



The Graduate School

Campus Box 7102
1020 Main Campus Drive
Raleigh, NC 27695

Administrative Board of the Graduate School

June 18, 2020

Zoom

10:00 am

MINUTES

Members Present: Kim Allen, Steve Allen, Lisa Chapman, John Dole, Karen Hollebrands, Sharon Joines, Sam Jones, Kara Peters, Srini Krishnamurthy, Susanna Lee, Alun Lloyd, Eric Money, Spencer Muse, Melissa Pasquinelli, Doug Reeves, Kuncheng Song, Susan Tonkonogy, Siddhartha Thakur, Kayla Anima, Jo-Ann Cohen, Fashaad Crawford, Pierre Gremaud, Peter Harries, Lian Lynch, Tim Petty, Kyle Pysher

Members Absent: John Blondin, Deanna Dannels, Jerome Lavelle, Lee Stiff

Other Attendees: Paul Franzon, Shaun Kellog, Kevin Oliver

The meeting was called to order at 10:00 am.

I. Approval of Minutes

The minutes from May 14, 2020 were approved.

II. Administrative Board Action Items

A. Program Actions

College of Agriculture and Life Sciences

- a. At the request of the Department of Crop and Soil Science, a proposal to create a GCERT in Regulatory Science in Agriculture (presented by Dr. John Dole) was approved.

College of Engineering

a – d as consent agenda. Approved.

- a. At the request of the Department of Electrical and Computer Engineering, a proposal to create an Internship Concentration within the Master of Science in Computer Networking (presented by Dr. Paul Franzon)
- b. At the request of the Department of Electrical and Computer Engineering, a proposal to create an Internship Concentration within the Master of Science in Computer Engineering (presented by Dr. Paul Franzon)
- c. At the request of the Department of Electrical and Computer Engineering, a proposal to create an Internship Concentration within the Master of Science in Electrical Engineering (presented by Dr. Paul Franzon)
- d. At the request of the Department of Electrical and Computer Engineering, a proposal to create an Internship Concentration within the Master of Science in Electrical Power Systems Engineering (presented by Dr. Paul Franzon)

Poole College of Management

- a. At the request of the Poole College of Management, a request to establish a Master's Degree in Econometrics and Quantitative Economics (presented by Dr. Steve Allen) was approved.

- b. At the request of the Poole College of Management, a proposal to edit the curriculum for the Master's Program in Management (presented by Dr. Steve Allen) was approved.

B. Course Actions

A motion was made to vote on the items under section B as consent agenda. The motion was passed, and the items were approved.

College of Agriculture and Life Sciences

- a. At the request of the Department of Agricultural and Extension Education, a proposal to create the course AEE/YFCS 809—Colloquium in Agricultural and Human Sciences (presented by Dr. John Dole)
- b. At the request of the Department of Biological and Agricultural Engineering, a proposal to create the course BAE 587—Biogeochemical Processes for Ecological Engineering and Environmental Sciences (presented by Dr. John Dole)

College of Education

- a. At the request of the Department of Curriculum, Instruction, and Counselor Education, a proposal to create the course ECI 586—Introduction to Learning Analytics (presented by Dr. Lee Stiff)
- b. At the request of the Department of Curriculum, Instruction, and Counselor Education, a proposal to create the course ECI 587—Machine Learning in Education (presented by Dr. Lee Stiff)
- c. At the request of the Department of Curriculum, Instruction, and Counselor Education, a proposal to create the course ECI 588—Text Mining in Education (presented by Dr. Lee Stiff)
- d. At the request of the Department of Curriculum, Instruction, and Counselor Education, a proposal to create the course ECI 589—Analyzing Learning Networks (presented by Dr. Lee Stiff)

College of Engineering

- a. At the request of the Department of Chemical Engineering, a proposal to create the course BEC/CHE 448/548—Bioreactor Design (presented by Dr. Doug Reeves)
- b. At the request of the Department of Chemical Engineering, a proposal to create the course CHE 452/552—Biomolecular Engineering (presented by Dr. Doug Reeves)

College of Sciences

- a. At the request of the Department of Biological Sciences, a proposal to create the course BIO 520—Skeletal Biological Laboratory Methods in Human Identification & Cold Cases (presented by Dr. Spencer Muse)

College of Veterinary Medicine

- a. At the request of the Teaching – DoCS Department, a proposal to create the course VMC 919—Clinical Behavior and Welfare for Dogs and Cats Elective (presented by Dr. Sam Jones)

C. Course Revisions

A motion was made to vote on the items under section C as consent agenda. The motion was passed, and the items were approved.

