name Initials
	NAME_PREFIX - Name Prefix
	NAME_SUFFIX - Name Suffix
	NAME_ROYAL_PREFIX - Name Royal Prefix
	NAME_ROYAL_SUFFIX - Name Royal Suffix
	NAME_TITLE - Title
	LAST_NAME_SRCH - Last Name
	FIRST_NAME_SRCH - First Name
	LAST_NAME - Last Name
	FIRST_NAME - First Name
	MIDDLE_NAME - Middle Name
	SECOND_LAST_NAME - Second Last Name
	SECOND_LAST_SRCH - Second Name
	NAME_AC - Alternate Character Name
	PREF_FIRST_NAME - Preferred First Name
	PARTNER_LAST_NAME - Last Name Partner
	PARTNER_ROY_PREFIX - Prefix Partner
	LAST_NAME_PREF_NLD - Last Name Preference

NAME_DISPLAY - Display Name
NAME_FORMAL - Formal Name
COUNTRY - Country
ADDRESS1 - Address Line 1
ADDRESS2 - Address Line 2
ADDRESS3 - Address Line 3
ADDRESS4 - Address Line 4
CITY - City
NUM1 - Number 1
NUM2 - Number 2
HOUSE_TYPE - House Type
ADDR_FIELD1 - Address Field 1
ADDR_FIELD2 - Address Field 2
ADDR_FIELD3 - Address Field 3
COUNTY - County
STATE - State
POSTAL - Postal Code
GEO_CODE - Tax Vendor Geographical Code
IN_CITY_LIMIT - In City Limit
SEX - Gender
MAR_STATUS - Marital Status
MAR_STATUS_DT - Marital Status Date
BIRTHDATE - Date of Birth
BIRTHPLACE - Birth Location
BIRTHCOUNTRY - Birth Country
BIRTHSTATE - Birth State
DT_OF_DEATH - Date of Death
HIGHEST_EDUC_LVL - Highest Education Level

FT_STUDENT - Full-Time Student
LANG_CD - Language Code
ALTER_EMPLID - Alternate Employee ID
ADDRESS1_AC - Alternate Character Address
ADDRESS2_AC - Alternate Character Address 2
ADDRESS3_AC - Alternate Character Address 3
CITY_AC - Alternate Character City
COUNTRY_OTHER - Country - Other
ADDRESS1_OTHER - Address Line 1
ADDRESS2_OTHER - Address Line 2
ADDRESS3_OTHER - Address Line 3
ADDRESS4_OTHER - Address Line 4
CITY_OTHER - City - Other
COUNTY_OTHER - County - Other
STATE_OTHER - State - Other
POSTAL_OTHER - Postal Code - Other
NUM1_OTHER - Number 1 Other
NUM2_OTHER - Number 2 Other
HOUSE_TYPE_OTHER - House Type Other
ADDR_FIELD1_OTHER - Address Field 1
ADDR_FIELD2_OTHER - Address Field 2
ADDR_FIELD3_OTHER - Address Field 3
IN_CITY_LMT_OTHER - In City Limit Other
GEO_CODE_OTHER - Geo Code Other
COUNTRY_CODE - Country Code
PHONE - Telephone
EXTENSION - Phone Extension
VA_BENEFIT - VA Benefit

CAMPUS_ID - Campus ID
DEATH_CERTIF_NBR - Death Certificate Nbr
FERPA - FERPA
PLACE_OF_DEATH - Place of Death
US_WORK_ELIGIBLTY - Eligible to Work in U.S.
MILITARY_STATUS - Military Status
CITIZEN_PROOF1 - Citizenship (Proof 1)
CITIZEN_PROOF2 - Citizenship (Proof 2)
MEDICARE_ENTLD_DT - Date Entitled to Medicare
HONSEKI_JPN - Honseki Prefecture
MILITARY_STAT_ITA - Military Status Italy
MILITARY_TYPE_ITA - Type of Service
MILITARY_RANK_ITA - Function or Rank
MILITARY_END_ITA - Military End Date
ENTRY_DT_FRA - Date of First Entry in France
MILIT_SITUATN_FRA - Military Status
CPAMID - CPAM ID
BILINGUALISM_CODE - Bilingualism Code
HEALTH_CARE_NBR - Health Care Number
HEALTH_CARE_STATE - Health Care Province
MILIT_SITUATN_ESP - Military Status
SOC_SEC_AFF_DT - Social Security Affiliation Dt
MILITARY_STAT_GER - Military Status
EXPCTD_MILITARY_DT - Expected Military Date
HR_RESPONSIBLE_ID - HR Responsible ID
SMOKER - Smoker
SMOKER_DT - Smoker Date
GVT_CRED_MIL_SVCE - Creditable Military Service

GVT_MILITARY_COMP - Uniformed Service
GVT_MIL_GRADE - Military Grade
GVT_MIL_RESERVE_CAT - Reserve Category
GVT_MIL_SEP_RET - Military Separation Status
GVT_MIL_SVCE_END - Military Service End Date
GVT_MIL_SVCE_START - Military Service Start Date
GVT_MIL_VERIFY - Military Service Verified
GVT_PAR_NBR_LAST - Last Personnel Action Reqst #
GVT_UNIF_SVC_CTR - Notify Military Pay Center
GVT_VET_PREF_APPT - Veterans Preference
GVT_VET_PREF_RIF - Veterans Preference RIF
GVT_CHANGE_FLAG - Change Flag
GVT_DRAFT_STATUS - Draft Status
GVT_YR_ATTAINED - Year Attained
DISABLED_VET - Disabled Veteran
DISABLED - Disabled
GVT_DISABILITY_CD - Disability Code
GRADE - Salary Grade
SAL_ADMIN_PLAN - Salary Administration Plan
GVT_CURR_AGCY_EMPL - Current Agency Employee
GVT_CURR_FED_EMPL - Current Federal Employee
GVT_HIGH_PAY_PLAN - Highest Pay Plan
GVT_HIGH_GRADE - Highest Grade
GVT_PREV_AGCY_EMPL - Previous Agency Employee
GVT_PREV_FED_EMPL - Previous Federal Employee
GVT_SEP_INCENTIVE - Separation Incentive
GVT_SEP_INCENT_DT - Separation Incentive Date
GVT_TENURE - Highest Career Tenure
GVT_PAY_PLAN - Pay Plan
BARG_UNIT - Bargaining Unit
LASTUPDDTTM - Last Update Date/Time

