**Routing for On-Campus Approval of External Dual Degree Program Actions**

**NC State**

Degree Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CIP Code (6 digits):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

See <https://nces.ed.gov/ipeds/cipcode/default.aspx?y=55> for information about CIP codes

Proposing College(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Program Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Partnering Institution**

Name of Partner Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Degree: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program Contact: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed Effective Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Routing of Action:** Indicate date when the following occurs

***Completed Proposal (Memorandum of Agreement (MOA) is required)***

\_\_\_\_\_\_\_\_ Department Head reviews

\_\_\_\_\_\_\_\_ College Curriculum Committee (undergraduate or graduate) recommends

\_\_\_\_\_\_\_ College Dean reviews

***Proposal moves to Office of Undergraduate Courses and Curricula or Graduate School for routing***

\_\_\_\_\_\_\_ Recommended by Vice Provost, DELTA, if applies

\_\_\_\_\_\_\_ Substantive Change Review Team (SCRT) reviews

\_\_\_\_\_\_\_ If SACSCOC notification is required, SCRT prepares letter for Chancellor to send to SACSCOC

\_\_\_\_\_\_\_ Office of Global Engagement reviews (if institution is outside the U.S.)

\_\_\_\_\_\_\_ University Courses and Curriculum Committee **or** Administrative Board of the Graduate School recommends

\_\_\_\_\_\_\_ Associate Deans Council **or** Graduate Operations Council informed

\_\_\_\_\_\_\_ Dean (Graduate School or Division of Academic and Student Affairs) approves\*

***Proposal moves to the Provost’s Office for routing***

\_\_\_\_\_\_\_ Vice Provosts informed

\_\_\_\_\_\_\_ Deans' Council recommends

\_\_\_\_\_\_\_ Executive Vice Chancellor and Provost approves\*

\_\_\_\_\_\_\_ Chancellor’s Cabinet recommends

\_\_\_\_\_\_\_ University Council informed

\_\_\_\_\_\_\_ Board of Trustees subcommittees informed

\_\_\_\_\_\_\_ Chancellor approves

\_\_\_\_\_\_\_ Accreditation Liaison prepares SACSCOC letter, if applicable

\* Signature is required on the Memorandum of Agreement (MOA)