

Routing for On-Campus Approval of Degree Program Actions

Type of Action: Enter "X" for Action Type(s) and list Title and Prefix(s) as indicated

<input type="checkbox"/> New Degree Program	Proposed Program Title _____
<input type="checkbox"/> New Certificate Program	Proposed Certificate Program Title _____
<input type="checkbox"/> New Minor Program	Proposed Minor Program Title _____
<input type="checkbox"/> Change in Degree Program Title	Current Degree Program Title ___Master of Electrical Engineering (MR only)
<input type="checkbox"/> Change in Certificate Program Title	Current Certificate Program Title _____
	Proposed Certificate Program Title _____
<input type="checkbox"/> Change in Minor Program Title	Current Minor Program Title _____
	Proposed Minor Program Title _____
<input type="checkbox"/> Change in Course Prefix	Current Course Prefix _____ Proposed Course Prefix _____
<input type="checkbox"/> Program Discontinuation	
Proposed Effective Date ___ Fall 2016 ___ Program Contact: ___ Paul Franzon, paulf@ncsu.edu _____	
Proposed CIP Code (see https://nces.ed.gov/ipeds/cipcode/default.aspx?y=55): _____	

Routing of Action: Indicate date when the following occurs

Completed Request to Plan and 1-page Concept Paper

Council of Dean's- Approval to Plan

Completed Proposal

- 6/29/16 Department Head endorses*
- 6/30/16 College Curriculum Committee (undergraduate or graduate) recommends*
- 6/30/16 College Dean endorses*

Proposal moves to Undergraduate or Graduate office for routing

- Recommended by Vice Provost, DELTA, if applies*
- Substantive Change Review Team (SCRT) informed
- _____ If SACS notification is required, SCRT prepares letter for Chancellor to send to SACS
- University Courses & Curriculum Committee **or** Administrative Board of the Graduate School recommends
- Associate Deans Council **or** Graduate Operations Council informed
- Dean (Graduate School or DASA) approves*

Proposal move to the Executive Vice Chancellor Provost's office for routing

- Vice-Provosts informed
- Deans' Council recommends*
- Executive Vice Chancellor and Provost approves*
- Chancellor's Executive Officer's (EOM) recommend
- University Council informed
- Board of Trustees subcommittees recommend
- Chancellor approves*
- Accreditation Liaison notifies SACS, if applicable
- Submitted to UNC-General Administration by Provost's Office

* Signature is required on the signature page for the action

Request to Discontinue.

~~{Insert Descriptive Title Here}~~

North Carolina State University

This request has been reviewed and approved by the appropriate campus committees and authorities.

Endorsed By:

 PAUL D. FRANZONE 6/29/16
Head, Department/Director of Graduate Program (Printed Name and Signature) Date

Recommended By:

Douglas S. Reeves Douglas S. Reeves 6/30/2016
Chair, College Graduate Studies Committee (Printed Name and Signature) Date

Endorsed By:

Douglas S. Reeves Douglas S. Reeves 6/30/2016
College Dean (Printed Name and Signature) Date

Recommended By:

Vice Provost, DELTA (if DE degree) (Printed Name and Signature) Date

Approved By:

Dean of the Graduate School (Printed Name and Signature) Date

Recommended By:

Dean's Council (Printed Name and Signature) Date

Approved By:

Executive Vice Chancellor and Provost (Printed Name and Signature) Date

Approved By:

Chancellor (Printed Name and Signature) Date

**UNIVERSITY OF NORTH CAROLINA
REQUEST TO DISCONTINUE
A DEGREE PROGRAM, SITE OR DELIVERY MODE**

Date: 6/29/2016

Constituent Institution: NC State University

Is the program a joint degree program? Yes No
Joint Partner campus _____

Title of Authorized Program: Master of Electrical Engineering Degree Abbreviation: MR

CIP Code (6-digit): 14.1001 Level: B M I D

CIP Code Title: Electrical and Electronics Engineering

If the degree program has associated UNC Teacher Licensure Specialty Area Codes that, upon this discontinuation, should be attributed to a different degree program, then complete the following:

UNC Teacher Licensure Specialty Area Code (one per line; add as needed)	Degree Program to Receive Specialty Area Code		
	Title	Degree awarded	6-Digit CIP

Term of Proposed Discontinuation (when new students will no longer be admitted):

term Fall year 2016

1. What type of program discontinuation is being requested? (if b/c/d, one or more can be selected)
 - a) **Discontinue - Permanent.** (While course offerings already shared across degree programs may continue, the program components will not become a significant or distinct component of another program. Degree program is discontinued in full in Academic Program Inventory (API), including any approved off-campus sites and alternate means of delivery; requires action of Board of Governors)
 - b) **Discontinue - Delivery.** Eliminate one or more delivery types and keep the program active.
 - o On-campus delivery of program

- _____ Online delivery of program
 - _____ Site-based delivery of program
 - _____ Instructor present (off-campus delivery)
 - _____ Instructor not present (site-based distance education)
- c) _____ **Discontinue - Consolidate.** Program components will become a significant or distinct component in another degree program (e.g. concentration/track).
- _____ Existing degree program (BOG approved)
 - Program title, degree, CIP _____
 - _____ New degree program (Request to Establish and BOG approval generally required)
 - Proposed program title, degree, CIP _____

If (b) is selected and sites are to be discontinued, please list them (add lines as needed).