35 PERS_PHON_SA_VW (Use SCC_PERS_PH_QVW.)

Alias Record

A PERS_PHON_SA_VW - Personal Data - Phone Numbers

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	EMPLID - EmplID
<input type="checkbox"/>	PHONE_TYPE - Phone Type
<input type="checkbox"/>	COUNTRY_CD - Country Code
<input type="checkbox"/>	PHONE - Telephone
<input type="checkbox"/>	EXTENSION - Phone Extension

Fields for record SCC_PERS_PH_QVW - Phone Numbers Query View:

Fieldname	Key	Description
EMPLID - EmplID	Y	EMPLID - EmplID
PHONE_TYPE - Phone Type	Y	PHONE_TYPE - Phone Type
COUNTRY_CODE - Country Code		COUNTRY_CODE - Country Code
PHONE - Telephone		PHONE - Telephone
EXTENSION - Phone Extension		EXTENSION - Phone Extension
PREF_PHONE_FLAG - Preferred		PREF_PHONE_FLAG - Preferred

36 PERSONAL_DATA

PERSONAL_DATA - PERSONAL_DATA for Rptng:

Fieldname [Customize](#) | [Find](#) |  First  1-136 of 136  Last

<u>Key</u>	<u>Description</u>
Y	EMPLID - EmplID
	COUNTRY_NM_FORMAT - Format Using
	NAME - Name
	NAME_INITIALS - Name Initials
	NAME_PREFIX - Name Prefix
	NAME_SUFFIX - Name Suffix
	NAME_ROYAL_PREFIX - Name Royal Prefix
	NAME_ROYAL_SUFFIX - Name Royal Suffix
	NAME_TITLE - Title
	LAST_NAME_SRCH - Last Name
	FIRST_NAME_SRCH - First Name
	LAST_NAME - Last Name
	FIRST_NAME - First Name
	MIDDLE_NAME - Middle Name
	SECOND_LAST_NAME - Second Last Name
	SECOND_LAST_SRCH - Second Name
	NAME_AC - Alternate Character Name
	PREF_FIRST_NAME - Preferred First Name
	PARTNER_LAST_NAME - Last Name Partner
	PARTNER_ROY_PREFIX - Prefix Partner
	LAST_NAME_PREF_NLD - Last Name Preference
	NAME_DISPLAY - Display Name
	NAME_FORMAL - Formal Name
	COUNTRY - Country
	ADDRESS1 - Address Line 1
	ADDRESS2 - Address Line 2
	ADDRESS3 - Address Line 3
	ADDRESS4 - Address Line 4
	CITY - City
	NUM1 - Number 1
	NUM2 - Number 2
	HOUSE_TYPE - House Type
	ADDR_FIELD1 - Address Field 1
	ADDR_FIELD2 - Address Field 2
	ADDR_FIELD3 - Address Field 3
	COUNTY - County
	STATE - State
	POSTAL - Postal Code
	GEO_CODE - Tax Vendor Geographical Code
	IN_CITY_LIMIT - In City Limit
	SEX - Gender
	MAR_STATUS - Marital Status
	MAR_STATUS_DT - Marital Status Date

BIRTHDATE - Date of Birth
BIRTHPLACE - Birth Location
BIRTHCOUNTRY - Birth Country
BIRTHSTATE - Birth State
DT_OF_DEATH - Date of Death
HIGHEST_EDUC_LVL - Highest Education Level
FT_STUDENT - Full-Time Student
LANG_CD - Language Code
ALTER_EMPLID - Alternate Employee ID
ADDRESS1_AC - Alternate Character Address
ADDRESS2_AC - Alternate Character Address 2
ADDRESS3_AC - Alternate Character Address 3
CITY_AC - Alternate Character City
COUNTRY_OTHER - Country - Other
ADDRESS1_OTHER - Address Line 1
ADDRESS2_OTHER - Address Line 2
ADDRESS3_OTHER - Address Line 3
ADDRESS4_OTHER - Address Line 4
CITY_OTHER - City - Other
COUNTY_OTHER - County - Other
STATE_OTHER - State - Other
POSTAL_OTHER - Postal Code - Other
NUM1_OTHER - Number 1 Other
NUM2_OTHER - Number 2 Other
HOUSE_TYPE_OTHER - House Type Other
ADDR_FIELD1_OTHER - Address Field 1
ADDR_FIELD2_OTHER - Address Field 2
ADDR_FIELD3_OTHER - Address Field 3
IN_CITY_LMT_OTHER - In City Limit Other
GEO_CODE_OTHER - Geo Code Other
COUNTRY_CODE - Country Code
PHONE - Telephone
EXTENSION - Phone Extension
VA_BENEFIT - VA Benefit
CAMPUS_ID - Campus ID
DEATH_CERTIF_NBR - Death Certificate Nbr
FERPA - FERPA
PLACE_OF_DEATH - Place of Death
US_WORK_ELIGIBILITY - Eligible to Work in U.S.
MILITARY_STATUS - Military Status
CITIZEN_PROOF1 - Citizenship (Proof 1)
CITIZEN_PROOF2 - Citizenship (Proof 2)
MEDICARE_ENTLD_DT - Date Entitled to Medicare
HONSEKI_JPN - Honseki Prefecture
MILITARY_STAT_ITA - Military Status Italy
MILITARY_TYPE_ITA - Type of Service
MILITARY_RANK_ITA - Function or Rank
MILITARY_END_ITA - Military End Date

