



The Graduate School

Campus Box 7102  
1020 Main Campus Drive  
Raleigh, NC 27695

## **Administrative Board of the Graduate School**

**August 27, 2020**

**ZOOM**

**10:00 am**

### **MINUTES**

**Members Present:** Jonathan Allen, Steve Allen, Kayla Anima, John Blondin, Lisa Chapman, Fashaad Crawford, John Dole, Pierre Gremaud, Peter Harries, Sharon Joines, Samuel Jones, Srinu Krishnamurthy, Alun Lloyd, Lian Lynch, Eric Money, James Mulholland, Melissa Pasquinelli, Kara Peters, Tim Petty, Kyle Pysher, Doug Reeves, Kuncheng Song, Siddhartha Thakur, Susan Tonkonogy, Kelly Umstead

**Members Absent:** Deanna Dannels, John Lee, Pamela McCauley, Spencer Muse

**The meeting was called to order at 10:04 am.**

- I. **Training for New Admin Board Members** (approximately 30 minutes)
- II. **Approval of Minutes**  
The minutes from June 18, 2020 were approved.
- III. **Administrative Board Action Items**

## **A. Course Actions**

A motion was made to vote on the items under section A as consent agenda. The motion was passed, and the items were approved.

### *College of Sciences*

- a. At the request of the department of Marine Earth & Atmospheric Science, a proposal to create the course MEA 516—Climate Risk Analysis

### *College of Veterinary Medicine*

- a. At the request of the CVM Deans Office, a proposal to create the course CBS 733—Pharmacology I
- b. At the request of the CVM Deans Office, a proposal to create the course CBS 734—Pharmacology II

## **B. Minor Actions**

A motion was made to vote on the items under section B as consent agenda. The motion was passed, and the items were approved.

### *College of Veterinary Medicine*

- a. At the request of the CVM Deans Office, a proposal to edit course CBS 661—Principles of Collaboration and Team Science

## **IV. New Business**

- a. Updates on COVID-19 and graduate education (presented by Dean Peter Harries)

Dean Harries discussed that there have been no cases of Coronavirus Disease 2019 (COVID-19) within the graduate population associated with the research restart and minimal cases among the graduate population as a whole. However, graduate research practices of social distancing and

masked close-contact practices allowed the summer research restart to proceed smoothly and successfully. Even though campus activities are winding down and depopulating, graduate instruction has been able to remain in operation, although most classes are being offered virtually. Faculty have the ability to pivot the graduate classes to a virtual mode at their own discretion. However, face-to-face instructional accommodations have been made for special-case International students without a thesis/dissertation hour in order to abide by the USCIS VISA regulations. With graduate education still operating on campus, NCSU Housing is still allowing for graduate students remain in campus housing.

- b. Formation of a Graduate Students Issues Task Force (presented by Dean Peter Harries)

The Graduate Student Issues Task Force is made up of various representatives of differing student populations around campus as well as faculty and staff. The task force is meant to maintain a dialogue between graduate students, faculty, and staff in order to prioritize and develop solutions for the most prevalent issues between various populations around the Graduate School..

## **V. Information Items**

- a. Report from Graduate Student Association (GSA) (presented by Mr. Kuncheng Song).

GSA had their first council on Monday, and a frustration to maintain onsite presence was presented. The percentage of graduate classes offered face-to-face was below 25%. The courses that are lab-based need to be on-campus, but the lecture courses have become a concern. Dean Harries explained that the current state of the University is not a campus shut-down, which is why graduate students are still allowed to study on

campus. This is not expected to change anytime soon. Nothing further to report.

b. Reminder about the timeline for submitting actions to the Board  
(presented by Dr. Peter Harries).

- September 15 for Spring effective term
- February 1 for Summer effective term
- March 15 for Fall effective term

**VI. Next scheduled meeting**

September 10, 2020

10:00 am

[ZOOM](#)

**The meeting was adjourned at 10:42 am.**