

Administrative Board of the Graduate School

08/25/2022

Winslow Hall, Room 100

10:00 a.m.

Minutes

Members Present: Jonathan Allen, Kim Allen, Vikas Anand, Emiel DenHartog, Echo Pan, Richard Gould, Robert Hawkins, Sharon Joines, Tim Kraft, John Lee, Alun Lloyd, Pamela McCauley, Eric Money, James Mulholland, Spencer Muse, Steven Shannon, Susan Tonkonogy, Peter Harries, Pierre Gremaud, Jamie Digesare, Tim Petty, Kyle Pysher, David Aspnes, Mary Elting, Kaitlyn Mittan, Lyra Rakusin, Deveshwar Hariharan.

Members Absent: John Blondin, Sam Jones, Melissa Pasquinelli, Kelly Umstead, Tamara Young, Lian Lynch

The meeting was called to order at 10:00 a.m.

I. Approval of Minutes

The minutes from [April 28, 2022](#) were approved.

II. Administrative Board Action Items

A. Request for posthumous degree

College of Sciences

- a. At the request of the Physics department, a proposal to award a [Posthumous Doctoral Degree for Mohamed Moshtohry](#) was approved. (presented by David Aspnes)

B. Program Actions

College of Engineering

- a. At the request of the Biomedical Engineering department, a proposal to update the [Biomedical Engineering \(MS\)](#) program was tabled for further review. (presented by Richard Gould)
- b. At the request of the Biomedical Engineering department, a proposal to update the [Biomedical Engineering \(MS\): MedTech Innovation and Entrepreneurship Concentration](#) program was approved. (presented by Richard Gould)
- c. At the request of the Engineering department, a proposal to update the [Engineering Education \(Certificate\)](#) program was approved. (presented by Richard Gould)

Poole College of Management

- d. At the request of the Management department, a proposal to update the [Management \(MR\): Marketing Analytics Concentration](#) program was approved. (presented by Vikas Anand)

C. Course Actions

**A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.**

College of Engineering

- a. At the request of the Biomedical Engineering department, a proposal to create the course [BME 456 / BME 556 : Rehabilitation Robotics](#)
- b. At the request of the Biomedical Engineering department, a proposal to create the course [BME 463 / BME 563 : Biomedical Optics and Lasers](#)
- c. At the request of the Biomedical Engineering department, a proposal to create the course [BME 464 / BME 564 : Microscopy](#)

College of Education

- a. At the request of the Math, Science, and Technology Education department, a proposal to create the course [EMS 551 : Learning in Informal Contexts: Theory to Practice](#)
- b. At the request of the Math, Science, and Technology Education department, a proposal to create the course [EMS 552 : Learning in Informal Contexts: Evaluation](#)

College of Design

- a. At the request of the Graphic Design/Industrial Design department, a proposal to create the course [ID 555 : Design Research Methods](#)

D. Course Revisions

A motion was made to approve items under section D as consent agenda. The motion was passed and the items were approved.

College of Veterinary Medicine

- a. At the request of the Comparative Biological Sciences, a proposal to drop the course [CBS 686 : Food Animal Health Teachings](#)

E. Minor Actions

A motion was made to approve items under section E as consent agenda. The motion was passed and the items were approved.

College of Engineering

- a. At the request of the Electrical and Computer Engineering department, a proposal to edit course [ECE 578 : LTE and 5G Communications](#)
- b. At the request of the Electrical and Computer Engineering department, a proposal to edit course [ECE 765 : Probabilistic Graphical Models for Signal Processing and Computer Vision](#)

College of Humanities and Social Sciences

- c. At the request of the History department, a proposal to edit course [HI 446 / HI 546 : Topics in Civil War and Reconstruction](#)

III. New Business

- a. Authorship in Dissertation and Thesis
Discussed the current process for authorship in dissertations and if we should have a policy to codify expectations in this areas. There is an increasing concern about effectively documenting the input of research collaborators where relevant. There are guidelines that are currently being developed and will be shared with this committee. The goal is not to define authorship but to set a minimal level of communication between advisees and advisors to provide clarity about expectations about what admissible material can be in a thesis and also how the work of others is acknowledged within a thesis/dissertation.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Echo Pan)
GSA had the first welcoming social event last week. They will have more social events throughout the year. Next Monday they will have the GSA all-council meeting. There are currently 55 active chapters and student engagement from the chapters is improving. Travel awards will be given out and the deadline is September 15th.

The meeting was adjourned at 11:40 a.m.