ENTRY_DT_FRA - Date of First Entry in France
MILIT_SITUATN_FRA - Military Status
CPAMID - CPAM ID
BILINGUALISM_CODE - Bilingualism Code
HEALTH_CARE_NBR - Health Care Number
HEALTH_CARE_STATE - Health Care Province
MILIT_SITUATN_ESP - Military Status
SOC_SEC_AFF_DT - Social Security Affiliation Dt
MILITARY_STAT_GER - Military Status
EXPCTD_MILITARY_DT - Expected Military Date
HR_RESPONSIBLE_ID - HR Responsible ID
SMOKER - Smoker
SMOKER_DT - Smoker Date
GVT_CRED_MIL_SVCE - Creditable Military Service
GVT_MILITARY_COMP - Uniformed Service
GVT_MIL_GRADE - Military Grade
GVT_MIL_RESRVE_CAT - Reserve Category
GVT_MIL_SEP_RET - Military Separation Status
GVT_MIL_SVCE_END - Military Service End Date
GVT_MIL_SVCE_START - Military Service Start Date
GVT_MIL_VERIFY - Military Service Verified
GVT_PAR_NBR_LAST - Last Personnel Action Reqst #
GVT_UNIF_SVC_CTR - Notify Military Pay Center
GVT_VET_PREF_APPT - Veterans Preference
GVT_VET_PREF_RIF - Veterans Preference RIF
GVT_CHANGE_FLAG - Change Flag
GVT_DRAFT_STATUS - Draft Status
GVT_YR_ATTAINED - Year Attained
DISABLED_VET - Disabled Veteran
DISABLED - Disabled
GVT_DISABILITY_CD - Disability Code
GRADE - Salary Grade
SAL_ADMIN_PLAN - Salary Administration Plan
GVT_CURR_AGCY_EMPL - Current Agency Employee
GVT_CURR_FED_EMPL - Current Federal Employee
GVT_HIGH_PAY_PLAN - Highest Pay Plan
GVT_HIGH_GRADE - Highest Grade
GVT_PREV_AGCY_EMPL - Previous Agency Employee
GVT_PREV_FED_EMPL - Previous Federal Employee
GVT_SEP_INCENTIVE - Separation Incentive
GVT_SEP_INCENT_DT - Separation Incentive Date
GVT_TENURE - Highest Career Tenure
GVT_PAY_PLAN - Pay Plan
BARG_UNIT - Bargaining Unit
LASTUPDDTTM - Last Update Date/Time

37 PERSONAL_VW (Not available.)**Record** PERSONAL_VW - Personal Data Name View**Fields** EMPLID - EmplID
NAME - Name

38 STDNT_CAR_TERM

 STDNT_CAR_TERM - Student Career Term Table

Fields

 EMPLID - EmplID
 ACAD_CAREER - Academic Career
 INSTITUTION - Academic Institution
 STRM - Term
 REG_CARD_DATE - Registration Card Date
 WITHDRAW_CODE - Withdrawal \ Cancel
 WITHDRAW_REASON - Withdrawal \ Cancel Reason
 WITHDRAW_DATE - Withdrawal \ Cancel Date
 LAST_DATE_ATTENDED - Last Date of Attendance
 STDNT_CAR_NBR - Student Career Nbr
 ACAD_PROG_PRIMARY - Primary Academic Program
 ACAD_LOAD_APPR - Approved Academic Load
 ACADEMIC_LOAD - Academic Load
 FA_LOAD - Financial Aid Load
 ACAD_LEVEL_PROJ - Academic Level - Projected
 ACAD_LEVEL_BOT - Academic Level - Term Start
 ACAD_LEVEL_EOT - Academic Level - Term End
 NSLDS_LOAN_YEAR - NSLDS Loan Year
 OVRD_ACAD_LVL_PROJ - Override Projected Level
 OVRD_ACAD_LVL_ALL - Override All Academic Levels
 ELIG_TO_ENROLL - Eligible to Enroll
 OVRD_MAX_UNITS - Override Maximum Units
 MAX_TOTAL_UNIT - Max Total Units
 MAX_NOGPA_UNIT - Max No GPA Units
 MAX_AUDIT_UNIT - Max Audit Units
 MAX_WAIT_UNIT - Max Wait List Units
 MIN_TOTAL_UNIT - Min Total Units

UNT_TAKEN_PRGRSS - Units Taken for Progress
UNT_PASSED_PRGRSS - Units Passed for Progress
UNT_TAKEN_GPA - Units Taken Toward GPA
UNT_PASSED_GPA - Units Passed Toward GPA
UNT_TAKEN_NOGPA - Units Taken Not Toward GPA
UNT_PASSED_NOGPA - Units Passed Not Toward GPA
UNT_INPROG_GPA - Units In Progress - GPA
UNT_INPROG_NOGPA - Unit In Progress - Not for GPA
GRADE_POINTS - Grade Points
UNT_AUDIT - Units Audited
UNT_TRNSFR - Units Transferred
TRF_TAKEN_GPA - Transfer Taken for GPA
TRF_TAKEN_NOGPA - Transfer Taken Not for GPA
TRF_PASSED_GPA - Transfer Passed for GPA
TRF_PASSED_NOGPA - Transfer Passed Not for GPA
TRF_GRADE_POINTS - Transfer Grade Points
UNT_TEST_CREDIT - Units from Test Credit
UNT_OTHER - Units from Other Credit
UNT_TAKEN_FA - Fin Aid Progress Units Taken
UNT_PASSED_FA - Fin Aid Progress Units Passed
UNT_TAKEN_FA_GPA - FA Units Taken Toward GPA
GRADE_POINTS_FA - Financial Aid Grade Points
UNT_TERM_TOT - Total Term Units
RESET_CUM_STATS - Reset Cum Stats at Term Start
TOT_TAKEN_PRGRSS - Total Taken for Progress

