Important Dates
April 12th
- Final Error Free ETD Deadline - Date by which a graduate student who is expecting to graduate at the end of the spring semester must submit the final, error free PDF file of his/her Electronic Thesis/Dissertation (ETD).

April 22nd-26th
- Last week of classes - In order that students may complete semester projects, take lab tests, and prepare for final examinations, faculty members cannot give any test or quizzes or assign any additional papers or projects during the final week of the semester. Exceptions to this policy must be approved in advance by the department head and the dean of the college involved.

April 26th
- Last day of classes.
- ETD Committee Approval Deadline - Date by which a graduate student who is expecting to graduate at the end of the spring semester must receive final committee approval of his/her Electronic Thesis/Dissertation (ETD).

April 29th-May 7th
- Final Examinations

May 9th
- Grades are due by midnight

May 11th
- Spring Commencement

Graduate Service Coordinators (GSC) / Director of Graduate Programs (DGP) Summer Workshops
We will host separate summer workshops for Graduate Service Coordinators (GSCs) & Directors of Graduate Programs (DGPs) this summer. We will also provide a workshop/training specifically for NEW GSCs & DGPs.
- The **GSC workshop** will take place **June 12th** in the College of Textiles Convocation Room.
- The **DGP summer workshop** will take place **August 13th** in the College of Textiles Convocation Room.
- The **NEW GSC/DGP workshop** will take place **August 12th** in the College of Textiles Convocation Room. New DGPs should also plan on attending the larger DGP workshop.

April 15th Resolution
Students who are given an offer of admission with support are not required to respond with their intention to attend until April 15th. Based on the CGS Resolution deadline **departments cannot require a student give an answer prior to April 15th**. A link to the Council of Graduate Schools April 15th Resolution can be viewed here.
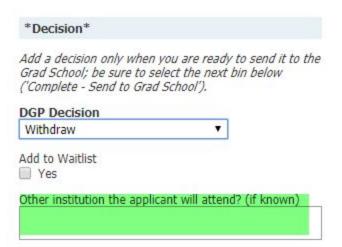
Slate New Features
- Read-only access can be granted to a user by submitting a SAR request to add the '**Grad Application Inquiry**' role, and by adding them to your admissions program setup page in MyPack.

- When registration opens for the new term, you can use the Recommended-track admission status query to see if your newly admitted students have enrolled in classes.

Recommended - track admission status

Output   Excel Spreadsheet

Export

Rows 1–100 ▼ of 557 Prev Next				
Current Status	**Intent**	**Enrolled in Classes**	**NCSU ID**	**Name**
Full - Finalized Admission	I ACCEPT	Yes		
Full - Finalized Admission	I ACCEPT	Yes		
Full - Finalized Admission	I ACCEPT	Yes		
Full - Finalized Admission	I ACCEPT	Yes		
Admit/Decline	I DECLINE			
Full - Finalized Admission	I ACCEPT	Yes		
Full - Finalized Admission	I ACCEPT	Yes		
Full - Finalized Admission	I ACCEPT			

- A new field has been added to the DGP decision form, where you can add the other institution the applicant will attend, if you have that information when withdrawing the application.
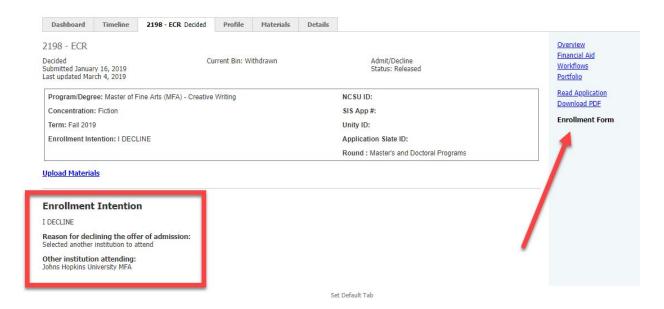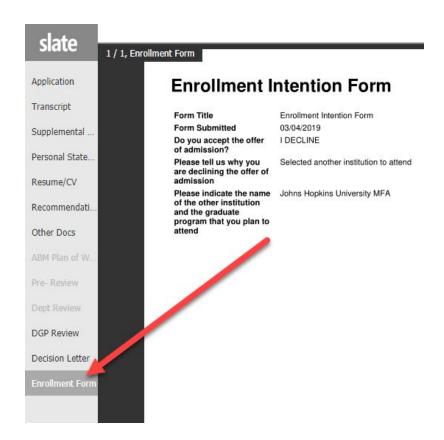
Decision