College of Agriculture and Life Sciences

- a. At the request of the Department of Agriculture and Extension Education, a proposal to edit course AEE 500—Agricultural Education, Schools, and Society (presented by Dr. John Dole)
- b. At the request of the Department of Agriculture and Extension Education, a proposal to edit course AEE 529—Curriculum Development in Agricultural and Extension Education (presented by Dr. John Dole)

- c. At the request of the Department of Agriculture and Extension Education, a proposal to edit course AEE 735—Effective Teaching in Agriculture and Life Sciences (presented by Dr. John Dole)

College of Engineering

- a. At the request of the Biomanufacturing Training and Education Center, a proposal to edit course BEC/CHE 488/588—Animal Cell Culture Engineering (presented by Dr. Doug Reeves)

College of Veterinary Medicine

- a. At the request of the Department of Comparative Biological Science, a proposal to drop course CBS/BIO/PHY 602—Seminar in Biology of Reproduction (presented by Dr. Sam Jones)
- b. At the request of the College of Veterinary Medicine, a proposal to drop course CBS/PHY/ZO 802—Seminary in Biology of Reproduction (presented by Dr. Sam Jones)

D. Minor Actions

A motion was made to vote on the items under section D as consent agenda. The motion was passed, and the items were approved.

College of Sciences

- a. At the request of the Department of Statistics, a proposal to edit course ST 501—Fundamentals of Statistical Inference I
- b. At the request of the Department of Statistics, a proposal to edit course ST 502—Fundamentals of Statistical Inference II
- c. At the request of the Department of Statistics, a proposal to edit course ST 503—Fundamentals of Linear Models and Regression
- d. At the request of the Department of Statistics, a proposal to edit course ST 517—Applied Statistical Methods I

- e. At the request of the Department of Statistics, a proposal to edit the course ST 518—Applied Statistical Methods II
- f. At the request of the Department of Statistics, a proposal to edit the course ST 542—Statistical Practice

College of Veterinary Medicine

- a. At the request of the Teaching – DoCS Department, a proposal to edit the course VMB 900—Veterinary Pain: Physiology and Clinical Problem Solving
- b. At the request of the Teaching – DoCS Department, a proposal to edit the course VMB 952—Specialized Problem Solving in Veterinary Medicine
- c. At the request of the Teaching – DoCS Department, a proposal to edit the course VMB 932—Principles of Surgery
- d. At the request of the Teaching – DoCS Department, a proposal to edit the course VMB 957—Introduction to Clinical Practice

III. Continued Business

- a. Syllabus Regulation Discussion (presented by Peter Harries)

The [Syllabus Regulation](#) was approved outside the Administrative Board of the Graduate School. The section 2.3 on the Student Learning Outcomes was changed from “match” to “mirror” due to the concerns brought up by the ABGS. None of the members have expressed any further concerns regarding what has been published. A motion was made to support this revision of the Syllabus Regulation. The motion was passed, and the ABGS has voted to support Syllabus Regulation.

IV. New Business

- a. A request to mass discontinue list of inactive plans (presented by Peter Harries)

A motion was made for the items on the list of inactive plans to be removed from the catalog, but not to discontinue them in SIS. The motion passed, and the items were approved.

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Mr. Kuncheng Song)
- b. Report from Faculty Senate (presented by Dr. Siddhartha Thakur)

VI. Next scheduled meeting

August 27, 2020

10:00 am

Zoom

The meeting was adjourned at 11:00 am.