

Administrative Board of the Graduate School

October 12, 2023

Zoom

10:00 a.m.

Minutes

Members Present: Jonathan Allen, Kim Allen, Vikas Anand, George Elvin, Naimul Haque, Jeff Joines, Sharon Joines, Sam Jones, Tim Kraft, John Lee, Alun Lloyd, James Mulholland, Spencer Muse, Melissa Pasquinelli, Kara Peters, Josh Stern, Tamara Young, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Tim Petty, Kyle Pysher, Rachel Kasten, Xinxia Peng, Kaitlyn Mittan, Coleman Simpson

Members Absent: Emiel DenHartog, Robert Hawkins, Seth Kullman, Eric Money, Steven Shannon, Helen Chen, Fashaad Crawford

The meeting was called to order at 10:01 a.m.

I. Approval of Minutes

The minutes from [September 7, 2023](#) were approved.

II. Administrative Board Action Items

A. Request for posthumous degree

College of Sciences

- a. At the request of the Bioinformatics department, a proposal to award a posthumous [Bioinformatics \(PhD\) for Ian Huntress](#) (presented by Spencer Muse and Xinxia Peng) was approved.

B. Program Actions

College of Agriculture and Life Sciences

- a. At the request of the Animal Science department, a proposal to update the [Animal Science \(MS\)](#) degree (presented by Kimberly Allen) was approved.
- b. At the request of the Soil Science department, a proposal to update the [Soil Science \(MS\)](#) degree (presented by Kimberly Allen) was approved.
- c. At the request of the Soil Science department, a proposal to update the [Soil Science \(PhD\)](#) degree (presented by Kimberly Allen) was approved.

College of Education

- a. At the request of the Educational Leadership, and Human Development department, a proposal to update the [Educational Leadership, Policy and Human Development \(PhD\): Counseling and Counselor Education Concentration](#) degree (presented by John Lee) was approved.
- b. At the request of the Teacher Education and Learning Sciences Department, a proposal to edit the [Teaching \(MA\): Multilingual Education Concentration](#) program. (presented by John Lee) was approved.

College of Engineering

- a. At the request of the Engineering Management department, a proposal to update the [Engineering Management \(MR\): General Concentration](#) degree (presented by Kara Peters) was approved.

C. Course Actions

**A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the Biological and Agriculture Engineering department, a proposal to create the course [BAE 588 : River Mechanics and Sediment Transport](#)
- b. At the request of the Plant Biology department, a proposal to create the course [PB 422 / PB 522 : Methods in Plant Molecular Biology and Physiology](#)

D. Course Revisions

**A motion was made to approve items under section D as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the Agriculture and Resource Economics department, a proposal to edit course [ARE 415 / ARE 515 : Introduction to Commodity Futures Markets](#)

- b. At the request of the Applied Ecology department, a proposal to drop the course [AEC 586 / FW 586 : Aquaculture](#)
- c. At the request of the Applied Ecology department, a proposal to drop the course [AEC 587 / FW 587 : Aquaculture Laboratory](#)
- d. At the request of the Applied Ecology department, a proposal to drop the course [AEC 710 : Sampling Animal Populations](#)
- e. At the request of the Applied Ecology department, a proposal to drop the course [AEC 726 / FW 726 : Quantitative Fisheries Management](#)
- f. At the request of the Applied Ecology department, a proposal to drop the course [AEC 756 : Ecology Of Fishes](#)
- g. At the request of the Applied Ecology department, a proposal to drop the course [AEC 770 : Advanced Topics In Ecology I](#)
- h. At the request of the Applied Ecology department, a proposal to drop the course [INB 718 : Community Ecology](#)
- i. At the request of the Crop and Soil Science department, a proposal to drop the course [SSC 771 / BAE 771 : Theory Of Drainage--Saturated Flow](#)

College of Natural Resources

- a. At the request of the Parks, Recr & Tourism Mgmt department, a proposal to edit course [PRT 700 : Concepts and Theories of Leisure and Recreation](#)

College of Sciences

- a. At the request of the Biological Sciences department, a proposal to drop course [TOX 660 : Free Radicals In Toxicology](#)
- b. At the request of the Biological Sciences department, a proposal to drop course [TOX 860 : Free Radicals in Toxicology](#)

College of Textiles

- a. At the request of the Textile Engineering Chemistry & Science department, a proposal to edit course [FPS 720: Textile Technology - Fibers and Yarns](#)

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to drop the course [CBS 771 / TOX 771 : Cancer Biology](#)

E. Minor Actions

**A motion was made to approve items under section E as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the Entomology & Plant Pathology department, a proposal to edit course [PP 502 / CS 502 / HS 502 : Plant Disease: Methods & Diagnosis](#)

- b. At the request of the Entomology & Plant Pathology department, a proposal to edit course [PP 715 / MB 715 : Applied Evolutionary Population Genetics](#)

College of Humanities and Social Sciences

- a. At the request of the History department, a proposal to edit course [HI 447 / HI 547 / WGS 447 / WGS 547 : Women in America to 1890](#)

Poole College of Management

- a. At the request of the Business Management department, a proposal to edit course [MBA 582 : B Corp Clinic Sustainability Practicum](#)

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to edit the course [VMC 903 : Advanced Equine Podiatry, Surgery and Lameness](#)

III. Continued Business

- a. [Transfer policy](#) for doctoral programs (Peter Harries). The committee reviewed the information gathered from other institutions about their transfer policies for doctoral programs and discussed what our policy should be. Peter Harries will work on writing a policy for the committee to vote on.
- b. [Stacking credentials](#) policy (Peter Harries). Peter Harries shared the stacking credentials policy and informed the committee that it is in the process of being added to the Graduate Handbook. The committee discussed if the policy should apply to just Master's or if the Doctoral programs should be included.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Naimul Haque) The GSA had their all council meeting and they had Doug Morton as a guest speaker. They also discussed their constitution and had some changes and discussed the transportation fee increase. They have formed their internal committees and started the travel grant application process.
- b. Report from Faculty Senate (presented by Tamah Morant) The last faculty senate meeting focused on campus and classroom safety. The next Faculty Senate meeting is scheduled for Oct 17, 2023 and will be focused on faculty well-being. They will be sending out a survey about what wellness initiatives are important. There will also be a survey about incentives for participation in the faculty senate.

V. Next scheduled meeting

October 26, 2023

10:00 a.m.

Winslow Hall