TOT_PASSD_PRGRSS - Total Passed for Progress
TOT_TAKEN_GPA - Total Taken Toward GPA
TOT_PASSD_GPA - Total Passed Toward GPA
TOT_TAKEN_NOGPA - Total Taken Not Toward GPA
TOT_PASSD_NOGPA - Total Passed Not Toward GPA
TOT_INPROG_GPA - Total In Progress - GPA
TOT_INPROG_NOGPA - Total In Progress -Not for GPA
TOT_AUDIT - Total Audited
TOT_TRNSFR - Total Transferred
TOT_TEST_CREDIT - Total From Test Credit
TOT_OTHER - Total from Other Credit
TOT_CUMULATIVE - Total Cumulative Units
TOT_GRADE_POINTS - Total Grade Points
TOT_TAKEN_FA - Total Fin Aid Units Taken
TOT_PASSD_FA - Total Fin Aid Units Passed
TOT_TAKEN_FA_GPA - Total Fin Aid Taken Toward GPA
TOT_GRD_POINTS_FA - Total Fin Aid Grade Points
FORM_OF_STUDY - Form of Study
TERM_TYPE - Term Unit Type
CLASS_RANK_NBR - Class Rank Nbr
CLASS_RANK_TOT - Class Rank Total
SEL_GROUP - Tuition Group
TUIT_CALC_REQ - Tuition Calc Required
TUIT_CALC_DTTM - Tuit Calc Date Time
FA_STATS_CALC_REQ - FA Stats Calculation Required
FA_STATS_CALC_DTTM - FA Stats Calc Date Time
FA_ELIGIBILITY - Program Eligibility Flag
BILLING_CAREER - Billing Career
UNIT_MULTIPLIER - Unit Multiplier
ACAD_YEAR - Academic Year
ACAD_GROUP_ADVIS - Academic Group of Advisor
CUR_RESIDENT_TERMS - Current In Residence Terms
TRF_RESIDENT_TERMS - Transfer In Residence Terms
CUM_RESIDENT_TERMS - Cumulative In Residence Terms
REFUND_PCT - Refund Percentage
REFUND_SCHEME - Refund Scheme
PRO_RATA_ELIGIBLE - Pro-Rata Eligible
FULLY_ENRL_DT - Fully Enrolled Date
ENRL_ON_TRANS_DT - Show Enrollment on Transcript

STATS_ON_TRANS_DT - Show Statistics on Transcript
 FULLY_GRADED_DT - Fully Graded Date
 EXT_ORG_ID - External Org ID
 COUNTRY - Country
 STUDY_AGREEMENT - Study Agreement
 START_DATE - Start Date
 END_DATE - End Date
 MAX_CRSE_COUNT - Max Total Courses
 CUR_GPA - Current GPA
 CUM_GPA - Cumulative GPA
 REGISTERED - Registered
 OVRD_TUIT_GROUP - Override Tuition Group
 OVRD_WDRW_SCHED - Override Withdrawal Schedule
 TUITION_RES_TERMS - Tuition Residency
 OVRD_INIT_ADD_FEE - Override Initial Add Fees
 OVRD_INIT_ENR_FEE - Override Initial Enroll Fee
 TC_UNITS_ADJUST - TC Units Adjustment
 LOCK_IN_AMT - Lock In Amount
 LOCK_IN_DT - Lock In Date
 ACAD_CAREER_FIRST - First Time in Career
 ACADEMIC_LOAD_DT - Academic Load Change Date
 UNTPRG_CHG_NSLC_DT - Unit Progrss Changed Date
 NSLC

New Fields in this Record:

SSR_ACTIVATION_DT - Term Activation Date
 SSR_TRF_CUR_GPA - Transfer Credit Current GPA
 SSR_COMB_CUR_GPA - Combined Current GPA
 SSR_CUM_EN_GPA - Enrollment Cumulative GPA
 SSR_TOT_EN_GRDPTS - Enrollment Grade Points
 SSR_TOT_EN_TKNGPA - Units Taken Toward GPA
 SSR_CUM_TR_GPA - Transfer Credit Cumulative GPA
 SSR_TOT_TR_GRDPTS - Transfer Credit Grade Points
 SSR_TOT_TR_TKNGPA - Units Taken Toward GPA

39 STDNT_ENRL

Alias Record

A STDNT_ENRL - Student Enrollment Table

Check All Fields

Uncheck All Fields

- Fields**
- EMPLID - EmplID
 - ACAD_CAREER - Academic Career
 - INSTITUTION - Academic Institution
 - STRM - Term
 - CLASS_NBR - Class Nbr
 - CRSE_CAREER - Course Career
 - SESSION_CODE - Session
 - SESSN_ENRL_CNTL - Enrollment Control Session
 - STDNT_ENRL_STATUS - Student Enrollment Status
 - ENRL_STATUS_REASON - Enrollment Status Reason
 - ENRL_ACTION_LAST - Last Enrollment Action
 - ENRL_ACTN_RSN_LAST - Last Enrl Action Reason
 - ENRL_ACTN_PRC_LAST - Last Enrollment Action Process
 - STATUS_DT - Status Date
 - ENRL_ADD_DT - Enrollment Add Date
 - ENRL_DROP_DT - Enrollment Drop Date
 - UNT_TAKEN - Units Taken
 - UNT_PRGRSS - Units Taken-Academic Progress
 - UNT_PRGRSS_FA - Units Taken-Fin Aid Progress
 - UNT_BILLING - Billing Units
 - CRSE_COUNT - Course Count
 - GRADING_BASIS_ENRL - Grading Basis
 - GRADING_BASIS_DT - Grading Basis Date
 - OVRD_GRADING_BASIS - Override Grading Basis
 - CRSE_GRADE_OFF - Official Grade
 - CRSE_GRADE_INPUT - Grade Input
 - GRADE_DT - Grade Date
 - REPEAT_CODE - Repeat Code

- REPEAT_DT - Repeat Date
- CLASS_PRMSN_NBR - Class Permission Nbr
- ASSOCIATED_CLASS - Associated Class
- STDNT_POSITIN - Student Position
- AUDIT_GRADE_BASIS - Audit Grading Basis
- EARN_CREDIT - Earn Credit
- INCLUDE_IN_GPA - Include in GPA
- UNITS_ATTEMPTED - Units Attempted
- GRADE_POINTS - Grade Points
- GRADE_POINTS_FA - Financial Aid Grade Points
- GRD_PTS_PER_UNIT - Grade Points Per Unit
- MANDATORY_GRD_BAS - Mandatory Grading Basis
- RSRV_CAP_NBR - Reserve Capacity Sequence
- RQMNT_DESIGNTN - Requirement Designation
- RQMNT_DESIGNTN_OPT - Requirement Designation Option
- RQMNT_DESIGNTN_GRD - Requirement Designation Grade
- INSTRUCTOR_ID - Instructor ID
- DROP_CLASS_IF_ENRL - Drop This Class if Enrolled
- ASSOCIATION_99 - Association 99
- OPRID - User ID
- TSCRPT_NOTE_ID - Transcript Note ID
- TSCRPT_NOTE_EXISTS - Transcript Note Exists Flag

