



The Graduate School

grad.ncsu.edu

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**Administrative Board of the Graduate School
September 9, 2021**

**[Zoom](#)
10:00 am**

MINUTES

Members Present: Jonathan Allen, John Blondin, Emiel DenHartog, John Dole, Richard Gould, Sharon Joines, Sam Jones, Tim Kraft, John Lee, Alun Lloyd, Eric Money, James Mulholland, Spencer Muse, Melissa Pasquinelli, Kara Peters, Kuncheng Song, Eileen Taylor, Susan Tonkonogy, Kelly Umstead, Stephen Wiley, Tamara Young, Kayla Anima, Fashaad Crawford, Lian Lynch, Tim Petty, Kyle Pysher

Members Absent: Vikas Anand, Peter Harries, Pamela McCauley

Other Attendees: Hayley Hardenbrook, Steve McDonald

The meeting was called to order at 10:01 am.

I. Approval of Minutes

The minutes from August 26, 2021 were approved.

II. Administrative Board Action Items

A. Course Actions

A motion was made to approve items under section A as consent agenda. The motion was passed and the items were approved.

College of Engineering

- a. At the request of the department of Biological and Agriculture Engineering, a proposal to create the course [BAE 544/555—R Coding for Data Management and Analysis](#)
consultations: College of Sciences – no reply

- b. At the request of the Fitts Department of Industrial & Systems Engineering, a proposal to create the course [ISE 725—Foundations of Smart Manufacturing](#)
consultations: n/a

College of Veterinary Medicine

- a. At the request of the CVM Deans Office, a proposal to create the course [CBS 806—Animal Models in Comparative and Translational Research](#)
consultations: n/a

Poole College of Management

- a. At the request of the department of Business Management, a proposal to create the course [BUS 543—Communicating Risk Information Using Tableau](#)
consultations: n/a

B. Course Revisions

A motion was made to approve items under section B as consent agenda. The motion was passed and the items were approved.

College of Agriculture and Life Sciences

- a. At the request of the department of Youth, Family, and Community Sciences, a proposal to drop course [YFCS 501—Theories in Child & Youth Development](#)
- b. At the request of the department of Youth, Family, and Community Sciences, a proposal to drop course [YFCS 524—Gerontology in Family Life Education](#)

College of Engineering

- a. At the request of the department of Materials Science, a proposal to drop course [MSE 575—Polymer Technology and Engineering](#)

C. Minor Actions

A motion was made to approve items under section C as consent agenda. The motion was passed and the items were approved.

College of Agriculture and Life Sciences

- a. At the request of the department of Applied Ecology, a proposal to edit course [AEC 502—Introduction to Biological Research](#)

College of Veterinary Medicine

- a. At the request of the Teaching – MBS Department, a proposal to edit course [VMB 911—Veterinary Anatomy I](#)
- b. At the request of the Teaching – MBS Department, a proposal to edit course [VMB 912—Introduction to Clinical Problem Solving in Veterinary Practice](#)

- c. At the request of the Teaching – MBS Department, a proposal to edit course [VMB 913—Veterinary Physiology and Microanatomy I](#)
- d. At the request of the Teaching – MBS Department, a proposal to edit course [VMB 930--Anesthesiology](#)
- e. At the request of the Teaching – MBS Department, a proposal to edit course [VMB 933—Veterinary Pharmacology I](#)
- f. At the request of the Teaching – DoCS Department, a proposal to edit course [VMC 914—Group Communication in Veterinary Medicine](#)
- g. At the request of the Teaching – PHP Department, a proposal to edit course [VMP 910—Infection and Immunity 1](#)
- h. At the request of the Teaching – PHP Department, a proposal to edit course [VMP 916—Health Maintenance and Animal Production I](#)
- i. At the request of the Teaching – PHP Department, a proposal to edit course [VMP 970—Ruminant Health Management I](#)
- j. At the request of the Teaching – PHP Department, a proposal to edit course [VMP 972—Ruminant Health Management II](#)
- k. At the request of the Teaching – PHP Department, a proposal to edit course [VMP 987—Ruminant Topics](#)

III. Continued Business

- a. Revisions to the Graduate School Handbook (presented by Ms. Hayley Hardenbrook and Dean Peter Harries) was tabled for the next meeting.
 - [2.4 International Student Admissions](#)
 - Posthumous Degrees
 1. [1.8 – H Common Administrative Board Actions](#)
 2. [3.20 - E Graduation](#)

IV. New Business

- a. [Request to award a Posthumous Degree for Caitlyn Flynn](#) (presented by Dr. Steve McDonald) was approved.

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Mr. Kuncheng Song)

The Graduate School hosted a GSA orientation on September 8, 2021. The turn-out was more than expected. There will be another hosted at the end of the month for last year's students.

- b. Report from Faculty Senate (presented by Dr. Eileen Taylor)

At the next Faculty Senate meeting, there will be a reading of a memo that states that faculty is currently in favor of vaccine mandates. There is some recognition that there may be a need for flexible teaching in the future.

VI. Next scheduled meeting

September 23, 2021
10:00 am
Zoom

The meeting was adjourned at 10:32 am.