The Graduate School

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Administrative Board of the Graduate School
March 7, 2024
Zoom
10:00 a.m.

Minutes

Members Present: Jonathan Allen, Kim Allen, Reza Ghiladi, Robert Hawkins, Jeff Joines, Sharon Joines, Sam Jones, John King, Tim Kraft, Seth Kullman, John Lee, Alun Lloyd, Eric Money, Kara Peters, Steven Shannon, Josh Stern, Tamara Young, Jamie Digesare, Pierre Gremaud, Peter Harries, Naimul Haque, Lian Lynch, Kaitlyn Mittan, Tim Petty, Latasha Wade

Members Absent: Vikas Anand, Emiel DenHartog, George Elvin, Tamah Morant, Melissa Pasquinelli, Helen Chen, Fashaad Crawford, Kyle Pysher

The meeting was called to order at 10:01 a.m.

I.   Approval of Minutes
The minutes from February 22, 2024 were approved.

II.   Administrative Board Action Items

A. Program Actions

College of Agriculture and Life Sciences
a. At the request of the Agricultural and Extension Education department, a proposal to discontinue the Agriculture and Extension Education (EdD) (presented by Kimberly Allen) was approved.
b. At the request of the Crop and Soil Science department, a proposal to edit the Crop Science (MR) (presented by Kimberly Allen) was approved.
c. At the request of the Crop and Soil Science department, a proposal to edit the Crop Science (MS) (presented by Kimberly Allen) was approved.

College of Design

    a. At the request of the Architecture department, a proposal to update the [Architecture (MR): Track 1](#) (presented by Sharon Joines) was approved.

    b. At the request of the Architecture department, a proposal to update the [Architecture (MR): Track 3](#) (presented by Sharon Joines) was approved.

College of Engineering

    a. At the request of the Engineering Management department, a proposal to update the [Engineering Management (MR): Analytics Concentration](#) (presented by Kara Peters) was approved.

    b. At the request of the Industrial Engineering department, a proposal to update the [Industrial Engineering (MR)](#) (presented by Kara Peters) was approved.

    c. At the request of the Industrial Engineering department, a proposal to update the [Industrial Engineering (MS)](#) (presented by Kara Peters) was approved.

    d. At the request of the Industrial Engineering department, a proposal to update the [Industrial Engineering (PhD)](#) (presented by Kara Peters) was approved.

College of Natural Resources

    a. At the request of the Forestry department, a proposal to update the [Environmental Assessment (Certificate)](#) (presented by Eric Money) was approved.

    b. At the request of the Forestry department, a proposal to update the [Environmental Assessment (MR)](#) (presented by Eric Money) was approved.

    c. At the request of the Forestry department, a proposal to update the [Renewable Energy Assessment and Development (Certificate)](#) (presented by Eric Money) was approved.

College of Education

    a. At the request of the Technology Education department, a proposal to discontinue the [Technology Education (MS): Graphic Communication Education Concentration](#) (presented by John Lee) was approved.

B. Misc Actions

    a. At the request of the College of Engineering, a proposal to update the [MES - Mechanical Engineering Systems](#) course prefix was approved.

C. Course Actions
A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.

College of Design
    a. At the request of the Architecture department, a proposal to create the course
       ARC 564 : Architectural Design Development

College of Agriculture and Life Sciences
    a. At the request of the Biotechnology department, a proposal to create the course
       BIT 813 : Research Ethics in Biotechnology
    b. At the request of the Physiology department, a proposal to create the course PHY
       578 : Exercise Physiology and Sport Science

College of Engineering
    a. At the request of the Electrical & Computer Engineering department, a proposal
       to create the course ECE 572 / CSC 572 : Optimizations and Algorithms
    b. At the request of the Engineering department, a proposal to create the course
       EED 595 : Special Topics in Engineering Education

College of Natural Resources
    a. At the request of the Parks, Recr and Tourism Mgmt department, a proposal to
       create the course PRT 706 : Quantitative Inquiry for Healthy People and Places

D. Minor Actions
A motion was made to approve items under section D as consent agenda.
The motion was passed and the items were approved.

College of Humanities and Social Sciences
    a. At the request of the Sociology department, a proposal to edit course ANT 571
       /ANT 471 / IS 471 / IS 571 : Understanding Latino Migration

College of Sciences
    a. At the request of the Chemistry department, a proposal to edit course CH 755 :
       Organic Reaction Mechanisms
    b. At the request of the Statistics department, a proposal to edit course ST 515 :
       Experimental Statistics for Engineers I
    c. At the request of the Statistics department, a proposal to edit course ST 516 :
       Experimental Statistics For Engineers II

College of Agriculture and Life Sciences
    a. At the request of the Entomology & Plant Pathology department, a proposal to
       edit course ENT 510 / PP 510 : Writing Proposals in Agriculture, Biology, and
       Ecology

b. At the request of the Horticultural Science department, a proposal to edit course [HS 860 / CS 860 / GN 860 : Plant Breeding Laboratory](#)

c. At the request of The Graduate School, a proposal to edit course [SSC 535 / CS 535 : Root and Rhizosphere Processes for Plant Nutrition](#)

The Graduate School
a. At the request of The Graduate School, a proposal to edit course [PSC 550 / GOH 550 : Fundamentals of Citizen Science and Other Participatory Research Methods](#)

III. New Business

a. Online PhD programs. The committee started initial discussions about online PhD programs including the impact of out of state tuition vs in state tuition. They discussed the upcoming proposal for changing the Nuclear Engineering PhD to also be offered fully online.

b. Enrollment, goals, etc. The Graduate School is working on a survey to send out to DGP's to ask about individual program growth, number of applications, and current capacity, etc. The survey will also include an option to give feedback if there are any restrictions or barriers that are stopping the enrollment growth.

c. [Handbook update to 1.4 Directors of Graduate Programs](#) This is a proposal to update the handbook to be more specific about the responsibilities for Directors of Graduate Programs about program development and assessment and changing the language from departments to units. This proposal was approved.

IV. Information Items

a. Report from Graduate Student Association (GSA) (presented by Naimul Haque). The GSA finalized a design for the graduate research symposium. They had 24 students submit designs to be considered. The spring formal and the graduate research symposium are upcoming events. The new GSA executives will be voted in at the next GSA all council meeting.

V. Next scheduled meeting
March 21, 2024
10:00 a.m.
Zoom

The meeting was adjourned at 11:15 a.m.