



The Graduate School

Campus Box 7102
1020 Main Campus Drive
Raleigh, NC 27695

Administrative Board of the Graduate School

May 9, 2019

Winslow Hall, room 100

10:00 a.m. – 12:00 p.m.

MINUTES

Members present: Kim Allen, Steve Allen, Gary Blank, John Blondin, Jo-Ann Cohen, Fashaad Crawford, Deanna Dannels, John Dole, Pierre Gremaud, Peter Harries, Karen Hollebrands, Sharon Joines, Sam Jones, Srinivasan Krishnamurthy, Jerome Lavelle, Susanna Lee, Alun Lloyd, Lian Lynch, Kate Meurs, Eric Money, Melissa Nosbisch, Tim Petty, Kyle Pysher, Doug Reeves, Sugandha Singh, Angela Smith, Lee Stiff

Members absent: Lisa Chapman, Denise Gonzales Crisp, Djamel Kaoumi

Others present: Urmila Adhikari, Jon Allen, Paul Hamilton, Lincoln Larson, George Rouskas, Linda Taylor

Dr. Harries called the meeting to order at 10:07 a.m.

I. Approval of Minutes

The minutes of the April 11, 2019 meeting were approved.

II. Administrative Board Action Items

A. Program Actions

- a. At the request of the College of Agriculture and Life Sciences, a proposal to create an Accelerated Bachelor's and Master's (ABM) program in Microbial Biotechnology (presented by Dr. Paul Hamilton) was approved.

- b. At the request of the College of Engineering and the College of Sciences, a Request to Establish a Master of Science in Foundations of Data Science (presented by Dr. Pierre Gremaud, Dr. Wenbin Lu, and Dr. George Rouskas) was approved.

Dr. Rouskas stated that they anticipate steady enrollment (~50 students) after the 4th year of this new program, with potential to grow beyond that. Dr. Blondin agrees that there is high demand for this program.

The Board discussed that this is different from existing graduate programs and discussed implications for current graduate programs. The proposers do not expect this new program to adversely impact current programs.

- c. At the request of the College of Natural Resources, a proposal to create a graduate certificate in Renewable Energy Assessment and Development (presented by Dr. Linda Taylor) was approved.

Dr. Taylor noted that the Board has already approved the courses related to this certificate. This is a fully online program and fits into the existing graduate program if current degree-seeking students want to

get this certificate. The proposers obtained consultations that were supportive of this proposal.

- d. At the request of the College of Natural Resources, a proposal to create a graduate minor in Human Dimensions of Natural Resources (presented by Dr. Yu-Fai Leung) was approved.

Dr. Leung explained that this minor program will address a growing need for human specialties. This will prepare NC State students so they can be recognized for their competencies related to human dimensions. This will also help build synergy between PRTM and other programs and departments and may help increase enrollment in PRTM and FWCB courses.

- e. At the request of the Poole College of Management, a Request to Deliver the Master of Management electronically (presented by Dr. Steve Allen) was approved.

Dr. Allen explained that this request is to deliver the current master's degree entirely online. He explained that this degree program is designed to be an umbrella degree program that certificate students would be interested in taking, and is a good example of "stacking credentials" that the Board has discussed previously. He explained that business schools are moving toward this type of degree, but this is the only one in NC that would be entirely online.

Dr. Allen clarified that this program is available to NC resident and out of state students, but because of tuition costs, he expects that this will enroll primarily NC residents. He also confirmed that students come from various academic backgrounds, not exclusively business fields.

There was a motion to approve items “f” through “h” as consent agenda items because of their similarity. The motion passed and the items were approved.

- f. At the request of the Poole College of Management, a proposal to add an electronic delivery mode for the Graduate Certificate in Finance (presented by Dr. Steve Allen).
- g. At the request of the Poole College of Management, a proposal to add an electronic delivery mode for the Graduate Certificate in Marketing (presented by Dr. Steve Allen).
- h. At the request of the Poole College of Management, a proposal to add an electronic delivery mode for the Graduate Certificate in Operations and Supply Chain Management (presented by Dr. Steve Allen).

B. Course Actions

College of Engineering

- a. At the request of the Department of Nuclear Engineering, a proposal to create the course NE/PY 529—Plasma Physics and Fusion Energy II (presented by Dr. Doug Reeves) was approved.

Poole College of Management

There was a motion to approve “a” and “b” as consent agenda items. The motion passed and the items were approved. Dr. Allen explained that the targeted audience for these courses is working professionals, not full-time graduate students who enroll in MBA 530.

- a. At the request of the Department of Business Administration, a proposal to create the course MBA 531—Leading People 1 (presented by Dr. Steve Allen).

- b. At the request of the Department of Business Administration, a proposal to create the course MBA 532—Leading People 2 (presented by Dr. Steve Allen).

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to create the course VMP 988—Advanced Topics in Clinical Pathology (presented by Dr. Sam Jones) was approved.

C. Course Revisions (may be taken as consent agenda items).

There was a motion to approve all items under section "C" as consent agenda items. The motion passed and the items were approved.

