

**Administrative Board of the Graduate School
September 14, 2017
Winslow Hall, room 100**

MINUTES

Members present: Kim Allen, Fashaad Crawford, Deanna Dannels, Scott Despain, Peter Harries, Karen Hollebrands, Sam Jones, Adrianna Kirkman, Alun Lloyd, Lian Lynch, Kathryn Meurs, Eric Money, Melissa Nosbisch, Doug Pearce, Art Rice, George Rouskas, Lee Stiff, Rebecca Swanson, Desiree Unselt, Mike Walker, Don Warsing

Others present: Charles Clift, Michael Kanters

Members absent: Steve Allen, Denise Gonzales Crisp, John Dole, Maureen Grasso, Pierre Gremaud, Brittany Mastrangelo, Spencer Muse, Sharlene O'Neil, Doug Reeves, Jon Rust, Yingjiao Xu

Dr. Harries called the meeting to order at 10:00 am.

I. Approval of Minutes

The minutes of the August 24, 2017 meeting were approved.

II. Administrative Board Action Items

A. Program Actions

- a. At the request of the Department of Parks, Recreation, and Tourism Management, a proposal to create a Graduate Certificate in Sport and Entertainment Venue Management (presented by Prof. Michael Kanters) was approved pending a minor clarification about the counting of transfer credits.

Prof. Kanters explained that this has been in development for several years. There is a lot of interest in a program like this and a current lack of opportunity for interested students. Prof. Kanters stated that they would

be willing to collaborate with other campus units and that the program's faculty are collaborating with faculty from across campus already.

B. Course Actions

College of Agriculture and Life Sciences

- a. At the request of the College of Agriculture and Life Sciences, a proposal to create the course BIT 402/502—Biotechnology Networking and Professional Development (presented by Dr. Kim Allen) was postponed pending a consultation with Communications.

College of Engineering

- a. At the request of the Department of Electrical and Computer Engineering, a proposal to drop the course ECE 521—Computer Design and Technology (presented by Dr. George Rouskas) was approved.

College of Management

- a. At the request of the College of Management, a proposal to create the course MBA 579—Entrepreneurship Clinic Practicum (presented by Dr. Don Warsing) was approved.

College of Sciences

A motion was made to approve items "a" through "d" as consent agenda items. The motion passed and the items were approved.

- a. At the request of the Department of Statistics, a proposal to drop the course ST 731—Applied Multivariate Statistical Analysis (presented by Dr. Alun Lloyd).
- b. At the request of the Department of Statistics, a proposal to drop the course ST 762—Nonlinear Statistical Models for Univariate and Multivariate Response (presented by Dr. Alun Lloyd).
- c. At the request of the Department of Statistics, a proposal to drop the course ST 782—Time Series Analysis: Time Domain (presented by Dr. Alun Lloyd).
- d. At the request of the Department of Statistics, a proposal to drop the course ST 783—Time Series Analysis: Frequency Domain (presented by Dr. Alun Lloyd).

College of Veterinary Medicine

A motion was made to approve items "a" and "b" as consent agenda items. The motion passed and these items were approved.

- a. At the request of the College of Veterinary Medicine, a proposal to create the course CBS/BIO 705—Fundamentals of Neuroscience (presented by Dr. Sam Jones).
- b. At the request of the College of Veterinary Medicine, a proposal to create the course CBS/BIO 805—Special topics in Neuroscience (presented by Dr. Sam Jones).

C. Minor Actions (usually taken as a consent agenda)

A motion was made to approve items “a” through “q” as consent agenda items. The motion passed and the items were approved.

