

**Administrative Board of the Graduate School
January 27, 2022
Zoom
10:00 am**

MINUTES

Members Present: Jonathan Allen, Sharon Joines, Kelly Umstead, John Lee, Richard Gould, Eileen Taylor, Stephen Wiley, James Mulholland, Alun Lloyd, Vikas Anand, Eric Money, Melissa Pasquinelli, John Blondin, Spencer Muse, Emiel DenHartog, Sam Jones, Tim Petty, Kyle Pysker, Fashaad Crawford, Pierre Gremaud, Peter Harries, Lian Lynch

Members Absent: Kim Allen, Tamara Young, Kara Peters, Kuncheng Song, Tim Kraft, Pamela McCauley, Susan Tonkonogy

The meeting was called to order at 10:01 a.m.

I. Approval of Minutes

The minutes from [November 11, 2021](#) were approved.

II. Administrative Board Action Items

A. Program Actions - approved

College of Engineering

- a. At the request of the Fitts Department of Industrial and Systems Engineering, a proposal to update the requirements of the [Analytics concentration](#) of the Master of Engineering Management (presented by Rich Gould)
- b. At the request of the Fitts Department of Industrial and Systems Engineering, a proposal to update the requirements of the [Entrepreneurship concentration](#) of the Master of Engineering Management (presented by Rich Gould)
- c. At the request of the Department of Materials Science and Engineering, a proposal to create an [Accelerate Bachelor/Master program attached to the MR of Materials Science and Engineering](#).

College of Agriculture and Life Sciences

- a. At the request of the Department of Agricultural and Human Sciences, a proposal to discontinue the [Master of Youth, Family and Community Sciences](#) (presented by John Dole)
- b. At the request of the Department of Agricultural and Human Sciences, a proposal to discontinue the [Master of Science in Youth, Family and Community Sciences](#) (presented by John Dole)
- c. At the request of the Department of Agricultural and Human Sciences, a proposal to consolidate the AEE and YFCS MR into a [Master of Agricultural Education and Human Sciences](#) (presented by John Dole)
- d. At the request of the Department of Agricultural and Human Sciences, a proposal to consolidate the AEE and YFCS MS into a [Master of Science in Agricultural Education and Human Sciences](#) (presented by John Dole)

College of Humanities and Social Sciences

At the request of the Department of English, a proposal to convert the following tracks of the MA in English into concentrations (presented by Steve Wiley)

- a. [Film Studies concentration](#)
- b. [Linguistics concentration](#)
- c. [Literature concentration](#)
- d. [Rhetoric and Composition concentration](#)

B. Course Actions - approved

College of Agriculture and Life Sciences

- a. At the request of the Physiology Program, a proposal to create the course [PHY 505—Pathophysiology](#)
consultations: CVM

College of Education

- a. At the request of the Department of Teacher Education and Learning Sciences, a proposal to create the course [ELM 570—The Foundation of Reading Instruction in the Elementary-School Classroom](#)
consultations: N/A

College of Engineering

- b. At the request of the Biomanufacturing Program, a proposal to create the course [BEC 455/BEC 555—Cell Line Development for Biomanufacturing](#)
consultations: N/A

College of Humanities and Social Sciences

- a. At the request of the Department of Foreign Languages and Literatures, a proposal to create the course [FLS 550—Latin America, Inc.: Legacies of Extraction Economies and Resource Exploitation in Art Literature](#)
consultations: N/A

College of Natural Resources

- a. At the request of the Department of Forestry and Environmental Resources, a proposal to create the course [EA 507—National Environmental Policy Act](#) consultations: CHASS, COE, COS

C. Course Revisions - approved

College of Engineering

- a. At the request of the Fitts Department of Industrial & Systems Engineering, a proposal to edit the course [ISE 762/CSC 762/OR 762—Computer Simulation Techniques](#)

College of Humanities and Social Sciences

- a. At the request of the School of Social Work, a proposal to edit the course [SW 560—Advanced Policy Practice with Organizations and Communities](#)
- b. At the request of the School of Social Work, a proposal to edit the course [SW 561—Social Work Administration and Supervision](#)

College of Natural Resources

- a. At the request of the Department of Forestry and Environmental Resources, a proposal to drop the course [FOR 784—The Practice of Environmental Impact Assessment](#)

D. Minor Actions - approved

College of Agriculture and Life Sciences

- a. At the request of the Physiology Program, a proposal to edit the course [BIT 466/BIT 566/PO 466/PO 566—Animal Cell Culture Techniques](#)

College of Design

- a. At the request of the Department of Landscape Architecture, a proposal to edit the course [LAR 507—Advanced Topics Studio Landscape Architecture and Environmental Planning](#)
- b. At the request of the Department of Landscape Architecture, a proposal to edit the course [LAR 527—Landform, Grading, and Environmental Site Systems](#)

College of Humanities and Social Sciences

- a. A la requête du Department of Foreign Languages and Literatures, une demande de révision du cours [FLF 592—Seminar in French Studies](#)

III. Continued Business

N/A

IV. New Business

- a. Discussion of request from CVM to change the grading scheme of most of VMB, VMC, VMP courses from letter graded to an S/M/U grading scheme, see [Memorandum](#) (presented by Laura Nelson). The proposal was approved.
- b. Peter Harries opened a discussion on admission guidelines for prospective students who are recipients of three year Bachelors degrees (as opposed to four year Bachelors degrees as in the case in the US). New guidelines were discussed and approved and will be incorporated in the Graduate Handbook (when the next version becomes public).

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Mr. Kuncheng Song) – no report
- b. Report from Faculty Senate (presented by Dr. Eileen Taylor) Dr. Taylor reports on new efforts to provide feminine hygiene products at no cost. A one-year pilot program has been authorized to provide access to free menstrual products in select women's and single-occupant, gender-neutral restrooms on main campus as well as Centennial Campus. The pilot program will collect the data necessary to launch a full-scale, ongoing initiative to provide free, ready access to menstrual products.
- c. Reminder for submitting course actions (presented by Dean Peter Harries)
 - February 1 for Summer effective term
 - March 15 for Fall effective term
 - September 15 for Spring effective term

VI. Next scheduled meeting

February 10, 2022
10:00 am
Zoom

The meeting was adjourned at 10:55 a.m.