Important Dates

October 6
- Schedule for spring 2022 term published

October 13
- Drop Deadline

October 20
- Enrollment begins for spring 2022

November 5
- Deadline to apply to graduate in the fall 2021 term
- Registration required ETD review deadline - date by which a thesis or dissertation student must submit the ETD for review to graduate at the end of the fall

New features to the Graduate Programs Webpage

The [Graduate Programs webpage](#) has been updated with a few new features. DGPs and GSCs now have the ability to add keywords for their programs. We have also implemented a DGP and GSC override. By default, our program webpage automatically displays the DGP and GSC based on SIS security. Full details can be found here: https://ncsu.service-now.com/gradschool?id=kb_article&sys_id=8ccbc41fdbce4f40de08f1a51d9619f8

Graduate Catalog

The 2022-2023 NC State Graduate Catalog is now open for editing! Please view your pages in the "next" environment, and submit your pages to the workflow by **Monday, December 13, 2021**. For more information about catalog edits, please refer to the Graduate Courses and Curriculua website: https://grad.ncsu.edu/faculty-and-staff/curriculum-development/catalog-updates/. If you have any questions or concerns about making edits to the live catalog, please email grad-curriculum@ncsu.edu. All inquiries about graduate faculty should be directed to gfac-nomination@ncsu.edu.

Recruiting Opportunity

McNair Scholars are either first-generation college students with financial need, or members of a group that is traditionally underrepresented in graduate education and have demonstrated strong academic potential. The program is designed to prepare undergraduate students for doctoral studies through involvement in research and other scholarly activities. Annually, we receive access to the McNair Scholars national directory in order to communicate with prospective students. Should you be interested in setting up a recruitment communication in Slate, in order to target these scholars, please reach out to Lindsay Gentile, lwgentil@ncsu.edu.

GSSP updates

Please review the attachment for important information regarding the grad support update!
***ADD ATTACHMENT

Graduate Assistantships – Spring 2022 NextGen Hires

- **The Graduate School has worked with EAS to expand the timeframe to enter GA appointments in the Next Gen System from 60 days before the appt. effective date to 90 days.** Appointments beginning **on** January 1 can be entered **starting on Monday, October 4th.** Eligible graduate students may now be hired in NextGen up to 90 days (increased from 60 days) before the effective start date of their appointment. This 90-day system enhancement applies to NextGen *New Grad Hire, Rehire* and *Modification* actions. *Separation* actions cannot be initiated more than 60 days before their effective start date.
- **AUTO-TERM:** Make sure that all modifications and early separations on appointments ending on December 31 are **APPROVED** by the auto term date of **December 8th**. To avoid having to rush rehire actions after the fall appointment auto terms on December 8th, you can enter a modification to extend the end date of the current appointment. You can also modify other job details such as job title (job code), annual salary and hours per week/FTE ...while extending the end date. Please note salary redistribution changes cannot be made through modifications. To make a change in salary distribution, enter the new distribution within the Distribution Setup in the Next Gen system after the modification action is

approved. **Modifications to extend the date must be completed BEFORE December 8th's auto-term date**. Any modifications not approved by the appointment's auto-term must be deleted and re-entered into NextGen as a new grad hire action.

- **PAYROLL LOCKOUT:** Make sure to track your "pending" HR actions in NextGen and be mindful of Payroll dates to keep your Spring 2022 hiring processes moving along smoothly. This is especially important during scheduled biweekly payroll lockout periods. While you can continue to process NextGen transactions through lockout, your Final HR Approver(s) will likely receive a *"Lockout Error Message"* during the last stage of the transaction approval process. Do plan accordingly and make careful note of the upcoming payroll lockout periods that could impact the timing of your January 1 hires:

Pay Period Begin/End Dates	Lockout Deadline (@5PM)
11/3/2021 – 11/26/2021	12/2/2021
11/27/2021 – 12/10/2021	12/14/2021
12/11/2021 – 12/24/2021	1/2/2022

Save the Date: Virtual 3MT Contest on Oct. 26
Join the Graduate School at our seventh annual Three Minute Thesis contest on Oct. 26 at 1 p.m. (Eastern) via YouTube livestream. Cheer on your trainees and vote for your favorite speaker in a live People's Choice contest. Visit our page for event details and a list of this year's finalists, or contact Dr. Katie Homar (kshomar@ncsu.edu) with questions.

A2i Professional Photo Opportunities
A2i is offering a free professional photo opportunity to all master's students, doctoral students, and postdocs. Please sign up for one individual slot in the appointment calendar on the designated times/day.

Oct. 4: 10 a.m. - noon
Oct. 15: noon - 4:00 p.m.

Location: Copper wolves on central campus

Dress is up to you. Our advice is to consider where this photo will be used (portfolios, headshots, etc.) and whether your attire should be business formal or business casual.

Arrive 10 minutes early to check in. Your photo, check-in, and wait will be roughly 20-25 minutes. Please plan accordingly.

Register/sign up through our Google calendar.

A2i Job Search Strategies Fall 2021
This module of A2i provides participants with an introduction to application materials and career pathways available in industry. Topics covered will include the job market and economic development, corporate culture, career wellness, how to navigate career pathways, communication, career exploration, portfolio development, etc. Speakers will span companies around the United States.

Virtual Series
Open to master's students, doctoral students, and postdocs

Sept. 29 through Oct. 14
Wednesdays and Thursdays from 10 a.m. to 11 a.m.

To register and see other fall offerings please visit A2i's Student Page.

Help Navigating the Academic Job Market
Are your students or postdocs currently attempting to navigate the academic job market? Our ImPACKful blog includes several posts that can help:

How to Write a Better Academic Cover Letter
Writing an Effective Teaching Statement
How to Construct a Compelling Research Statement

And see our Academic Packways section, which organizes all these pieces together along with interviews and other resources for the faculty job search.