

**Administrative Board of the Graduate School
Thursday, March 30, 2017
Winslow Hall, room 100**

MINUTES

Members present: Aaron Clark, Fashaad Crawford, Peter Harries, Kerry Havner, Sam Jones, Susanna Lee, Yu-Fai Leung, Lian Lynch, Brittany Mastrangelo, Spencer Muse, Melissa Nobsch, Sharlene O'Neil, Doug Reeves, Art Rice, David Ritchie, George Rouskas, Donald Warsing, Yingjiao Xu

Others present: Tyler Allen, Maury Balik, Leisa Bolles, Eric Money, Tamara Young

Members absent: James Bartlett, Deanna Dannels, John Dole, Maureen Grasso, Alun Lloyd, Jessica Nash, Rebecca Swanson

Dr. Harries called the meeting to order at 10:02 am.

I. Approval of Minutes

The minutes of the February 23, 2017 meeting were approved.

II. Administrative Board Action Items

A. Program Actions

- a. At the request of the College of Education, a proposal to change the title of the Digital Learning and Teaching graduate program, Master of Education and Master of Science, to Learning Design and Technology (presented by Dr. Aaron Clark) was approved.

Dr. Clark explained that this is only a title change, no change to the curriculum.

- b. At the request of the College of Engineering, a proposal to create a Graduate Certificate in Materials Science and Engineering (presented by Dr. Maury Balik) was approved.

Dr. Balik explained that employees and majors in other types of engineering or sciences may be interested in obtaining this certificate. He expects high enrollment.

This will be primarily an online program using existing MSE courses. Dr. Balik explained that this may generate interest in the master's program.

- c. At the request of the College of Natural Resources, a proposal to revise the curriculum for the Master of Geospatial Information Science and Technology (presented by Dr. Eric Money) was approved.
- d. At the request of the College of Veterinary Medicine, a proposal to create a Neurosciences Concentration for the Comparative Biomedical Sciences graduate program (presented by Dr. Sam Jones) was approved.

Dr. Jones explained that this creates a programmatic home for students interested in neuroscience since there is no graduate program. This would create an official notation on the student transcript.

B. Course Revisions

- a. At the request of the Departments of Biological Sciences, Molecular and Structural Biochemistry, and Plant and Microbial Biology, a proposal to revise the course BCH/GN/PB 761—Advanced Molecular Biology of the Cell by updating the course content (presented by Dr. David Ritchie) was approved.

C. Course Actions

- a. At the request of the School of Architecture, a proposal to create the course ARC 545—Methods of Interpretation in Architectural History (presented by Prof. Art Rice) was approved.
- b. At the request of the Department of Electrical and Computer Engineering, a proposal to create the course ECE 533—Power Electronics Design & Packaging (presented by Dr. George Rouskas) was approved.
- c. At the request of the Department of Parks, Recreation, and Tourism Management, a proposal to create the course GIS 501—Geospatial Professionalism (presented by Dr. Yu-Fai Leung) was approved.

After a question about the broadness of the title for the course, Dr. Leung explained that the name was selected because of the intent of the course to be a broad introduction to the content that students should take early in their studies.

D. Minor Actions (usually taken as a consent agenda)

A motion was made to approve items a through f as consent agenda items. The motion passed and the actions were approved.

- a. At the request of the College of Veterinary Medicine, a proposal to edit the course CBS 510—Animal Production Topics by updating the prefix from SVM to CBS (presented by Dr. Sam Jones).
- b. At the request of the College of Veterinary Medicine, a proposal to edit the course CBS 579—Advanced Specialty Training by updating the prefix from SVM to CBS (presented by Dr. Sam Jones).
- c. At the request of the College of Veterinary Medicine, a proposal to edit the course CBS 615—Advanced Animal Production Topics by updating the prefix from SVM to CBS (presented by Dr. Sam Jones).
- d. At the request of the College of Management, a proposal to edit the course MBA 521—Advanced Corporate Finance by updating the offered term and prerequisite (presented by Dr. Donald Warsing).
- e. At the request of the College of Management, a proposal to edit the course MBA 523—Investment Theory and Practice by updating the prerequisite (presented by Dr. Donald Warsing).
- f. At the request of the College of Management, a proposal to edit the course MBA 526—International Finance by updating the prerequisite (presented by Dr. Donald Warsing).

III. New Business

- a. At the request of the Department of Educational Leadership, Policy, and Human Development, a proposal to reinstate Jason Franklin to his previously discontinued plan: Educational Research and Policy Analysis PhD (presented by Dr. Tamara Young) was approved.

Dr. Young explained that the student withdrew from the program because of personal reasons. Health concerns and finance are major factors for most graduate students in the College of Education since many are part-time students and full-time employees elsewhere. Jason re-applied for admission and the college decided to re-admit him to the degree program. Jason was assigned a new advisor, Dr. Young, and she has established a clear plan for his timely completion of the degree program. The goal is graduation by May 2018.

Dr. Young clarified that Jason has completed all of his coursework. He will need to complete the preliminary and final exams and the dissertation. His research topic has been modified since he was previously a student and Dr. Young believes that a May 2018 graduation date is attainable.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Mr. Tyler Allen).

Mr. Allen is substituting for Ms. Nash during today's meeting. The new officer (2017-2018) transition period has started. Ms. Nash is graduating this semester, but the new Administrative Board representative will be identified soon. The Board applauded Ms. Nash's tenure as a Board member.

Mr. Allen announced that the Graduate Student Research Symposium was a great success and that GSA is looking forward to continuing this event in the future. The organization is open to any suggestions for improvement.

- b. Report from Faculty Senate (presented by Dr. Kerry Havner).

Dr. Havner noted that there has not been a Senate meeting since February 21, 2017, which he reported at our last meeting. There was a general faculty meeting recently with the following highlights:

- Faculty are still concerned with overload.
- Academic policy committee did not have support for changing exam lengths.
- An issue of plagiarism by a graduate student was discussed at the Academic Policy Committee yesterday. Dr. Harries noted that the Graduate School is looking into anti-plagiarism software.

V. Next scheduled meeting

April 13, 2017
10:00am-12:00pm
Winslow Hall, room 100

Meeting adjourned 10:56 am.