

**Administrative Board of the Graduate School  
November 30, 2023  
Zoom  
10:00 a.m.**

**Minutes**

**Members Present:** Jonathan Allen, Kim Allen, Naimul Haque, Robert Hawkins, Sharon Joines, Sam Jones, Tim Kraft, John Lee, Alun Lloyd, Eric Money, Spencer Muse, Melissa Pasquinelli, Kara Peters, Steven Shannon, Josh Stern, Tamara Young, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Kaitlyn Mittan, Tim Petty

**Members Absent:** Vikas Anand, Emiel DenHartog, George Elvin, Jeff Joines, Seth Kullman, James Mulholland, Helen Chen, Fashaad Crawford, Kyle Pysher

**I. Approval of Minutes**

The minutes from [November 9, 2023](#) were approved.

**II. Administrative Board Action Items**

**A. Program Actions**

College of Agriculture and Life Sciences

- a. At the request of the Microbiology department, a proposal to update the [Microbial Biotechnology \(MR\)](#) (presented by Kim Allen) was approved.

College of Education

- a. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\)](#) (presented by John Lee) was approved.
- b. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): Elementary Education Concentration](#) (presented by John Lee) was approved.

- c. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): English Education Concentration](#) (presented by John Lee) was approved.
- d. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): Math Education Concentration](#) (presented by John Lee) was approved.
- e. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): Middle Grades English Language Arts Concentration](#) (presented by John Lee) was approved.
- f. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): Middle Grades Math Concentration](#) (presented by John Lee) was approved.
- g. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): Middle Grades Science Concentration](#) (presented by John Lee) was approved.
- h. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): Middle Grades Social Studies Concentration](#) (presented by John Lee) was approved.
- i. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): Science Education Concentration](#) (presented by John Lee) was approved.
- j. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): Social Studies Education Concentration](#) (presented by John Lee) was approved.
- k. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): Special Education Concentration](#) (presented by John Lee) was approved.
- l. At the request of the Teacher Education and Learning Sciences department, a proposal to update the [Teaching \(MA\): Technology Education Concentration](#) (presented by John Lee) was approved.

#### College of Humanities and Social Sciences

- a. At the request of the Foreign Language and Literature department, a proposal to update the [Foreign Language and Literature \(MA\): Teaching of English to Speakers of Other Languages \(TESOL\) Concentration](#) (presented by Robert Hawkins) was approved.

#### **B. Miscellaneous Actions**

- a. At the request of The Department of Foreign Languages and Literature, a proposal to update their [course prefixes from FLL to WLC](#) was approved.

- b. At the request of the University College, a proposal to create the [GGA prefix](#) was approved.

### **C. Course Actions**

**A motion was made to approve items under section C as consent agenda.**

**The motion was passed and the items were approved.**

#### College of Agriculture and Life Sciences

- a. At the request of the Biotechnology department, a proposal to create the course [BIT 455 / BIT 555 : Cancer Drug Discovery and Development](#)
- b. At the request of the Applied Ecology department, a proposal to create the course [AEC 437 / AEC 537 : Gut Microbial Ecology](#)

#### College of Engineering

- a. At the request of the Chemical Engineering department, a proposal to create the course [CHE 531 : ChE Core Concepts: 1](#)
- b. At the request of the Chemical Engineering department, a proposal to create the course [CHE 532 : Core ChE Concepts: II](#)
- c. At the request of the Nuclear Engineering department, a proposal to create the course [NE 511 : Multi-physics of Nuclear Reactors](#)
- d. At the request of the Computer Science department, a proposal to create the course [CSC 789 : Cellular and Telecommunications Security](#)
- e. At the request of the Electrical & Computer Engineering department, a proposal to create the course [ECE 529 : Semiconductor Optoelectronic Devices](#)
- f. At the request of the Electrical & Computer Engineering department, a proposal to create the course [ECE 569 : Quantum Computing](#)

#### College of Natural Resources

- a. At the request of the Forestry department, a proposal to create the course [ES 425 / ES 525 : Water Quality and Health](#)
- b. At the request of the Parks, Recr & Tourism Mgmt department, a proposal to create the course [PRT 530 : Mentoring Tourism Microentrepreneurship](#)

#### Poole College of Management

- a. At the request of the Accounting department, a proposal to create the course [ACC 538 : Corporate Tax Matters](#)

#### Wilson College of Textiles

- a. At the request of the Textile and Apparel Management department, a proposal to create the course [TTM 519 : 3D Apparel Visualization](#)

## **D. Course Revisions**

**A motion was made to approve items under section D as consent agenda.**

**The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the Agricultural & Extension Education department, a proposal to edit course [AEHS 523: Adult Education in Agriculture](#)

## **E. Minor Actions**

**A motion was made to approve items under section E as consent agenda.**

**The motion was passed and the items were approved.**

College of Engineering

- a. At the request of the College of Engineering, a proposal to edit course [EGR 501 : Engineering Leadership and Strategic Change](#)
- b. At the request of the College of Engineering, a proposal to edit course [EGR 506 : Managing New Hi Tech Product Launches](#)
- c. At the request of the College of Engineering, a proposal to edit course [EGR 507 : Product Life Cycle Management](#)
- d. At the request of the College of Engineering, a proposal to edit course [EGR 517 : Facilities Engineering Systems](#)
- e. At the request of the College of Engineering, a proposal to edit course [EGR 518 : Environmental Compliance for Facilities Engineers](#)
- f. At the request of the Mechanical & Aerospace Engineering department, a proposal to edit course [MAE 520 / MAE 420 : Dynamic Analysis of Human Movement](#)

College of Humanities and Social Sciences

- a. At the request of the Sociology department, a proposal to edit course [ANT 461 / ANT 561 : Wealth, Poverty and International Aid](#)
- b. At the request of the English department, a proposal to edit course [ENG 451 / ENG 551 : Chaucer](#)
- c. At the request of the Linguistics department, a proposal to edit course [FL 424 / FL 524 : Linguistics for Teachers of Multilingual Learners](#)

College of Natural Resources

- a. At the request of the Forestry department, a proposal to edit course [FOR 419 / FOR 519 : Forest Economics](#)

### **III. Continued Business**

- a. Discussion on TurnItin (Melissa Pasquinelli) This topic was discussed in CNR's graduate studies meeting and there were concerns about using TurnItin. The committee discussed the concerns about having this as a requirement instead of an option and what impacts it has on graduate students.
- b. Time Extension Request (Peter Harries) was denied.

### **IV. New Business**

- a. Approval of the awarding of degrees on the December 16, 2023 to those identified by the Graduate School as having successfully completed the requirements for their respective degrees (presented by Peter Harries) was approved.

### **V. Information Items**

- a. Report from Graduate Student Association (GSA) (presented by Naimul Haque)  
The GSA elected a new in-coming president at their last all council meeting. They have also been discussing concerns from students related to the late registration fee. The GSA fall 2023 travel awards have been determined and they were able to support 16 graduate students to go to conferences out of 52 applicants. They had a meeting with transportation services to update the policy for where graduate students can park during the semester.

### **VI. Next scheduled meeting**

January 25, 2024

10:00 a.m.

Zoom

**The meeting adjourned at 10:49 a.m.**