

Administrative Board of the Graduate School

10/13/2022

Zoom

10:00 a.m.

Minutes

Members Present: Jonathan Allen, Kim Allen, Vikas Anand, John Blondin, Emiel DenHartog, Echo Pan, Richard Gould, Robert Hawkins, Sharon Joines, Tim Kraft, John Lee, Eric Money, Tamah Morant, James Mulholland, Spencer Muse, Melissa Pasquinelli, Tim Petty, Steven Shannon, Susan Tonkonogy, Kelly Umstead, Tamara Young, Helen Chen, Fashaad Crawford, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Kyle Pysher

Members Absent: Sam Jones, Alun Lloyd, Pamela McCauley

The meeting was called to order at 10:01 a.m.

I. Approval of Minutes

The minutes from [September 22, 2022](#) were approved

II. Administrative Board Action Items

A. Program Actions

College of Education

- a. At the request of the STEM Education Department, a proposal to create the [Learning STEM in Informal Contexts \(Certificate\)](#) was approved. (presented by John Lee)

B. Course Actions

A motion was made to approve items under section B as consent agenda. The motion was passed and the items were approved.

Poole College of Management

- a. At the request of the Business Management department, a proposal to create the course [MBA 544 : Operations Analysis](#)
- b. At the request of the Economics department, a proposal to create the course [ECG 754 : Advanced Econometrics: Theory of Machine](#)
- c. At the request of the Economics department, a proposal to create the course [ECG 755 : Advanced Econometrics: Practical Aspects of Machine Learning](#)

College of Education

- a. At the request of the Curriculum, Instruction & Counselor department, a proposal to create the course [ECI 723 : Elementary STEM Learning in Informal Settings](#)

College of Sciences

- a. At the request of the Curriculum, Instruction & Counselor department, a proposal to create the course [MA 782 : Computational Methods for Variational Inverse Problems](#)

C. Course Revisions

**A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the Food Bioprocessing and Nutrition department, a proposal to drop the course [NTR 421 / NTR 521 : Life Cycle Nutrition](#)

D. Minor Actions

**A motion was made to approve items under section D as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the plant disease resistance department, a proposal to edit the course [PP 755 : Plant Disease Resistance: Mechanisms and Applications](#)

III. Continued Business

- a. Continued discussion on authorship and plagiarism. Pierre Gremaud presented the revised [authorship in dissertations and theses at NC State](#) draft document. The document is meant to clarify what information should be included in theses and dissertations regarding authorship. He invited the committee to review the document and make comments.

- b. Continued discussion about Theses and Dissertation plagiarism. Discussed the policy that students would need to be enrolled in at least one credit in thesis/dissertation prep in order to access a Moodle site to process their submission through turnitin.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Ms. Echo Pan). GSA executive board meeting is today and the 3rd all council meeting is in two weeks. In the last all council meeting it was presented that the fellowship stipend help is being worked on. Students were very enthusiastic to learn more details. The one fellowship document has been signed for the goodnight graduate fellows and Dr. Harries will be presenting it at the next all councils meeting.
- b. Report from Faculty Senate (presented by Dr. Tamah Morant). The faculty senate is still working on succession planning. In the last session of the senate there was a vote to establish a special select diversity, equity, inclusion, and belonging committee. They are working on someone on campus to chair that committee and will then work on committee membership. They are also working on how to formalize the time commitment for senate members.

V. Next scheduled meeting

10/27/2022

10:00 a.m.

[Zoom](#)

The meeting was adjourned at 10:36 a.m.