- a. At the request of the Department of Communication, a proposal to edit the course COM 547—Mobile Media and Communication by updating the course title (presented by Dr. Deanna Dannels).
- b. At the request of the Department of Foreign Languages and Literatures, a proposal to edit the course FLS 492/592—Seminar in Hispanic Studies by updating the title (presented by Dr. Deanna Dannels).
- c. At the request of the College of Management, a proposal to edit the course MBA 506—Data-Driven Managerial Decisions 1 by updating the course description (presented by Dr. Donald Warsing).
- d. At the request of the Department of Statistics, a proposal to edit the course ST 507—Statistics for the Behavioral Sciences I by updating the prerequisites (presented by Dr. Alun Lloyd).
- e. At the request of the Department of Statistics, a proposal to edit the course ST 511—Experimental Statistics for Biological Sciences I by updating the prerequisites (presented by Dr. Alun Lloyd).
- f. At the request of the Department of Statistics, a proposal to edit the course ST 514—Statistics for Management and Social Sciences II by updating the prerequisites (presented by Dr. Alun Lloyd).
- g. At the request of the Department of Statistics, a proposal to edit the course ST 515—Experimental Statistics for Engineers I by updating the prerequisites (presented by Dr. Alun Lloyd).
- h. At the request of the Department of Statistics, a proposal to edit the course ST 555—Statistical Programming I by updating the prerequisites and course description (presented by Dr. Alun Lloyd).

- i. At the request of the Department of Statistics, a proposal to edit the course ST 641—Statistical Consulting by updating the prerequisites (presented by Dr. Alun Lloyd).
- j. At the request of the Department of Statistics, a proposal to edit the course ST 733—Spatial Statistics by updating the prerequisites (presented by Dr. Alun Lloyd).
- k. At the request of the Department of Statistics, a proposal to edit the course ST 740—Bayesian Inference and Analysis by updating the prerequisites (presented by Dr. Alun Lloyd).
- l. At the request of the Department of Statistics, a proposal to edit the course ST 744—Categorical Data Analysis by updating the prerequisites (presented by Dr. Alun Lloyd).
- m. At the request of the Department of Statistics, a proposal to edit the course ST 745—Analysis of Survival Data by updating the prerequisites (presented by Dr. Alun Lloyd).
- n. At the request of the Department of Statistics, a proposal to edit the course ST 758—Computation for Statistical Research by updating the prerequisites (presented by Dr. Alun Lloyd).
- o. At the request of the Department of Statistics, a proposal to edit the course ST 793—Advanced Statistical Inference by updating the prerequisites (presented by Dr. Alun Lloyd).
- p. At the request of the Department of Statistics, a proposal to edit the course ST 841—Statistical Consulting by updating the prerequisites (presented by Dr. Alun Lloyd).
- q. At the request of the Department of Agricultural and Human Sciences, a proposal to edit the course YFCS 585—Professional Ethics and Family Policy by updating the prerequisites (presented by Dr. Kim Allen).

III. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Desiree Unselt).

Ms. Unselt announced that GSA distributed information about the Three Minute Thesis (3MT) program, and hopes that there will be many participants.

- b. Report from Faculty Senate (presented by Dr. Douglas Pearce). No report.
- c. Reminder of Doctoral Dissertation Completion Grants for Spring 2018. Application deadline is October 16, 2017, <https://grad.ncsu.edu/students/fellowships-and-grants/opportunities/doctoral-dissertation-completion-grants/> (presented by Dr. Peter Harries).

Dr. Harries explained that this targets students near the end of their program who need assistance completing the dissertation. This is a great program with a very high completion rate.

- d. Announcement of CIM User trainings (presented by Ms. Melissa Nosbisch).
 - Today, Thursday, September 14, 2017, 1:00pm- 4:00pm at Talley Student Union, room 4280
 - Monday, September 18, 2017, 9:00am- 12:00pm in College of Textiles Convocation Room, room 2225

- e. Reminder of MyPack Portal Update on October 9, 2017 (presented by Dr. Lian Lynch).

Charles Clift explained that the pages will be the same, but the menu and navigation will change. The update will make MyPack Portal more mobile friendly.

- f. Clarification about Recruiting Innovation Grants (presented by Dr. Peter Harries).

Dr. Dannels asked for clarification about whether or not master's applicants are eligible for these awards. Dr. Harries stated that master's students have not previously been included, but he will seek clarification.

IV. Next scheduled meeting

September 28, 2017

10:00am-12:00pm

Winslow Hall, room 100