

**Administrative Board of the Graduate School
September 19, 2024
Winslow Hall
10:00 a.m.**

Minutes

The meeting was called to order at 10:02 a.m.

Voting Members Present: Jonathan Allen, Vikas Anand, David Crouse, Pat Fitzgerald, Heidi Hobbs, Michael Hyman, Jeff Joines, Sharon Joines, Sam Jones, Tim Kraft, Alun Lloyd, John Millhauser, Eric Money, Melissa Pasquinnelli, Kara Peters, Nelson Vinueza Benitez, Temple Walkowiak

Non-voting Members Present: Helen Chen, Fashaad Crawford, Jamie Digesare, Pierre Gremaud, Peter Harries, Lian Lynch, Kaitlyn Mittan, Tim Petty, Kyle Pysher

Guests: Michael Reiskind, Rachel Levi, David Stokes, Meredith Spence-Beaulieu, Sid Thakur

Members Absent: Todd Berreth, Liara Gonzalez, Naimul Haque, John Lee, Spencer Muse, Steven Shannon, Alexis Lockett, Latasha Wade

I. Approval of Minutes

The minutes from [September 5, 2024](#) were approved.

II. Administrative Board Action Items

A. Program Actions

The Graduate School

- a. At the request of The Graduate School, a proposal to create the [Global One Health \(MS\)](#) (presented by Michael Reiskind, Meredith Spence-Beaulieu , and Sid Thakur) was approved with a request that the formal consultation process be completed prior to the next Council of Deans meeting.

B. Course Actions

College of Natural Resources

- a. At the request of the Center for Geospatial Analytics, a proposal to create the course [GIS 411 / GIS 511 : Coding for Geospatial Applications](#) was approved.

C. Course Revisions

College of Design

- a. At the request of the Graphic/Industrial Design department, a proposal to edit course [GD 501 : MGXD Design Studio I](#) was approved.

D. Minor Actions

A motion was made to approve items under section D as consent agenda. The motion was passed and the items were approved.

College of Engineering

- a. At the request of the Civil Engineering department, a proposal to edit course [CE 537 / OR 537 : Computer Methods and Applications](#)

College of Education

- a. At the request of the Teacher Education and Learning Sciences department, a proposal to edit course [ECI 589 : Social Network Analysis in Education](#)

College of Veterinary Medicine

- a. At the request of the College of Veterinary Medicine, a proposal to edit course [VMC 978 : Equine Lameness and Imaging](#)
- b. At the request of the College of Veterinary Medicine, a proposal to edit course [VMC 994 : Small Animal 4th Year Externship](#)

E. Misc. Actions

- a. At the request of the Real Estate Development program, a proposal to create the [02RED - The Peter A. Pappas Real Estate Development Program](#) academic organization (presented by Helen Chen) was approved.

- b. At the request of the Real Estate Development program, a proposal to create the [RED - Real Estate Development](#) course prefix (presented by Helen Chen) was approved.
- c. At the request of the Data Science Academy program, a proposal to change the [DSC course prefix to DSA](#) was approved.

III. Continued Business

- a. [Graduate Certificate Academic Standing](#) (presented by Lian Lynch) The committee reviewed the updated changes to the graduate handbook policy based on the feedback from the previous discussion. The committee recommended providing a link to the contractual readmission policy at the end of the first paragraph for more clarification. The committee voted and approved the changes.
- b. [3.6 Theses and Dissertations Catalog Update](#) (presented by Lian Lynch) The committee reviewed the updated changes to the graduate handbook policy based on the feedback from the previous discussion. The committee voted and approved the changes.
- c. Review [draft policy 400.1](#) for the program review process. (presented by Pierre Gremaud) Pierre presented the draft regulation that expands the current assessment reg. (REG 02.90.01) into a combined regulation on both outcomes assessment and program reviews. It describes an overall assessment (aka continuous improvement of academic programs) framework.

IV. Information Items

- a. Report from Faculty Senate (presented by Michael Hyman) The faculty senate has been discussing the continuation of student wellness days that are built into the academic calendar.

V. Next scheduled meeting

October 10, 2024

10:00 a.m.

Winslow Hall Room 100

The meeting was adjourned at 12:05 p.m.