

**Administrative Board of the Graduate School
Thursday, December 1, 2016
Winslow Hall, Room 100**

MINUTES

Members present: Aaron Clark, Fashaad Crawford, Deanna Dannels, John Dole, Maureen Grasso, George Hodge, Sam Jones, Susanna Lee, Yu-Fai Leung, Alun Lloyd, Lian Lynch, Brittany Mastrangelo, Spencer Muse, Sharlene O'Neil, Doug Reeves, Art Rice, David Ritchie, George Rouskas, Rebecca Swanson, Donald Warsing, Yingjiao Xu

Members absent: James Bartlett, Peter Harries, Helmut Hergeth, Jessica Nash, Melissa Nosbisch

Dean Grasso called the meeting to order at 10:05 am.

I. Approval of Minutes

The minutes from the November 10, 2016 meeting were approved.

II. Administrative Board Action Items

A. Course Actions

College of Engineering

- a. At the request of the Department of Nuclear Engineering, a proposal to create the course NE 550—Introduction to Atomistic Simulations (presented by Dr. George Rouskas) was approved.

B. Minor Actions (usually taken as a consent agenda)

A motion was made to approve all items under section B as consent agenda items. The motion passed and the actions were approved.

- a. At the request of the Department of Sociology and Anthropology, a proposal to deactivate unused sub-plans for the MR, MS, and PhD in Sociology (presented by Dr. Deanna Dannels).

- b. At the request of the Department of Communication, a proposal to revise the curriculum for the Graduate Certificate in Professional Communication and Managerial Skills (presented by Dr. Deanna Dannels).
- c. At the request of the Department of Nuclear Engineering, a proposal to revise the course NE 541—Nuclear Nonproliferation Technology and Policy by updating the prerequisites (presented by Dr. Doug Reeves).
- d. At the request of the College of Natural Resources, a proposal to revise the course GIS/MEA 582—Geospatial Modeling by updating the course description and title (presented by Dr. Yu-Fai Leung).

III. New Business

- a. A motion to approve the awarding of graduate degrees at the December 16, 2016 commencement ceremony to those candidates identified by the Graduate School as having successfully completed the requirements for their respective degrees was approved.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Jessica Nash). No report because of Ms. Nash's absence.
- b. Report from Faculty Senate (presented by Dr. Helmet Hergeth). No report because of Dr. Hergeth's absence.
- c. Report of the Lead Graduate Professional Skills Collaborative, a peer mentoring program in the College of Humanities and Social Sciences (presented by Dr. Deanna Dannels).

Dr. Dannels explained that this new program in the college, in partnership with the Graduate School, is currently working with its first cohort of 10 student mentors and plans to identify a second cohort during the 2017-2018 year. The lead mentors attended a 3-day retreat earlier in the term and are tasked with attending regular meetings and serving as student mentors for peers in their home department/program. Dr. Dannels announced that the program is already benefitting participants as the lead mentors are identifying and developing their own mentoring philosophies.

Dean Grasso encouraged other colleges and units to consider adopting similar types of peer mentoring programs for graduate students.

<https://news.chass.ncsu.edu/2016/10/03/mentoring-program-aims-to-help-grad-students-land-jobs/>

- d. Report of the committee on Revitalizing Graduate STEM Education for the 21st Century (presented by Dean Grasso).

Dean Grasso announced that she was nominated to participate on a new committee within the National Academies of Sciences and shared some of the committee's goal to revitalize graduate education in STEM fields. She asked board members to think about current STEM education and consider how NC State can become innovators in the STEM field. She explained that not all STEM students intend to be faculty members, so we need to think about ways to encourage participation in industry. Board members should bring ideas to future meetings.

V. Next scheduled meeting

January 12, 2017

10:00am-12:00pm

Winslow Hall, room 100

Meeting adjourned at 10:23 am.