

**Administrative Board of the Graduate School
Thursday, February 23, 2017
Winslow Hall, Room 100**

MINUTES

Members present: James Bartlett, Fashaad Crawford, Deanna Dannels, Maureen Grasso, Kerry Havner, Susanna Lee, Yu-Fai Leung, Alun Lloyd, Lian Lynch, Brittany Mastrangelo, Spencer Muse, Sharlene O'Neil, Doug Reeves, Art Rice, David Ritchie, George Rouskas, Rebecca Swanson, Donald Warsing

Others present: Bob Barnes, Zhen Gu, Pierre Gremaud, Sarah Warren

Members absent: Aaron Clark, John Dole, Peter Harries, Sam Jones, Jessica Nash, Melissa Nosbisch, Yingjiao Xu

Dean Grasso called the meeting to order at 10:05 am.

I. Approval of Minutes

The minutes of the February 9, 2017 meeting were approved.

II. Administrative Board Action Items

A. Program Actions

- a. At the request of the College of Engineering, a request to plan a Professional Science Master's program in Biomedical Engineering (presented by Dr. Zhen Gu and Dr. Bob Barnes) was approved.
- b. At the request of the Department of Mathematics, a proposal to create a distance education option for the Graduate Certificate in Mathematics (presented by Dr. Pierre Gremaud) was approved.
- c. At the request of the Department of Forestry and Environmental Resources, a proposal to revise the curriculum for the Master of Forestry graduate program (presented by Dr. Sarah Warren) was approved.

B. Course Revisions

College of Sciences

- a. At the request of the Department of Statistics, a request to revise the course ST 733—Spatial Statistics by updating the course content (presented by Dr. Alun Lloyd) was approved with a minor prerequisite clarification.

C. Course Actions

College of Engineering

- a. At the request of the Department of Electrical and Computer Engineering, a proposal to create the course ECE 424/524—Radio System Design (presented by Dr. Doug Reeves) was approved.

College of Sciences

A motion was made to approve items a through d as consent agenda items. The motion passed and the items were approved.

- a. At the request of the Department of Statistics, a proposal to create the course ST 433/533—Applied Spatial Statistics (presented by Dr. Spencer Muse).
- b. At the request of the Department of Statistics, a proposal to create the course ST 434/534—Applied Time Series (presented by Dr. Spencer Muse).
- c. At the request of the Department of Statistics, a proposal to create the course ST 437/537—Applied Multivariate and Longitudinal Data Analysis (presented by Dr. Spencer Muse).
- d. At the request of the Department of Statistics, a proposal to create the course ST 440/540—Applied Bayesian Analysis (presented by Dr. Spencer Muse).

III. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Jessica Nash). No report because of Ms. Nash's absence.
- b. Report from Faculty Senate (presented by Dr. Kerry Havner).

Dr. Havner highlighted points from the Faculty Senate meeting last week:

- 2-step authentication for Gmail is required by October 1
- The faculty survey was mentioned in the News & Observer

- The academic policy committee is reviewing the proposal to change the number of hours for a final exam from 3 to 2
- c. Announcement of ComSciCon 2017, the 5th annual Communicating Science workshop, June 8-10, 2017 (presented by Dean Maureen Grasso) <http://comscicon.com/comscicon-2017-national-workshop>.
- d. Reminder of Graduate School Recruiting Fellowships (presented by Dean Maureen Grasso <https://grad.ncsu.edu/students/fellowships-and-grants/opportunities/>).

IV. Next scheduled meeting

March 16, 2017

10:00am-12:00pm

The Graduate School, room 2328

College of Textiles building

Meeting adjourned at 10:55 am.