

Administrative Board of the Graduate School

04/13/2023

Zoom

10:00 a.m.

Minutes

Members Present: Jonathan Allen, Vikas Anand, Emiel DenHartog, Echo Pan, Richard Gould, Robert Hawkins, Sharon Joines, Sam Jones, Tim Kraft, Seth Kullman, John Lee, Pamela McCauley, Eric Money, James Mulholland, Spencer Muse, Melissa Pasquinelli, Steven Shannon, Kelly Umstead, Tamara Young, Helen Chen, Fashaad Crawford, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Kyle Pysher

Members Absent: Kim Allen, Alun Lloyd, Tamah Morant, Tim Petty, Susan Tonkonogy

The meeting was called to order at 10:02 a.m.

I. Approval of Minutes

The minutes from [March 23, 2023](#) were approved.

II. Administrative Board Action Items

A. Program Actions

College of Engineering

- a. At the request of the Engineering Department, a proposal to create the [Engineering Education \(MS\) degree](#) (presented by Richard Gould) was approved.

III. Continued Business

- a. AI/ChatGPT: The committee discussed updates from the departments on what they have learned about ChatGPT. This included how Chat GPT can impact exams and the effect that has on faculty and the student population.

IV. New Business

- a. Student Mental Health Task Force potential changes in the Graduate School Handbook: Peter Harries presented the potential changes to the Graduate School Handbook related to transfer courses and lowering the grades of courses that could be transferred to a B-. There are concerns that lowering the grade to a B- will potentially put the student in academic difficulty based on those transfer grades.

V. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Echo Pan) The GSA elections were held at the last council meeting and the transition process has started. The Graduate School Research Symposium was held last week. There were over 200 posters and over 500 people attended. The GSA travel awards are being finished and it will be announced on April 15th. There will be 6 conference awards for \$1,500.00 and 29 travel awards for \$500.00 each.

VI. Next scheduled meeting

April 27, 2023

10:00 a.m.

Winslow Hall - Room 100

The meeting was adjourned at 11:17 a.m.