

**Administrative Board of the Graduate School
February 22, 2024
Zoom
10:00 a.m.**

Minutes

Members Present: Kim Allen, Vikas Anand, Reza Ghiladi, Naimul Haque, Robert Hawkins, Jeff Joines, Sharon Joines, Sam Jones, Tim Kraft, Seth Kullman, John Lee, Alun Lloyd, Eric Money, Tamah Morant, Melissa Pasquinelli, Kara Peters, Steven Shannon, Tamara Young, Helen Chen, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Tim Petty, Latasha Wade

Members Absent: Jonathan Allen, Emiel DenHartog, George Elvin, Josh Stern, Fashaad Crawford, Kyle Pysher

The meeting was called to order at 10:01 a.m.

I. Approval of Minutes

The minutes from [January 25, 2024](#) were approved.

II. Administrative Board Action Items

A. Program Actions

College of Agriculture and Life Sciences

- a. At the request of the Agricultural and Extension Education department, a proposal to edit the [Agricultural Education and Human Sciences \(Minor\)](#) (presented by Kimberly Allen) was approved.
- b. At the request of the Molecular Biotechnology department, a proposal to edit the [Molecular Biotechnology \(Certificate\)](#) (presented by Kimberly Allen) was approved.

College of Humanities and Social Sciences

- a. At the request of the Communication department, a proposal to edit the [Communications \(MS\)](#) (presented by Robert Hawkins) was approved.

College of Design

- a. At the request of the Graphic Design department, a proposal to edit the [Graphic and Experience Design \(MR\)](#) (presented by Sharon Joines) was approved.

B. Misc. Actions

- a. At the request of the College of Sciences - Integrative Sciences, a proposal to create the prefix [ISC - Integrative Sciences](#) was approved.
- b. At the request of the Provost's Office, a proposal to create the Academic Org Code [23GGA - Genetics and Genomics Academy](#) was approved.

C. Course Actions

A motion was made to approve CE 580: Coastal Modeling and MBA 516: Advanced SAP under section C as consent agenda. The motion was passed and the two items were approved. CE 475 / CE 575 : Renewable Energy and the Grid was pulled out for more discussion on the requirements for graduate students in dual level courses.

College of Engineering

- a. At the request of the Civil Engineering department, a proposal to create the course [CE 475 / CE 575 : Renewable Energy and the Grid](#)
- b. At the request of the Civil Engineering department, a proposal to create the course [CE 580 : Coastal Modeling](#)

Poole College of Management

- a. At the request of the Business Management department, a proposal to create the course [MBA 516 : Advanced SAP](#)

D. Course Revisions

A motion was made to approve items under section D as consent agenda. The motion was passed and the items were approved.

College of Agriculture and Life Sciences

- a. At the request of the Biological and Agriculture Engineering department, a proposal to edit course [BAE 478 / BAE 578 : Circular Approach to Manure Management](#)

- b. At the request of the Biological and Agriculture Engineering department, a proposal to drop the course [BAE 576 : Watershed Monitoring and Assessment](#)
- c. At the request of the Biological and Agriculture Engineering department, a proposal to drop the course [BAE 801 : Seminar](#)

College of Engineering

- a. At the request of the Electrical & Computer Engineering department, a proposal to drop the course [ECE 532 : Principles Of Microwave Circuits](#)
- b. At the request of the Electrical & Computer Engineering department, a proposal to drop the course [ECE 705 : Memory Systems](#)
- c. At the request of the Electrical & Computer Engineering department, a proposal to drop the course [ECE 767 : Error-Control Coding](#)
- d. At the request of the Electrical & Computer Engineering department, a proposal to drop the course [ECE 775 / CSC 775 : Advanced Topics in Wireless Networking](#)
- e. At the request of the Electrical & Computer Engineering department, a proposal to drop the course [ECE 776 / CSC 776 : Design and Performance Evaluation of Network Systems and Services](#)
- f. At the request of the Electrical & Computer Engineering department, a proposal to drop the course [ECE 777 / CSC 777 : Telecommunications Network Design](#)

Poole College of Management

- a. At the request of the Business Management department, a proposal to drop the course [MBA 543 : Planning and Control Systems](#)

E. Minor Actions

**A motion was made to approve items under section E as consent agenda.
The motion was passed and the items were approved.**

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to edit course [VMC 967 : Clinical Veterinary Dentistry & Oral Surgery](#)

College of Agriculture and Life Sciences

- a. At the request of the Biotechnology department, a proposal to edit course [BIT 510 : Core Technologies in Molecular and Cellular Biology](#)

College of Humanities and Social Sciences

- a. At the request of the Foreign Languages & Literature department, a proposal to edit course [FL 436 / FL 536 : Culture, Community, and Language: Advocating for Multilingual Learners](#)

III. Continued Business

- a. [Transfer credits at the doctoral level policy](#). Peter Harries presented the updated Transfer of Credits policy with the edits that were discussed at the last meeting. The committee discussed and updated the policy for more clarification. The committee voted to approve the policy.

IV. Information Items

- a. Report from Graduate Student Association (GSA) (presented by Naimul Haque). GSA is holding their election on March 25, 2024. Other upcoming events for GSA are the GSA social and GSA Graduate symposium. They have also started reviewing the 52 applications for the travel awards this spring.

V. Next scheduled meeting

March 7, 2024

10:00 a.m.

Winslow Hall

The meeting was adjourned at 10:48 a.m.