The Graduate School

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Administrative Board of the Graduate School
August 22, 2024
Winslow Hall
10:00 a.m.

Minutes

The meeting was called to order at 10:00 a.m.

Voting Members Present: Jonathan Allen, David Crouse, Liara Gonzalez, Naimul Haque, Heidi Hobbs, Jeff Joines, Sharon Joines, Tim Kraft, John Lee, Alun Lloyd, John Millhauser, Eric Money, Spencer Muse, Melissa Pasquinelli, Kara Peters, Steven Shannon, Nelson Vinueza Benitez, Temple Walkowiak

Non-voting members present: Helen Chen, Jamie Digesare, Peter Harries, Lian Lynch, Kaitlyn Mittan, Tim Petty, Kyle Pysher, Latasha Wade

Guests: Levent Atici

Members Absent: Vikas Anand, Todd Berreth, Sam Jones, Fashaad Crawford, Pierre Gremaud

I.   **Approval of Minutes**
     The minutes from April 25, 2024 were approved.

II. **Administrative Board Action Items**

     A. **Program Actions**

        College of Engineering
        a. At the request of the Biomanufacturing program, a proposal to update the Biomanufacturing : Accelerated Bachelors to Masters (presented by Kara Peters) was approved.

b. At the request of the Engineering Management program, a proposal to update the [Engineering Management (MR): Entrepreneurship Concentration](#) (presented by Kara Peters) was approved.

College of Humanities and Social Sciences
a. At the request of the Communication program, a proposal to update the [Communication (MS)](#) (presented by Heidi Hobbs) was approved.
b. At the request of the Liberal Studies program, a proposal to update the [Liberal Studies (MA)](#) (presented by Heidi Hobbs) was approved.
c. At the request of the Sociology program, a proposal to update the [Sociology (PhD)](#) (presented by Heidi Hobbs) was approved.

College of Agriculture and Life Sciences
a. At the request of the Poultry Science program, a proposal to update the [Poultry Science (MR)](#) (presented by John Allen) was approved.
b. At the request of the Poultry Science program, a proposal to update the [Poultry Science (MS)](#) (presented by John Allen) was approved.
c. At the request of the Animal Science program, a proposal to update the [Animal Science (MR)](#) (presented by John Allen) was approved.
d. At the request of the Animal Science and Poultry Science program, a proposal to update the [Animal Science and Poultry Science (PhD): Poultry Science Concentration](#) (presented by John Allen) was approved.

College of Natural Resources
a. At the request of the Parks, Recreation, and Tourism Management program, a proposal to update the [Parks, Recreation, and Tourism Management (PhD)](#) (presented by Melissa Pasquinelli) was approved.

B. Misc. Actions
a. At the request of the Real Estate Development program, a proposal to create the [02PAPPAS - The Peter A. Pappas Real Estate Development Program](#) academic organization. (presented by Peter Harries) The committee recommended the organization code should be changed to 02RED instead of 02PAPPAS. After extensive discussion, there was an agreement to table this action and return to it at the next meeting.
b. At the request of the Real Estate Development program, a proposal to create the [RED - Pappas Real Estate](#) course prefix. (presented by Peter Harries) The committee recommended that the description for the subject code should be Real Estate Development. After extensive discussion, there was an agreement to table this action and return to it at the next meeting.

C. Course Actions
Courses FM 540: Extrusion Technology for Feeds and Foods and BAE 542: SAS Advanced Analytics to Agriculture, Food and Life Sciences Data were pulled out for further discussion. A motion was made to approve items under section C as consent agenda with the recommendation that the syllabus for FM540 is updated to include current course information and to update the exam section. The motion was passed and the items were approved.

College of Agriculture and Life Sciences
   a. At the request of the Poultry Science department, a proposal to create the course FM 540 : Extrusion Technology for Feeds and Foods
   b. At the request of the Biological and Agricultural Engineering department, a proposal to create the course BAE 542 : SAS Advanced Analytics to Agriculture, Food and Life Sciences Data
   c. At the request of the Poultry Science department, a proposal to create the course PO 521 : Advanced Commercial Egg Production

College of Sciences
   a. At the request of the Marine Earth & Atmospheric Science department, a proposal to create the course MEA 520 : Climate Predictability
   b. At the request of the Statistics department, a proposal to create the course ST 554 : Analysis of Big Data
   c. At the request of the Biological Sciences department, a proposal to create the course BSC 580 : Neurobiology of Learning
   d. At the request of the Toxicology department, a proposal to create the course TOX 702 : Principles and Mechanisms of Molecular and Biochemical Toxicology, II
   e. At the request of the Toxicology department, a proposal to create the course TOX 861 : Responsible Conduct in Research

