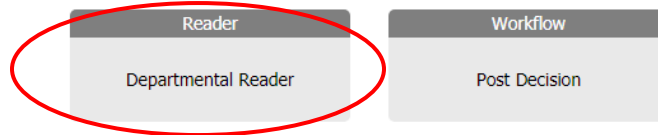


Access the Slate Reader by logging in with your unity ID and password at applygrad.ncsu.edu/reader

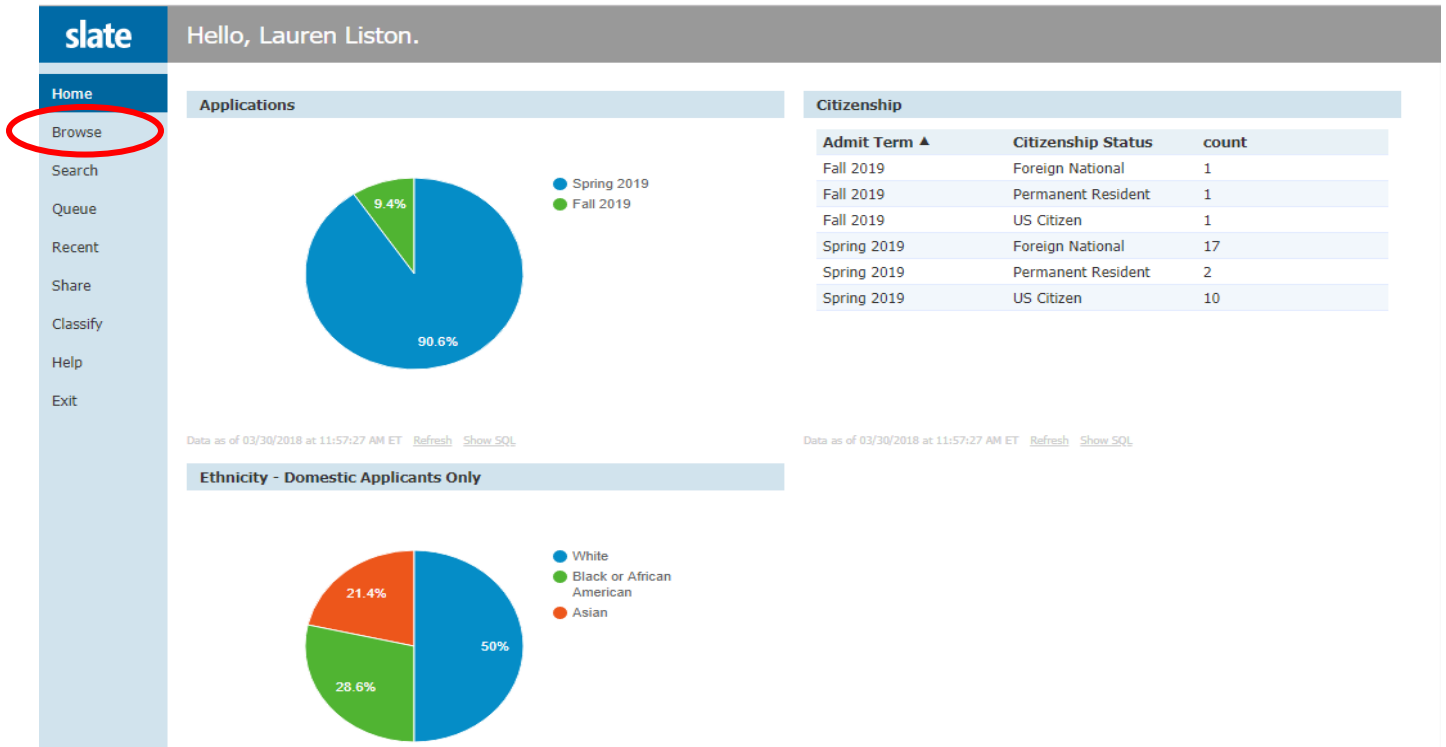
1. To review applications, click the “Departmental Reader” button. If you need to see an application for an admitted student, click the “Post Decision” button.



Slate Reader



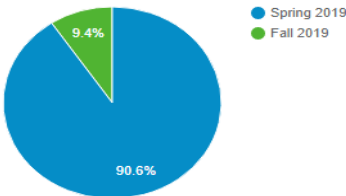
2. Click “Browse” on the left-hand menu



slate Hello, Lauren Liston.

