Post Decision Workflow

Once applications have been recommended for admission and sent to the Grad School for review, they’ll disappear from your Program Review column of bins. If you need to go back and look at those applications again, you’ll click on the Post Decision workflow under the Reader section.

Click on “Browse” as you would in the Departmental Reader for an overview of bins. There is one bin for all applications that have been recommended for admission, and one bin for all applications that have been denied for admission. They are named “Recommended for Admission” and “Denials”, respectively.

You’ll notice that the column headers are different than in the normal reader. All other features will work the same as they do in the normal reader.

Please contact The Graduate School with any questions.