New Fields in This Record

NOTIFY_STDNT_CHNG - Notify Student of Change
REPEAT_CANDIDATE - Repeat Candidate Flag
VALID_ATTEMPT - Valid Attempted Grade
GRADE_CATEGORY - Grade Category
SEL_GROUP - Tuition Group
DYN_CLASS_NBR - Dynamic Class Nbr
UNT_EARNED - Units Earned
LAST_UPD_DT_STMP - Last Update Date Stamp
LAST_UPD_TM_STMP - Last Update Time Stamp
LAST_ENRL_DT_STMP - Last Enrollment Date Stamp
LAST_ENRL_TM_STMP - Last Enrollment Time Stamp
LAST_DROP_DT_STMP - Last Drop Date Stamp
LAST_DROP_TM_STMP - Last Drop Time Stamp
ENRL_REQ_SOURCE - Enrollment Request Source
LAST_UPD_ENREQ_SRC - Enrollment Request Source
GRADING_SCHEME_ENR - Field is not active yet
RELATE_CLASS_NBR_1 - Field is not active yet
RELATE_CLASS_NBR_2 - Field is not active yet
ACAD_PROG - Academic Program

40 STDNT_GRP

Alias Record

 A STDNT_GRP - Student Groups

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	EMPLID - EmpID
<input type="checkbox"/>	INSTITUTION - Academic Institution
<input type="checkbox"/>	STDNT_GROUP - Student Group

41 TERM_TBL

TERM_TBL - Term Definition Table:

Fieldname	Customize Find 	First 	1-20 of 20 	Last
Key	Description			
Y	INSTITUTION - Academic Institution			
Y	ACAD_CAREER - Academic Career			
Y	STRM - Term			
	DESCR - Description			
	DESCRSHORT - Short Description			
	TERM_BEGIN_DT - Term Begin Date			
	TERM_END_DT - Term Ending Date			
	SESSION_CODE - Session			
	WEEKS_OF_INSTRUCT - Weeks of Instruction			
	TERM_CATEGORY - Term Category			
	ACAD_YEAR - Academic Year			
	TRANSCRIPT_DT_PRT - Transcript Date Print			
	HOLIDAY_SCHEDULE - Holiday Schedule			
	SIXTY_PCT_DT - Sixty Percent Point in Time			
	USE_DYN_CLASS_DATE - Use Dynamic Class Dates			
	SSR_TRMAC_LAST_DT - Max Program Effdt for Term			
	SSR_SSENRLDISP_BDT - Self-Service Enroll Begin Date			
	SSR_SSENRLDISP_EDT - Self-Service Enroll End Date			
	SSR_SSPLNRDISP_BDT - Self-Service Plan Begin Date			
	SSR_SSPLNRDISP_EDT - Self-Service Plan End Date			

42 UA_ADDR_MAIL_VW

Alias Record

A UA_ADDR_MAIL_VW - Mail or Home Address view

Check All Fields

Uncheck All Fields

Fields	
<input type="checkbox"/>	EMPLID - EmplID
<input type="checkbox"/>	ADDRESS_TYPE - Address Type
<input type="checkbox"/>	COUNTRY - Country
<input type="checkbox"/>	ADDRESS1 - Address Line 1
<input type="checkbox"/>	ADDRESS2 - Address Line 2
<input type="checkbox"/>	ADDRESS3 - Address Line 3
<input type="checkbox"/>	ADDRESS4 - Address Line 4
<input type="checkbox"/>	CITY - City
<input type="checkbox"/>	NUM1 - Number 1
<input type="checkbox"/>	NUM2 - Number 2
<input type="checkbox"/>	HOUSE_TYPE - House Type
<input type="checkbox"/>	ADDR_FIELD1 - Address Field 1
<input type="checkbox"/>	ADDR_FIELD2 - Address Field 2
<input type="checkbox"/>	ADDR_FIELD3 - Address Field 3
<input type="checkbox"/>	COUNTY - County
<input type="checkbox"/>	STATE - State
<input type="checkbox"/>	POSTAL - Postal Code
<input type="checkbox"/>	GEO_CODE - Tax Vendor Geographical Code
<input type="checkbox"/>	IN_CITY_LIMIT - In City Limit

43 UA_EMPLOYEES

The record is presented first with the fields in the order that they are placed in the table.
 The record is presented then with the fields in ascending, alphabetical order.

Alias Record

A UA_EMPLOYEES - Personnel Data-Fut, Curr, Hist

Check All Uncheck All

Fields		Find
<input type="checkbox"/>	EMPLID - EmplID	
<input type="checkbox"/>	EMPL_RCD - Empl Rcd Nbr	
<input type="checkbox"/>	EFFDT - Effective Date	
<input type="checkbox"/>	EFFSEQ - Effective Sequence	
<input type="checkbox"/>	NAME - Name	
<input type="checkbox"/>	NAME_PREFIX - Name Prefix	
<input type="checkbox"/>	PREFERRED_NAME - Preferred Name	
<input type="checkbox"/>	COUNTRY - Country	
<input type="checkbox"/>	ADDRESS1 - Address Line 1	
<input type="checkbox"/>	ADDRESS2 - Address Line 2	
<input type="checkbox"/>	ADDRESS3 - Address Line 3	
<input type="checkbox"/>	ADDRESS4 - Address Line 4	
<input type="checkbox"/>	CITY - City	
<input type="checkbox"/>	NUM1 - Number 1	
<input type="checkbox"/>	NUM2 - Number 2	
<input type="checkbox"/>	HOUSE_TYPE - House Type	
<input type="checkbox"/>	ADDR_FIELD1 - Address Field 1	
<input type="checkbox"/>	ADDR_FIELD2 - Address Field 2	
<input type="checkbox"/>	ADDR_FIELD3 - Address Field 3	
<input type="checkbox"/>	COUNTY - County	
<input type="checkbox"/>	STATE - State	
<input type="checkbox"/>	POSTAL - Postal Code	
<input type="checkbox"/>	GEO_CODE - Tax Vendor Geographical Code	

