

# What We Do

- Manage NC State's F and J visa programs.
- Advise F/J students on visa rules and issue visa documents.
- Assist departments and university in supporting international students.
- Provide campus and community programming.

# Current Operations

- In-person visits limited to confirmed appointments only
- Phone hours
  - M, T, Th, F 8-12 and 1-5
  - Wednesday 8-12 and 2-5
- Most of our services (open advising or “drop-in hours,” appointments, and OPT info sessions) will remain virtual for the time being
- We will update our website as we update our operations

# Staffing Update

- We are happy to announce that we have two new team members:
  - Shara Cotton, Advisor
  - Maggie Harney, Programs Coordinator
- We are also thrilled that our former Graduate Assistant, Kim Miglino, has accepted the role of Intake Specialist
- Our prior Intake Specialist, Kathryn Behling, now serves as our Data and Compliance Analyst
- Courtenay Klauber was recently promoted from an Advisor to a Senior Advisor

# Immigration Software Update

- All of our student and scholar request processes are in our “GlobalHome” system.
- We continue to build out and enhance GlobalHome by adding additional processes and functionalities, such as moving more of our processes into electronic approver format, eliminating the need for PDF approvals.

# Fall 2023 Orientation

International Orientation will be **in-person** again this fall!

- Talley Student Union
- Wednesday, August 16, 2023
- New international students on F and J visas should plan to arrive to Raleigh before that date.

# Arrival Requirements (New Admits)

- *Ideally* arrive in Raleigh on or before 8/16 (OIS orientation).
- *May* arrive in Raleigh by 8/21 (first day of class) without permission.
- *Must* arrive in Raleigh by 8/25 but **only** with permission from dept. to enter late.
- If they cannot arrive by 8/25 they must defer their admission and plan to begin in Spring 2024 (this can have some consequences for CPT eligibility that can be discussed with OIS if there are questions).

# Enrollment Requirements (AY 2023-2024)

- All COVID flexibilities have ended- we are now returned to regulatory requirements
- Must be enrolled full-time (generally 9 credit hours) unless approved in writing by OIS for a reduced course load (RCL).
  - If student has a grad load waiver or have met minimum credit hours to enroll in only 3 research credits and are enrolled as such, no RCL is needed as they are coded in the system as full-time.
- Online course limitations
  - For F-1 students, one (3 credit) online or distance education course may be used each semester to help satisfy full-time enrollment requirements.
  - J-1 students can use 1 online course to satisfy the enrollment requirements.
- OIS monitors enrollment and will notify student if there are issues.

# On-Campus Employment

- **On-campus employment while Out-of-Country** Students are not allowed to engage in GSSP or other on-campus employment from abroad (includes continuing students and new admits) though exceptions can be made for field research. Contact Graduate School for approval.
- **Remote work:** With the return to regulatory requirements mandating in-person attendance in programs, students are expected to live in a commutable distance from their institution. While hybrid/remote work may be okay, students should not be living out of state unless there is an academic reason to do so (and that may require approval from OIS)



# On-Campus Employment Con't.

- **Hours Limit:** Max of 20 hrs/wk when classes are in session (Fall & Spring).
  - This is a regulatory limit. **No one** can make an exception or “approve” >20.
  - Each week is limited to 20 hrs; cannot average hours over 2 week pay period.
  - Students with .5 FTE assistantships are maxed out, cannot accept additional hrs.
  - Please review student’s total campus employment before adding more.
  - Fall 2023 20 hour/week limitation begins 8/19.
- Last day of on-campus employment eligibility for Fall graduates (and Spring no-registration students) will be 12/16/2023.

# On-Campus Employment: Summer

- Maximum allowed hours depends on whether Summer is first or final semester of enrollment.

If Summer is...	On-campus employment
First semester of enrollment	Maximum 20 hours/week.
Final semester of enrollment	Maximum 20 hours/week. All appointments must end as of last day of final exams for Summer 2 (or potentially earlier if student applies for OPT based on defense date within the summer session).
Not first or final semester of enrollment	No hours limitation, OIS announces in student newsletter on our website the dates of summer during which students may exceed 20 hours per week of employment.

# Off-Campus Employment

- Off-campus employment is any employment not physically located on NC State campus OR not paid by NC State.
  - Employment paid by NC State but occurring at an off-campus location still requires approval from OIS (industrial traineeships, GA contracts with national labs, etc.)
- Off-campus employment always requires written authorization from OIS and sometimes USCIS.
- Encourage students to consult OIS re: any employment opportunity that takes place off-campus or is paid by an entity other than NC State.
  - Most frequent situation we see unauthorized off-campus employment is when student is conducting research at another institution or working for a faculty member's start-up.

As always, if you have any questions,  
please reach out to ask!

Thank you for all you do to support  
international students at NC State!