

Important Dates

June 3

- Drop/Revision Deadline

June 12

- Graduate Service Coordinators summer workshop at 9am

June 18

- Last day of classes for Summer I

June 19-20

- Final exams for Summer I

June 24

- First day of classes for Summer II
- Summer I grades due

June 25

- Last day to add a course without permission of instructor

June 26

- Summer II census day
- Last day to add a course with permission of instructor. Last day for tuition refunds due to dropping a course or changing from credit to audit

July 1

- Apply to graduate deadline for Summer 2019
- Registration required ETD review deadline

Graduate Service Coordinators (GSC) / Director of Graduate Programs (DGP) Summer Workshops

We will host separate summer workshops for Graduate Service Coordinators (GSCs) & Directors of Graduate Programs (DGPs) this summer. We will also provide a workshop/training specifically for NEW GSCs & DGPs.

- The **GSC workshop** will take place **June 12th** in the College of Textiles Convocation Room.
 - The agenda is [here](#)
- The **DGP summer workshop** will take place **August 13th** in the College of Textiles Convocation Room.
- The **NEW GSC/DGP workshop** will take place **August 12th** in the College of Textiles Convocation Room. New DGPs should also plan on attending the larger DGP workshop.

Admissions

- This summer, please review your list of faculty who have access to review admissions in Slate. You should remove any who no longer need access and add those who are missing. Login to the MyPack Portal, navigate to the Student Information System, click on the Admissions tile, then the Grad Admission Setup folder and go to the Admissions Program Security page. Hit the search button to see all programs in your security access, choose one, and click on the Faculty Reviewers tab. You can click the minus button and hit save, to remove faculty. An overnight process will delete their access within Slate.
- Please review your application deadline(s) listed on the Graduate School's [programs page](#), and on your department websites. If you are changing your deadlines, please notify Lauren Liston to update it in Slate.

Slate Enhancements

The Post Decision workflow now has a form where you can indicate funding information for your admitted students. Please contact [Lindsay Gentile](#) if there are additional fields that you want added to this form.

Funding Information

What type of funding will you be offering this applicant?

Estimated dollar amount of stipend

Name of PI

Comments (internal)

Send to Bin

Current Bin
Recommended for Admission

Next Bin (required)

Next Reader (optional)

A filter, called 'Post Decision-Funding Info', has been added, it will dynamically change the columns within the bin to show you if the DGP review form indicated to offer funding, the name of the PI (as entered on the above form), and the enrollment intention.

Name	Term	Degree	Program	Area of Interest	DGP Rec Funding	Name of PI	Intent to Enroll
	2201	Doctor of Phil...	Forest Biomat...		Yes		I ACCEPT
	2198	Doctor of Phil...	Forest Biomat...		Yes	Joel Pawlak	I ACCEPT
	2198	Doctor of Phil...	Forest Biomat...		Yes		I ACCEPT
	2198	Doctor of Phil...	Forest Biomat...		Yes		
	2198	Doctor of Phil...	Forest Biomat...		Yes		
	2198	Doctor of Phil...	Forest Biomat...		Yes		
	2191	Doctor of Phil...	Forest Biomat...		Yes		I ACCEPT
	2198	Doctor of Phil...	Forest Biomat...		Yes		I ACCEPT

Prev Next

Search...

Post Decisions - Recommended for Admission

Post Decision-Funding Info

- Default
- 1 - Fall/Summer Apps
- 1 - Spring Apps
- 3+X
- Graduate Certificate
- Missing Materials
- Post Decision - Enrollment Intention
- Post Decision-Funding Info
- Queue Doesn't Exist (no reader assigned)
- Queue Exists (reader assigned)

GSSP Indicators for Tuition Sponsorship

Those students who received a Spring 2019 tuition award and are within eligible semesters for Fall 2019 will automatically have a GSSP tuition "do not cancel [enrollment]" service indicator for Fall 2019 added to their

student accounts. If you have a group of new graduate students that need GSSP tuition indicators for Fall 2019, to prevent possible enrollment cancellation by the Cashier's Office, please send Annie Erwin (alwhite7@ncsu.edu) a list of those student IDs in an Excel spreadsheet ([template linked](#)) by **July 1st** and they will be uploaded to the system on the department's behalf. This will prevent departments from having to add them one-by-one in cases where there are many. But, if departments would like to add them manually, they are welcome to do so (see [Manage Service Indicator Instructions](#)).

