

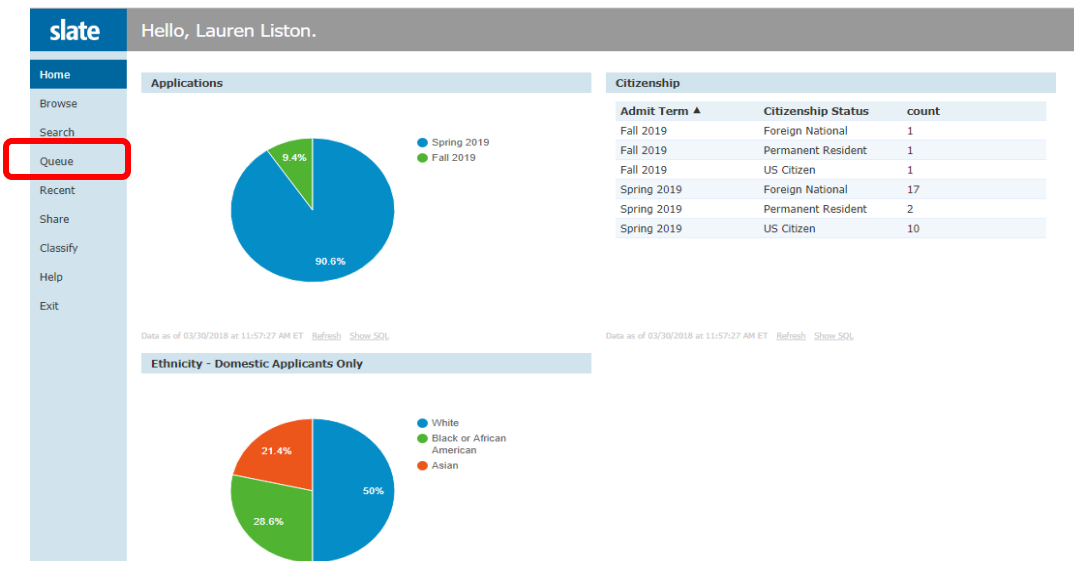
Access the Slate Reader by logging in with your unity ID and password at [applygrad.ncsu.edu/reader](https://applygrad.ncsu.edu/reader)

\*You will receive a weekly notification email reminding that you have applications to review

1. To review applications, click the “Departmental Reader” button. If you need to see an application for an admitted student, click the “Post Decision” button.



2. Click “Queue” on the left-hand navigation



3. Your queue contains applications that are assigned to you. Click anywhere on a row to open an application.

Queue (3)									
Name	Term	Degree Type	Program	Area of Interest	Certificate	Bin	Dept Reader Decision 1	Dept Reader Decision 2	
	2191	Doctor of ...	Animal Sci...			2 Dept Re...	Accept	Accept	
	2191	Master of ...	Animal Sci...			1 Dept Re...			
	2191	Master of ...	Animal Sci...			1 Dept Re...			

- The application dashboard will appear at the front of the application PDF. It shows the degree, area of interest, faculty advisor interest, education history, citizenship, test scores, etc. You can use your keyboard right arrow to scroll through all of the application questions.
- The bolded links on the left-hand menu allow you to jump to transcripts, personal statement, recommendations, etc.

slate
Dashboard
Application
Transcript
Personal State...
Resume/CV
Recommendati...
Other Docs
ABM Plan of W...
Pre- Review
Dept Review
DGP Review
GTI Decision
Intl-Revised D...
Enrollment Form

2207 - MA

Current Bin:	1 Dept Review	Groups/Tags:	Campus Safety Needed:	No
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Application Overview

Program:	Mathematics	Degree:	Master of Science (MS) - Mathematics		
Admit Term:	Summer II 2020			Submit Date:	11/13/2018

Applicant Information

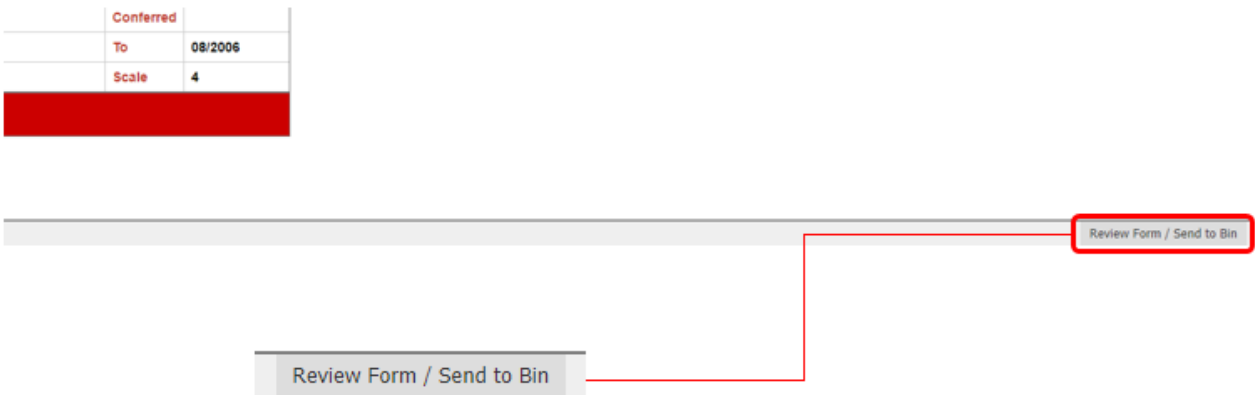
Name:		Email:		NCSU ID:	
Citizenship:	Ethiopia	Permanent Resident:	No	Slate Application ID:	

Education History

UNDERGRADUATE

School	Warren Wilson College			
Location	Asheville   NC			
Major	Mathematics and Computer Science			
Degree	Bachelor of Arts	Conferred	05/2008	
From	01/2006	To	05/2008	
GPA (self-reported)	3.8	Scale	4	

6. Click the Review Form button on the bottom right-hand side of the screen.



7. Click the check box: ☒ Dept Reader Review Form to expand the full form:

NOTE: if you see the following message, you can ignore it. It simply means that other faculty reviewers have this application in their queue, but it will not prevent you from submitting your review.

☐ Dept Reader Review Form

This application currently resides in more than one queue. The application cannot be sent to a different bin or user until the other reviews have been completed.

Current Bin  
Dept Review

Send

Draft Saved

8. Enter your ratings and/or admission decision.

☒ Dept Reader Review Form

**Dept Reader Review Form**

Please rank the applicant on the following characteristics:

**Rating Scale:**  
5 - Outstanding  
4 - Good  
3 - Average  
2 - Fair  
1 - Poor

Academic Performance

Scholarly Activity and Writing Ability

Relevant Experience

Letters of Recommendation

Career Goals

Overall Fit for the Program

Total Rating

The ratings from these fields are averaged to produce the total rating.

Are you interested in serving as the advisor for this student  
☐ Yes  
☐ No

Recommended Decision  
☐ Accept  
☐ Deny

Recommend for Funding  
☐ No  
☐ Yes, HAVE Funding to Offer  
☐ Yes, NO Funding to Offer

Additional Comments

**Send to Bin**

Current Bin  
1 Dept Review

Next Bin (required)

Next Reader (optional)

**Send** **Draft Saved**

Click **Send** when you are finished and your decision will made available to your Director of Graduate Programs.