



The Graduate School

Campus Box 7102
1020 Main Campus Drive
Raleigh, NC 27695

Administrative Board of the Graduate School

January 23, 2020

Winslow Hall 100

10:00 am

MINUTES

Members Present: Urmila Adhikari, Kim Allen, John Blondin, Lisa Chapman, Deanna Dannels, John Dole, Karen Hollebrands, Sharon Joines, Srinu Krishnamurthy, Jerome Lavelle, Susanna Lee, Alun Lloyd, Eric Money, Spencer Muse, Doug Reeves, Lee Stiff, Sid Thakur, Kayla Anima, Jo-Ann Cohen, Fashaad Crawford, Pierre Gremaud, Lian Lynch, Tim Petty, Kyle Pysner

Members Absent: Steve Allen, Sam Jones, Djamel Kaoumi, Kathryn Meurs, Peter Harries

The meeting was called to order at 10:01 am.

I. Approval of Minutes

The minutes from December 12, 2019 were approved.

II. Administrative Board Action Items

A. Program Actions

College of Humanities and Social Sciences

- a. At the request of the Department of Foreign Languages and Literatures, a proposal to create a concentration in Teaching English to Speakers of Other Languages (presented by Dr. Deanna Dannels) was approved.

B. Course Actions

College of Agriculture and Life Science

- a. At the request of the Department of Biological and Agricultural Engineering, a proposal to create the course BAE 593—Introduction to Research Communications (presented by Dr. John Dole) was approved pending the discussion of a potential course number change.
- b. At the request of the Department of Plant Biology, a proposal to create the course PB/ECE 488/588—Systems Biology Modeling of Plant Regulation (presented by Dr. John Dole) was approved pending the relocation of the graduate course restrictive statement to the catalog description.

College of Engineering

- a. At the request of the Fitts Department of Industrial & Systems Engineering, a proposal to create the course ISE 413/513 — Humanitarian Logistics (presented by Dr. Doug Reeves) was approved.

C. Course Revisions

College of Agriculture and Life Science

- a. At the request of the Department of Biological and Agriculture Engineering, a proposal to edit course BAE 592 — Master's Research Methods II (presented by Dr. John Dole) was approved.

College of Engineering

- a. At the request of the Department of Electrical and Computer Engineering, a proposal to edit course ECE 536—Digital Control System Projects (presented by Dr. Doug Reeves) was approved.

D. Minor Actions

College of Design

- a. At the request of the Department of Art and Design, a proposal to edit course ADN 592—Graduate Art + Design Special Topics was approved.

III. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Urmila Adhikari).

The GSA Travel Award Committee is having a workshop on January 24, 2020 with a presentation and speaker panel to inform Graduate Students of opportunities offered.

- b. Report from Faculty Senate (presented by Dr. Siddhartha Thakur)

One of the 9 task force committees, namely Academic Policy Committee, would like the Administrative Board of the Graduate School (ABGS) to review the meeting notes and stay informed of the robust discussions that happen during their meetings. The ABGS agreed to review the notes in upcoming meetings and discussed reaching out to the committee to see if they will be willing to send a representative to later meetings in order to answer questions and to give more details about what was covered in the meeting minutes.

- c. Reminder about the timeline for submitting actions to the Board
(presented by Dr. Pierre Gremaud)
- February 1 for Summer effective term
 - March 15 for Fall effective term
 - September 15 for Spring effective term

IV. Next scheduled meeting

February 6, 2020

10:00 am

Winslow Hall 100

The meeting was adjourned at 10:28 am.