DGP/GSC Workshop

August 15th, 2023 Convocation Room

Welcome and Overview

- New staff and changes in the Grad School:
 - Dr. Rhonda Sutton Assistant Dean for Professional Development
 - Annette Atkison Liaison for CHASS and CoD
 - Katharine Dils Admissions & International Clearance Processor
 - Rushik Patel Business Applications Developer
 - Kelly Rownd Director for Career Readiness
 - Jessica Whittier Liaison (Certificates) & Special Projects Coordinator

Records & Admissions

Lian Lynch

Policy Updates

- 3.13 Graduate Certificate Programs
 - Added a statement that certificate students can transfer up to 9 hrs from NDS toward the certificate program.

Policy Updates

- 3.5 Comprehensive Examinations
 - Updated to indicate who can and can't be remote.
 - If the student is in-person, then the Chair & the GSR must be in-person
 - If the student is remote, then everyone else can be remote.
 - No Remote Exam Request Form needed
 - Schedule Exam form now includes a spot to indicate who will be remote

Records Reminders

• Exams

- Must be scheduled
- Plan of work approved
- Accurate committee

Records Reminders

- Degree Audit
 - Check catalog is accurate
 - If not, initiate CIM updates

Admissions

- Justifications needed for all exceptions
- GPA is never rounded
 - Look at transcript
- All communication must go through Slate

Major Themes for the 2023-24 Academic Year

- Impacts on the SCOTUS decision on graduate admissions
- Changes in the GSSP
- Goodnight and Mansour PhD Fellowships
- Graduate student wellness
 - Working with the ABGS to re-examine and develop policies and procedures
 - The embedded counselor model
 - Additional programming
 - Program-level augmentation of the Grad Climate document

Themes (cont.)

- Tightening up existing processes postpandemic
 - The importance of the catalog
 - Substantial increase in the number of retroactive actions in a range of areas.

Admissions Update and Legal Guidance

Allison Newhart Vice Chancellor and General Counsel <u>anewhar@ncsu.edu</u>

Betsy Lanzen Associate General Counsel <u>betsy lanzen@ncsu.edu</u>

NC State University Office of General Counsel August 15, 2023

CONFIDENTIAL: ATTORNEY CLIENT PRIVILEGED INFORMATION

- Key Takeaways from Supreme Court decision in SFFA v. Harvard and SFFA v. UNC
- UNC System Policy 300.5.1
- Admissions Goals
- Legal Guidance for NC State Admissions
 for the Current and Upcoming Cycle
 - Application Questions and Essays
 - Interviews
 - Application Decisions
- Next Steps
 - Department and Program Reviews of Applications/Websites/Rubrics
 - Resources and Training



Key Takeaways from the SCOTUS Decision

- Prohibited from considering an applicant's race during any part of the admissions process
- Prohibited from using any criteria as a proxy for race or to indirectly consider an applicant's race
- Applicants must be treated based on their experiences as individuals and NOT on the basis of their race.
- Ruling is **already effective** and does not provide any grace period for compliance

UNC System Policy 300.5.1 Political Activities of Employees

 In February, the Board of Governors revised <u>Policy 300.5.1</u> to provide that:

"the University shall neither solicit nor require an . . . applicant for academic admission . . . to affirmatively ascribe to or opine about **beliefs**, affiliations, ideals, or principles regarding matters of contemporary political debate or social action as a condition to admission. . . . "

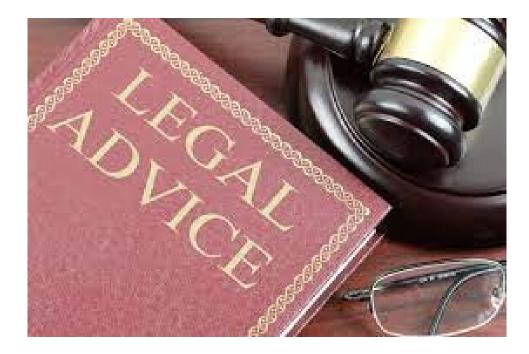


Admissions Goals



- Universities may still "define their mission as they see fit."
 - Admissions may pursue a variety of race-neutral admissions goals, such as diversity in applicant:
 - socioeconomic status,
 - geography, and
 - first-generation status.
- But these may not be a proxy for race.

Legal Guidance on Admissions at NC State During the Current and Upcoming Cycles



Application Questions

- Our application review processes will be race-blind.
- Applications should not ask the race or ethnicity of applicants on any NC State application.
- Do not include any race checkboxes.
- Applications should not request any statements of commitment to any particular views or require any applicant to opine about their own beliefs or any particular belief on matters of "contemporary political debate or social action."



Essay Questions

- Essay prompts cannot be used to solicit an applicant's race.
- Essay prompts must use race-blind criteria that are applied and considered equally for all applicants, regardless of race.
- Sample essay prompts:
 - Describe career goals and research interests, work experience and academic experience and how they demonstrate your potential for study in a particular program or course of study
 - Describe key learning objectives you hope to achieve
 - Highlight how your talents, experiences, and interests may contribute to the university community and/or demonstrate other defined, race-neutral criteria (e.g., leadership, courage)
 - Highlight any challenges you have overcome and how they prepared you for this next opportunity

Graduate School Application Essay

Describe your career goals and research interests, as well as your work **experience** and academic achievements, and how they demonstrate your potential for graduate study. You may also write about the key learning objectives you hope to achieve in your studies and highlight how your talents, experiences, and interests will contribute to the enrichment of the University community.



Admissions Interviews

Guidance applicable to application and essay review applies equally to an admissions interview.

- Interviewers MAY discuss the content of the applicant's application, academic record, resumé, curriculum vitae, portfolio, or other written work or oral remarks presented by the applicant.
- Interviewers MAY ask questions or seek information about an individual's experiences, interests, areas of expertise or scholarship.



May NOT ask any topical questions pertaining to an applicant's race or views on matters of contemporary political debate or social action.



Applicants MAY, however, opine or speak voluntarily regarding any matter.

Guidance for Essay Review

- In responding to an essay (or any other question on an application), if an applicant discusses race in the context of their own lived experience, that response <u>may be considered only if</u> for the purpose of exhibiting a separate, race-neutral quality or criteria that is not a proxy for race.
- Establish race-neutral criteria, characteristics, or qualifications to note in a student's application so that your reviewers know what to look for in an applicant.



Next Steps



Department and Program Application and Website Reviews

- Departments must review all supplemental applications for <u>every</u> <u>one of your programs</u> and any related website or publication describing the application review process.
- Review whether your application questions elicit any information regarding an applicant's race or solicits opinions on matters of contemporary political debate or social action, and if any do, eliminate the question or mark it for discussion with OGC.
- Inform OGC if there are any legacy questions on your applications.



Rubric Reviews

- Recommend you have a rubric that sets out the criteria for decision-makers to use
- Make sure that all criteria are race-neutral
- If any part of your review is done through a program other than Slate or GradWatch, let OGC know as soon as possible.