Add a decision only when you are ready to send it to the Grad School; be sure to select the next bin below ('Complete - Send to Grad School').

DGP Decision
Withdraw ▼

Add to Waitlist
☐ Yes

Other institution the applicant will attend? (if known)

Slate Enhancements
You've been able to access enrollment intention decisions and reasons via the Enrollment Intention or Recommended-track admission status queries, but now you can see it on an individual application (1) by clicking the Enrollment Form link from the app tab or (2) within the Post Decision Reader workflow, there is now a link on the app to the Enrollment Form.

1.

2.

Slate Updates
Mass denial of applications has been available in Slate; if you have more than a handful of applications to deny and want to batch process them, contact Lindsay Gentile for more details.

Slate New Training Materials
Post Decision Workflow/Denial Bin Added

Graduate Student Support Plan
As a reminder, departments are required to electronically submit GSSP exception requests. The GSSP exception request form can be found on the Graduate School GSSP website. Only DGP's or GSC's are allowed to submit the GSSP exception request forms. Exception requests for Fall 2019 must be submitted before August 30, 2019 at 5:00pm. Please direct any questions regarding exception requests to alwhite7@ncsu.edu.

Assistantship Reminders
NextGen is now open for May 16th actions. When starting summer actions, please remember that the **May 15th auto-term job will run April 24th**. This means that all modification actions must be completed by 5 pm on April 24th. New hires and rapid rehires can start after April 24th without falsely inflated FTEs.

Graduating students on a F-1 visa who are currently on a research or service assistantship, may need their separation date modified to match graduation day (May 11th), prior to the auto-term job.

Summer Graduate Student Teaching – 2019 HIRING PROCESS
Graduate students teaching in the summer should be hired through NextGen using the A198 job code (account code 51311 allowed over the summer only). The flat rate position, SSW911, will NOT be allowed for graduate teaching positions over the summer. See page five of the HRIM Summer Session Appointment Guide for information, https://hrim.hr.ncsu.edu/wp-content/uploads/sites/13/2016/11/Summer-Session-Instruction.pdf

Graduate Instructors for Summer and Fall 2019
Please check your Summer 2019 and Fall 2019 schedules to make sure all courses have an Instructor of Record assigned. **All** courses must have a scheduled Instructor of Record and all graduate-level Instructor of Records must be 1) approved members of the Graduate Faculty, or 2) approved to teach that specific course. Both request forms can be found here. Requests should be submitted as early as possible and instructors must be approved before the first day of class. Requests for Summer 2019 should be submitted **now** and must be approved by **May 1, 2019**. You can also submit requests for Fall 2019 at this time.
Contact Melissa Nosbisch (mlnosbis@ncsu.edu) with any questions.

Helpful Queries:
SIS_GRAD_INSTR_ADV_CRS_BY_PRF - Displays individuals who are not members of the Graduate Faculty who have been approved to teach specific graduate courses. If the specific course you want them to teach is not on this list, you must submit another Request to Teach.
SIS_GRADUATE_FACULTY_LIST - Displays all Graduate Faculty at NC State.
SIS_GRADUATE_FAC_BY_PROGRAM - Displays all Graduate Faculty for a given graduate program.
SIS_GRADUATE_FAC_PGMS_BY_ID - Displays all graduate programs for a given faculty member.

Professional Development Flyer
The professional development team created a flyer (attached as a PDF) that has embedded links to various professional development programs as well as everyone's contact info. Please share this information with your students.