College of Education

- a. At the request of the Department of Teacher Education and Learning Sciences, a proposal to edit the course EDP 575—Multicultural Lifespan Development by adding an ECD crosslist (presented by Dr. Lee Stiff).

Poole College of Management

- a. At the request of the Department of Business Administration, a proposal to edit the course MBA 530—Leading People by updating the title and course content (presented by Dr. Srinikrishnamurthy).

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to edit the course VMC 995—Clinical Conference by updating the course content (presented by Dr. Sam Jones).

D. Minor Actions (usually taken as a consent agenda).

There was a motion to approve all items under section "D" as consent agenda items. The motion passed and the items were approved.

- a. At the request of the Department of Biological Sciences, a proposal to update the curriculum for the Graduate Certificate in Biology for Educators to updating the course numbers from special topic numbers to permanent course numbers (presented by Dr. John Blondin).

- b. At the request of the College of Humanities and Social Sciences, a proposal to edit the course AFS 475/575—History of the Republic of South Africa by updating the GEP attribute (presented by Dr. Susanna Lee).

- c. At the request of the College of Humanities and Social Sciences, a proposal to edit the course AFS/HI 476/576—Leadership in Modern Africa by updating the GEP attribute (presented by Dr. Susanna Lee).

- d. At the request of the College of Humanities and Social Sciences, a proposal to edit the course AFS/HI 479/579—Africa (sub-Saharan in the Twentieth Century) by updating the GEP attribute (presented by Dr. Susanna Lee).

- e. At the request of the Department of History, a proposal to edit the course HI 400/500—Civilization of the Ancient Near East by updating the GEP attribute (presented by Dr. Susanna Lee).

- f. At the request of the Department of History, a proposal to edit the course HI 404/504—Rome to 337 A.D. by updating the GEP attribute (presented by Dr. Susanna Lee).

- g. At the request of the Department of History, a proposal to edit the course HI 405/505—History and Archaeology of the Roman Empire by updating the GEP attribute (presented by Dr. Susanna Lee).
- h. At the request of the Department of History, a proposal to edit the course HI 406/506—From Roman Empire to Middle Ages by updating the GEP attribute (presented by Dr. Susanna Lee).
- i. At the request of the Department of History, a proposal to edit the course HI 409/509—The High Middle Ages by updating the GEP attribute (presented by Dr. Susanna Lee).
- j. At the request of the Department of History, a proposal to edit the course HI 412/512—The Sexes and Society in Early-Modern Europe by updating the GEP attribute (presented by Dr. Susanna Lee).
- k. At the request of the Department of History, a proposal to edit the course HI 414/514—From Kings to Revolution: The History of Early-Modern France by updating the GEP attribute (presented by Dr. Susanna Lee).
- l. At the request of the Department of History, a proposal to edit the course HI 415/515—The French Revolution by updating the GEP attribute (presented by Dr. Susanna Lee).
- m. At the request of the Department of History, a proposal to edit the course HI 418/518—Fascist Italy and Nazi Germany by updating the GEP attribute (presented by Dr. Susanna Lee).
- n. At the request of the Department of History, a proposal to edit the course HI 419/519—Modern European Imperialism by updating the GEP attribute (presented by Dr. Susanna Lee).

- o. At the request of the Department of History, a proposal to edit the course HI 421/521—European Intellectual History: The Eighteenth Century by updating the GEP attribute (presented by Dr. Susanna Lee).
- p. At the request of the Department of History, a proposal to edit the course HI 423/523—Women in European Enlightenment by updating the GEP attribute (presented by Dr. Susanna Lee).
- q. At the request of the Department of History, a proposal to edit the course HI 425/525—Tudor and Stuart England by updating the GEP attribute (presented by Dr. Susanna Lee).
- r. At the request of the Department of History, a proposal to edit the course HI 443/543—U.S. Constitutional History to 1883 by updating the GEP attribute (presented by Dr. Susanna Lee).
- s. At the request of the Department of History, a proposal to edit the course HI 451/551—The Vietnam War by updating the GEP attribute (presented by Dr. Susanna Lee).
- t. At the request of the Department of History, a proposal to edit the course HI 469/569—Latin American Revolutions in the Twentieth Century by updating the GEP attribute (presented by Dr. Susanna Lee).
- u. At the request of the Department of History, a proposal to edit the course HI 471/571—Revolutionary China by updating the GEP attribute (presented by Dr. Susanna Lee).
- v. At the request of the Department of History, a proposal to edit the course HI 473/573—Japan’s Empire in Asia, 1868-1945 by updating the GEP attribute and adding a prerequisite (presented by Dr. Susanna Lee).