Dept Reader Review Form

Please rank the applicant on the following characteristics:

- Rating Scale:
- 5 Outstanding
- 4 Good
- 3 Average
- 2 Fair
- 1 Poor

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Academic Performance

Scholarly Activity and Writing Ability

. . . -

Relevant Experience



Letters of Recommendation

Career Goals

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Overall Fit for the Program

Total Rating

Are you interested in serving as the advisor for this student \bigcirc Yes \bigcirc No

Recommended Decision

Deny

Waitlist





- NC State Guidance Document distributed on July 28
- Reporter Training to be available later this month and required of all reviewers or applicant decisionmakers

Questions?

OFFICE OF GENERAL COUNSEL

20 Watauga Club Drive 304 Holladay Hall Campus Box 7008 Raleigh, North Carolina 27695-7008

<u>919-515-3071</u> <u>919-515-3060</u> (fax)

Admissions Review Team

Allison Newhart anewhar@ncsu.edu 919-515-3932

Betsy Cook Lanzen betsy_lanzen@ncsu.edu 919-515-8484

Leslie Mize Ilmize@ncsu.edu 919-515-1006

Graduate Student Recruitment



NC STATE

Recruiting Resources and Support

Conferences, Collaborations, Campus Visitation Programs

- Participation in 20+ <u>Conferences and Recruiting Fairs</u> Annually
- Presentations to "Pathway Program" Scholars (e.g., McNair, LSAMP, RISE)
- Visit NC State Program: November 26-28, 2023 (1000 since 2000; 80%+ URM)
- Host Small-Scale Prospective Student Visits Upon Request

Fellowships

- Diversity Recruiting Fellowships
- University Graduate Fellowships & Provost's Fellowships
- Goodnight and Mansour Fellowships
- Endowed Fellowships
- SREB Doctoral Scholars Program

Grants to Departments

- Recruiting Grants (Up to \$2K, 1:1 match)
 - Examples: Prospective student visits, outreach, website updates
- Recruiting Innovation Grants (Up to \$10K, 50% match)
 - Example: "Future Leaders in Chemical Engineering: An Undergraduate Research Symposium"





International Recruitment

20+ international-specific presentations/workshops/recruiting fairs since August 2022. Primary focus is Latin America, Sub-Saharan Africa and Southeast Asia.

NEW **Cost of Living in the U.S.**: go.ncsu.edu/uscostofliving

NEW Wolfpack Global Connect

- Gallery of profiles of incoming international students
- Can filter, sort and search profiles to connect with other incoming students through NCSU email address
- Creates sense of community and belongingness, which may encourage conversion rates
- 300 profiles created in the first week



Dear Ashish,

We invite you to join Wolfpack Global Connect and meet other incoming students to NC State! Follow the link below to create a profile, then you can view the gallery of other incoming international students. Sort and filter the information provided in the profiles to connect with other students of interest!

go.ncsu.edu/wolfpackglobalconnectinvite

Please note that creating a profile is optional. However, you will not be able to access the gallery unless you create a profile of your own. Should you choose to participate, please note that the information you share will be publicly available for other incoming students to view. Before creating a profile, please read the attached terms of service.

We look forward to welcoming you to the Wolfpack community soon!

Warm regards, The Graduate School





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go.ncsu.edu/globalconnectgallery

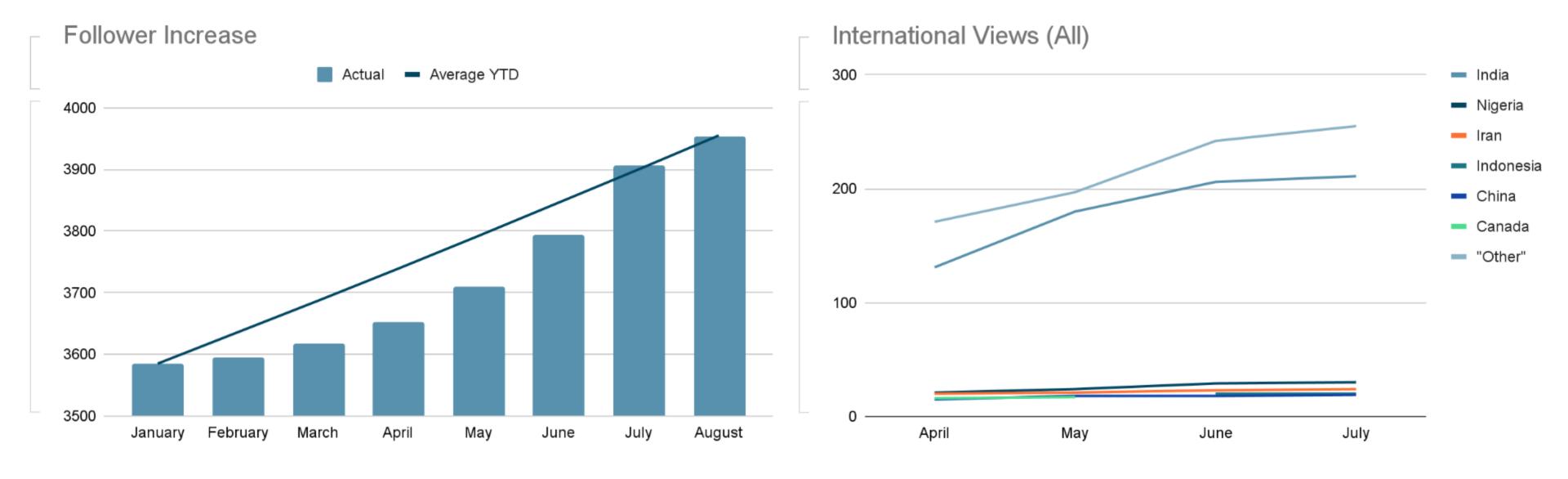
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Features on Social Media

NC STATE

Implemented new summer *Global Student Spotlight* series on incoming and current international students



International Travel

- West Africa Tour
- Vietnam and Indonesia Tour
- Thailand Royal Thai Scholars and alumni reception

Please email electronic copies of recruitment materials to <u>hdharden@ncsu.edu</u> in order to be represented at fairs. If possible, also request several printed copies (Box 7102). Materials may include recruitment handouts, brochures, fact sheets, student success stories or testimonies.

Study North Carolina

NC STATE

- Statewide consortium of higher education institutions supported by U.S. Dept of Commerce. Goal of StudyNC is to bring more international students to the state by showing NC as a great state to live, work and study
- NC State on the board and Graduate School instrumental in organizing this year's conference
- Brought together EducationUSA advisers and U.S. Commercial Service education specialists from across the globe, higher education institutions, Fulbright placement officers, VisitNC, Economic Development Partnership of NC, IELTS, Go Global NC, Prodigy Finance, IDP Connect, and more!