GSSP Indicator Upload Request Form

<https://grad.ncsu.edu/wp-content/uploads/2019/05/gssp-indicator-request-form-2198.xlsx>

* Please remember that only graduate students that will be eligible for GSSP tuition support ([within allowed semesters](#)) should receive a GSSP tuition indicator.

* If the student will be beyond their allowed semesters for GSSP tuition support and the advisor/department still plan to sponsor them (payment through a department initiated GA-1), the "DEPT" - department sponsorship (non-GSSP) indicator is appropriate.

New Writing Certificate Launched in May

The Graduate School Professional Development team recently launched a new Writing Certificate program so that students in any discipline at any phase of their graduate career can develop and demonstrate their writing and communication expertise. Participants in the program can earn certificate credit by enrolling in writing-focused workshops and development series offered through the Graduate School, publishing articles, presenting their research in national and public venues, writing and winning grants, and more. The next enrollment period for the certificate will be August 15-31, 2019.

Graduate Assistantships

Summer graduate teaching hires should be made through NextGen using the A198 job code (account code 51311 allowed over the summer only). The flat rate position, SSW911 should not be used. Please read the HRIM summer instructions (<https://hrim.hr.ncsu.edu/wp-content/uploads/sites/13/2016/11/Summer-Session-Instruction.pdf>) for details, and contact Richard Corley, rbcorley@ncsu.edu, if you have any questions.

Annual Graduate HR Representative Meeting

This meeting focuses on preparing departments and colleges for appointing graduate assistantships and fellowships. The agenda is filled with reminders, best practices, and updates on everything you need to know to appoint a graduate student. NextGen training is not a subject of this meeting, however, training will be available following the meeting at 11am. This meeting is open to anyone; no registration is required. An agenda will be released soon through the Graduate HR Listserve and will be made available on the Student Funding webpages.

- Date: Thursday, July 11th
- Time: 9 am - 11 am
- Location: Hunt Library, Room 4106

Graduate Instructors for Fall 2019

Please check your Fall 2019 schedules to make sure all courses have an Instructor of Record assigned. **All** courses must have a scheduled Instructor of Record and all graduate-level Instructor of Records must be 1) approved members of the Graduate Faculty, or 2) approved to teach that specific course. Both request forms can be found [here](#). Requests should be submitted as early as possible and instructors must be approved before the first day of class. Requests for Fall 2019 must be approved by **August 15, 2019**. Contact Melissa Nosbisch (mlnosbis@ncsu.edu) with any questions.

Helpful Queries:

SIS_GRAD_INSTR_ADV_CRIS_BY_PRIF - Displays individuals who are not members of the Graduate Faculty who have been approved to teach specific graduate courses. If the specific course you want them to teach is not on this list, you must submit another Request to Teach.

SIS_GRADUATE_FACULTY_LIST - Displays all Graduate Faculty at NC State.

SIS_GRADUATE_FAC_BY_PROGRAM - Displays all Graduate Faculty for a given graduate program.

SIS_GRADUATE_FAC_PGMS_BY_ID - Displays all graduate programs for a given faculty member.

Research Image Contest

The Graduate School is once again proud to sponsor the 4th annual NC State Research Image Contest. This competition is open to graduate students, undergraduate students, postdocs, faculty & staff. Please encourage your students to participate.

The deadline to submit an entry is June 7! Details can be found here: <https://envisioning.research.ncsu.edu>

Engineering Cafes

Encourage your students to enroll in hands-on writing workshops and create working drafts of key deliverables. June's topics include "[How to Write Concise Sentences](#)" and "[How to Create User-Friendly Reports](#)." Direct questions to Katie Homar (kshomar@ncsu.edu)

Job Search Strategies Development Series

Announcing the Fall 2019 edition of Job Search Strategies--a six-week-long development series that focuses on locating jobs, analyzing job calls, and crafting compelling application materials that get results. [Registration](#) will open later this week through our website. Contact Joe Aldinger (jmalding@ncsu.edu) with questions.

New TA Workshop

[Registration](#) for the New TA Workshop is now open! Our full-day event will take place at the McKimmon Center on Wednesday, August 14. Contact Vanessa Doriott Anderson (vkdoriott@ncsu.edu) with questions.

Programming Interest Survey

Please ask your graduate students and postdocs to complete this brief [interest survey](#) so that the Graduate School Professional Development Team can better understand the particular career and professional development programming they would like to see this year. Direct questions to Chris Smith (ctsmitt23@ncsu.edu).