- w. At the request of the Department of Electrical and Computer Engineering, a proposal to edit the course ECE 456/556—Mechatronics by updating the prerequisite (presented by Dr. Doug Reeves).
- x. At the request of the Department of English, a proposal to edit the course ENG 534—Quantitative Analysis in Sociolinguistics by correcting the title (presented by Dr. Deanna Dannels).
- y. At the request of the Department of Foreign Languages and Literatures, a proposal to edit the course FL/ECI 427/527—Methods and Materials in Teaching English as a Second Language by updating the term offering (presented by Dr. Deanna Dannels).
- z. At the request of the Department of Foreign Languages and Literatures, a proposal to edit the course FL/ECI 436/536—Perspectives on English as a New Language by updating the term offering (presented by Dr. Deanna Dannels).
- aa. At the request of the College of Veterinary Medicine, a proposal to edit the course VMC 913—Veterinary Physiology I by updating the catalog description (presented by Dr. Kate Meurs).
- bb. At the request of the College of Veterinary Medicine, a proposal to edit the course VMB 923—Veterinary Physiology II by updating the catalog description (presented by Dr. Kate Meurs).

III. Continued Business

- a. A motion to propose a resolution regarding graduate student fees and the use of campus facilities during the summer (presented by Dr. Peter Harries) was tabled for future discussion.

Dr. Harries explained that this is a continuation of the discussion from the last meeting related to graduate students' use of facilities during the summer when they are not paying student fees. He reminded the Board that students cannot access Student Health or the Counseling Center over the summer, even if they have health insurance. They could visit an outside provider with their insurance, but they cannot visit Student Health over the summer without paying the additional fee (\$60 for the summer). There is a broader discussion about graduate student fees happening on campus currently.

The Board discussed that perhaps the Graduate School could identify the affected group of students such as those enrolled in spring and fall but not in summer for us to better address the issue, or the Board could develop a policy that addresses all graduate students. The Board also discussed how undergraduates may be affected. Dr. Harries notes that undergraduates are usually not here over the summer, and when they are here, they are enrolled and paying the fees for these facilities.

The Board suggested possibly surveying graduate students to see how they feel about this issue.

The Board agrees that the intent of this discussion is good and the Board is supportive of the concept. This item will be tabled and the Board will resume discussion of this at a future meeting.

IV. New Business

- a. A motion to approve the awarding of graduate degrees at the May 11, 2019 commencement ceremony to those candidates identified by the Graduate School as having successfully completed the requirements for their respective degrees was approved.

- b. At the request of the Department of Food, Bioprocessing, and Nutrition Sciences, a request to readmit Kiano Manavi into the Nutrition PhD program (presented by Dr. Jon Allen) was tabled until more information is obtained.

The Board discussed that there are usually considerable extenuating circumstances when we consider these requests. There was a motion to table this request and discuss it in the future when there is a stronger justification. There was one vote to deny the motion to table this item.

- c. Discussion of the College of Humanities and Social Sciences' lead mentor website (presented by Dr. Deanna Dannels).

Dr. Dannels explained the Graduate Peer Mentoring Collaborative (<https://grad.ncsu.edu/students/peer-mentoring/>). Dr. Dannels explained that all graduate students will have access to these mentors. There will be a retreat for the mentors so they can decide the project for the next academic year. There will be a liaison with GSA and keeping them informed about the progress. Dr. Dannels stated that they have a great group of students, and are eager to form partnerships across campus. These mentors receive an additional \$1,000 toward their stipend for participating and recognizing them for their efforts. There are 21 students for the 2019-2020 academic year. Dr. Dannels will bring back information about this group in the Fall with information about the selected project.

- d. Discussion of enrollment in certificate programs as related to premium tuition (presented by Dr. Eric Money).

Dr. Money raised this issue for the Board and explained that students in premium tuition programs cannot enroll in non-premium tuition

certificate programs. Alternatively, students in non-premium tuition programs cannot enroll in premium tuition certificate programs.

The Board discussed that this is not a new issue. Dr. Harries stated that there is a lot of discussion about this on campus, and there may be another solution for this. He thinks that this conversation will continue in other campus committee meetings. The Board discussed the need to devise a system that is manageable and suggested inviting Dr. Larick to a future Graduate Operations Council meeting for discussion.

- e. Discussion of course and curricular best practices document (presented by Dr. Peter Harries) was omitted due to time.

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Sugandha Singh).

This is Sugandha's last meeting as the GSA representative. Urmila Adhikari will be the GSA representative for the 2019-2020 academic year. The new GSA executive team will meet soon to begin planning for next year.

Dr. Harries noted that student government gave leftover funds to the Graduate School, which will fund graduate students attending workshops.

- b. Report from Faculty Senate (presented by Dr. Angela Smith).

The last meeting of the Faculty Senate was primarily celebratory. They identified exiting members and new members. They voted on a new Associate Chair, but did not discuss any major business items.

c. Reminder about the timeline for submitting actions to the Board (presented by Dr. Peter Harries). Put this on the August agenda.

- February 1 for Summer effective term
- March 15 for Fall effective term
- September 15 for Spring effective term

VI. Next scheduled meeting

August 22, 2019

10:00am-12:00pm

Winslow Hall, room 100

Meeting adjourned at 11:52 a.m.