

**Administrative Board of the Graduate School
Thursday, April 14, 2016
Room 216, Scott Hall**

MINUTES

Members present: James Bartlett, Mohamad Bourham, Aaron Clark, Jo-Ann Cohen, Deanna Dannels, Maureen Grasso, Peter Harries, Helmut Hergeth, George Hodge, Susanna Lee, Alun Lloyd, Brittany Mastrangelo, William Oxenham, Douglas Reeves, David Ritchie, Donald Warsing

Others present: Heidi Hobbs, Yu-Fai Leung, Richard Mahoney, John Mattingly, Sharlene O'Neil, Celen Pasalar, Traci Reid, Melissa Williford

Members absent: Michael Carter, John Dole, Sam Jones, Lian Lynch, Jessica Nash, Art Rice, Joseph Roise, Rebecca Swanson

Dean Grasso called the meeting to order at 10:00am.

I. Approval of Minutes

The minutes of the March 31, 2016 meeting were approved.

II. Administrative Board Action Items

A. Program Action

- a. At the request of the College of Humanities and Social Sciences, a Request to Plan a PhD program in International Relations and Security (presented by Dr. Heidi Hobbs, Dr. Richard Mahoney, and Dr. Traci Reid) was approved with minor revisions to address the Board's comments.
- b. At the request of the College of Humanities and Social Sciences, a proposal to create a Graduate Certificate in Nuclear Nonproliferation Science and Policy (presented by Dr. John Mattingly) was approved with minor revisions to address the Board's comments.

B. Course Revisions (usually taken as a consent agenda)

A motion was made to approve items a through i as consent agenda items. The motion passed and the items were approved.

- a. At the request of the College of Humanities and Social Sciences, a proposal to revise the course CRD 790—Scholarly and Professional Paths in Disciplinary and Interdisciplinary Research by updating the course information (presented by Dr. Deanna Dannels).
- b. At the request of the Department of Electrical and Computer Engineering, a proposal to revise the course ECE 719—Advanced Microwave Design by updating the course content (presented by Dr. Mohamad Bourham).
- c. At the request of the Department of Business Management, a proposal to revise the course MBA 519—Enterprise Risk Management Practicum by correcting the contact hours (presented by Dr. Donald Warsing).
- d. At the request of the Department of Business Management, a proposal to revise MBA 569—Consumer Innovation Practicum by correcting the contact hours (presented by Dr. Donald Warsing).
- e. At the request of the College of Veterinary Medicine, a proposal to revise the course VMB 964—Veterinary Toxicology and Poisonous Plants by changing the course number and reducing the number of credits (presented by Dr. Sam Jones).
- f. At the request of the College of Veterinary Medicine, a proposal to revise the course VMC 933—Therigenology by reducing the number of credit hours (presented by Dr. Sam Jones).
- g. At the request of the College of Veterinary Medicine, a proposal to revise the course VMC 952—Equine Medicine and Surgery by reducing the number of credit hours (presented by Dr. Sam Jones).
- h. At the request of the College of Veterinary Medicine, a proposal to revise the course VMC 953—Laboratory Animal and Zoological Species Health and Disease II by updating the course information (presented by Dr. Sam Jones).
- i. At the request of the College of Veterinary Medicine, a proposal to revise the course VMC 957—Introduction to Clinical Practice by updating the course content (presented by Dr. Sam Jones).

C. Course Actions

- a. At the request of the Department of Computer Science, a proposal to create the course CSC 519—DevOps: Modern Software Engineering Practices (presented by Dr. Doug Reeves) was approved.
- b. At the request of the Department of Nuclear Engineering, a proposal to create the course NE 577—Multiscale Two-Phase Flow Simulations (presented by Dr. Doug Reeves) was approved.

A motion was made to discuss items c, d, and e as consent agenda items. The motion was amended to consider d separately. The amended motion passed. The amended motion to approve c and e passed.

- c. At the request of the Department of Forestry, a proposal to create the course FOR 620—Woodland Stewardship (presented by Dr. Joe Roise).
- d. At the request of the College of Natural Resources, a proposal to create the course NR 511—Managing Natural Resources in an Arena of Conflict (presented by Dr. Joe Roise) was tabled pending a consultation with the Communications graduate program.
- e. At the request of the College of Natural Resources, a proposal to create the course NR 512—Land Use Policy and Management (presented by Dr. Joe Roise).
- f. At the request of the Department of Business Management, a proposal to create the course MBA 502—Managerial Accounting for Decision Makers (presented by Dr. Donald Warsing) was approved.

A motion was made to approve items g through j as consent agenda items. The motion passed and the items were approved.

- g. At the request of the Department of Business Management, a proposal to drop the course MBA 529—New Firm Financing (presented by Dr. Donald Warsing).
- h. At the request of the Department of Business Management, a proposal to drop the course MBA 551—Services Management and Marketing (presented by Dr. Donald Warsing).
- i. At the request of the Department of Business Management, a proposal to drop the course MBA 552—Managerial Issues in Organizational Culture (presented by Dr. Donald Warsing).

- j. At the request of the Department of Business Management, a proposal to drop the course MBA 557—Management Consulting (presented by Dr. Donald Warsing).
- k. At the request of the Department of Social Work, a proposal to create the course SW 524—Portrayals of Social Welfare in Urban Life (presented by Dr. Deanna Dannels) was approved.
- l. At the request of the College of Veterinary Medicine, a proposal to create the course VMB 952—Specialized Problem Solving in Veterinary Medicine (presented by Dr. Sam Jones) was approved.

III. New Business

- a. Approval of a bulk drop of graduate courses that have not been offered in over three academic years.

Dr. Peter Harries explained that the posted spreadsheet highlighted in red the courses that have never been taught or have not been taught in the past 3 years. Ms. Melissa Nosbisch contacted all colleges and departments about the courses, and Ms. Brittany Mastrangelo confirmed that the courses will remain in SIS and can be reactivated at a later date (as is the case for all dropped courses). This bulk drop action removes the course from the public course catalog.

A motion was made to approve this bulk drop of courses. The motion passed and the highlighted courses will be dropped.

IV. Information Items

- a. Report from GSA (presented by Ms. Jessica Nash). No report since Ms. Nash was not present.
- b. Report from Faculty Senate (presented by Dr. Helmet Hergeth).

Dr. Hergeth explained that the Academic Policy Committee has discussed the workload of the Undergraduate Courses and Curricula Committee (UCCC) and the Council on Undergraduate Education (CUE), seeking to combine the two committees, but after more investigation will not recommend any change.

The Faculty Senate has also discussed changes the alma mater, specifically the reference to “Dixie.” After discussion, the Faculty Senate’s Executive Committee decided that it was not the appropriate governing body to change the song, and deferred to the student body and alumni.

The Faculty Senate has also discussed the proposed changes to the alcohol and drug policies.

- c. Dean Grasso will not be at the next scheduled meeting. She will be in Washington, DC educating legislators about graduate education. She has been invited as a participant in the Council of Graduate Schools Advocacy Group.
- d. Dean Grasso reminded everyone that Graduate Education Day at the North Carolina legislative building is May 24, 2016. NC State is providing Howling Cow ice cream at 10:30am.

V. Next scheduled meeting

April 28, 2016

10:00am-12:00pm

Scott Hall, room 216

The meeting adjourned at 11:22am.