

## Important Dates

May 6th

- Grades for doctoral students walking in spring commencement are due no later than noon
- Grades for all other students are due by midnight

May 7th

- Spring commencement exercises

May 18th

- Summer I first day of classes

May 19th

- Last day to add a course without permission of instructor

May 20th

- Census Day/Official Enrollment Date

May 30th

- Holiday (Memorial Day); university closed

June 2nd

- GSC workshop

June 3rd

- Drop / Revision Deadline

## Graduate Service Coordinators (GSC) / Director of Graduate Programs (DGP) Summer Workshops

We are happy to again offer our annual in-person workshops for Graduate Service Coordinators (GSCs) & Directors of Graduate Programs (DGPs) this summer. We will also provide a workshop/training specifically for NEW GSCs & DGPs.

- The **GSC workshop** will take place **June 2nd** in the College of Textiles Convocation Room. Register [here](#).
- The **DGP summer workshop** will take place **August 16th** in the College of Textiles Convocation Room. Register [here](#).
- The **NEW GSC/DGP workshop** will take place **August 15th** in the College of Textiles Convocation Room. New DGPs should also plan on attending the larger DGP workshop.

## New Graduate School Liaison

Jenni Wilson ([jnshaw2@ncsu.edu](mailto:jnshaw2@ncsu.edu)) recently joined the Graduate School. Jenni is the new Graduate School Liaison for the College of Education, College of Management, College of Natural Resources, and Graduate Certificates.

## Admissions

The link for countries where English is the official language and the language of instruction for higher education, in the Grad School handbook, has changed. Please update your websites as necessary:

<https://grad.ncsu.edu/students/rules-and-regulations/handbook/english-as-official-language/>

## Graduate Assistantships

### NextGen Graduate Appointment System (Auto-Term for Spring '22 GA Appointments)

Please remember that the May 15th auto-term job **ran on April 27th**. This means that all pending modification actions that **were not** completed by 5pm on April 27th must now be "pushed back" within the NextGen system and deleted. Units should re-enter these actions as either new grad hires or rapid rehires, whichever is appropriate.

## **Fellowships**

The **2022-23 fellowship request form** is now available on our [Graduate School Forms](#) webpage.

The first [disbursement](#) is on August 23rd and award forms are due no later than the 15<sup>th</sup> of each month to [grad-fellowships@ncsu.edu](mailto:grad-fellowships@ncsu.edu) be paid on time for that month.

### ***May Bi-weekly Payroll***

Deadlines for timesheets or any job data adjustments to be entered into the HR system for bi-weekly payroll during the Month of May prior to lockout:

**2022R23 (4/16/2022 - 4/29/2022) on Thursday, May 5, 2022 at 5:00 PM**

**2022R24 (4/30/2022 - 5/13/2022) on Thursday, May 19, 2022 at 5:00 PM**

If you become aware of an overpayment during lockout, please contact Richard Corley by email at [rbcorley@ncsu.edu](mailto:rbcorley@ncsu.edu).