Site #1

(address, city, county, state)

(date of site authorization by GA)

Site #2

(address, city, county, state)

(date of site authorization by GA)

Site #3

(address, city, county, state)

(date of site authorization by GA)

2. Explain why the program, site, or delivery mode is being discontinued.
 - a. If the program, site or delivery mode addresses high priority needs, how will those needs be addressed by other programs?
 - b. Describe how affected parties (faculty, staff, students) will be informed of the impending closure and, where applicable, of any additional charges/expenses to students.
 - c. Describe steps to be taken to allow students enrolled in the program, site or delivery mode to complete their courses of study.

The program has not been active for a long time. Our MS thesis/non-thesis option covers 100% of our needs.

3. Discuss the reassignment of any faculty, staff and EHRA non-faculty, including number of each type of personnel to be reassigned.

N/A

4. Discuss the discontinuation of the employment of any faculty, staff and EHRA non-faculty, including number of each type of personnel to be discontinued.

N/A

5. Discuss reallocation or reduction of costs resulting from each discontinuation(s), including specific amounts related to each discontinuation.

N/A

6. Name, title, telephone, and e-mail of contact person for this notification of discontinuation:

Paul D. Franzon, paulf@ncsu.edu, 919-515-7351

This request to discontinue a degree program, delivery mode, or site has been reviewed and approved by the appropriate institutional committees and authorities.

Signature of Chief Academic Officer: _____

Signature of Chief Academic Officer (Joint Campus partner) _____

Discontinue MR in Electrical Engineering

6 messages

Melissa Nosbisch <mlnosbis@ncsu.edu>

Wed, Jun 29, 2016 at 1:34 PM

To: Paul Franzon <paulf@ncsu.edu>, Daniel Stancil <ddstanci@ncsu.edu>

Cc: George Hodge <ghodge@ncsu.edu>, Douglas Reeves <reeves@ncsu.edu>

Hello Dr. Franzon,

The Electrical Engineering MR (14EEMR) was turned inactive in SIS in 2008. If the program does not intend to use the MR plan, we should officially discontinue the plan. UNC-GA will continue to show the MR program as an active program in their inventory unless we formally discontinue. Discontinuing the MR will not affect the current MS plan that is in use.

Please complete the attached Request to Discontinue and route it with the Routing Form and Signature page for campus approval. Once the request has been campus approved, we can submit it to UNC-GA.

Please let us know if you have any questions.

Thank you,
Melissa

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Melissa Nosbisch

Coordinator, Administrative Board

The Graduate School

P: 919-513-8096

grad.ncsu.edumlnosbis@ncsu.edu

NC State University
Campus Box 7102
College of Textiles, Suite 2300
1020 Main Campus Drive
Raleigh, NC 27695

NC STATE

3 attachments **Signature-Page.doc**
26K **On-Campus-Routing-Form ALL.doc**
30K **request_discontinue_january25.2016v1.doc**
44K

Douglas Reeves <reeves@ncsu.edu>

Wed, Jun 29, 2016 at 2:08 PM

To: Melissa Nosbisch <mlnosbis@ncsu.edu>

Thanks again for this one!

-Doug

[Quoted text hidden]

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Dr. Douglas S. Reeves

Associate Dean of Graduate Programs, College of Engineering
919-515-7089, 113 Page Hall
Professor, Department of Computer Science
919-515-2044, 3278 EB-II
N.C. State University

Melissa Nosbisch <mlnosbis@ncsu.edu>
To: Douglas Reeves <reeves@ncsu.edu>

Wed, Jun 29, 2016 at 2:47 PM

You're welcome!
[Quoted text hidden]

Paul Franzon <paulf@ncsu.edu>
To: Melissa Nosbisch <mlnosbis@ncsu.edu>

Wed, Jun 29, 2016 at 2:53 PM

Cc: Daniel Stancil <ddstanci@ncsu.edu>, George Hodge <ghodge@ncsu.edu>, Douglas Reeves <reeves@ncsu.edu>

Melissa:

I dont know anything about the "MR" plan? What distinguishes it from the MS? Do you know why we had it back then?

Thanks in advance

Paul

On Wed, Jun 29, 2016 at 1:34 PM, Melissa Nosbisch <mlnosbis@ncsu.edu> wrote:
[Quoted text hidden]

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Paul D. Franzon,
Distinguished Professor of Electrical and Computer Engineering
Director of Graduate Programs (EB2 3014B, 919 513 0501)
paulf@ncsu.edu; O: 919 515 7351; M: 919 656 4411
<http://www.ece.ncsu.edu/erl/faculty/paulf.html>
Box 7911, ECE, NCSU, Raleigh 27695
MRC 443, 2410 Campus Shore Dr., Raleigh NC 27606

Melissa Nosbisch <mlnosbis@ncsu.edu>
To: Paul Franzon <paulf@ncsu.edu>

Wed, Jun 29, 2016 at 4:08 PM

Cc: Daniel Stancil <ddstanci@ncsu.edu>, George Hodge <ghodge@ncsu.edu>, Douglas Reeves <reeves@ncsu.edu>

Dr. Franzon,

Usually, the MR is non-thesis while the MS is a thesis program, but Electrical Engineering uses a thesis optional MS program. I think the MR was used previously as non-thesis, but the program has since decided to use the MS for both options. However, I can't find any documentation to support this.

Best,
Melissa

[Quoted text hidden]

Paul Franzon <paulf@ncsu.edu>
To: Melissa Nosbisch <mlnosbis@ncsu.edu>

Wed, Jun 29, 2016 at 4:10 PM

Cc: Daniel Stancil <ddstanci@ncsu.edu>, George Hodge <ghodge@ncsu.edu>, Douglas Reeves <reeves@ncsu.edu>

Thanks. I just sent the reuest to discontinue to Doug Reeves.