**MEMORANDUM OF AGREEMENT FOR “3+X” PROGRAM**

# BETWEEN

**NORTH CAROLINA STATE UNIVERSITY**

**RALEIGH, NC, U. S. A.**

AND

**PARTNER UNIVERSITY**

**CITY, COUNTRY**

This Agreement is to formalize the academic exchange between North Carolina State University (hereafter referred to as NC State) and (Partner Institution) (hereafter referred to as (PI)) for a 3+X Master’s program. The two institutions subscribe to the statement of principles and procedures given below and to the terms of agreement regarding the responsibilities of each institution. This agreement is based on a spirit of cooperation, reciprocity, and of mutual benefit to both parties.

Both Universities wish to enter into an arrangement as set forth below:

1. Undergraduate students who complete three (3) years of studies at (PI) and one semester of studies at NC State that result in a bachelor’s degree from (PI) may be considered for enrollment in an NC State Master’s degree program (non-thesis) (hereafter referred to as the Program).
2. The Program may be completed within two (2) years. While non-thesis MS degrees may be completed in three (3) additional semesters, thesis degrees may require more time due to the schedule of graduate course offerings during the academic year or any necessary prerequisite courses, or optional elective courses the student may take.
3. Admission to the Master’s program is contingent upon the student meeting the relevant entry requirements as established by NC State and the degree program to which they are applying.
4. Upon successful completion of NC State’s Master’s program, (PI) students may be accepted into (PI)’s PhD programs provided they pass the relevant entry exam set by (PI).

Both Universities have agreed to the terms and conditions stated below.

**ENTRY AGREEMENT FOR 3+X PROGRAM**

1. (PI) will select qualified rising final year students at the end of their first semester in their third year of education to attend NC State for their fourth year of study. Prior to commencing studies at NC State, (PI) students need to have:
2. completed the third year of the bachelor’s program at (PI) and achieved an overall GPA (Grade Point Average) of more than 3.0 on a 4.0 scale;
3. obtained minimum TOEFL or IELTS scores or acceptable English proficiency assessment needed for entry into the GTI certificate program during their first semester at NC State with the expectation that each student will achieve the minimum TOEFL score required for admission into a graduate program prior to matriculation;
4. obtained an official written recommendation statement from (PI) confirming the student has successfully passed the (PI) evaluation.
5. This 3+X Master’s program will focus on existing degree programs offered by NC State’s College of \_\_\_\_\_\_\_\_\_ (see the list below for current Master’s programs). The specific Master’s programs offered in any given year may depend on the interests of (PI) students and specific course availability at NC State.

Participating Master’s Programs in the College of \_\_\_\_\_\_\_\_\_\_\_ at NC State:

