



The Graduate School

grad.ncsu.edu

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**Administrative Board of the Graduate School
March 22, 2018
Winslow Hall, room 100**

AGENDA

I. Approval of Minutes

March 1, 2018

II. Administrative Board Action Items

A. Program Actions

- a. At the request of the College of Veterinary Medicine, a proposal to create a Certificate in Global Health (presented by Dr. Andrew Stringer).
- b. Announcement of Landscape Architecture curriculum revision which includes 30 course actions (Prof. Gene Bressler).

B. Course Actions

College of Agriculture and Life Sciences

- a. At the request of the Department of Agricultural and Human Sciences, a proposal to create the course YFCS 537—Human Sexuality (presented by Dr. Kim Allen).

College of Engineering

- a. At the request of the College of Engineering, a proposal to create the course MAE 703—Direct Energy Conversion (presented by Dr. Doug Reeves).

College of Humanities and Social Sciences

- a. At the request of the Department of Philosophy and Religious Studies, a proposal to create the course REL 598—Special Topics in Religious Studies (presented by Dr. Deanna Dannels).

C. Course Revisions (may be taken as consent agenda items).

College of Agriculture and Life Sciences

- a. At the request of the College of Agriculture and Life Sciences, a proposal to edit the course PHY 503—General Physiology I by updating the course content (presented by Dr. John Dole).
- b. At the request of the College of Agriculture and Life Sciences, a proposal to edit the course PHY 504—General Physiology II by updating the course content (presented by Dr. John Dole).

College of Humanities and Social Sciences

- a. At the request of the Department of English, a proposal to edit the course ENG/COM 506—Verbal Data Analysis by updating the course content (presented by Dr. Susanna Lee).
- b. At the request of the School of Public and International Affairs, a proposal to edit the course PA 540—Grant Writing by updating the title and course content (presented by Dr. Susanna Lee).

College of Management

- c. At the request of the College of Management, a proposal to edit the course ECG 562—Applied Econometrics II by updating the course title and description (presented by Dr. Steve Allen).

D. Minor Actions (taken as consent agenda items).

- a. At the request of the Department of Communication, a proposal to edit the course COM 536—Environmental Communication by updating the offering and course description (presented by Dr. Deanna Dannels).
- b. At the request of the Department of Psychology, a proposal to edit the course PSY 753—Principles and Practice of Ecological/Community Psychology by updating the course number (presented by Dr. Deanna Dannels).

III. Continued Business

- a. Discussion of graduate course audit form
<https://projects.ncsu.edu/grad/handbook/sections/3.16-course-registration.html> (presented by Dr. Peter Harries).
- b. Discussion of proposed revisions to Graduate Handbook section 3.21 Graduation (presented by Dr. Peter Harries).

- c. Discussion of proposed revisions to Graduate Handbook section 3.22 Diplomas (presented by Dr. Peter Harries).
- d. Discussion of proposed revisions to Graduate Handbook section 3.4 Time Limit (presented by Dr. Peter Harries).

IV. New Business

- a. Discussion of common issues for course actions to develop reference and training materials (presented by Dr. Susanna Lee).

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Desiree Unselt).
- b. Report from Faculty Senate (presented by Dr. Angela Smith).
- c. Announce new forms coming soon for academic program planning: Letter of Intent and Request to Establish (presented by Dr. Peter Harries).
- d. Announcement that the application window for 2018-2019 Diversity Enhancement Grants is open through April 15, 2018, <https://grad.ncsu.edu/students/fellowships-and-grants/opportunities/diversity-enhancement/> (presented by Dr. Peter Harries).

VI. Next scheduled meeting

April 5, 2018

10:00am-12:00pm

Winslow Hall, room 100