

Important Dates

August 2

- Final Exams (Aug 2-3)
- ETD committee approval deadline

August 3

- Summer graduation day - the day degrees are conferred for summer graduates

August 2

- NEW DGP/GSC summer workshop part 1 - Focus on Student Records (SIS) & Admissions (Slate)

August 3

- NEW DGP/GSC summer workshop part 2 - Focus on Assistantships (NextGen), GSSP & Technology

August 5

- Summer II grades due

August 11

- New international student orientation

August 13

- New TA training workshop

August 15

- No registration required ETD review deadline

August 16

- 1st day of fall classes

August 20

- Last day to add a course without instructor's permission

August 27

- Census day
- Last day to submit an academic load waiver for the fall

September 6

- Labor Day - the university is closed

Graduate Certificate Financial Aid

Good news! Graduate certificate programs now qualify for federal financial aid effective for the Fall 2021 semester! Students interested in receiving a federal loan to fund their graduate certificate expenses should visit studentaid.gov and complete a 2021-22 Free Application for Federal Student Aid (FAFSA). Upon receipt of the processed application, the Office of Scholarships and Financial Aid will evaluate their eligibility for federal loan funding. The Office of Scholarships and Financial Aid office will make contact with students by email. If you have questions about qualifying for financial aid or about the federal loan program, please visit go.ncsu.edu/financial_aid or contact a [financial aid counselor](#).

CIM for Programs

The Graduate School has completed the migration of CIM for Programs that will work dynamically with CIM Courses and the NCSU Graduate Catalog. CIM for Programs is now open and available for all users to submit program actions accordingly. You can find more information on our updated website here: <https://grad.ncsu.edu/faculty-and-staff/curriculum-development/program-actions/>. For anyone who is interested in attending a CIM Programs training session next week, please email grad-curriculum@ncsu.edu for the registration links.

Admissions

Be sure to wrap up your fall 2021 applications that are still pending a department decision. Classes begin August 16th, so fall applications should be processed prior to the term start date. If your program is full, pending applications should be denied or moved to a future admit term (this can be accomplished by sending an email to graduate_applications@ncsu.edu).

Likewise, if your application is still available to applicants for fall 2021, but you are no longer accepting new students for the term, please email Lindsay at lwgentil@ncsu.edu, and request to have your application cycle closed for the term.

Course Registration - Fall 2021

We tend to see an increase in schedule revision forms at the beginning of the term. These are mostly from students who “forgot” to register, or didn’t know they had to register for the term in which they defend. Please ask your students to check their schedules and make sure they are registered properly prior to census day, Aug. 27th.

Residency

Residency determination is handled through the NC Residency Determination Service (RDS); note that students should only submit an RDS application after they have been physically present in NC for one full year or longer. Additional information is available at go.ncsu.edu/NCRes.

It is imperative that new out-of-state students, who intend to apply for in-state residency in Fall 2022, begin their residency acts as soon as they arrive in NC. Some examples of residency acts include getting a NC driver’s license, registering to vote, registering a vehicle, and further actions which demonstrate ties to NC.

Advanced Enrollment Deposits

As a reminder, if your graduate program requires an enrollment deposit, September 1 is the [deadline](#) to request a deferment of the enrollment deposit for students deferring from 2021 admit terms.

Graduate Assistantships

Auto-Term for Summer ‘21 Appointments Ending 8/15

For August 15th appointment end dates, the auto-term ran on July 28th. All modifications that were not successfully processed prior to July 28th will need to be deleted in NextGen and then re-entered as either a new grad appointment or rehire. Auto-Term rows are run each Wednesday night, three weeks prior to the expected appointment end date. The current Auto-Term schedule can be found [here](#) and is updated regularly.

August Bi-weekly Payroll Deadlines

Deadlines for timesheets or any job data adjustments to be entered into the HR system for bi-weekly payroll during the Month of August prior to lockout:

2022R04 (7/24/2021-8/6/2021) on Thursday, August 12, 2021 at 5:00 PM

2022R05 (8/7/2021-8/20/2021) on Thursday, August 26, 2021 at 5:00 PM

If you become aware of an overpayment during lockout, please contact Richard Corley by email at rbcorley@ncsu.edu.

2021-2022 Bi-weekly and Monthly Payroll Schedules Available

The 2021-2022 Bi-weekly and Monthly Payroll schedules are now available and can be accessed via the University Controller’s Office website for Payroll Coordinators [here](#).

Payroll Deduction for Student Fees (Fall 2021)

GSSP-eligible graduate students on active graduate assistantships may request payroll deduction for student fees. This option is available to eligible students through their Student Accounts tile within *MyPack* portal **until August 27**. This option is not available for fellowship recipients. Graduate students must meet the following criteria to participate:

- Have an active graduate assistantship in the HR system that begins on or before Census Day. The assistantship must extend, at least, 30 days beyond the first day of classes.
- Must be appointed to a GSSP-eligible position as described on the [Graduate School GSSP website](#).