Office of International Services

DGP Training-August 2023 Hillary Patton, Kathryn Behling

Today's session

- Enrollment requirements and exceptions for AY 2023/2024
- Incoming student arrival deadlines
- Review of GlobalHome approval process

GlobalHome

- GlobalHome is the branded name for our thirdparty software system, Sunapsis
- Introduced in July 2020 for advisor processing, we spent 2021-22 transitioning all of our request processes into GlobalHome
- In 2023 we have been working on transitioning more to electronic approval rather than PDF forms.

Enrollment requirements

- COVID allowances have ended
- Students arriving this fall will need to register based on regulatory requirements
 - 9 credits is considered full time
 - Only one class (3 credits) meeting full time enrollment may be online.

Enrollment requirements

- Reminder- research courses, hybrid courses are considered 'in person' for this purpose
- OIS actively monitors this requirement and will reach out to individual students to address

Enrollment below full-time

- International students must be approved to drop below full-time IN ADVANCE of dropping the course
- A Reduced Course Load can be approved in first semester for:
 - Initial difficulty with English Language, American teaching methods, reading requirements
 - At other times for improper course level placement and medical reasons

RCL Process

- Electronic approval process initiated by student submission
 - Final semester RCLs with thesis/dissertation are routed to the chair/advisor, then the DGP.
 All others go directly to the DGP
- OIS reviews after DGP

RCL Approval

- After OIS approves, the student receives an email with a link to retrieve their new I-20 which will contain the approval for an RCL for that term.
- At that time the student can drop their course.

New Student Arrivals

NC STATE UNIVERSITY							
Office of International Services							
About Y New Students Y	Current Students Y Employment Y Scholars and Student Interns Y Departments Y	Get Involved \checkmark Q					
Pre-Arrival Information Once You Arrive	Pre-Arrival Information						
Campus Logistics							
International Orientation	Welcome to NC State University! This webpage will provide you with some important info prepare for your stay at NC State University. Please contact us if you have further questio						
Orientation Schedule	material. The Office of International Services (OIS) provides many services for the University's international students, scholars, and their families including advice on immigration-related matters, orientation programs, and English and cross-cultural programs for students, scholars, and spouses.						
Orientation Resources							
Complete OIS Check-in	We look forward to meeting you upon your arrival!						
	Pre Arrival Emails	+ Show More					
	Packing Up Pre-Arrival Series	+ Show More					
	Late Arrival Policy for Fall 2022	+ Show More					
	Step 1: Apply For Your Visa	+ Show More					

320 Daniels Hall, Campus Box 7222 / Raleigh, NC 27695 / Phone: (919) 515-2961 - ois@ncsu.edu

Deadlines for arrival

- International students are expected to attend orientation on August 16.
- International students who need to arrive after classes start on August 21 must do so by August 25, and are ONLY able to do so with DGP permission.
- Students who need to arrive after August 25 <u>should</u> <u>defer.</u>
 - Exceptions to arrive after August 25 can <u>only be approved by</u> <u>OIS</u> in consultation with DGP, and will only be approved in very limited circumstances.
 - Absolutely no entry after September 1, Census date

Late Arrival Approval

- If DGP denies, OIS denies
- If DGP approves, OIS does final approval

 If OIS approves, the student receives an email with a link to retrieve their late arrival letter



NC STATE UNIVERSITY

GlobalHome

Login to Review / Comment on an E-Form Request

Please comment / review on the request you received via an email from our system. Use the credentials given to you in the email message to log into system. This request was generated when an international student or scholar made an online request of the international office that needs a second verification.

(*) Information Required

Client ID Number

(Student - Employee University ID)

Your Login ID*

Your Password *

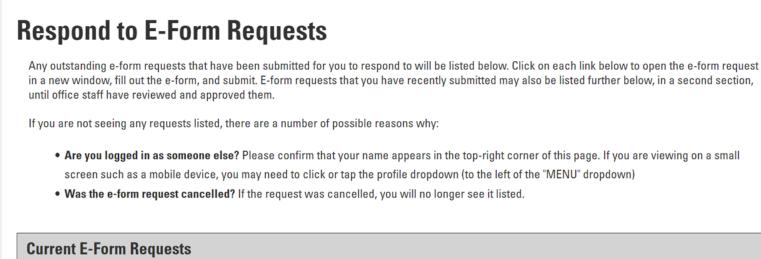
--- You CANNOT access the system with your university network ID and password. The login ID and password to use was included in the email that you received. You must use the information from that email to log into the system. ---

Login



NC STATE UNIVERSITY

GlobalHome



TEMP032856 TEST_Kathryn, TEST_Behling: Reduced Course Load - Student Request

TEMP032754 TEST_Michael, TEST_Shurer: Submit CPT Application (Graduate)

Inc State University

GlobalHome

Late Arrival Exception Request

The following links provide you with information submitted as part of the e-form request tied to the following client record:

✓ Late Arrival Exception Request

(*) Information Required

CLIENT NAME & ID NUMBER:



×

COMMENTS / REVIEW FOR LATE ARRIVAL EXCEPTION REQUEST

TEST_Behling TEST_Kathryn has requested to arrive after August 22, 2022. Please review the information below about the student's request and indicate if the department will approve this late arrival request.

OIS' late arrival policy is included below for reference.

Late Arrival Policy

New students should make every effort to arrive by August 17, 2022 to participate in the International Student Orientation. Note that the New International Student Orientation Fee is automatically charged to all new international students regardless of the date of arrival or whether or not any services are utilized.

If delays or a personal situation occur, a student can arrive until August 22, 2022 (first day of classes) without permission.

If delays or a personal situation will cause a student to arrive after classes begin on August 22, 2022, new graduate students may arrive in Raleigh by August 26, 2022 ONLY IF they have permission from their DGP or GSC to arrive late. Permission from individual course professors is not sufficient and not all academic departments allow late arrival.

Generally, arrival after August 26, 2022 is not be permitted. In limited circumstances an exception may be made if both OIS and the student's DGP approve the exception.

If a student cannot arrive by September 2, 2022 or if their academic department does not allow arrival after August 22, 2022, the student must defer their admission.

Information from Student Request

The student*

has already received their visa V

has booked a flight

The student plans to arrive on"

08/24/2022

Departmental Review

Please indicate below if the department is willing to allow the student to arrive late based on the information provided above.

Please note that for any arrivals after August 26, 2022 OIS permission is also required for the student to arrive late. Students arriving after September 2, 2022 will not be granted an exception.

Based on the information provided, will the department approve this student's late arrival request?*

O Yes

Submit

If you have any comments for the student about this request, please enter them here. These will automatically be emailed to the student after you submit this form.

O No

If you have any comments for OIS about this request, please enter them here. These comments will only be visible to OIS and not to the student.

