

Administrative Board of the Graduate School

02/23/2023

Zoom

10:00 a.m.

Minutes

Members Present: Jonathan Allen, Kim Allen, Vikas Anand, Emiel DenHartog, Echo Pan, Richard Gould, Robert Hawkins, Sharon Joines, Sam Jones, Tim Kraft, John Lee, Alun Lloyd, Eric Money, Tamah Morant, James Mulholland, Spencer Muse, Melissa Pasquinelli, Tim Petty, Steven Shannon, Kelly Umstead, Tamara Young, Helen Chen, Pierre Gremaud, Peter Harries, Lian Lynch, Kyle Pysher

Members Absent: Seth Kullman, Pamela McCauley, Susan Tonkonogy, Fashaad Crawford, Jamie Digesare

The meeting was called to order at 10:02.

I. Approval of Minutes

The minutes from [February 9, 2023](#) were approved.

II. Administrative Board Action Items

A. Program Actions

College of Engineering

- a. At the request of the Biomanufacturing department, a proposal to create the [Biomanufacturing Online Graduate Certificate](#) (presented by Richard Gould) was approved.
- b. At the request of the Engineering Management department, a proposal to create the [Engineering Management Analytics Certificate](#) (presented by Richard Gould) was approved.

The Graduate School

- a. At the request of the Foundations of Data Science department, a proposal to update the [Foundations of Data Science \(MS\)](#) (presented by Pierre Gremaud/Peter Harries) was approved.
- b. At the request of the Foundations of Data Science department, a proposal to update the [Foundations of Data Science \(MS\): Computer Science Concentration](#) (presented by Pierre Gremaud/Peter Harries) was approved.
- c. At the request of the Foundations of Data Science department, a proposal to update the [Foundations of Data Science \(MS\): Statistics Concentration](#) (presented by Pierre Gremaud/Peter Harries) was approved.

B. Course Actions

**A motion was made to approve items under section B as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the Applied Ecology department, a proposal to create the course [AEC 716 - Fish Population Dynamics](#)

College of Textiles

- a. At the request of the Textile Engineering Chemistry & Science department, a proposal to create the course [TE 575 - Composite Materials Processing](#)

College of Engineering

- a. At the request of the Biomanufacturing Training and Education department, a proposal to create the course [BEC 591 - cGMP Biomanufacturing Operations](#)

C. Course Revisions

**A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the Crop and Soil Science department, a proposal to edit course [CS 414 / CS 514 - Weed Science](#)

College of Design

- a. At the request of the Graphic Design/Industrial Design department, a proposal to edit course [GD 571 - Design Research Methods](#)

- b. At the request of the Graphic Design/Industrial Design department, a proposal to edit course [GD 572 - Theoretical Frameworks in Design](#)
- c. At the request of the Graphic Design/Industrial Design department, a proposal to edit course [GD 573 - Future of Interface Design](#)
- d. At the request of the Graphic Design/Industrial Design department, a proposal to edit course [GD 581 - Final Project Preparation](#)
- e. At the request of the Graphic Design/Industrial Design department, a proposal to edit course [GD 588 - Final Project Studio](#)

D. Minor Actions

A motion was made to approve items under section D as consent agenda. The motion was passed and the items were approved.

College of Engineering

- a. At the request of the Biomedical Engineering department, a proposal to edit the course [BME 501 - MedTech Innovation and Entrepreneurship I - Needs Discovery](#)

III. New Business

- a. New degree program process (Helen Chen) – A new, streamlined approach to new programs was presented that should accelerate the ability of NC State to develop and launch them more quickly. To facilitate this a number of steps were outlined in an attempt to reduce the time to under two years.
- b. Planning for the Supreme Court decisions on the admissions cases (Peter Harries) – Currently there are two admissions-related cases that have been argued before the Supreme Court involving Harvard University and UNC-Chapel Hill. The decisions are expected to be announced some time during the Summer, likely in June. At this point, it is unclear to what extent the current approach will be altered, but the Graduate School has been working with the General Counsel's Office to initiate the review of our applications.
- c. Suggestions from the Mental Health Task Force related to the Grad Handbook (Peter Harries) – One of the elements that is contained in the document generated by this committee is a move to evaluate not only Policies, Regulations, and Rules (PRRs) of the university, but also the Graduate Handbook. There have been a number of suggested changes that are currently being initially reviewed by the Graduate Student Issues Task Force.
- d. Students switching advisors and terminating of grad appointments (Peter Harries) – An on-going issue that has become more acute during the pandemic is students suddenly learning that their progress is deemed unacceptable, and they are then losing support with very little warning. This can be especially

impactful for international students, especially those who are unable to find other sources of funding/support. The thought is that we need to develop a more deliberative approach to this and to give students earlier warning as well as a reasonable improvement plan in an attempt to get them back on track.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Echo Pan) – The in-coming president will be Margaret Baker, a PhD student in Communication Rhetoric and Digital Media. Also, the decisions are being made for the conference travel grants for the Spring semester.
- b. Report from Faculty Senate (presented by Dr. Tamah Morant) – People were encouraged to become candidates for the up-coming election to the body.

V. Next scheduled meeting

March 23, 2023

10:00 a.m.

Zoom

The meeting was adjourned at 11:05 a.m.