- IN_CITY_LIMIT - In City Limit
- HOME_PHONE - Home Phone #
- PER_ORG - Organizational Relationship
- ORIG_HIRE_DT - Orig Hire
- SEX - Gender
- BIRTHDATE - Date of Birth
- BIRTHPLACE - Birth Location
- DT_OF_DEATH - Date of Death
- MAR_STATUS - Marital Status
- ETHNIC_GROUP - Ethnic Group
- DISABLED - Disabled
- DISABLED_VET - Disabled Veteran
- MILITARY_STATUS - Military Status
- HIGHEST_EDUC_LVL - Highest Education Level
- CITIZENSHIP_STATUS - Citizenship Status
- BENEFIT_RCD_NBR - Benefit Record Number
- HIRE_DT - First Start Date
- REHIRE_DT - Rehire Date
- CMPNY_SENIORITY_DT - Company Seniority Date
- SERVICE_DT - Service Date
- EXPECTED_RETURN_DT - Expected Return Date
- TERMINATION_DT - Termination Date
- LAST_INCREASE_DT - Date Last Increase
- BUSINESS_TITLE - Business Title
- REPORTS_TO - Reports To Position Number
- SUPERVISOR_ID - Supervisor ID

- UNION_CD - Union Code
- BARG_UNIT - Bargaining Unit
- UNION_SENIORITY_DT - Union Seniority Date
- WORK_PHONE - Work Phone #
- UA ZIP - Zip+4

- SETID - SetID
- DEPTID - Department
- JOBCODE - Job Code
- POSITION_NBR - Position Number
- EMPL_STATUS - Payroll Status
- ACTION - Action
- ACTION_DT - Action Date
- ACTION_REASON - Reason Code
- LOCATION - Location Code
- JOB_ENTRY_DT - Job Entry Date
- DEPT_ENTRY_DT - Department Entry Date
- POSITION_ENTRY_DT - Position Entry Date
- SHIFT - Regular Shift
- REG_TEMP - Regular/Temporary
- FULL_PART_TIME - Full/Part Time
- FLSA_STATUS - FLSA Status
- COMPANY - Company
- PAYGROUP - Pay Group
- EMPL_TYPE - Employee Type
- EMPL_CLASS - Employee Classification
- STD_HOURS - Standard Hours
- EEO_CLASS - EEO Classification
- SAL_ADMIN_PLAN - Salary Administration Plan
- GRADE - Salary Grade

- GRADE_ENTRY_DT - Grade Entry Date
- STEP - Step
- STEP_ENTRY_DT - Step Entry Date
- GL_PAY_TYPE - General Ledger Pay Type
- ACCOUNT - Account
- EARNS_DIST_TYPE - Earnings Distribution Type
- COMP_FREQUENCY - Compensation Frequency
- COMPRATE - Compensation Rate
- UA_CONTRACT_RATE - Contract Rate
- CHANGE_AMT - Change Amount
- CHANGE_PCT - Change Percent
- ANNUAL_RT - Annual Rate
- MONTHLY_RT - Monthly Rate
- HOURLY_RT - Hourly Rate
- ANNL_BENEF_BASE_RT - Annual Benefits Base Rate
- SHIFT_RT - Shift Differential Rate
- SHIFT_FACTOR - Shift Differential Factor
- JOBTITLE - Job Title
- JOBTITLE_ABBRV - Short Name
- IPEDSSCODE - IPEDS-S Job Category
- EEO_JOB_GROUP - EEO Job Group
- JOB_FAMILY - Job Family

- JOB_FUNCTION - Job Function Code
- DEPTNAME - Department
- DEPTNAME_ABBRV - Short Name
- MANAGER_ID - Manager ID

- UA_MAIL_OPT - Mail Option
- UA_DEAN_DEPT - Dean/VP Department?
- UA_DEPT_ACTIVITY - Department Activity
- UA_TIME_RELEASE - Time Release?
- UA_RANK - Faculty Rank
- UA_RANK_RECV_DT - Faculty Rank Received Date
- UA_SPEC_RANK - Special Rank/Status/Grad Lvl
- UA_FAC_GRAD_STATUS - Faculty Graduate Status
- UA_FAC_GRAD_DT - Faculty Graduate Status Recvd
- UA_FAC_GRAD_END_DT - Faculty Graduate Status Ended
- UA_TERM_YEAR - Term Appointment Year
- UA_TERM - Term Appointment
- UA_TERM_RATE - Term Appointment Load Rate
- UA_TERM_LOAD - Term Appointment Load
- UA_TERM_FT_FAC - Fulltime Faculty?
- UA_TERM_AAF_DOCNO - Academic Activity File Doc No
- UA_BOT_DT - Board of Trustees Approval Dt
- UA_ROCR_EXCLUDE - ROCR Exclude Switch
- UA_CS_STEP_DT - Civil Service Step Increase Dt
- UA_CS_SERVICE_DT - Fulltime Continuous Service Dt
- UA_FAC_TEN_TYPE - Faculty Tenure Type

- UA_FAC_TEN_ELIG - Faculty Tenure Eligible Date
- UA_FAC_TEN_GRANTED - Faculty Tenure Granted Date
- UA_LOC_ACTIVITY - Location Activity
- JOB_INDICATOR - Job Indicator
- POI_TYPE - Person of Interest Type
- JRF_NBR - JRF#
- UA_TITLE_CD1 - UA TITLE CODE1
- UA_DESCR1 - UA Extended Description
- UA_TITLE_CD2 - UA TITLE CODE2
- UA_DESCR2 - UA Extended Description
- UA_TITLE_CD3 - UA TITLE CODE3
- UA_DESCR3 - UA Extended Description
- UA_TITLE_CD4 - UA TITLE CODE4
- UA_DESCR4 - UA Extended Description
- UA_TITLE_CD5 - UA TITLE CODE5
- UA_DESCR5 - UA Extended Description
- UA_TITLE_CD6 - UA TITLE CODE6
- UA_DESCR6 - UA Extended Description
- UA_TITLE_CD7 - UA TITLE CODE3
- UA_DESCR7 - UA Extended Description
- UA_TITLE_CD8 - UA TITLE CODE8
- UA_DESCR8 - UA Extended Description
- UA_TITLE_CD9 - UA TITLE CODE9
- UA_DESCR9 - UA Extended Description
- UA_TITLE_CD0 - UA TITLE CODE0
- UA_DESCR0 - UA Extended Description