The stu	dent*
has a	already received their visa
The stu	dent*
has t	booked a flight
The stu	dent plans to arrive on*
	08/30/2022
Depai	rtmental Review
the info	indicate below if the department is willing to allow the student to arrive late based on prmation provided above.
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320 Daniels Hall, Campus Box 7222 / Raleigh, NC 27695 / Phone: (919) 515-2961 - ois@ncsu.edu

QUESTIONS?

320 Daniels Hall, Campus Box 7222 / Raleigh, NC 27695 / Phone: (919) 515-2961 - ois@ncsu.edu

International Students with Fulbright Funding

Hayley Hardenbrook Int'l Admissions & Recruitment Manager **The Graduate School** Steven Bergman Director of Sponsored Student Programs **Global Engagement**

Agenda

- Definition of a Fulbright Student
- Admissions Process
- Identifying your Fulbright Applicants in Slate and SIS
- Funding Model
- Recruitment & Ongoing Support

Definition

Fulbright student refers to an international student sponsored by Fulbright or another Fulbright-granting organizations (i.e. Amideast, USAID, IIE).

Fulbright sponsorship refers to both financial and immigration:

- Fulbright provides partial scholarship and is responsible for ensuring financial responsibility of student.
- Fulbright issues the DS-2019 visa document for J-1 student visa type.
- Fulbright approves work authorizations, program extensions, and other immigration benefits.

NC STATE UNIVERSITY



Fulbright Stats



Current Fulbright Numbers: 57

- o 42 Masters/PhD Students
- 9 former Fulbrighters now on department/grant funding
 6 Visiting Scholars

- 73 Fulbright applicants in Fall 2022
- 60 applicants for Fall 2023
- Represent all 10 colleges and Analytics
- 15 enrollees for Fall 2023

General Info

- Generally excellent students who have already been vetted by Fulbright and deemed successful in their academic endeavors.
- Fulbright applies on their behalf. Application materials (personal statements, etc) may not be personalized to NC State.
- Consider anything from Fulbright to be official (e.g. transcripts, LORs).

- Departments should review and process applications like any other.
- If admitted, student's required costs covered jointly by Graduate School and Fulbright.
- Fulbright does not allow student access to the application portal and does not provide student's personal email until accept offer of admission.
- Fulbright has ultimate say in where student is placed.

Identifying Your Fulbright Applicants

- 1. Watchflag
- 2. Address
- 3. Materials (will show up as "other documents" in your reader)

Watch Flags: F	Fulbright Scholar			Search
Mada at a la				Applicant
Materials				
Date 🔺	Description			
New Material				
01/03/2023	Fulbright Dossier			
12/19/2022	Recommendation Letter			
12/19/2022	Recommendation Letter			

Alternate Candidates

If a student is an alternate, means they have not yet been selected to receive a Fulbright scholarship. Should not admit them thinking they have funds!

In memo line of Fulbright dossier will indicate "alternate", and will not apply Fulbright scholar tag.

Materials

Date 🔺	Description	Record	User
New Material			
02/17/2023	Fulbright Dossier Alternate candidate	This Application	
02/15/2023	Recommendation Letter	This Application	
02/15/2023	Recommendation Letter	This Application	

Funding Model

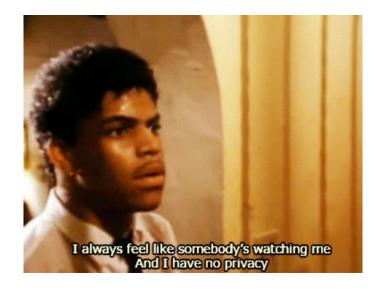
- Cost sharing agreement:
 - Graduate School pays out-of-state tuition portion
 - Fulbright pays in-state tuition and \$10/15k annual stipend (and provides health insurance)
 - Typically living stipend is typically \$1445/month
 - AY 2024-2025 PhD stipend minimum will rise to 20k annually, so
 Fulbright awards will be short ~\$2,700 and depts may need to supplement
- Department not required to provide funding to student, but do have option to supplement stipend. In these cases must speak with Steven <u>before</u> making offer.
 - Must offer non-GSSP eligible job code
 - Must specify any financial award intended to "top off" Fulbright funding, or Fulbright will reduce student's award
 - Cannot cover health insurance except by special exception

In Short: What to Know

Fulbright is always watching (



- Fulbright submits application on behalf of applicant
- Student not granted portal access until after
 Fulbright accepts admission
- Any correspondence before acceptance is with Fulbright advisor



Fulbright does not like to make changes to student's program

 Extending time to completion, transferring, or getting work authorization may be difficult for these students, as Fulbright does not easily approve changes

All Fulbright students put into **SIS group** "**FULB**" and **visa type** "**J-0**" so departments can identify and pull queries at anytime.

Departmental Funding: What to Know

Good intentions may lead to bad outcomes

- Attempts to supplement Fulbright award with additional funding may backfire
- Student's Fulbright grant may instead be reduced

Students must have work authorization from Fulbright to accept offer of employment. May have more restrictions than F-1 students.

Involve Steve in funding conversations

- Fulbright may ask for departmental aid, especially in later years of student's program
- Potential impacts to GSSP
- Steve should be involved in all funding conversations for protection of student, department and university

Ongoing Support

Steve provides ongoing support for duration of student's academic program

- Coaching, mentoring, and advising support
- Liaise between University and Fulbright
- Re-confirms funding annually (renegotiates as necessary)
- Provides Fulbright with annual student academic progress updates
- Oversight of NC State Fulbright Student Association



Recruiting Fulbright Students

Multiple avenues to recruit Fulbright students:

- In-country Fulbright commissions
- Fulbright program agencies (IIE, AMIDEAST)
- Prospective applicants abroad

Centrally-managed:

- Outreach, engagement and presentations for Fulbright offices around the world
- Annual program updates to IIE, AMIDEAST
- Single point of contact for admissions and streamlined process

Departments:

- Make admissions decisions early (Fulbright makes placement decisions by April 15)
- Share program updates with central offices
- Collaborate with central offices on outreach/promotion - don't operate in a vacuum

Resources

International Admissions webpage:

go.ncsu.edu/intl-grad-admissions



- Hayley: Hdharden@ncsu.edu 919.513.0571
- Steven: Steven.bergman@ncsu.edu 919.515.3229



**A past version of this training has been recorded and posted to Grad School's "GSC Resources" webpage



Graduate Programs: Assessment & Development

Pierre Gremaud Associate Dean The Graduate School

Assessment





IDENTIFY AND EVOLVE PROGRAM GOALS

USE DATA TO UNDERSTAND AND IMPROVE STUDENT LEARNING

Two processes

× × × ×

Outcomes assessment

Every year Every program You have your own plan



Strategic review

Every 8 years Most programs Strict framework

Outcomes assessment

- If you think OA is useless for your program...
- It probably is!
- But that's on you...
- You may need a new assessment plan!

