

**Administrative Board of the Graduate School
Thursday, March 31, 2016
Room 216, Scott Hall**

MINUTES

Members present: James Bartlett, Aaron Clark, Jo-Ann Cohen, Deanna Dannels, John Dole, Maureen Grasso, George Hodge, Sam Jones, Susanna Lee, Alun Lloyd, Lian Lynch, Brittany Mastrangelo, Jessica Nash, William Oxenham, Doug Reeves, Art Rice, David Ritchie, Joe Roise, Donald Warsing

Others present: Ross Meentemeyer, Helena Mitasova, Melissa Nosbisch, Sharlene O'Neil, Melissa Williford

Members absent: Mohamad Bourham, Michael Carter, Peter Harries, Helmut Hergeth, Rebecca Swanson

Dean Grasso called the meeting to order at 10:00am.

I. Approval of Minutes

The minutes of the March 3, 2016 meeting were approved.

II. Administrative Board Action Items

A. Program Action

- a. At the request of the College of Natural Resources, a proposal to create a PhD program in Geospatial Analytics (presented by Dr. Ross Meentemeyer and Dr. Helena Mitasova) was approved.

B. Course Revisions (usually taken as a consent agenda)

A motion was made to approve items a through g as consent agenda items. The motion passed and the items were approved.

- a. At the request of the College of Humanities and Social Sciences, a proposal to revise the course CRD 701—History and Theory of Media

Technologies by editing the title to more accurately reflect the course content (presented by Dr. Deanna Dannels).

- b. At the request of the College of Humanities and Social Sciences, a proposal to revise the course CRD 702—Rhetoric and Digital Media by updating the course content (presented by Dr. Deanna Dannels).
- c. At the request of the College of Humanities and Social Sciences, a proposal to revise the course CRD 704—Communication, Technologies, and Pedagogy by updating the course content (presented by Dr. Deanna Dannels).
- d. At the request of the Department of Business Management, a proposal to revise the course MBA 505—Essential Economics for Managers by reducing the credit hours (presented by Dr. Donald Warsing).
- e. At the request of the Department of Business Management, a proposal to revise the course MBA 520—Financial Management of Corporations by editing the title to emphasize the focus on private organizations and reducing the credit hours (presented by Dr. Donald Warsing).
- f. At the request of the Department of Business Management, a proposal to revise the course MBA 540—Principles of Operations and Supply Chain Management by reducing the credit hours (presented by Dr. Donald Warsing).
- g. At the request of the Department of Business Management, a proposal to revise the course MBA 560—Marketing Management and Strategy by reducing the credit hours (presented by Dr. Donald Warsing).

C. Course Actions

- a. At the request of the Department of Applied Ecology, a proposal to create the course AEC 450/550—Conservation Genetics (presented by Dr. David Ritchie) was approved.
- b. At the request of the Department of Economics, a proposal to create the course ECG 709—Behavioral and Experimental Economics (presented by Dr. Donald Warsing) was approved.
- c. At the request of the College of Engineering, a proposal to create the course EGR 501—Engineering Leadership and Strategic Change (presented by Dr. Doug Reeves) was approved.

- d. At the request of the Department of Business Management, a proposal to create the course MBA 501—Financial Accounting for Decision Makers (presented by Dr. Donald Warsing) was approved.
- e. At the request of the College of Veterinary Medicine, a proposal to create the course VMC 904—Advanced Equine Theriogenology (presented by Dr. Sam Jones) was approved.

Minor question about the title. Dr. Warsing will clarify the title. Dr. Hodge note that this is not just for accountants.

- f. At the request of the College of Veterinary Medicine, a proposal to create the course VMC 913—Advanced Clinical and Professional Communication (presented by Dr. Sam Jones) was approved.

III. New Business

- a. Discussion of dual-level courses

The Board discussed the procedure for entering dual-level courses in Curriculum Inventory Management (CIM). Ms. Nosbisch will work on developing resources for this process, and will work with CourseLeaf about editing the CIM form as requested. She will report back to the Board about this topic.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Jessica Nash).

GSA held elections for the 2016-2017 year. The new president is Tyler Allen, and Ms. Nash will return in the same position (vice-president) and as the representative on the Board.

Ms. Nash reported that the GSA website now reflects the new branding.

- b. Report from Faculty Senate (presented by Dr. Helmet Hergeth). Dr. Hergeth was absent, so there was no report from Faculty Senate.
- c. Report of a successful Graduate Research Symposium, March 23, 2016 (presented by Dean Grasso).

The Board noted that this event is one of the best events that the Graduate School hosts as it showcases the quality of student work.

Dean Grasso noted that she is in the process of selecting students to visit the NC Legislature with her later in the spring.

- d. Announcement of the next Dissertation Institute, May 9-13, 2016. The application deadline is April 1, 2016 (presented by Dean Grasso).
- e. Report that the minor action form is now available in CIM (presented by Ms. Melissa Nosbisch).
- f. Report that the Graduate School's physical address has changed, and that the website was recently redesigned (presented by Dr. Lian Lynch).

The new physical address is:

The Graduate School
1020 Main Campus Drive
Raleigh, NC 27695-7102

Board members are advised to contact Darren White at the Graduate School if they have any questions or issues regarding the new website (grad.ncsu.edu).

V. Next scheduled meeting

April 14, 2016

10:00am-12:00pm

Scott Hall, room 216