

Important Dates

August 2

- Summer II grades are due

August 13

- NEW Directors of Graduate Programs (DGP)/Graduate Service Coordinator (GSC) summer workshop

August 15

- DGP summer workshop
- International Student Orientation

August 17

- New TA training workshop

August 20

- NEW Graduate Student Orientation

August 21

- No Registration Required ETD Review Deadline - Date by which a thesis or dissertation student must have received an unconditional pass on their defense & had an ETD review in order to avoid registering for the fall semester.

August 22

- First Day of Classes

August 28

- Last day to add a course without permission of instructor

August 31

- Deadline to submit Graduate Student Support Plan (GSSP) exception requests to the Graduate School

Director of Graduate Programs Summer Workshop and NEW DGP and GSC Training

- The **NEW GSC/DGP summer workshop** will take place **August 13th** in the College of Textiles Convocation Room from **8:30am-noon**. New DGPs should also plan on attending the larger DGP workshop, held August 15th. This workshop will focus on providing training for your role as DGP or GSC.
 - Link to the [agenda](#)
- The **DGP summer workshop** will take place **August 15th** in the College of Textiles Convocation Room from **10am-3:30pm**. Parking is available in the Monteith Deck and Oval West Deck. There is a Wolfline bus stop in front of the College of Textiles.
 - Link to the [agenda](#)

Course Registration - Fall 2018

We usually see an increase in schedule revision forms at the beginning of the term and mostly they are from students who “forgot” to register, or didn’t know they had to register in the term which they were going to defend. Please ask your students to check their schedules and provide them with necessary advising so they are registered properly prior to census day, Sept. 5.

Residency

The deadline to [apply](#) for in-state residency for Fall 2018 is September 5th.

Residency determination for 2019 terms will be handled through the NC Residency Determination Service (RDS); note that students should only submit an RDS application after they have been physically present in NC for one full year or longer. Additional information is available at go.ncsu.edu/NCRes.

It is imperative that new out-of-state students, who intend to apply for in-state residency in Fall 2019, begin their residency acts now. Some examples of residency acts include getting a NC driver’s license, registering to vote, registering a vehicle, and further actions which demonstrate ties to NC.

Fall 2018 Admissions

If you absolutely will not accept applications for Fall 2018 at this point in the admission cycle, please contact Lindsay_Gentile@ncsu.edu to request that your program's application no longer be available in the old admission system for Fall 2018.

Slate Training

August 9th - Avent Ferry Building, Room 108 from 1:00-3:00pm, please [register](#), as space is limited.

Graduate Student Support Plan (GSSP)

Receiving GSSP Sponsorship/Benefits

Please remember that no GSSP sponsorship/benefits will apply to a student's billing account until all GSSP eligibility requirements are actively met in SIS and HR. Please see the handout below for a one-page GSSP eligibility summary (checklist).

[GSSP Eligibility Summary \(Checklist\)](#)

If a GSSP benefit (tuition or health insurance) has not applied to a student's billing account, it is likely that one or more of the GSSP eligibility requirements are not met in the system (qualifying assistantships have to be approved *through* the "final approval" level).

When all eligibility requirements are met in HR and SIS, applicable GSSP benefits should apply to the student's billing account within 24-48 hrs. If you (DGP or GSC) find that applicable GSSP benefits have not applied to the student's billing account and (1) all GSSP eligibility requirements are actively met in HR (assistantships approved *through* the Final Approval level) and SIS (full-time enrollment), AND (2) it's been more than 24-48 hrs since all requirements were actively met, please contact the GSSP Office (ncstate-gssp@ncsu.edu) for further assistance. Please do not instruct the student to contact (phone or email) the Graduate School directly.

For more information regarding the GSSP, please see the websites below.

