The Graduate School

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Administrative Board of the Graduate School
04/27/2023
Winslow Hall, Room 100
10:00 a.m.

Minutes

Members Present: Jonathan Allen, Kim Allen, Emiel DenHartog, Richard Gould, Sharon Joines, Sam Jones, Tim Kraft, Seth Kullman, John Lee, Alun Lloyd, Pamela McCauley, Eric Money, Spencer Muse, Melissa Pasquinelli, Tim Petty, Steven Shannon, Susan Tonkonogy, Helen Chen, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch

Members Absent: Vikas Anand, Echo Pan, Robert Hawkins, Tamah Morant, James Mulholland, Kelly Umstead, Tamara Young, Fashaad Crawford, Kyle Pysher

The meeting was called to order at 10:00 a.m.

I.   **Approval of Minutes**
      The minutes from [April 13, 2023](#) were approved.

II.   **Administrative Board Action Items**

      A. **Program Actions**

      College of Education
          a. At the request of the Educational Leadership and Administration department, a proposal to edit the [School Administration (MR)](#) program (presented by John Lee) was approved.
          b. At the request of the Curriculum and Instruction department, a proposal to discontinue the [Curriculum and Instruction (MS): Educational Psychology Concentration](#) program (presented by John Lee) was approved.

c. At the request of the Curriculum and Instruction department, a proposal to discontinue the [Curriculum and Instruction, New Literacies and Global Learning (MS)](#) program (presented by John Lee) was approved.

d. At the request of the Curriculum and Instruction department, a proposal to discontinue the [Curriculum and Instruction, New Literacies and Global Learning (MS): English Education Concentration](#) program (presented by John Lee) was approved.

e. At the request of the Curriculum and Instruction department, a proposal to discontinue the [Curriculum and Instruction, New Literacies and Global Learning (MS): Reading Education Concentration](#) program (presented by John Lee) was approved.

f. At the request of the Curriculum and Instruction department, a proposal to discontinue the [Curriculum and Instruction, New Literacies and Global Learning (MS): Social Studies Education Concentration](#) program (presented by John Lee) was approved.

g. At the request of the Curriculum and Instruction department, a proposal to discontinue the [Curriculum and Instruction, Developmental Supervision (MS)](#) program (presented by John Lee) was approved.

College of Agriculture and Life Sciences

a. At the request of the Agriculture Education and Human Sciences department, a request to establish the [Agriculture Education and Human Sciences (PhD)](#) program (presented by Kim Allen) was approved.

B. Prefix Actions

The Graduate School

a. At the request of The Graduate School, a proposal to create a new course prefix [Global One Health (GOH)](#) (presented by Pierre Gremaud) was approved.

C. Course Actions
A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.

College of Agriculture and Life Sciences

a. At the request of the Animal Science department, a proposal to create the course [ANS 437 / ANS 537 : Precision Livestock Farming Systems](#)

b. At the request of the Animal Science department, a proposal to create the course [ANS 439 / ANS 539 : Comparative Animal Exercise Physiology](#)

College of Engineering
   a. At the request of the Biomanufacturing Training and Education department, a proposal to create the course BEC 610 : Special Topics in Biomanufacturing
   b. At the request of the Electrical and Computer Engineering department, a proposal to create the course ECE 512 : Data Science from a Signal Processing Perspective
   c. At the request of the Biomedical Engineering department, a proposal to create the course BME 429 / BME 529 : Cellular Engineering

College of Sciences
   a. At the request of the Biological Sciences department, a proposal to create the course BIO 562 : Fundamentals of Bioinformatics

College of Education
   a. At the request of the Teacher Education and Learning Sciences department, a proposal to create the course ECI 503 : Media, Technology, and Open Learning
   b. At the request of the Teacher Education and Learning Sciences department, a proposal to create the course ECI 730 : Critical Theory and Public Engagement
   c. At the request of the Teacher Education and Learning Sciences department, a proposal to create the course ECI 731 : Critical Literacy for Social Change
   d. At the request of the Teacher Education and Learning Sciences department, a proposal to create the course ECI 740 : Education for a Radical Imagination: Historical and Contemporary Perspectives