A2i Summer Immersion Week Registration
Please encourage your students to sign up for this year's A2i Immersion Week (7/28-8/2) by May 17. This week-long event introduces students to industry career paths and helps them develop communication and collaboration skills that are valuable in any career. Space is limited, applications are competitive, and students must obtain advisors' permission if accepted into Immersion Week. Students can apply at this link and direct questions to Laura Demarse (ledemars@ncsu.edu).

Academic Packways Applications Due April 15
Late-stage graduate students and postdocs preparing for the academic job market are encouraged to apply for this year's Academic Packways: Gearing up for Faculty, May 15-16 in the Convocation Center at the Wilson College of Textiles. Space is limited and the application process is competitive. Please encourage interested students and postdocs to apply at this link. Direct questions to Vanessa Doriott Anderson (vkdoriot@ncsu.edu).

Camp Completion May 2019 Registration
Camp Completion, a week-long retreat for advanced graduate students who are looking to complete their thesis, dissertation, capstone, journal article, or prospectus, is now open for May 2019 registration. Camp Completion offers dedicated writing time in a supportive community, individual consultations with faculty writers, motivational strategies and short writing activities, and snacks, coffee, and lunch are provided every day. The May 2019 edition takes place in Talley Student Union from May 13-17, 2019. Students can find out more and fill out the application on the Camp Completion website. Direct questions to Shannon Madden (smmadde2@ncsu.edu).

Grant Writing Development Series
Back by popular demand, another section of Grant Writing has been scheduled for Thursday afternoons in April. This 4-week workshop series will prepare graduate students and postdocs in any discipline to locate funding for their research and write strong grant proposals. Students can view details and sign up in Reporter. Contact Shannon Madden (smmadde2@ncsu.edu) with questions.

Online Engineering Writing Group
The Graduate School is hosting an online writing group for trainees in the College of Engineering beginning in mid-May. Participation in a writing group helps graduate students to manage large projects like theses and dissertations, set aside dedicated time for writing, and be accountable to the group to meet their goals. Members will have the benefits of additional writing advising, live "meet-ups," and opportunities to compete for prizes. Students interested in the Summer 2019 writing group can fill out this form or email Katie Homar (kshomar@ncsu.edu) to learn more.

OPA Hiring Graduate Student Assistant for 2019-2020
The Graduate School and the Office of Postdoctoral Affairs (OPA) are looking for a Graduate Student Services Assistant for the 2019-2020 academic year. The Graduate Assistant will report directly to the Program Manager of the Office of Postdoctoral Affairs, and will provide administrative support for OPA services and for the Professional Development team initiatives. The selected individual will be a deadline-oriented self-starter with the ability to work independently, show attention to detail, and prioritize multiple tasks. Please share the full job ad with your students and contact Chris Smith (ctsmit23@ncsu.edu) with questions.

Postdoc Feedback Needed
The Office of Postdoctoral Affairs is seeking feedback from postdocs in order to improve their experience at NC State. Please encourage the postdocs in your department to complete the current postdoc professional development interests survey. In addition, OPA sends out entry and exit surveys to all new and separating postdocs and would appreciate your help in reminding postdocs to complete them upon arrival/exit. Contact Chris Smith (ctsmit23@ncsu.edu) with questions.

Fall 2019 FLE course offers for ESL/international graduate students
On behalf of Jillian Haesler (CHASS-ESL), attached is a flyer about the Fall 2019 FLE course offers for ESL/international graduate students. We want to ensure that international graduate students are fully utilizing all credit and noncredit resources available to them on campus.

The Pack Essentials website
Are you aware of graduate students who struggle with food or housing insecurity, or other issues that could impact their academic performance? The Pack Essentials website provides a one-stop-shop for many campus resources to help students in need. Please share the Pack Essentials website with your students

NC Strive Conference
Graduate student veterans are invited to participate June 6, 2019 in NC STRIVE -- Student Transition Resource Initiative for Veterans Education. The conference goal is to provide services and support to help veterans succeed in North Carolina higher education. For more information & to register please go here.