1. The number of admitted students will be negotiated annually. The {{}} program plans to admit up to # students per year in the first phase (years 1 and 2) of this program, with students coming to NC State in Fall 20##. Depending on the total number of applicants from PI, this number may increase.
2. NC State will evaluate those selected (PI) students using NC State’s admission standards for their qualifications. NC State faculty may conduct an on-site interview to ensure student quality. The selected () students who meet both NC State and the Program’s entry qualifications will begin studies at NC State as “GTI Certificate students” in the Global Training Initiative (GTI) program.
3. As NC State’s policy does not allow admitting students into graduate programs prior to completion of their bachelor’s degrees, students will apply to both the Graduate School for “preliminary admission” and the GTI Certificate Program for admission. The combined application will involve the standard Graduate School application portal. Additionally, 3+X partner universities will email a list of students from their university who are applying to the Graduate School so that their applications can be appropriately tracked. If admitted by GTI and granted preliminary admission by the Graduate School, students will matriculate into the GTI Certificate Program for their first semester at NC State and will be considered for full time Graduate School admission at the end of their first semester.
4. As GTI Certificate students they will be expected to register full-time (minimum 12 credit hours) and to take the required courses that are designed for the specific Program as well as the required GTI 401 Colloquium. Credit and non-credit English courses are also available during this first semester. GTI accepts CET 6 and Duolingo scores as well as slightly lower TOEFL and IELTS scores than the Graduate School. Therefore, if they have not already obtained a Graduate School required passing score, students will have the opportunity to take the TOEFL or IELTS after arrival but must submit an acceptable test score prior to October 1 of their GTI semester.
5. After they have successfully completed the course work needed to complete their bachelor’s degree (minimum 12 credit hours) as GTI Certificate students at NC State, (PI) will grant each of these students a statement that the student has completed the bachelor’s degree requirements in their respective discipline. Students will be required to provide an official letter from (PI) indicating the bachelor’s degree requirements are satisfied prior to being approved for the Program. (PI) must also provide a final transcript once the bachelor’s degree has been conferred.
6. NC State will officially review the records of XXX students for admission to the XXXXX graduate program upon completion of the GTI semester and certification of bachelor’s degree.
7. The XXXXX program requires ## credit hours of coursework, as outlined in the appendix. It is required that at least 18 credit hours be taken after the student is admitted into the program at NC State.
8. (PI) students will pay out-of-state tuition, fees and living expenses during their studies at NC State. Current NC State tuition and fee rates are available for reference online (<https://studentservices.ncsu.edu/your-money/tuition-and-fees/>). To complete the Program in one (1) year, it is anticipated that students may also need to register for a minimum of six (6) credits during the Summer Session(s). NC State may provide guidance and logistical support with student housing and other relevant arrangements. The amount of living expenses may vary depending on the type of housing and living preferences.
9. Upon successful completion of all program requirements, students will be granted the XXXXXX degree by NC State.
10. Graduates who return to (PI) with their Master’s degree may enter (PI)’s Ph.D. programs should they meet the relevant requirements set by (PI).
11. Graduates who want to enter a Ph.D. program at NC State will be required to apply following the normal application procedures and admission requirements set by NC State.

**GENERAL AGREEMENT**

* 1. This Agreement represents the entire understanding between the parties and supersedes all other arrangements. This Agreement may only be changed with the written consent of both parties.
	2. If either party shall temporarily fail to enforce any provision of this Agreement such temporary forbearance shall not constitute a waiver.
	3. The two parties shall be in regular communication to resolve any problems or issues relating to this agreement.
	4. Neither party may assign, transfer or sub-contract its commitments under this Agreement.
	5. The relationship of NC State and (PI) under this Agreement shall be that of independent contractors, and a party shall not be deemed, nor hold itself out as being a partner or agent of the other party. In addition, neither NC State nor (PI) shall be liable for the acts of the other, and they shall not be liable for the acts of participating students in the Program.
	6. Subject to the governing law of each Institutions’ jurisdiction regarding public records, the Institutions agree not to use or disclose to anyone information belonging to the other party which is disclosed in connection with this Agreement which is of confidential nature and agree not to make any announcements of any nature in respect of this Agreement without the consent of the other party hereto.
	7. Either party may terminate this Agreement for any reason upon nine (9) months’ prior written notice to the other. If the agreement will be discontinued, a teach-out plan will be required for those students remaining in the program.
	8. This Agreement shall remain subject to laws and regulations of both countries.
	9. This agreement is for a period of five years, unless otherwise specified. Prior to the end of the fifth year the agreement must be reviewed and re-approved if requesting an extension. Upon the scheduled review date, responses to review criteria will be required to be completed and provided to the university review committee. If the agreement will be discontinued, a teach-out plan will be required for those students remaining in the program.

### SIGNATURES

Executive Vice Chancellor and Provost President / Vice President

North Carolina State University (Partner Institution)

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Dr. Warwick Arden NAME

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean, Graduate School

North Carolina State University

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 NAME

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dean, College of XXXXXXXX

North Carolina State University

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Name

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_