What is typically missing

- Individual courses are (usually) assessed
- Needed: program wide assessment
 - Program should be bigger than sum of its parts
 - What are the goals of the program?
 - Are updates needed?
 - Repeats? Gaps?
- Not a one-person job!

NC STATE UNIVERSITY

Simplest assessment plan:

- One objective per year
- Two outcomes per year
- Three-year rotation
- SLO every year

objective #1

- outcome #1
- outcome #2

objective #2

- outcome #3
- outcome #4

objective #3

- outcome #5
- outcome #6

Strategic reviews

- Every 8 years (roughly)
- Schedule is recovering from COVID
- Process was revised:
 - More focus on strategy, less on reporting
 - Data informed process (<u>ISA data dashboard</u>)
 - Shorter self-studies (20 pages rather than 300!)
 - Larger review committees
 - More fun, less pain

Help and resources

- Academic Program Assessment (APA): <u>http://go.ncsu.edu/apa</u>
- Transition to new software: Anthology
- graduate assessment
- <u>Strategic reviews</u>
- <u>learning outcomes</u> for all NC State programs
- gremaud@ncsu.edu

Curriculum issues

- Program requirements = contract with students
- Need to be clear, thorough and up-to-date
- Documented in the NC State catalog (and captured in degree audits)

The Catalog

- <u>http://catalog.ncsu.edu/</u>
- Is gorgeous

NC STATE UNIVERSITY UNIVERSITY University Catalog 2023-2024						
	Home	Undergraduate	Graduate	Courses	About NC Stat	te
Explore Academi	cs and C	areers				
Narrow Your Results Reset Filters Search Q Enter terms						
 Academic Level Undergraduate Graduate Degree Type 	Αссοι	unting (MR)		ilt and Commun cation (MEd)	ity College	Adult and Community College Education (MS)
Bachelor's Master's Doctoral Minors Certificates		NAL				

Course Inventory Management

Use CIM for Programs to request:

Use CIM for Courses to request:

- New Programs
- New Certificates
- New Subplans
- Curriculum Change Major
- Curriculum Change Minor
- Discontinuations
- New mode of delivery

Link: <u>https://next-</u> catalog.ncsu.edu/programadmin/

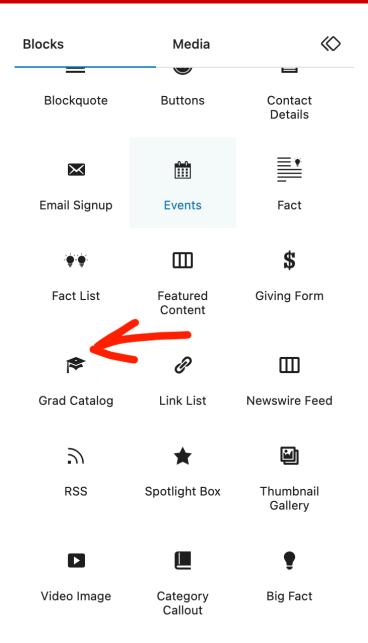
- New courses
- Minor/major actions
- Discontinuations

Link: <u>https://next-</u> catalog.ncsu.edu/courseadmin/

Program webpages vs Cat + CIMP

- Cat + CIMP = repository for program requirements
- Dept/Program pages: not...
 - May not be up-to-date
 - Previous versions may not be archived
- Best of both worlds: You can directly import Cat info into your program pages!
 - Updates are on us (automatic)
 - Requires you to use WordPress
 - Use the Grad Catalog API

Here:



Resources

Catalog Updates: <u>https://grad.ncsu.edu/faculty-and-staff/curriculum-</u> <u>development/catalog-updates/</u>

Editing Catalog Pages: <u>https://grad.ncsu.edu/faculty-and-</u> <u>staff/curriculum-development/catalog-updates/cat-editing-workflow/</u>

CIM Programs: https://next-catalog.ncsu.edu/programadmin/

Program Action Information: <u>https://grad.ncsu.edu/faculty-and-</u> <u>staff/curriculum-development/program-actions/</u>

NC STATE UNIVERSITY

The Graduate School

PROFESSIONAL DEVELOPMENT PROGRAMS

NC STATE

THE PROFESSIONAL DEVELOPMENT TEAM



Katie Homar, Ph.D.

Director of Academic and Engineering Writing Support





Kelly Rownd

Director of Career Readiness



The Graduate School

Shawana Hodge

Program Support Associate



Assistant Dean for Professional Development

NC STATE UNIVERSITY



UPDATES AND TRANSITIONS



Professional Development Team: VISION

The Professional Development Team will provide innovative and inclusive programmatic approaches for our graduate students and postdoctoral scholars so that they become ethical, transformative and contributing citizens. The professional development training our scholars receive will equip them with the skills and knowledge to be proactive and impactful leaders.



Professional Development Team: MISSION

Our signature Professional Development programs serve to help our graduate students and postdoctoral scholars develop a foundation for long-term scholarly and professional success. The Professional Development Team offers innovative programs for career readiness as well as writing, teaching and research support to enrich the personal and professional satisfaction of our scholars during their time at NC State and beyond.



PROFESSIONAL COMPETENCIES



Career and Self Development



Oral and Written Communication



Leadership and Management





Teamwork and Collaboration



Effectiveness and Well-Being

PROFESSIONAL DEVELOPMENT: AVENUES

- Co-curricular offerings
- Workshops or cohorts
- Synchronous
- Certificates
- Career readiness
- Professional guidance



PROFESSIONAL DEVELOPMENT: PROGRAMS OFFERED



Teaching Workshops (certificate or a la carte)



Writing Workshops (certificate or a la carte)



Career Support (certificate or a la carte)



Preparing the Professoriate

Nationally recognized program designed to give exceptional doctoral students and postdoctoral scholars an immersive mentoring, teaching, and

future faculty preparation experience.



Accelerate to Industry[™] FOUNDED BY THE NC STATE UNIVERSITY GRADUATE SCHOOL

REGISTRATION IS REQUIRED FOR ALL WORKSHOPS: go.ncsu.edu/professional-development-registration



Leadership Cohort Program (certificate)

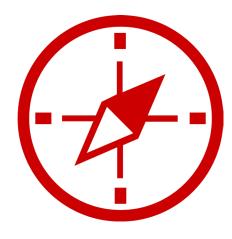


Wellness Wednesdays (a la carte)

THE GRADUATE SCHOOL: PROFESSIONAL DEVELOPMENT CERTIFICATES



Teaching Certificate go.ncsu.edu/teaching-certificate



Wellness Programs go.ncsu.edu/grad-wellness



Writing Certificate go.ncsu.edu/write-cert

Requirements:

- Foundational workshops
 - Electives
 - Experience
 - Deliverable



Leadership Certificate go.ncsu.edu/leadership-certificate



Career Readiness Certificate go.ncsu.edu/career-readiness-certificate

WELLNESS WEDNESDAYS SERIES

2023 Fall Workshops

September 6th: September 20th: October 4th: October 18th: November 1st: November 15th: The Growth Mindset Time Management Strategies Financial Wellness Coping with Perfectionism Maintaining Motivation Mindfulness: Tool for Studying

