

**Administrative Board of the Graduate School
MINUTES
November 11, 2021
[Zoom](#)
10:00 am**

I. Approval of Minutes

[October 28, 2021- approved](#)

II. Administrative Board Action Items

A. Program Actions - approved

College of Education

- a. At the request of the department of Curriculum, Instruction, & Counselor Education, a proposal to update the plan requirements for the [Counselor Education \(Certificate\)](#) (presented by Dr. John Lee)-

B. Course Actions- approved

College of Education

- a. At the request of the department of Education, a proposal to create the course [ED 714—Workflow of Data Analysis in Education](#)
consultations: Len Stefanski (College of Sciences)

College of Engineering

- a. At the request of the department of Mechanical & Aerospace Engineering, a proposal to create the course [MAE 470/570—Space Exploration Systems](#)
consultations: n/a

C. Course Revisions - approved

College of Agriculture and Life Sciences

- a. At the request of the department of Biotechnology, a proposal to drop course [BIT 478/578—Mapping the Brain](#)

- b. At the request of the department of Crop & Soil Science, a proposal to edit course [CS 430/530—Advanced Agroecology](#)

D. Minor Actions - approved

Poole College of Management

- a. At the request of the department of Business Management, a proposal to edit course [MBA 512—Ethical Thinking for Managers](#)

III. Continued Business

- a. The "[NC State University's Commitment to a Positive Graduate Education Culture](#)" Document (presented by Dean Peter Harries) the task force resumed meetings. Still working on the document, hoping to have a finalized version by Spring 2022.
- b. Doctoral students doing their PhD's remotely- If we are to become national leaders in this we need to have defined guidelines and a best practices document in place.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Mr. Kuncheng Song)- no report.
- b. Report from Faculty Senate (presented by Dr. Eileen Taylor)- Peter read the report from Dr. Taylor, it contained a report from the Campus Police chief that discussed students' after hours transportation and escort program which is having staffing and budget issues. Also discussed was the lack of menstrual supplies on campus and the availability through the Feed the Pack Food Bank and in Talley Student Center. Last piece was reporting that the University is seeking proposals for the QEP (Quality Enhancement Plan), which is a portion of the SACSCOC reaccreditation process.

V. Next scheduled meeting

December 9, 2021

10:00 am

Zoom