[GSSP for Students -- go.ncsu.edu/gssp](#)

[GSSP for Administrators -- go.ncsu.edu/gssp-admin](#)

NCSU RA-TA Health Insurance Plan (GSSP) -- August

We began sending preliminary membership eligibility lists to Student Blue last week for the August/Fall coverage period. In order to qualify for coverage on the RA-TA Health Insurance Plan for August, the student must meet [GSSP eligibility requirements](#) for Fall semester -- the RA-TA Health Insurance Plan is a student based health insurance plan (meeting the requirements of the GSSP) and not an employment based plan.

If a student has questions about RA-TA Health Insurance Plan benefits or dependent coverage, please direct them to the [RA-TA Plan website](#) or the Student Blue customer service line at 1-800-579-8022.

As a reminder, students that are enrolled in the RA-TA Plan for Fall will be automatically waived from coverage on the Mandatory Student Health Insurance Plan (the other student health insurance plan on campus, managed through the Student Health Center).

Please be aware that August terminations (effective 8/1/2018) from the RA-TA Health Insurance Plan will be sent to Student Blue this week. All those students that were eligible/members over the summer that *will no longer be eligible in Fall* will receive termination notices in the mail from Student Blue (BCBSNC). If the student is ineligible for the RA-TA Plan (GSSP), but continuing their enrollment for Fall, they may be eligible for the [Mandatory Student Health Insurance Plan](#) (managed through the [Student Health Center](#)). Students that are ineligible for the

Mandatory Student Health Insurance Plan will need to seek health insurance coverage outside of the University. For more information, see [RA-TA Plan Separation](#).

Graduate Instructors for Fall 2018

Please check your Fall 2018 schedules to make sure all courses have an Instructor of Record assigned. All courses must have a scheduled Instructor of Record and all graduate-level Instructor of Records must be 1) approved members of the Graduate Faculty, or 2) approved to teach that specific course. Both request forms can be found [here](#). Requests should be submitted as early as possible and instructors must be approved before the first day of class. Contact Melissa Nosbisch (mlnosbis@ncsu.edu) with any questions.

Reminder:

SIS_GRAD_INSTR_ADV_CRIS_BY_PRIF - Displays individuals who are not members of the Graduate Faculty who have been approved to teach specific graduate courses. If the specific course you want them to teach is not on this list, you must submit another Request to Teach.

Teaching Assistants as Instructors

Graduate students who are working as teaching assistants may be assigned as Instructor for **undergraduate courses** if:

- the graduate student has received a master's degree in the same or related discipline as the teaching assignment

OR

- has completed a minimum of 18 graduate credit hours in a current graduate program

Graduate students may **never** be assigned as instructor for graduate courses.

See <https://policies.ncsu.edu/regulation/reg-05-20-40/> for more information about instructor assignments, or contact your [departmental scheduling officer](#) with questions about assigning instructors. Contact Melissa Nosbisch (mlnosbis@ncsu.edu) if you have questions.

New TA Workshop

On Friday, August 17 the Graduate School and campus partners will host a full-day workshop on teaching-related topics. This workshop is especially designed for new TAs, although returning TAs are welcome to join us as space permits. In addition to providing a basic overview of best practices in teaching and related topics, the workshop is intended to connect participants to resources that they can draw on in the future. Please encourage interested students and postdocs to register at go.ncsu.edu/taw and address any questions to Vanessa Doriott Anderson (vkdoriot@ncsu.edu). **Advance registration will close on August 13 and space is limited** so it is important to reserve a seat as soon as possible.

Fall Workshops

Registration is now open for fall Teaching and Communication workshops offered by the professional development team. Please direct students and postdocs to go.ncsu.edu/gradworkshops for workshop descriptions and registration links. Questions? Contact Vanessa Doriott Anderson (vkdoriot@ncsu.edu).

Teaching and Communication Certificate

Registration will open for the Graduate School Teaching and Communication certificate on August 15 and will remain open until 5pm on September 1. Students and postdocs who are interested in improving their ability to communicate effectively with nonspecialist audiences can find more information at go.ncsu.edu/tcc. Contact Vanessa Doriott Anderson with questions (vkdoriot@ncsu.edu).