Administrative Board of the Graduate School  
Thursday, February 23, 2017  
Winslow Hall, Room 100  

MINUTES

Members present: James Bartlett, Fashaad Crawford, Deanna Dannels, Maureen Grasso, Kerry Havner, Susanna Lee, Yu-Fai Leung, Alun Lloyd, Lian Lynch, Brittany Mastrangelo, Spencer Muse, Sharlene O’Neil, Doug Reeves, Art Rice, David Ritchie, George Rouskas, Rebecca Swanson, Donald Warsing

Others present: Bob Barnes, Zhen Gu, Pierre Gremaud, Sarah Warren

Members absent: Aaron Clark, John Dole, Peter Harries, Sam Jones, Jessica Nash, Melissa Nosbisch, Yingjiao Xu

Dean Grasso called the meeting to order at 10:05 am.

I. Approval of Minutes
The minutes of the February 9, 2017 meeting were approved.

II. Administrative Board Action Items

A. Program Actions
   a. At the request of the College of Engineering, a request to plan a Professional Science Master’s program in Biomedical Engineering (presented by Dr. Zhen Gu and Dr. Bob Barnes) was approved.

   b. At the request of the Department of Mathematics, a proposal to create a distance education option for the Graduate Certificate in Mathematics (presented by Dr. Pierre Gremaud) was approved.

   c. At the request of the Department of Forestry and Environmental Resources, a proposal to revise the curriculum for the Master of Forestry graduate program (presented by Dr. Sarah Warren) was approved.
B. Course Revisions

*College of Sciences*

a. At the request of the Department of Statistics, a request to revise the course ST 733—Spatial Statistics by updating the course content (presented by Dr. Alun Lloyd) was approved with a minor prerequisite clarification.

C. Course Actions

*College of Engineering*

a. At the request of the Department of Electrical and Computer Engineering, a proposal to create the course ECE 424/524—Radio System Design (presented by Dr. Doug Reeves) was approved.

*College of Sciences*

A motion was made to approve items a through d as consent agenda items. The motion passed and the items were approved.

a. At the request of the Department of Statistics, a proposal to create the course ST 433/533—Applied Spatial Statistics (presented by Dr. Spencer Muse).

b. At the request of the Department of Statistics, a proposal to create the course ST 434/534—Applied Time Series (presented by Dr. Spencer Muse).

c. At the request of the Department of Statistics, a proposal to create the course ST 437/537—Applied Multivariate and Longitudinal Data Analysis (presented by Dr. Spencer Muse).

d. At the request of the Department of Statistics, a proposal to create the course ST 440/540—Applied Bayesian Analysis (presented by Dr. Spencer Muse).

III. Information Items


b. Report from Faculty Senate (presented by Dr. Kerry Havner).

Dr. Havner highlighted points from the Faculty Senate meeting last week:

- 2-step authentication for Gmail is required by October 1
- The faculty survey was mentioned in the News & Observer
• The academic policy committee is reviewing the proposal to change the number of hours for a final exam from 3 to 2


d. Reminder of Graduate School Recruiting Fellowships (presented by Dean Maureen Grasso https://grad.ncsu.edu/students/fellowships-and-grants/opportunities/.

IV. Next scheduled meeting
March 16, 2017
10:00am-12:00pm
The Graduate School, room 2328
College of Textiles building

Meeting adjourned at 10:55 am.