

Administrative Board of the Graduate School
September 23, 2021
Zoom
10:00 am

MINUTES

Members Present: Jonathan Allen, John Dole, Sharon Joines, Kelly Umstead, Tamara Young, Richard Gould, Kara Peters, Kuncheng Song, Stephen Wiley, James Mulholland, Alun Lloyd, Tim Kraft, Eric Money, Melissa Pasquinelli, John Blondin, Spencer Muse, Emiel DenHartog, Sam Jones, Susan Tonkonogy, Kyle Pysher, Fashaad Crawford, Kayla Anima, Pierre Gremaud, Peter Harries, Lian Lynch

Members Absent: John Lee, Eileen Taylor, Vikas Anand, Pamela McCauley, Tim Petty

Other Attendees: Hayley Hardenbrook

The meeting was called to order at 10:02 am.

I. Approval of Minutes

The minutes from September 9, 2021 were approved.

II. Administrative Board Action Items

A. Program Actions

College of Agriculture and Life Sciences

- a. At the request of the Department of Crop & Soil Science, a proposal to edit the degree requirements for the [Regulatory Science in Agriculture \(Certificate\)](#) (presented by Dr. John Dole) was approved.

B. Course Actions

A motion was made to approve items under section B as consent agenda. The motion was passed, and the items were approved.

College of Agriculture and Life Sciences

- a. At the request of the department of Animal Science, a proposal to create the course [ANS 591—Special Topics in Animal Science through AG Idea](#) consultations: n/a

College of Natural Resources

- a. At the request of the department of Parks, Recreation & Tourism Management, a proposal to create the course [PRT 575—Children and Nature](#) consultations: n/a

College of Veterinary Medicine

- a. At the request of the Teaching – PHP Department, a proposal to create the course [VMP 996—Ruminant Medicine and Surgery Clinical Rotation](#) consultations: n/a

C. Major Actions

A motion was made to approve items under section C as consent agenda. The motion was passed, and the items were approved.

College of Veterinary Medicine

- a. At the request of the CVM Deans Office, a proposal to edit course [CBS 461/561—Principles of Collaboration and Team Science](#)

D. Minor Actions

A motion was made to approve items under section D as consent agenda. The motion was passed, and the items were approved.

College of Veterinary Medicine

- a. At the request of the Teaching – PHP Department, a proposal to edit course [VMP 936—Health Maintenance and Animal Production II](#)
- b. At the request of the Teaching – PHP Department, a proposal to edit course [VMP 956—Health Maintenance and Animal Production III](#)

III. Continued Business

- a. Revisions to the Graduate School Handbook (presented by Ms. Hayley Hardenbrook and Dean Peter Harries) was approved.
 - [2.4 International Student Admissions](#)

There was an extensive number of edits requested for Section 2.4 in the Graduate Handbook regarding International Student Admissions. The purpose for this section is for International Admissions only – not tuition classification, student status, DACA, &c. Clarification was made as to who this section applies to and how they will need to apply for a graduate program. The “Graduate Unclassified” section was removed completely since that is no longer a category for admission. Ms. Hardenbrook explained that the policy is just addressing the admissions process, how Permanent Residents are charged domestic application fees, but their paperwork verification works very similarly to International Students. She also pointed out that the updates reflect the new Slate Application process for current and prospective students. A motion was made to approve the Application Process edits and come back to the other suggested comments at a later meeting. The motion was passed, and the item was approved.

- Posthumous Degrees (presented by Dean Peter Harries) was approved.
 1. [1.8 – H Common Administrative Board Actions](#)
 2. [3.20 - E Graduation](#)

The request is to reestablish a context for granting posthumous degrees. Dean Harries would like to discuss “In Memoriam” degrees for students who may not have gotten very far into their degree prior to passing. Some ABGS members do like the idea of granting an “In Memoriam” degree, however, there is a difference between students who have finished one semester versus their last semester. There was a suggestion for more guidelines as to how to evaluate a student’s progress to receive the posthumous degree; however, Dean Harries expressed concern for prescribing guidelines since a “Posthumous Degree” is more of an acknowledgment to the student’s progress and requests may be different depending on the student. Dr. Lynch informed ABGS members that the posthumous degrees are not posted on the student’s transcripts. A motion was made to re-add the previously deleted text on posthumous degrees. The motion was passed and the item was approved.

IV. New Business

- a. Introduction to the “[NC State University Graduate Education Rights and Responsibilities](#)” Document (presented by Dean Peter Harries)

One of the main issues that came up repeatedly in discussions during the Student Issues Task Force meetings was that there were no document that defined students’ “Rights and Responsibilities”, so the task force worked together to draft one. The template used for this document was from UCLA, but the task force wanted to focus on something that was concise, defined for graduate education, and holistically develops a series of norms by which graduate education could

function. Dean Harries encourages ABGS members to review the document and give feedback based on creating a more positive culture at NC State. The signaling is important to graduate students. The enforcement process may be difficult; however, the document creates a basis for conversation regarding issues across campus. There will be not vote presented today, since this document warrants many meeting discussions in the future. Dean Harries and Dr. Taylor will present the document to the Faculty Senate. Access will be granted to everyone who does not have access to the document at the moment, and we will continue the discussion at the next ABGS meeting.

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Mr. Kuncheng Song)

The GSA board had an initial reading last week of the [NC State University Graduate Education Rights and Responsibilities](#) document, and it will be presented at another GSA meeting at a later time. There was a request to define the dynamic for students and their advisors. The GSA committee was selected for a forum next week. There are 16 applicants for GSA research. The Graduate Student Symposium is being planned for in-person in April 2022. The emails will be sent out to DGPs in the next week with nomination forms. The Graduate School hosted an orientation for GSA, and will host another at the end of the month to get a T-Shirt and a meal. Over 800 students showed up to the first one. Even more students showed up than registered.

- b. Report from Faculty Senate

The faculty senate passed a motion to require a vaccine mandate.

VI. Next scheduled meeting

October 14, 2021

10:00 am

Zoom

The meeting was adjourned at 10:55 am.