

**Administrative Board of the Graduate School
October 24, 2024
Winslow Hall
10:00 a.m.**

Minutes

The meeting was called to order at 10:00 a.m.

Voting members present: Jonathan Allen, Vikas Anand, Heidi Hobbs, Jeff Joines, Sharon Joines, Sam Jones, Tim Kraft, Alun Lloyd, John Millhauser, Eric Money, Michael Hyman, Melissa Pasquinelli, Kara Peters, Balaji Rao, Nelson Vinueza Benitez, Temple Walkowiak

Non-voting members present: Fashaad Crawford, Jamie Digesare, Pierre Gremaud, Alexis Lockett, Lian Lynch, Kaitlyn Mittan, Tim Petty, Kyle Pysher, Latasha Wade

Guests present: Charles Flink, Kaitlyn Mittan, Adam Walters

Members absent: Todd Berreth, Helen Chen, David Crouse, Liara Gonzalez, Peter Harries, Naimul Haque, John Lee, Spencer Muse,

I. Approval of Minutes

The minutes from [October 10, 2024](#) were approved.

II. Administrative Board Action Items

A. Program Actions

College of Natural Resources

- a. At the request of the Forestry department, a proposal to edit the [Forestry \(MS\)](#) (presented by Melissa Pasquinelli) was approved.

- b. At the request of the Forestry department, a proposal to edit the [Forestry and Environmental Resources \(PhD\)](#) (presented by Melissa Pasquinelli) was approved.

Poole College of Management

- a. At the request of the Business Administration department, a proposal to edit the [Business Leadership \(Certificate\)](#) (presented by Vikas Anand) was approved.

College of Engineering

- a. At the request of the Electrical Engineering department, a proposal to discontinue the [Nano-Systems Engineering \(Certificate\)](#) (presented by Kara Peters) was approved.

B. Course Actions

The Provost's office courses were pulled out of the consent agenda for further discussion. The committee discussed the course proposals and recommended that a statement be added in CIM that the courses went through an interdisciplinary committee for a formalized vote. There was a motion for these courses to be tabled and this vote was approved with Alun Lloyd abstaining.

A motion was made to approve items under the College of Natural Resources as consent agenda. The motion was passed and the items were approved.

Provost's Office

- a. At the request of the Provost's office, a proposal to create the course [RED 501 : Principles of Real Estate Development](#)
- b. At the request of the Provost's office, a proposal to create the course [RED 511 : Urban Land Institutes Urban Plan](#)
- c. At the request of the Provost's office, a proposal to create the course [RED 512 : How Cities are Built: Fundamentals of Urbanism and Environmental Design](#)
- d. At the request of the Provost's office, a proposal to create the course [RED 541 : Real Estate Law](#)

College of Natural Resources

- a. At the request of the PRTM department, a proposal to create the course [PRT 630 : Master's Independent Study in PRTM](#)
- b. At the request of the PRTM department, a proposal to create the course [PRT 830 : Doctoral Independent Study in PRTM](#)

C. Course Revisions

**A motion was made to approve items under section C as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the crop and soil science department, a proposal to drop the course [SSC 545 : Remote Sensing Applications in Soil Science and Agriculture](#)

College of Natural Resources

- a. At the request of the forestry department, a proposal to drop the course [FOR 750 : Ecological Restoration](#)
- b. At the request of the forestry department, a proposal to drop the course [PRT 750 : Foundations of Social Science Research](#)

College of Engineering

- a. At the request of the Industrial and Systems Engineering department, a proposal to edit the course [ISE 723 : Production Planning, Scheduling and Inventory Control](#)
- b. At the request of the Industrial and Systems Engineering department, a proposal to edit the course [ISE 748 : Quality Engineering](#)

D. Minor Actions

**A motion was made to approve items under section D as consent agenda.
The motion was passed and the items were approved.**

College of Agriculture and Life Sciences

- a. At the request of the Poultry Science Department, a proposal to edit course [PO 510 : Poultry Product Safety](#)

College of Engineering

- a. At the request of the Biomedical Engineering Department, a proposal to edit course [BME 456 / BME 556 : Rehabilitation Robotics](#)
- b. At the request of the Biomedical Engineering Department, a proposal to edit course [BME 463 / BME 563 : Biomedical Optics and Lasers](#)

III. Continued Business

- a. New policy for [academic program review](#) and [regulation 02.90.02](#). Fashaad Crawford presented the proposed academic program review based on the updated regulation from the UNC system office. The committee discussed the current process and the proposed changes.

IV. Information Items

- a. Report from Faculty Senate (presented by Michael Hyman). The next senate meeting is on Tuesday October 29, 2024 and will discuss the program review process and the listening sessions for the search for the new chancellor.

V. Next scheduled meeting

November 7, 2024

10:00 a.m.

Winslow Hall

The meeting was adjourned at 11:21 a.m.