All are online via Zoom from 12 to 1pm Registration needed to obtain the Zoom link. Students can register: go.ncsu.edu/professional -development -registration



SPECIFICALLY FOR DGPs and GSCs

THANK YOU for sharing information with your graduate students about our professional development programs

You are our partners who help:

- Enhance the graduate education experience through co-curricular offerings
- Graduate students develop personally and professionally
- Students experience success now and in the future
- Better prepare students for post-graduate careers
- Strengthen teaching skills
- Build awareness and exposure to industry careers
- Increase the engagement of our graduate students

More Information: go.ncsu.edu/professional-development



NC STATE UNIVERSITY



The Graduate School

THANK YOU!

grad.ncsu.edu 1020 Main Campus Drive | 919.515.2872

STUDENT MENTAL HEALTH



NC STATE UNIVERSITY

Embedded Counselor for Graduate Students

- Shared position with the College of Textiles
- Search for new counselor currently underway
- Office located on Centennial Campus in Textiles Complex
- Drop-in and scheduled appointments
- Individual and group counseling
- Assistance with crisis situations
- Reports to the Counseling Center
- No charge for appointments
- Graduate students can still go to the Counseling Center

go.ncsu.edu/grad-embedded-counselor



WELLNESS WEDNESDAYS SERIES

2023 Fall Workshops

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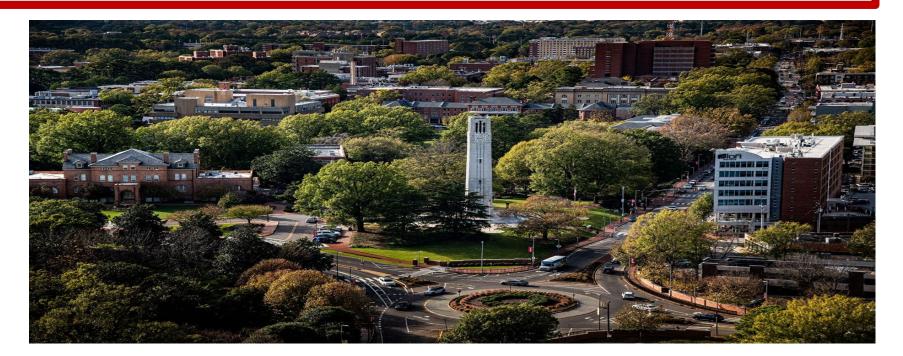


NC STATE UNIVERSITY

Additional Counseling/Crisis Resources

- Counseling Center: individual therapy; groups; walk-in hours; resource
- Academic LiveCare: 12 free telehealth counseling appointments
- Pack Essentials: students in need of food, housing, financial assistance
- Student Ombuds: neutral, confidential resource for concerns
- Suicide Prevention: QPR Training
- Concerned about a student: Refer to NC State Cares Team
- Threat to Safety: Behavior Assessment Team (call 911 if immediate threat)
- Lighten Your Pack: Wolfpack Wellness Resources

Use this URL as a resource for all of the above: university-communications.ncsu.edu/toolkits/lighten-your-pack



Have a great semester!



Graduate Appointments, Fellowships & GSSP

Savita Sharma

Assistant Dean for Finance, Operations & IT

GSSP Minimum Stipend set to increase in Fall 2024

GA & Fellowship Minimum Stipend for GSSP increased from \$8,000/year to \$10,000/year for Master's and \$15,000/year for Doctoral students in Fall 2023

Effective Fall 2024, the GA minimum stipend will increase as follows:

GA APPOINTMENT TERM	MASTER'S	DOCTORAL
Annual	\$15,000	\$20,000
Fall 2024 (8/16 – 12/31)	\$5,654	\$7,538
Spring 2025 (1/1 – 5/15)	\$5,596	\$7,462

https://grad.ncsu.edu/faculty-and-staff/student-funding/gssp/

GSSP Minimum Stipend (*Continued***)**

Effective Fall 2024, the Fellowship minimum stipend will increase as follows:

FELLOWSHIP TERM	MASTER'S	DOCTORAL
Annual	\$15,000	\$20,000
Fall 2024 (August – December)	\$5,625	\$7,500
Spring 2025 (January – May)	\$5,625	\$7,500

GA Stipend Calculators

Graduate School has developed two GA Stipend calculators to assist students and departments:

- Graduate Stipend Estimated Payments Calculator: Calculator to assist student estimate their net biweekly stipend if they enroll for payroll deductions for fees
 - Calculator also shows the prorated stipend for first and last paycheck of the semester



GA Stipend Calculators (continued)

 <u>GA Stipend Calculator</u>: Calculator to assist departments to determine the amount to enter in the NextGen system for student stipend. Three options:

	IF YOU KNOW	TOOL CALCULATES
1.	Bi-Weekly Stipend Rate & GA Appt. Term	Annualized Stipend and Estimated Stipend paid to student
2.	Annualized Stipend & GA Appt. Term	Bi-Weekly Stipend Rate and Estimated Stipend paid to student
3.	Estimated Stipend to Student & GA Term	Annualized Stipend and Bi-Weekly Stipend Rate

* NextGen system requires entering annualized stipend for GA appointments

|--|

Bi-Weekly Stipend Rate & GA Appt. Term

Calculate the Estimated Payment Amount and Annualized Salary for a given Bi-weekly Rate

Start Date	08/16/2023		Enter GA Appt. Start
End Date	12/31/2023		and End Date
Biweekly Rate	\$800		Enter Bi-weekly Stipend
Estimated Payment Amount	\$7,840		Results: Annualized Stipend to
Annualized Salary	\$20,800		enter in NextGen systerEstimated payment to
Reset			student over the GA appt. term

Annualized Stipend & GA Appt. Term

Calculate the Estimated Payment Amount and Bi-weekly rate for a given Annualized Salary

Start Date	08/16/2023		Enter GA Appt. Start and
End Date	12/31/2023	End Da	ite
Annualized Salary	\$23000	Enter Stiper	Annual GA Id
Biweekly Rate	\$885	Resi	
Estimated Payment Amount	\$8,669	• E	iweekly Rate stimate ayment to udent over the
	Reset		A appt. term

Estimated Stipend Amount & GA Appt. Term

Calculate the Annualized Salary and Bi-weekly Rate for a given Estimated Payment Amount

Start Date	08/16/2023	
End Date	12/31/2023	
Number Of Week Days	98	
Number Of Pay Periods	9.8	
Estimated Payment Amount	\$5000	
Biweekly Rate	\$510	
Annualized Salary	\$13,266	
Reset		

Enter GA Appt. Start and End Dates

Enter Estimated stipend to be paid to student over the GA appt. term

Results:

