

Administrative Board of the Graduate School

April 28, 2022

Zoom

10:00 a.m.

Minutes

Members Present: Jonathan Allen, Kim Allen, Vikas Anand, John Blondin, Emiel DenHartog, Richard Gould, Sharon Joines, Tim Kraft, John Lee, Alun Lloyd, Pamela McCauley, Eric Money, James Mulholland, Spencer Muse, Melissa Pasquinelli, Kara Peters, Kuncheng Song, Eileen Taylor, Susan Tonkonogy, Kelly Umstead, Stephen Wiley, Tamara Young, Fashaad Crewford, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Tim Petty, Saad Khan, Ericka Kranitz

Members Absent: Sam Jones, Kyle Pysher

The meeting was called to order at 10:01 a.m.

I. Approval of Minutes

The minutes from [April 14, 2022](#) were approved.

II. Administrative Board Action Items

A. Request for posthumous degree

College of Engineering

- a. At the request of the Chemical Engineering department, a request to award a [Posthumous Doctoral Degree for Chris Serfass](#). (presented by Saad Kahn) was approved.

B. Program Actions

Poole College of Management

- a. At the request of the Department of Management, a proposal to create [Management \(MR\): Risk and Analytics Concentration](#) (presented by Ericka Kranitz) was approved.

College of Veterinary Medicine

- a. At the request of the Department of Comparative Biomedical Science, a proposal to update [Comparative Biomedical Science \(PhD\)](#) (presented by Sam Jones) was approved.
- b. At the request of the Department of Comparative Biomedical Science, a proposal to update [Comparative Biomedical Science \(MS\)](#) (presented by Sam Jones) was approved.

C. Course Actions

A motion was made to approve items under section C as consent agenda. The motion was passed and the items were approved.

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to create the course [VMC 907: Small Animal Comfort Crew](#)
consultations: N/A

College of Humanities and Social Sciences

- a. At the request of the College of Sociology, a proposal to create the course [ANT 481 / ANT 581 : Zooarchaeology](#)
consultations: N/A

College of Design

- a. At the request of the College of Graphic Design/Industrial Design, a proposal to create the course [ID 521 : Graduate ID Studio I](#)
consultations: N/A
- b. At the request of the College of Graphic Design/Industrial Design, a proposal to create the course [ID 522 : Graduate ID Studio II](#)
consultations: N/A
- c. At the request of the College of Graphic Design/Industrial Design, a proposal to create the course [ID 531 : Product Visualization I](#)
consultations: N/A
- d. At the request of the College of Graphic Design/Industrial Design, a proposal to create the course [ID 532 : Product Visualization II](#)
consultations: N/A

- e. At the request of the College of Graphic Design/Industrial Design, a proposal to create the course [ID 541 : Product Digital Techniques I](#)
consultations: N/A
- f. At the request of the College of Graphic Design/Industrial Design, a proposal to create the course [ID 542 : Product Digital Techniques II](#)
consultations: N/A
- g. At the request of the College of Graphic Design/Industrial Design, a proposal to create the course [ID 552 : Human Factors in Design](#)
consultations: N/A

D. Course Revisions

**A motion was made to approve items under section D as consent agenda.
The motion was passed and the items were approved.**

College of Veterinary Medicine

- a. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 635 : MR Advanced Reading](#)
- b. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 681 : MR Seminar](#)
- c. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 683 : MR Other Special Topics](#)
- d. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 684 : Internship](#)
- e. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 713 : Zoonoses and Public Health](#)
- f. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 760 : Molecular Technologies for Epidemiologic Investigation](#)
- g. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 773 : Advanced Developmental Biology](#)
- h. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 774 : Epidemiology Of Infectious Diseases Of International Importance](#)
- i. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 780 : Veterinary Production Epidemiology](#)
- j. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 785 : Advanced and Molecular Pharmacology](#)
- k. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 812 : Special Topics Pathology](#)
- l. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 813 : Special Topics Laboratory Pharmacology](#)

- m. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 890 : Doctoral Preliminary Examination](#)
- n. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 896 : Summer Dissertation Research](#)
- o. At the request of the Comparative Biological Sciences, a proposal to drop the course [IMM 595 : Special Topics](#)
- p. At the request of the Comparative Biological Sciences, a proposal to drop the course [IMM 705 : Immunotoxicology](#)
- q. At the request of the Comparative Biological Sciences, a proposal to drop the course [IMM 795 : Special Topics](#)

E. Minor Actions

A motion was made to approve items under section F as consent agenda. The motion was passed and the items were approved.

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to edit course [VMP 904 : Swine Industry](#)

III. Continued Business

- a. Continue to review the [Leave of Absence/Continuous Enrollment for Certificate Students policy](#)

Discussed concerns that came up last meeting and discussed adjusting the policy to when they miss more than one semester excluding summer terms. Discussion about reasons why students were delayed more than one semester and how many were needing to take a leave of absence due to classes not being offered. Another reason why students were not continuously enrolling is due to financial reasons. The administrative burden of having to process each leave of absence is a concern. Out of the 854 GCERT students there are 139 that are eligible to enroll and not enrolled this term. A vote was taken to approve the continuous enrollment policy for graduate students. 4 approved and 12 opposed. The motion was not approved.

IV. New Business

- a. Approval of the awarding of degrees on the May 7, 2022 commencement day to those identified by the Graduate School as having successfully completed the requirements for their respective degrees (presented by Dean Peter Harries) were approved.
- b. An email vote will happen for the Business Analytics certificate. The certificate vote was sent via email on Apr 28, 2022 and was approved.

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Mr. Kuncheng Song)
Conference and travel awards have been finalized and recipients have been notified. GSA board for next year has been selected and Ms. Echo Pan will be serving next year.

- b. Report from Faculty Senate (presented by Dr. Eileen Taylor)
FS had elections and elected outgoing senators. Faculty senate endorsed the grad student compact. They are working on a committee to look at how to add DEI service research extension teaching to PRT guidelines. They also did a visualization of salaries across departments and the college. The report will be given to the faculty senate.

The meeting was adjourned at 10:46 a.m.