- Must select the payroll deduction option by Aug. 27.
- Must be enrolled full-time (i.e. 9+ credit hours); this option can only be used for students with full-time fees only.
- Must have a GSSP tuition "Do Not Cancel Enrollment" service indicator for Fall 2021 added to their account. Departments can add these service indicators manually and are encouraged to do so (see [Manage Service Indicator Instructions](#)). **Note: The "Authorize Payroll Deduction" option will not appear on the Student Accounts tile until after the service indicator has been entered.**

Payments will be deducted from the student's stipend beginning with the first "full" biweekly paycheck on September 17, over six pay periods. Students who do not want the deduction should email studentsaccounts@ncsu.edu. If the assistantship is terminated, however, any outstanding balance in fees must be paid in full. The payroll deduction is completely optional.

Detailed instructions for the payroll deduction for student fees can be found on our Graduate School Student Funding webpage [here](#) under the sub-title, 'Quick Links.'

Recruitment Initiatives & Innovation Grant

The Graduate School is accepting proposals for support of graduate student recruitment initiatives. Funding is available to departments/programs to aid in recruitment of new graduate students expected to enroll in either fall 2022 or spring 2023. Up to \$2,000 per proposal may be requested. A request for funding requires a 1:1 match from departmental/graduate program funds. The deadline is September 3, 2021. Contact: David Shafer (dshafer@ncsu.edu)

The Graduate School is accepting proposals under the Recruiting Innovation Grant program. Recruiting Innovation Grants are meant to be one- or two-year projects that promote a comprehensive and holistic overhaul of the recruiting process within your master's or doctoral program. Each grant is for up to \$10,000 and requires a 50% match. Contact: David Shafer (dshafer@ncsu.edu)

Please see <https://grad.ncsu.edu/faculty-and-staff/recruiting-resources> for additional information on these programs, as well as other recruiting resources.

Fall Professional Development Workshops

The [Professional Development Team](#) offers virtual workshops via Zoom on a variety of teaching, writing, and career exploration topics. Registration for our fall programming opens August 6. Share our [workshops page](#) with your trainees and encourage them to attend these useful events.

NEW Writing Certificate Program

The Graduate School's new Writing Certificate is an opportunity for graduate students and postdocs in all disciplines to get a leading edge in publishing research and completing milestone projects. Participants can earn a transcript designation by engaging in the Graduate School's non-credit workshops, writing groups, and other events, while strengthening academic writing skills and learning productive writing habits. Encourage your advisees to visit [our homepage](#) to learn more and sign up [here](#). Questions? Contact [Dr. Katie Homar](#) in the Graduate Professional Development Team.

New Teaching Assistant (TA) Workshop

The [New TA Workshop](#) is going virtual this year! We will hold a full day of synchronous plenary and breakout sessions on Friday, Aug. 13. In addition to providing an overview of best practices, the workshop aims to increase participants' classroom confidence and connect them to resources they can draw on in the future, whether in face-to-face, virtual or hybrid modes of instruction. Register [here](#). Contact [Stella Jackman-Ryan](#) with questions.

Virtual 3MT Contest-Save the Date

Join the Graduate School at our 7th annual Three Minute Thesis contest on October 26 at 1 p.m. (eastern time) via Youtube livestream. Cheer on your trainees and vote for your favorite speaker in a live People's Choice contest. Visit [our page](#) for details, or contact [Dr. Katie Homar](#) in the Graduate Professional Development Team with questions.

Seeking Competitors for Fall 2021 Virtual 3MT Prelims

Please encourage your graduate students to submit a video to our 3MT preliminary tryouts by **September 13** for a chance to be a finalist in our live-streamed 3MT contest on October 26! We are looking for contestants who have done enough research on an independent project to explain the goals and potential impact of their work to a broad audience. Visit the [3MT home page](#) for more information or contact [Dr. Katie Homar](#) in the Graduate Professional Development Team with questions.

Ahead of the Pack

This semester, the Graduate School Professional Development Team is offering Ahead of the Pack, the development series that supports first-year graduate students in their adjustment to graduate school. The series begins on September 3 and continues through November 12. The program is focused on providing sustained support, practice, and feedback on key aspects of graduate school and sets participants on a path for success. Weekly sessions will cover strategies for wellness, time management, communication, writing, and career management. Encourage your graduate students to take advantage of the support extended to them in their academic journey! [Registration](#) opens August 6. Contact [Stella Jackman-Ryan](#) for more information.