- Bi-weekly stipend
- Annualized stipend to be entered in NextGen system

GSSP – Who Pays

The <u>GSSP funding chart</u> establishes the funding criteria for GSSP cost

Stipend Source	Funding Source Description	Health Insurance (GSHI)	In-State Tuition (ISTA)	Tuition Remission (TR)
2-00000 - 2-49999	State Academic Affairs - Class 212 (Ledger 2-Project <=249999)	Slot	Slot	Slot
2-00000 - 2-49999	Distance Education - Class 215 (Ledger 2)	Slot	Slot	Slot
2-00000 - 2-49999	Pass Thru Tfr Funding - Class 216 (Ledger 2)	Slot	Slot	Slot
2-50000 - 2-99999	F&A Overhead Receipts - Ledger 2-Project > 249999	Stipend Source	Stipend Source	Cost Share
3-00000 - 3-49999	Appropriated Receipts - Class 23376 (Ledger 3)	Stipend Source	Stipend Source	Cost Share
3-00000 - 3-49999	Premium Tuition - Class 23379 (Ledger 3)	Stipend Source	Stipend Source	Cost Share
3-50000 - 3-99999	Ed Tech Fee - Class 39 ** (Ledger 3)	Slot	Slot	Slot
3-50000 - 3-99999	Auxiliary Enterprises - Unrestricted Trust Funds Not Class 39 (Ledger 3-Project > 349999)	Stipend Source	Stipend Source	Cost Share
4-XXX01-4-XXX49 Fund = 16031	Federal (Ledger 4-Project < 4-XXX50)	Stipend Source	Stipend Source	Cost Share
4-XXX01-4-XXX49 Fund = 16032	Federal (Ledger 4-Project < 4-XXX50)	Stipend Source	Stipend Source	Cost Share
4-XXX50 Fund = 16031	State Appropriations - Agricultural Research Class 4162/4172 (Ledger 4)	Stipend Source	Slot	Slot
4-XXX50 Fund = 16032	State Appropriations - Cooperative Extension Class 4262 (Ledger 4)	Stipend Source	Stipend Source	Cost Share
4-XXX51-4-XXX99 Fund = 16031	Miscellaneous Receipts - (Ledger 4-Project > 4-XXX50)	Stipend Source	Stipend Source	Cost Share
4-XXX51-4-XXX99 Fund = 16032	Miscellaneous Receipts - (Ledger 4-Project > 4-XXX50)	Stipend Source	Stipend Source	Cost Share
5-XXXXX	Contracts & Grants - Ledger 5	Stipend Source	Stipend Source	Cost Share
6-XXXXX	Unassigned Foundations - Ledger 6	Stipend Source	Stipend Source	Cost Share
7-XXXXX	Restricted Trust Funds - Ledger 7	Stipend Source	Stipend Source	CostShare
9-XXXXX	Agency Account - Ledger 9	Stipend Source	Stipend Source	Cost Share



New GSSP Funding Tool

The <u>GSSP Funding Tool</u> is designed to assist departments to determine who pays for the cost of GSSP benefits.



RA TA Plan Updates

- RA-TA GSHI plan is separate from the <u>University's Mandatory</u> <u>Student Health Insurance Plan</u>
- 2023-24 RA-TA Plan rates:
 - Fall 2023 GSHI premium \$1,288.75
 - Spring 2024 GSHI premium \$1,804.25
 - Annual \$3,093

RA TA Plan Updates

- Transitioned to a co-pay model
 - Students previously had to meet deductible first
 - In Network Services such as visits to Primary Care Provider and Specialists now require co-pays and are available to student without meeting the deductible
 - Preventive Care has no charge
 - Mental Health and Substance Abuse Office Visits \$10 copay
 - RA-TA Plan Video: New resource for students to understand health insurance language and RA TA plan coverage.
 - Mental Health Resources Video from Blue Cross Blue Shield

New Fellowship System

- Launching a new Smartsheet based Fellowship System in Fall
- Nominations for most Fellowships managed by the Graduate School will be handled through the new Fellowship System
 - Departmental Fellowships will continue to follow our current process with plans to transition in the coming academic year
- Departments will receive automated notifications of nominee approval or denial
 - Mechanism for Graduate School to seek additional information from nominators, if needed
- Demo at an upcoming Fall DGP/GSC Townhall meeting

New Graduate Assistant Orientation

- Planning 2 virtual GA orientation sessions. Tentative Dates:
 - August 30th
 - September 11th
- Topics to cover:
 - GSSP and how to check their GSSP status
 - Students need to pay fees and other outstanding charges
 - RA TA Plan video and other resources
 - Residency for Domestic Out of State Students
 - GA requirements, Stipend paydates, taxation, etc.
 - Payroll Deduction
 - **I**-9
 - Other Topics?

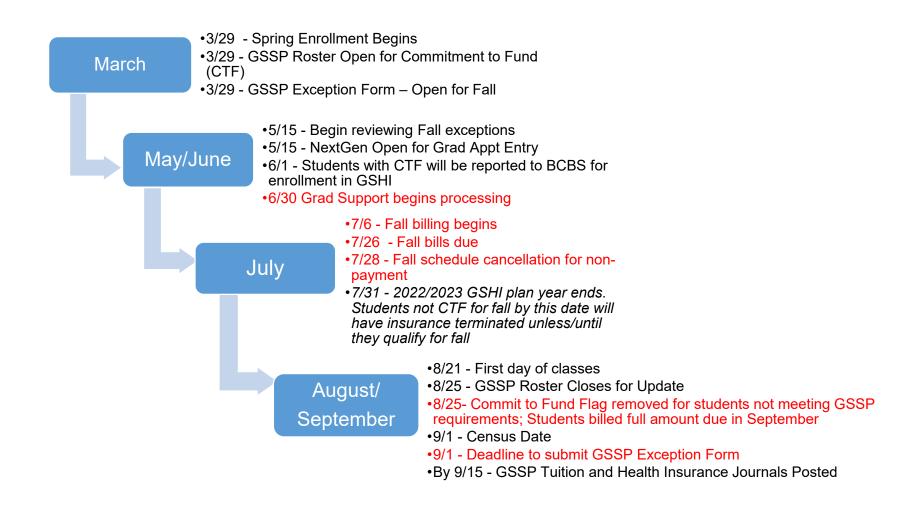
GSSP Reminders

GSSP covers student tuition and/or health insurance only

Students are <u>required to pay their fees and outstanding charges</u> by the due date. Cashier's Office will <u>cancel student schedule</u> if outstanding payments are not made by due date.

 Student will be charged a \$100 late enrollment fee for enrolling after schedule cancellation

GSSP Timeline – Fall 2023



GA Actions Reminders

Payroll Deduction for Student Fees - Students on active, qualifying appointments have until Census Day (September 1) to sign up for Payroll Deduction via their *MyPack* portal. Payments will be deducted from the student's stipend beginning with the first "full" biweekly paycheck on Sept 15, over six (6) pay periods. If the assistantship is terminated, any outstanding balance in fees must be paid in full. The payroll deduction is completely optional.