- UANET_ID - UANET_ID
- EEO6CODE - EEO-6 Job Category
- ACCT_CD1 - Account Code1
- ERNCD1 - Earnings Code
- DIST_PCT1 - Percent of Distribution
- ACCT_CD2 - Account Code2
- ERNCD2 - Earnings Code
- DIST_PCT2 - Percent of Distribution
- ACCT_CD3 - Account Code3
- ERNCD3 - Earnings Code
- DIST_PCT3 - Percent of Distribution
- ACCT_CD4 - Account Code
- ERNCD4 - Earnings Code
- DIST_PCT4 - Percent of Distribution
- ACCT_CD5 - Account Code
- ERNCD5 - Earnings Code
- DIST_PCT5 - Percent of Distribution
- ACCT_CD6 - Account Code
- ERNCD6 - Earnings Code
- DIST_PCT6 - Percent of Distribution
- ACCT_CD7 - Account Code7
- ERNCD7 - Earnings Code
- DIST_PCT7 - Percent of Distribution
- ACCT_CD8 - Account Code
- ERNCD8 - Earnings Code
- DIST_PCT8 - Percent of Distribution

- ACCT_CD9 - Account Code
- ERNCD9 - Earnings Code
- DIST_PCT9 - Percent of Distribution
- ACCT_CD10 - Account Code10
- ERNCD10 - Earnings Code
- DIST_PCT10 - Percent of Distribution
- ACCT_CD11 - Account Code11
- ERNCD11 - Earnings Code
- DIST_PCT11 - Percent of Distribution
- ACCT_CD12 - Account Code
- ERNCD12 - Earnings Code
- DIST_PCT12 - Percent of Distribution
- ACCT_CD13 - Account Code13
- ERNCD13 - Earnings Code
- DIST_PCT13 - Percent of Distribution
- ACCT_CD14 - Account Code14
- ERNCD14 - Earnings Code
- DIST_PCT14 - Percent of Distribution
- ACCT_CD15 - Account Code15
- ERNCD15 - Earnings Code
- DIST_PCT15 - Percent of Distribution
- FICA_STATUS_EE - FICA Status-Employee
- TAX_LOCATION_CD - Tax Location Code
- BENEFIT_PROGRAM - Benefit Program
- BEN_EFFDT - Benefit Plan Effective Date
- COMP_COMPRATE - Compensation Rate
- LASTUPDDTTM - Last Update Date/Time
- LASTUPDOPRID - by

The following is an ascending, alphabetically ordered list of the fields in the UA_EMPLOYEES record.

Alias Record

 A UA_EMPLOYEES - Personnel Data-Fut, Curr, Hist

Fields	
<input type="checkbox"/>	ACCOUNT - Account
<input type="checkbox"/>	ACCT_CD1 - Account Code1
<input type="checkbox"/>	ACCT_CD10 - Account Code10
<input type="checkbox"/>	ACCT_CD11 - Account Code11
<input type="checkbox"/>	ACCT_CD12 - Account Code
<input type="checkbox"/>	ACCT_CD13 - Account Code13
<input type="checkbox"/>	ACCT_CD14 - Account Code14
<input type="checkbox"/>	ACCT_CD15 - Account Code15
<input type="checkbox"/>	ACCT_CD2 - Account Code2
<input type="checkbox"/>	ACCT_CD3 - Account Code3
<input type="checkbox"/>	ACCT_CD4 - Account Code
<input type="checkbox"/>	ACCT_CD5 - Account Code
<input type="checkbox"/>	ACCT_CD6 - Account Code
<input type="checkbox"/>	ACCT_CD7 - Account Code7
<input type="checkbox"/>	ACCT_CD8 - Account Code
<input type="checkbox"/>	ACCT_CD9 - Account Code
<input type="checkbox"/>	ACTION - Action
<input type="checkbox"/>	ACTION_DT - Action Date
<input type="checkbox"/>	ACTION_REASON - Reason Code
<input type="checkbox"/>	ADDRESS1 - Address Line 1

- ADDRESS2 - Address Line 2
- ADDRESS3 - Address Line 3
- ADDRESS4 - Address Line 4
- ADDR_FIELD1 - Address Field 1
- ADDR_FIELD2 - Address Field 2
- ADDR_FIELD3 - Address Field 3
- ANNL_BENEF_BASE_RT - Annual Benefits Base Rate
- ANNUAL_RT - Annual Rate
- BARG_UNIT - Bargaining Unit
- BENEFIT_PROGRAM - Benefit Program
- BENEFIT_RCD_NBR - Benefit Record Number
- BEN_EFFDT - Benefit Plan Effective Date
- BIRTHDATE - Date of Birth
- BIRTHPLACE - Birth Location
- BUSINESS_TITLE - Business Title
- CHANGE_AMT - Change Amount
- CHANGE_PCT - Change Percent
- CITIZENSHIP_STATUS - Citizenship Status
- CITY - City
- CMPNY_SENIORITY_DT - Company Seniority Date
- COMPANY - Company

- COMPRATE - Compensation Rate
- COMP_COMPRATE - Compensation Rate
- COMP_FREQUENCY - Compensation Frequency
- COUNTRY - Country

- COUNTY - County
- DEPTID - Department
- DEPTNAME - Department
- DEPTNAME_ABBRV - Short Name
- DEPT_ENTRY_DT - Department Entry Date
- DISABLED - Disabled
- DISABLED_VET - Disabled Veteran
- DIST_PCT1 - Percent of Distribution
- DIST_PCT10 - Percent of Distribution
- DIST_PCT11 - Percent of Distribution
- DIST_PCT12 - Percent of Distribution
- DIST_PCT13 - Percent of Distribution
- DIST_PCT14 - Percent of Distribution
- DIST_PCT15 - Percent of Distribution
- DIST_PCT2 - Percent of Distribution
- DIST_PCT3 - Percent of Distribution
- DIST_PCT4 - Percent of Distribution
- DIST_PCT5 - Percent of Distribution
- DIST_PCT6 - Percent of Distribution
- DIST_PCT7 - Percent of Distribution
- DIST_PCT8 - Percent of Distribution
- DIST_PCT9 - Percent of Distribution
- DT_OF_DEATH - Date of Death
- EARNS_DIST_TYPE - Earnings Distribution Type
- EEO6CODE - EEO-6 Job Category

- EEO_CLASS - EEO Classification
- EEO_JOB_GROUP - EEO Job Group
-  EFFDT - Effective Date
-  EFFSEQ - Effective Sequence
-  EMPLID - EmplID
- EMPL_CLASS - Employee Classification
-  EMPL_RCD - Empl Rcd Nbr
- EMPL_STATUS - Payroll Status
- EMPL_TYPE - Employee Type