College of Design
   a. At the request of the Graphic and Industrial Design department, a proposal to create the course GD 575 : Accessible Design

College of Textiles
   a. At the request of the Textile Engineering Chemistry and Science department, a proposal to create the course TE 547 : Introduction to System Reliability Engineering

Poole College of Management
   a. At the request of the Business Management department, a proposal to create the course MBA 584 : Root Cause Analysis: Interpreting Data for Decision-Making

b. At the request of the Accounting department, a proposal to create the course [ACC 535 : Jurisdictional Taxation](#)
c. At the request of the Accounting department, a proposal to create the course [ACC 544 : Business Process Management for the Accounting Professional](#)
d. At the request of the Accounting department, a proposal to create the course [ACC 601 : Applied Accounting Profession Laboratory](#)
e. At the request of the Accounting department, a proposal to create the course [ACC 605 : Excel Essentials: A New Professionals Guide to Spreadsheet Fundamentals](#)
f. At the request of the Accounting department, a proposal to create the course [ACC 607 : Communication Strategies for Accountants](#)
g. At the request of the Accounting department, a proposal to create the course [ACC 610 : Advanced Topics in Financial Accounting and Reporting](#)
h. At the request of the Accounting department, a proposal to create the course [ACC 635 : Topics in Advanced Taxation for the Accounting Professional](#)
i. At the request of the Accounting department, a proposal to create the course [ACC 650 : Topics in Advanced Auditing for Accounting Professionals](#)

College of Veterinary Medicine
a. At the request of the College of Veterinary Medicine, a proposal to create the course [VMC 929 : Topics in Wild and Managed Carnivore Medicine and Management](#)

D. **Course Revisions**
A motion was made to approve items under section D as consent agenda. The motion was passed and the items were approved.

College of Veterinary Medicine
a. At the request of the College of Veterinary Medicine, a proposal to edit course [VMP 906: Bovine Reproduction](#)

College of Engineering
a. At the request of the College of Engineering, a proposal to edit course [EED 411 / EED 511 : Diversity & Social Justice in Engineering Education](#)
b. At the request of the Electrical and Computer Engineering department, a proposal to edit course [ECE 410 / ECE 510 : Introduction to Signal Processing](#)

E. Minor Actions
A motion was made to approve items under section E as consent agenda.
The motion was passed and the items were approved.

College of Veterinary Medicine
  a. At the request of the College of Veterinary Medicine, a proposal to edit course [VMC 980: Vet Medical Oncology](#)

F. Preliminary Reviews
The actions below were reviewed and discussed. These actions will be discussed more in the fall term.

The Graduate School
  a. At the request of The Graduate School, a proposal to create the course [PSC 550 : Fundamentals of Citizen Science and Other Participatory Research Methods](#)
  b. At the request of the The Graduate School department, a proposal to create the [Interdisciplinary Genetics & Genomics Minor](#) program. (presented by Pierre Gremaud)

III. New Business
  a. Approval of the awarding of degrees on the May 6, 2023 commencement day to those identified by the Graduate School as having successfully completed the requirements for their respective degrees (presented by Peter Harries) was approved.
  b. [Posthumous Degree SOP](#) (presented by Pierre Gremaud). This proposal would formalize the process for awarding a posthumous degree. The committee reviewed the document and discussed the requirements proposed. Pierre will share the feedback with the university Registrar.
  c. Special Topics courses (presented by Pierre Gremaud) Pierre presented that there are programs that have specific special topics courses as a part of their curriculum. These special topics courses are meant to only be taught twice prior to making them a permanent course. The committee discussed what to do about these courses that are a part of the curriculum.
  d. [Handbook Updates](#) (presented by Peter Harries and Lian Lynch) These updates were reviewed by the committee to add additional language to the handbook to provide more information.
  e. Reviews of [non-departmental curricular actions](#). Pierre Gremaud presented the background and current process for non-departmental curricular actions. The committee discussed the impacts of having these courses and programs in a non-departmental academy. Pierre proposed that we have

one representative from each college on the Graduate School curriculum committee.

f. Peter Harries brought up that we require unanimous decisions for the exams. He asked the committee to think about the pros and cons of the decision to require a unanimous vote instead of a majority vote.

The meeting was adjourned at 12:06 p.m.