Home
Browse
Search
Queue
Recent
Share
Classify
Help
Exit

Applications



Term	Percentage
Spring 2019	90.6%
Fall 2019	9.4%

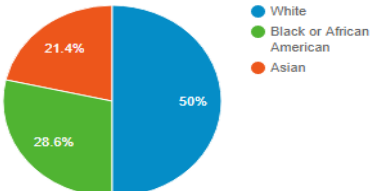
Data as of 03/30/2018 at 11:57:27 AM ET [Refresh](#) [Show SQL](#)

Citizenship

Admit Term	Citizenship Status	count
Fall 2019	Foreign National	1
Fall 2019	Permanent Resident	1
Fall 2019	US Citizen	1
Spring 2019	Foreign National	17
Spring 2019	Permanent Resident	2
Spring 2019	US Citizen	10

Data as of 03/30/2018 at 11:57:27 AM ET [Refresh](#) [Show SQL](#)

Ethnicity - Domestic Applicants Only




Ethnicity	Percentage
White	50%
Black or African American	28.6%
Asian	21.4%

3. Then click on the program review bin, as instructed by your department.

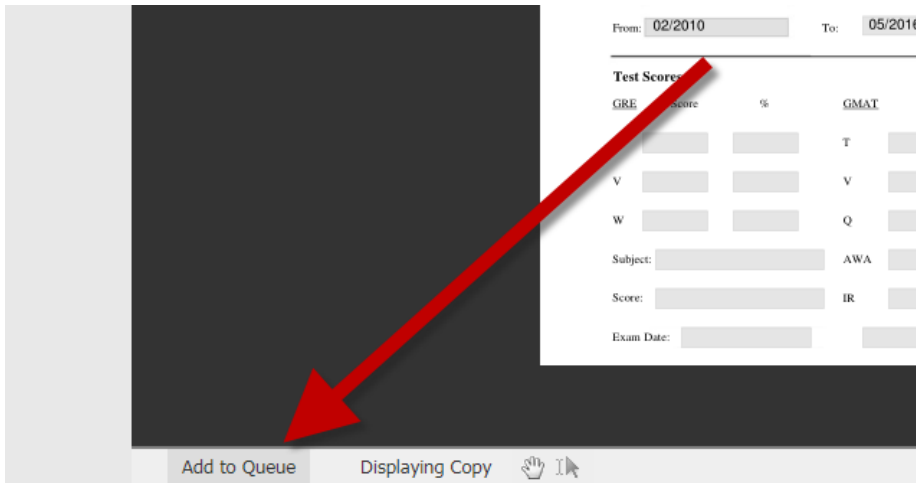
The screenshot shows the 'slate' application interface. On the left is a vertical navigation menu with options: Home, Browse (highlighted), Search, Queue, Recent, Share, Help, and Exit. The main content area is titled 'Browse' and contains a list of program review bins:

- Program Review
- 1 Dept Review (0)
- 2 Dept Review (0)
- 3 Dept Review (1)
- 4 Dept Review (0)
- Waitlist (0)

4. Locate the application that you want to review and click the  icon to view the PDF application.

Name	Term	Degree Type	Program	Area of Interest	Certificate	Bin	Dept Reader Decision 1	Dept Reader Decision 2	Dept Reader Decision 3	
	2191	Master of...	Geospatia...			1 Dept Re...				
	2191	Doctor of ...	Nuclear E...	Nuclear P...		1 Dept Re...				
	2197	Master of...	Analytics			1 Dept Re...				
	2191	Master of...	Mechanic...	Structural...		1 Dept Re...				
	2191	Doctor of ...	Nuclear E...	Nuclear P...		1 Dept Re...				

- If you want to submit a decision review form, click the button at the bottom left, to add the application to your queue, then click OK. Only do this, if you want to submit a decision now.



- Now, the Review Form button is available at the bottom right-hand side of the screen.



- Click the check box: Dept Reader Review Form to expand the full form:

NOTE: If you see the following message, you can ignore it. It simply means that other faculty reviewers are submitting their review, but it will not prevent you from submitting one.

Dept Reader Review Form

This application currently resides in more than one queue. The application cannot be sent to a different bin or user until the other reviews have been completed.

Current Bin
Dept Review

Send Draft Saved

10. Enter your ratings and/or admission decision.

Dept Reader Review Form

Dept Reader Review Form

Please rank the applicant on the following characteristics:

Rating Scale:
5 - Outstanding
4 - Good
3 - Average
2 - Fair
1 - Poor

Academic Performance

Scholarly Activity and Writing Ability

Relevant Experience

Letters of Recommendation

Career Goals

Overall Fit for the Program

Total Rating

The ratings from these fields are averaged to produce the total rating.

Are you interested in serving as the advisor for this student
 Yes
 No

Recommended Decision
 Accept
 Deny

Recommend for Funding
 No
 Yes, HAVE Funding to Offer
 Yes, NO Funding to Offer

Additional Comments

Send to Bin

Current Bin
1 Dept Review

Next Bin (required)

Next Reader (optional)

Send Draft Saved

Click **Send** when you are finished and your decision will be made available to your Director of Graduate Programs.