- ERNCD1 - Earnings Code
- ERNCD10 - Earnings Code
- ERNCD11 - Earnings Code
- ERNCD12 - Earnings Code
- ERNCD13 - Earnings Code
- ERNCD14 - Earnings Code
- ERNCD15 - Earnings Code
- ERNCD2 - Earnings Code
- ERNCD3 - Earnings Code
- ERNCD4 - Earnings Code
- ERNCD5 - Earnings Code
- ERNCD6 - Earnings Code
- ERNCD7 - Earnings Code
- ERNCD8 - Earnings Code
- ERNCD9 - Earnings Code
- ETHNIC_GROUP - Ethnic Group
- EXPECTED_RETURN_DT - Expected Return Date
- FICA_STATUS_EE - FICA Status-Employee
- FLSA_STATUS - FLSA Status
- FULL_PART_TIME - Full/Part Time
- GEO_CODE - Tax Vendor Geographical Code

- GL_PAY_TYPE - General Ledger Pay Type
- GRADE - Salary Grade

- GRADE_ENTRY_DT - Grade Entry Date
- HIGHEST_EDUC_LVL - Highest Education Level
- HIRE_DT - First Start Date
- HOME_PHONE - Home Phone #
- HOURLY_RT - Hourly Rate
- HOUSE_TYPE - House Type
- IN_CITY_LIMIT - In City Limit
- IPEDSSCODE - IPEDS-S Job Category
- JOBCODE - Job Code

- JOBTITLE - Job Title
- JOBTITLE_ABBRV - Short Name
- JOB_ENTRY_DT - Job Entry Date
- JOB_FAMILY - Job Family
- JOB_FUNCTION - Job Function Code
- JOB_INDICATOR - Job Indicator
- JRF_NBR - JRF#
- LASTUPDDTTM - Last Update Date/Time
- LASTUPDOPRID - by
- LAST_INCREASE_DT - Date Last Increase
- LOCATION - Location Code

- MANAGER_ID - Manager ID

- MAR_STATUS - Marital Status
- MILITARY_STATUS - Military Status
- MONTHLY_RT - Monthly Rate
- NAME - Name
- NAME_PREFIX - Name Prefix
- NUM1 - Number 1
- NUM2 - Number 2
- ORIG_HIRE_DT - Orig Hire
- PAYGROUP - Pay Group

- PER_ORG - Organizational Relationship
- POI_TYPE - Person of Interest Type
- POSITION_ENTRY_DT - Position Entry Date
- POSITION_NBR - Position Number
- POSTAL - Postal Code
- PREFERRED_NAME - Preferred Name
- REG_TEMP - Regular/Temporary
- REHIRE_DT - Rehire Date
- REPORTS_TO - Reports To Position Number
- SAL_ADMIN_PLAN - Salary Administration Plan
- SERVICE_DT - Service Date
- SETID - SetID
- SEX - Gender
- SHIFT - Regular Shift
- SHIFT_FACTOR - Shift Differential Factor
- SHIFT_RT - Shift Differential Rate

- STATE - State
- STD_HOURS - Standard Hours
- STEP - Step
- STEP_ENTRY_DT - Step Entry Date
- SUPERVISOR_ID - Supervisor ID
- TAX_LOCATION_CD - Tax Location Code
- TERMINATION_DT - Termination Date
- UANET_ID - UANET_ID
- UA_BOT_DT - Board of Trustees Approval Dt
- UA_CONTRACT_RATE - Contract Rate
- UA_CS_SERVICE_DT - Fulltime Continuous Service Dt
- UA_CS_STEP_DT - Civil Service Step Increase Dt
- UA_DEAN_DEPT - Dean/VP Department?
- UA_DEPT_ACTIVITY - Department Activity
- UA_DESCR0 - UA Extended Description
- UA_DESCR1 - UA Extended Description
- UA_DESCR2 - UA Extended Description
- UA_DESCR3 - UA Extended Description
- UA_DESCR4 - UA Extended Description
- UA_DESCR5 - UA Extended Description
- UA_DESCR6 - UA Extended Description
- UA_DESCR7 - UA Extended Description
- UA_DESCR8 - UA Extended Description
- UA_DESCR9 - UA Extended Description

- UA_FAC_GRAD_DT - Faculty Graduate Status Recvd
- UA_FAC_GRAD_END_DT - Faculty Graduate Status Ended
- UA_FAC_GRAD_STATUS - Faculty Graduate Status
- UA_FAC_TEN_ELIG - Faculty Tenure Eligible Date
- UA_FAC_TEN_GRANTED - Faculty Tenure Granted Date
- UA_FAC_TEN_TYPE - Faculty Tenure Type
- UA_LOC_ACTIVITY - Location Activity
- UA_MAIL_OPT - Mail Option
- UA_RANK - Faculty Rank
- UA_RANK_RECV_DT - Faculty Rank Received Date
- UA_ROCR_EXCLUDE - ROCR Exclude Switch
- UA_SPEC_RANK - Special Rank/Status/Grad Lvl
- UA_TERM - Term Appointment
- UA_TERM_AAF_DOCNO - Academic Activity File Doc No
- UA_TERM_FT_FAC - Fulltime Faculty?
- UA_TERM_LOAD - Term Appointment Load
- UA_TERM_RATE - Term Appointment Load Rate
- UA_TERM_YEAR - Term Appointment Year
- UA_TIME_RELEASE - Time Release?
- UA_TITLE_CD0 - UA TITLE CODE0
- UA_TITLE_CD1 - UA TITLE CODE1
- UA_TITLE_CD2 - UA TITLE CODE2
- UA_TITLE_CD3 - UA TITLE CODE3
- UA_TITLE_CD4 - UA TITLE CODE4
- UA_TITLE_CD5 - UA TITLE CODE5
- UA_TITLE_CD6 - UA TITLE CODE6
- UA_TITLE_CD7 - UA TITLE CODE3
- UA_TITLE_CD8 - UA TITLE CODE8
- UA_TITLE_CD9 - UA TITLE CODE9
- UA_ZIP - Zip+4
- UNION_CD - Union Code
- UNION_SENIORITY_DT - Union Seniority Date
- WORK_PHONE - Work Phone #