

**Administrative Board of the Graduate School
August 24, 2023
Winslow Hall
10:00 a.m.**

Minutes

Members Present: Jonathan Allen, Vikas Anand, Naimul Haque, Robert Hawkins, Jeff Joines, Sharon Joines, Sam Jones, Tim Kraft, John Lee, Alun Lloyd, Eric Money, James Mulholland, Spencer Muse, Melissa Pasquinelli, Kara Peters, Steven Shannon, Tamara Young, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Kaitlyn Mittan (representing Fashaad Crawford), Tim Petty, Kyle Pysher

Members Absent: Kim Allen, Emiel DenHartog, George Elvin, Seth Kullman, Josh Stern, Helen Chen,

The meeting was called to order at 10:00 a.m.

I. Approval of Minutes

The minutes from [April 27, 2023](#) were approved.

II. Administrative Board Action Items

A. Program Actions

College of Humanities and Social Sciences

- a. At the request of the Sociology Department, a proposal to edit the [Anthropology \(MA\)](#) program (presented by Robert Hawkins) was approved.

College of Engineering

- a. At the request of the Engineering Management Department, a proposal to edit the [Engineering Management \(MR\): Analytics Concentration](#) program (presented by Kara Peters) was approved.

- b. At the request of the Engineering Management Department, a proposal to edit the [Engineering Management \(MR\): Supply Chain Engineering Concentration](#) program (presented by Kara Peters) was approved.

College of Education - *this proposal has been tabled for a future meeting*

- a. At the request of the Teacher Education and Learning Sciences Department, a proposal to edit the [Teaching \(MA\): Multilingual Education Concentration](#) program. (presented by John Lee)

Poole College of Management

- a. At the request of the Management Department, a proposal to discontinue the [Management \(MR\): Global Luxury and Management \(GLAM\)](#) program (presented by Vikas Anand) was approved.
- b. At the request of the Business Management Department, a proposal to edit the [Marketing \(Certificate\)](#) program (presented by Vikas Anand) was approved.
- c. At the request of the Business Management Department, a proposal to edit the [Operations Supply Chain Management \(Certificate\)](#) program (presented by Vikas Anand) was approved.

B. Course Actions

**A motion was made to approve items under section B as consent agenda.
The motion was passed and the items were approved.**

College of Engineering

- a. At the request of the Computer Science department, a proposal to drop the course [CSC 743: Secure Data Management](#)

College of Natural Resources

- a. At the request of the Forestry department, a proposal to create the course [FOR 533 : Fire Ecology](#)

College of Agriculture and Life Sciences

- a. At the request of the Food Bioprocessing and Nutrition department, a proposal to create the course [FS 558 : Food Toxicology](#)

Poole College of Management

- a. At the request of the Business Management department, a proposal to create the course [MBA 547 : Sustainable Operations Management](#)
- b. At the request of the Business Management department, a proposal to create the course [MBA 567 : Marketing Metrics](#)

- c. At the request of the Business Management department, a proposal to create the course [MBA 587 : Sustainability in Business](#)

C. Course Revisions

**A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.**

College of Education

- a. At the request of the Curriculum and Instruction department, a proposal to edit the course [ECI 730: Critical Theory and Public Engagement](#)
- b. At the request of the Curriculum and Instruction department, a proposal to edit the course [ECI 731: Critical Literacy for Social Change](#)

College of Natural Resources

- a. At the request of the Center for Geospatial Analytics department, a proposal to edit the course [GIS 501 : Geospatial Professionalism](#)
- b. At the request of the Center for Geospatial Analytics department, a proposal to edit the course [GIS 540 : Geospatial Programming](#)

D. Minor Actions

**A motion was made to approve items under section D as consent agenda.
The motion was passed and the items were approved.**

College of Sciences

- a. At the request of the Chemistry department, a proposal to edit the course [CH 745: Chemical Separation](#)
- b. At the request of the Mathematics department, a proposal to edit the course [MA 788: Numerical Nonlinear Partial Differential Equations](#)

College of Education

- a. At the request of the Counselor Education department, a proposal to edit the course [ECD 843: Advanced Counseling Practicum](#)
- b. At the request of the Counselor Education department, a proposal to edit the course [ECD 847: Internship in Supervision](#)

College of Engineering

- a. At the request of the Engineering Management department, a proposal to edit the course [EM 675: Engineering Management Masters Project](#)

College of Natural Resources

- a. At the request of the Geographic Information Systems department, a proposal to edit the course [GIS 715: Geovisualization](#)

III. New Business

- a. Transfer policy for doctoral programs (Peter Harries): The committee discussed the current policy for transfer credits for graduate and doctoral students and what changes could be made. This includes looking to see if we should have a policy to allow students to transfer credits that are not attached to a completed master's degree. It was also mentioned that the courses would need to have been taken prior to matriculation to NCSU and a certain percentage of the degree must be taken at NCSU.
- b. Discussion about program updates (Peter Harries): The committee discussed if there was the ability for small program updates to be made to programs without having to go through the approval process. Programs that are having format updates, elective courses added or removed, or the replacement of special topics courses with permanent courses can be consent agenda items. We will have a section in the ABGS Agenda for the committee to review these updates. The committee voted on this policy and it was approved.
- c. Discussion about votes for preliminary and final oral exams (Peter Harries): The current policy for preliminary and final oral exams for doctoral students requires unanimous votes from the committee in order for the student to move ahead in the process. The committee discussed how this policy often holds up completion for the student.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Naimul Haque): GSA has been busy with events on campus. They completed the GSA social with 1100 students in attendance. They also helped with orientation for the fall semester. They are continuing their regular executive meetings and looking for new ideas for the school year.
- b. Report from Faculty Senate (presented by Tamah Morant): Faculty senate had their first meeting of the semester on Tuesday. They had updates on the wolfpack wellness site and from IT about storage issues with google storage and moving it to campus storage.

V. Next scheduled meeting

September 7, 2023

10:00 a.m.

[Zoom](#)

The meeting was adjourned at 11:43 a.m.