

**Subject:** Assessment updates and resources  
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**Date:** 3/23/20, 2:34 PM  
**To:** "sbdunsta@ncsu.edu" <sbdunsta@ncsu.edu>  
**CC:** group-associate-deans@ncsu.edu, Fashaad Crawford <flcrawfo@ncsu.edu>, Pierre Gremaud <gremaud@ncsu.edu>

Hello all,

We hope this message finds you well. As you are certainly aware, across campus we are all collectively engaged in a number of efforts to adapt quickly to maintain continuity as best as possible.

Given the current circumstances, like so many others, the Office of Assessment & Accreditation and The Graduate School are seeking to find a balance between continuing efforts to keep us moving forward while at the same time recognizing and making adaptations for uncertain and evolving circumstances. As such, we are modifying the assessment timeline as follows to allow more time to complete each step of the workflow process:

- ~~March 31, 2020~~ **April 24, 2020:** Department heads complete review of assessment reports (*DUPs and DGPs submitted reports February 28th, but your program may still have report(s) that have not yet been submitted; faculty needing assistance completing reports are invited to work with one of the assessment facilitators*)
- ~~April 17, 2020~~ **May 8, 2020:** Department heads submit a summary report to their dean's designee
- ~~April 30, 2020~~ **May 22, 2020:** Dean's designee reviews assessment reports
- ~~May 15, 2020~~ **June 5, 2020:** Dean's designee submits a summary report to the Provost's Office

Dr. Stephany Dunstan and Dr. Pierre Gremaud are available for support with any part of the assessment process and can be reached via email, phone, or Zoom meeting. We have set up several virtual "drop-in" sessions for faculty with questions or otherwise needing assistance with assessment efforts:

March 27: 2:00-3:30 <https://ncsu.zoom.us/j/430412424>

April 3: 3:00-4:30 <https://ncsu.zoom.us/j/257143660>

April 10: 1:00-2:30 <https://ncsu.zoom.us/j/612443799>

April 17: 2:00-3:30 <https://ncsu.zoom.us/j/874434244>

Additionally, faculty are encouraged to schedule individual meetings with Stephany or Pierre as needed. We understand that a number of factors may contribute to challenges in completing reports. Please do not hesitate to reach out with any questions or concerns; we are here to help!

We also realize that current circumstances may impact your ability to collect the data your program had planned to collect for use in on-going assessment efforts and for your assessment report for next year. Please feel free to reach out to Stephany or Pierre or attend one of the drop-in sessions for help identifying alternative methods of collecting assessment evidence or modifying your current assessment plan to adapt. Please also see NC State's [Keep Teaching](#) page, and please feel free to use or contribute to a UNC System-wide resource sharing document, which can be found [here](#).

Additionally, NC State's Office of Faculty Development is coordinating efforts to partner faculty members with peers who need help transitioning their course online. If you are in need of assistance with aspects of transitioning your course online, please contact a colleague on this [list](#). If you are an NC State instructor and would like to add your name to the list of faculty who are willing to work with their peers who need help transitioning their course online, please add your name here: <https://forms.gle/nqzCofeC1WzsSn5G9>

In the following weeks, the UNC System Assessment Council will also be offering zoom forums to support folks working in assessment system-wide. On **April 1st, 2020, 12 noon until 1:30pm** —<https://zoom.us/j/750273038> the UNC Assessment Council extends an open invitation to **FADC members and professionals in UNC System Teaching and Learning Centers, UNC System Accreditation Council, and disciplinary assessment professionals**. This meeting will be a broad discussion of assessment at the course level up to the program level, adjusting deadlines, and other pressing topics.

Thank you as always for your work engaging in the assessment efforts that help NC State continuously improve and offer high quality programs for our students. Please let us know how we can support you and your programs during this time.

Best,

NC State Assessment Facilitators

Dr. Stephany Dunstan, Assistant Vice Provost for Assessment & Accreditation

Dr. Pierre Gremaud, Associate Dean, The Graduate School

Dr. Fashaad Crawford, Vice Provost for Assessment & Accreditation

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Stephany Dunstan, Ph.D.

Assistant Vice Provost

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