Payroll Calendar Important Dates

 Students on Fall '23 GA appointment must be completely hired (approved by all parties) in NextGen BEFORE August 24 in order to receive their first paycheck in a timely manner by September 1.

PhD Alumni Tracking

Overview for NC State Directors of Graduate Programs

www.edvision.ai

About Us

- EdVision
 - Leveraging AI technologies to maximize the impacts of Graduate Programs
 - NSF STTR funded, building since 2019
- Team
 - Experienced academic administrators at University of South Florida
 - Experienced technology creators
- Acknowledgment
 - Very thankful to NCSU Graduate School for their trust

Current PhD program reports

- Tracking careers of NCSU PhD alumni since 2007
 - ~4,800/ ~7,000 alumni located and tracked
 - Access available to all Directors of Graduate Programs
 - Using Unity Single-Sign-On
 - Updated twice annually (Summer, Winter)
- Reporting
 - By BLS job classification, NAICS employer type
 - Supplemented with academia-specific classifications
 - E.g. Professor, K-12 teacher, Postdoctoral scholar, K-12, AAU, R1, R2
 - Filters for college, major, graduation year etc
 - Ability for administrators to correct or report errors
- Feature requests solicited

\leftarrow \rightarrow **C** \triangle \triangleq edvision.ai/reports/all/placements

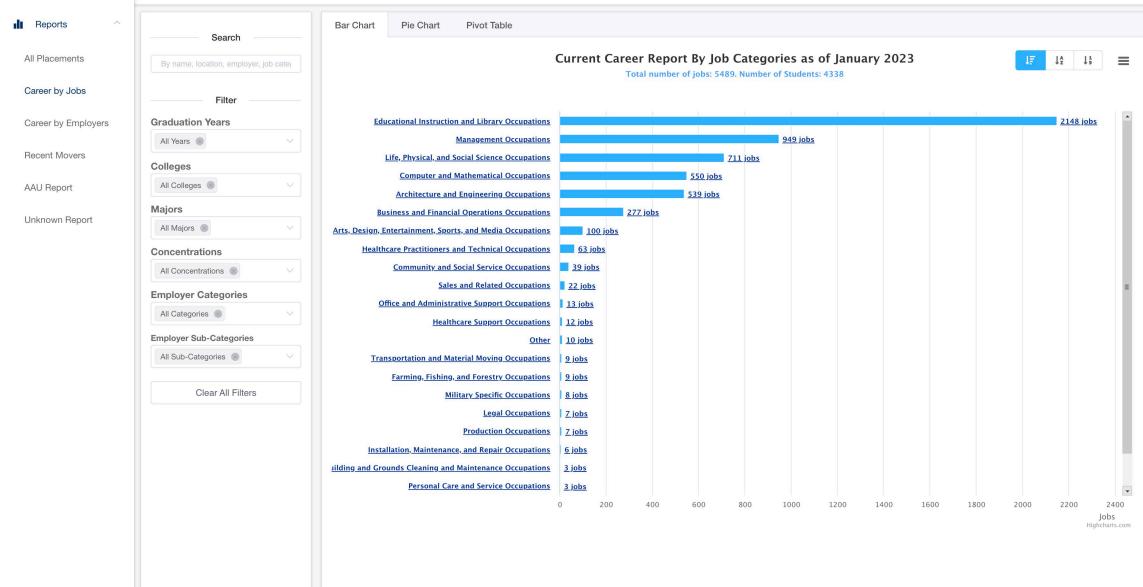
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EdVision E Dashboard / Reports / All Placements

Reports	Search	Student Name ≑	Job Title 🌩	Employer Name 🍦	Location 🔶	Start Date 🗢	Start Date Time 🌩	Grad Year 🜲	College ≑	Major ≑
All Placements	By name, location, employer, job cate								0.11	
Career by Jobs	Filter	Damon Smith	Professor	University of Wisconsin- Madison	Madison, Wisconsin	Jun 2022	6/1/2022	2007	College of Agriculture and Life Sciences	Plant Patholc
Career by Employers	Graduation Years								College of	
Recent Movers	2007 🛞	Jennifer Reininga in	Proposal Development Lead	University of Missouri- Columbia		May 2022	5/1/2022	2007	Agriculture and Life Sciences	Genetics
	Colleges									
AAU Report	All Colleges Majors	David Baker	Lead Instructor, Sciences	Central Carolina Community College	Sanford, North Carolina	Jan 2022	1/1/2022	2007	College of Sciences	Physics
Unknown Report	All Majors 🛞 🗸									
	Concentrations	Sanghyun Lee	Professor	University of Kentucky College of Engineering		2022	1/1/2022	2007	College of Engineering	Electrical Engineering
	All Concentrations 🛞									
	Job Categories	Rachael Eckert	Director, Medical Writing	Thermo Fisher Scientific		Dec 2021	12/1/2021	2007	College of Veterinary	Immunology Veterinary
	All Categories 🛞								Medicine	Medicine
	Job Sub-Categories	Shivona Lin	Software Engineer, Artificial						College of	Industrial
	All Sub-Categories 🛞 🗸	in	Intelligence	LinkedIn		Sep 2021	9/1/2021	2007	Engineering	Engineering
	Employer Categories	Thomas Braun in Amy Nail	Chief Scientist	National Geospatial- Intelligence Agency		Jul 2021	7/1/2021	2007	College of Sciences	Applied Mathematics
	All Categories 🛞									
	Employer Sub-Categories			5						
	All Sub-Categories 🛞 🗸		Associate Director, Statistics	Takeda		Jul 2021	7/1/2021	2007	College of Sciences	Statistics
	Clear All Filters									
		Joshua Michel	Recovery/Downstream Group Leader	International Flavors & Fragrances	Palo Alto, California	Jun 2021	6/1/2021	2007	College of Engineering	Chemical Engineering
		Matthew Taylor	Director, Applied Science	Curio Wellness		May 2021	5/1/2021	2007	College of Agriculture and Life Sciences	Horticultural Science
				Total 79	Previous 1 2 No	ext Go to page	1			

EdVision





Basic capabilities

- Interactive landing page of all placements
 - Search, sort, filter, navigate to LinkedIn profile
- Interactive charts for placements by job type and employer type
 - Left-click to drill down
 - Right-click to view list of matching students
- Career trajectories for each cohort in AAU report

Demo

- <u>www.edvision.ai</u>
 - Click on NC State Single-Sign-On link

NC State Single Sign-On



- Please explore <u>www.edvision.ai</u>
- Please share use cases, feedback and bug reports with Peter
 - Or <u>magrawal@usf.edu</u>
- Please help us improve EdVision
 - Suggest feature requests that will help you in your work