Graduate Appointment Reminders & Updates

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Website Resources

grad.ncsu.edu/faculty-and-staff/student-funding/

• Find FAQs, manuals, calendars, policy explanation and more on our website!
Graduate Appointment Reminders & Updates

• **New** The maximum hourly wage for a graduate assistant is now $60.00/hour.

• All appointments should be entered prior to the start date.
  – Appointments starting on August 16th must be in the system no later than Census Day on September 4th.

• The first Fall pay day for August 16th hires is September 6th

• The 60-day window for August 16th hires opens on June 17th

• Please make sure your department is checking that actions are progressing.

• Check out the calendars on our website for more information!
Fellowship Updates

• 2019-2020 fellowship request form is up on the website.
  – https://grad.ncsu.edu/faculty-and-staff/forms/graduate-school-forms/

• The first August disbursement is on the 22nd, award forms due no later than the 15th to be paid out on time. (Please also remember GSSP deadlines.)

• Keep up with fellowships using the “Fellowship Dept Summary” tool (Navigator > SIS > Admin Services > Finances > Fellowship Dept Summary)
Reminders for New Appointed Students

### Assistantships
- Must sign up for direct deposit with Payroll
- Must have a Tax Assessment
- Must have SSN
  - Student can use their T&C, printed on letter head with ink signatures.

### Fellowships
- Must sign up for direct deposit with Cashiers’ Office
- Must have a Tax Assessment
- No SSN needed

*All incoming international students must check in with OIS upon arrival.*