Request to Establish approval process

Program Director/Faculty
- Complete Request to Establish and budget template
- Submit materials to Department Head(s)
- Notify grad-curriculum@ncsu.edu

Department Head(s)
- Approve by signing routing form
- Send to College Curriculum Committee(s)
- Notify grad-curriculum@ncsu.edu

College Curriculum Committee(s)
- Recommend by signing routing form
- Send to College Dean(s)
- Notify grad-curriculum@ncsu.edu

College Dean(s)
- Approve by signing routing form
- Send to grad-curriculum@ncsu.edu

Graduate School
- Send to DELTA VP (if relevant) for approval
- Notify Graduate Operations Council
- Administrative Board of Graduate School approves
- Dean of the Graduate School approves
- Send to Provost Office

Provost Office
- SCRT determines nature of change
- Schedule for Council of Deans; lead Dean to present;
- Provost endorses
- Send to UNC System Office

Remarks
1. The Provost Office may elect to bring specific actions to the Council of Deans and/or the Board of Trustees before submitting requests to the UNC System Office.