College of Engineering
   a. At the request of the Nuclear Engineering department, a proposal to create the course NE 470 / NE 570 : Monte Carlo Methods for Radiation Transport

College of Humanities and Social Sciences
   a. At the request of the Communication department, a proposal to create the course COM 609 : Colloquium in Communication
   b. At the request of the Political Science department, a proposal to create the course PA 767 : Inductive Research Methods in Public Administration

College of Natural Resources
a. At the request of the Parks, Recr & Tourism Mgmt department, a proposal to create the course [PRT 589 : Theories of Race & Space](#)

Poole College of Management
a. At the request of the Business Management department, a proposal to create the course [BUS 740 : Doctoral Seminar - Operations and Supply Chain Management Research](#)

College of Education
a. At the request of the College of Education, a proposal to create the course [ECI 527 : Multilingual Teaching and Learning Methods](#)
b. At the request of the College of Education, a proposal to create the course [ECI 532 : Assessments for Multilingual Learners](#)
c. At the request of the College of Education, a proposal to create the course [ECI 536 : Introduction to Multilingual Education](#)

College of Veterinary Medicine
a. At the request of the College of Veterinary Medicine, a proposal to create the course [VMP 963 : Global Health Methods](#)

D. Course Revisions
A motion was made to approve items under section D as consent agenda. The motion was passed and the items were approved.

College of Sciences
a. At the request of the Biological Sciences department, a proposal to edit course [TOX 701 : Principles and Mechanisms of Molecular and Biochemical Toxicology, I](#)
b. At the request of the Statistics department, a proposal to edit course [ST 557 : Using Technology to Teach and Learn with Data](#)

College of Engineering
a. At the request of the College of Engineering, a proposal to edit course [EED 414 / EED 514 : Ethics for Engineering Education](#)

E. Minor Actions
A motion was made to approve items under section E as consent agenda. The motion was passed and the items were approved.

College of Agriculture and Life Sciences
   a. At the request of the Crop & Soil Science department, a proposal to edit course [CS 714 : Crop Physiology: Plant Response to Environment](#)
   b. At the request of the Entomology & Plant Pathology department, a proposal to edit course [ENT 582: Medical and Veterinary Entomology](#)
   c. At the request of the Crop & Soil Science department, a proposal to edit course [SSC 590 : Special Problems in Soil Science](#)
   d. At the request of the Crop & Soil Science department, a proposal to edit course [SSC 820 : Special Problems](#)

College of Engineering
   a. At the request of the Fitts Department Industrial & Systems Engineering department, a proposal to edit course [ISE 505 / MA 505 / OR 505 : Linear Programming](#)

College of Humanities and Social Sciences
   a. At the request of the History department, a proposal to edit course [HI 449 / HI 549 : U.S. Labor to 1900](#)

Poole College of Management
   a. At the request of the Accounting department, a proposal to edit course [ACC 544 : Business Process Management for the Accounting Professional](#)

III.   New Business
   a. [TLE Request](#) (presented by Lisa Bass) was tabled for the next meeting.
   b. [Graduate Certificate Academic Standing](#) - (presented by Lian Lynch) A recommendation was presented for a policy for termination and reinstatement for certificate only students for The Graduate Handbook. The committee discussed what the GPA and credit hour threshold should be for this policy. The committee will review the policy and discuss again at the next meeting.
   c. [3.6 Theses and Dissertations Catalog Update](#) - (presented by Lian Lynch) This update is to add language in the Student Handbook that student's theses and dissertations are published in the library upon completion. The committee will review the policy and revisions and discuss again at the next meeting.
   d. 2024 - 2025 ABGS Meeting locations. The committee discussed if they would like in-person meetings for the upcoming academic year. The committee agreed that in-person meetings in Winslow Hall will be beneficial. The meetings have the option of moving to zoom if the agenda is just a few items.

e. Creation of ABM to PhD option (Presented by Peter Harries) - The committee discussed developing an ABM to PhD. The committee discussed the current issues facing ABM students that want to earn a PhD instead of a Masters.

IV.   Information Items
   a. Report from Graduate Student Association (GSA) (presented by Naimul Haque) GSA had a new student social event with almost 500 students attending. They started the orientation for new GSA representatives and also started new committee meetings. They are looking forward to the upcoming school year.

The meeting was adjourned at 11:51 a.m.